



RANGITIKEI
DISTRICT COUNCIL
Making this place home.

ORDER PAPER

TAIHAPE COMMUNITY BOARD MEETING

Date: Wednesday, 18 August 2021

Time: 5.30 pm

Venue: Council Chamber
Taihape Town Hall
90 Hautapu Street
Taihape

Chair: Mrs Ann Abernethy

Deputy Chair: Ms Michelle Fannin

Membership: Ms Emma Abernethy
Ms Gail Larsen
Cr Angus Gordon
Cr Gill Duncan
HWTM Andy Watson

For any enquiries regarding this agenda, please contact:

Ash Garstang, Governance Administrator, 0800 422 522 (ext. 848), or via email
ash.garstang@rangitikei.govt.nz

| | | | | | |
|---|--|--|---|---|--|
| Contact: | 0800 422 522 info@rangitikei.govt.nz www.rangitikei.govt.nz (06) 327 0099 | | | | |
| Locations: | <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none; vertical-align: top;"> <u>Marton</u> Head Office 46 High Street, Marton </td> <td style="width: 50%; border: none; vertical-align: top;"> <u>Bulls</u> Bulls Information Centre- Te Matapihi 4 Criterion Street, Bulls </td> </tr> <tr> <td colspan="2" style="border: none; text-align: center; vertical-align: top;"> <u>Taihape</u> Taihape Information Centre - Taihape Town hall 90 Hautapu Street (SH1), Taihape </td> </tr> </table> | <u>Marton</u> Head Office 46 High Street, Marton | <u>Bulls</u> Bulls Information Centre- Te Matapihi 4 Criterion Street, Bulls | <u>Taihape</u> Taihape Information Centre - Taihape Town hall 90 Hautapu Street (SH1), Taihape | |
| <u>Marton</u> Head Office 46 High Street, Marton | <u>Bulls</u> Bulls Information Centre- Te Matapihi 4 Criterion Street, Bulls | | | | |
| <u>Taihape</u> Taihape Information Centre - Taihape Town hall 90 Hautapu Street (SH1), Taihape | | | | | |
| Postal Address: | Private Bag 1102, Marton 4741 | | | | |
| Fax: | (06) 327 6970 | | | | |

Notice is hereby given that a Taihape Community Board Meeting of the Rangitīkei District Council will be held in the Council Chamber, Taihape Town Hall, 90 Hautapu Street, Taihape on Wednesday, 18 August 2021 at 5.30 pm.

Order Of Business

| | | |
|-----------|--|-----------|
| 1 | Welcome | 4 |
| 2 | Apologies | 4 |
| 3 | Public Forum | 4 |
| 4 | Conflict of Interest Declarations | 4 |
| 5 | Confirmation of Order of Business | 4 |
| 6 | Confirmation of Minutes | 5 |
| | 6.1 Confirmation of Minutes | 5 |
| 7 | Follow-up Action Items from Previous Meetings | 13 |
| | 7.1 Follow-up Action Items from Taihape Community Board Meetings | 13 |
| 8 | Chair's Report | 15 |
| | 8.1 Chair's Report - August 2021..... | 15 |
| 9 | Reports for Information | 16 |
| | 9.1 Small Projects Fund Update - August 2021 | 16 |
| | 9.2 Rangitīkei Destination Management Plan 2050..... | 17 |
| | 9.3 Update from MOU Partnering Organisations | 19 |
| | 9.4 Upcoming Projects | 20 |
| 10 | Discussion Items | 21 |
| | 10.1 Pae Tawhiti Rangitīkei Beyond | 21 |
| 11 | Future Items for the Agenda | 22 |
| 12 | Next Meeting | 22 |
| 13 | Meeting Closed | 22 |

AGENDA

1 Welcome

2 Apologies

3 Public Forum

Kayla Hyland (Heartland Co-ordinator) will speak to the Board.

4 Conflict of Interest Declarations

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt with as a late item at this meeting.

6 Confirmation of Minutes

6.1 Confirmation of Minutes

Author: Ash Garstang, Governance Administrator

1. Reason for Report

- 1.1 The minutes from the Taihape Community Board meeting held on 16 June 2021 are attached.

Attachments

1. **Taihape Community Board Meeting – 16 June 2021**

Recommendation

That the minutes of Taihape Community Board Meeting held on 16 June 2021 [as amended/without amendment] be taken as read and verified as an accurate and correct record of the meeting.

MINUTES

UNCONFIRMED: TAIHAPE COMMUNITY BOARD MEETING

Date: Wednesday, 16 June 2021

Time: 5.30 pm

Venue: Council Chamber
Taihape Town Hall
90 Hautapu Street
Taihape

Present: Mrs Ann Abernethy
Ms Emma Abernethy
Ms Gail Larsen
Cr Angus Gordon

In attendance: Ms Gaylene Prince, Group Manager – Community Services
Ms Dawn Hesketh, Community Services Officer

Order of Business

| | | |
|-----------|--|----------|
| 1 | Welcome | 3 |
| 2 | Apologies | 3 |
| 3 | Public Forum | 3 |
| 4 | Conflict of Interest Declarations | 3 |
| 5 | Confirmation of Order of Business | 3 |
| 6 | Confirmation of Minutes | 3 |
| 7 | Follow-up Action Items from Previous Meetings | 4 |
| 7.1 | Follow-up Action Items from previous Taihape Community Board meetings..... | 4 |
| 8 | Chair's Report | 4 |
| 8.1 | Chair's Report - June 2021..... | 4 |
| 9 | Mayoral Update | 4 |
| 9.1 | Mayoral Update - May 2021 | 4 |
| 10 | Reports for Decision | 5 |
| 10.1 | Carry-forward of funds for the Small Projects Grant | 5 |
| 10.2 | Cleaning Contract | 5 |
| 11 | Reports for Information | 5 |
| 11.1 | Small Projects Grant Scheme update - June 2021 | 5 |
| 11.2 | Update from MOU Partnering Organisations | 6 |
| 11.3 | Update on the Outback..... | 6 |
| 11.4 | Update on Tamatea Pokai Whenua Cairn | 6 |

1 Welcome

2 Apologies

Resolved minute number **21/TCB/011**

That the apologies for the absence of Deputy Chair Ms Michelle Fannin, His Worship the Mayor Andy Watson, Cr Gill Duncan and Ms Pania Winiata be received.

Mrs A. Abernethy/Ms E. Abernethy. Carried

3 Public Forum

Ms Sara Bell, President of The Taihape Tennis Club presented the Tennis Club Proposal.

Mrs A Abernethy asked if the proposal was accepted by Council would the court still be available for public use. Ms S Bell said it would be. Ms S Bell asked if Council would consider resurfacing the courts with astro turf as the present surface was slippery and falls resulted in grazes and cuts. Ms G Prince said Council would consider resurfacing with the amenities block build. Cr A Gordon spoke of the Parks and Open Spaces Strategy Steering Group and would ask if the Taihape Tennis Club could be represented in the group.

Ms G Prince spoke regarding the Reserves management plan and urban design.

4 Conflict of Interest Declarations

Nil.

5 Confirmation of Order of Business

Nil changes.

6 Confirmation of Minutes

Resolved minute number **21/TCB/012**

That the minutes of the Taihape Community Board meeting held on 14 April 2021, without amendment, be taken as read and verified as an accurate and correct record of the meeting.

Mrs A. Abernethy/Ms G. Larsen. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from previous Taihape Community Board meetings

Waka Kotahi had informed Ms G Prince they do not have the available funding for a turning lane at Winiata Marae and for any lighting. They have asked for further information from St Joseph's school regarding speed restriction. Ms G Prince would inform St Joseph's School.

Ms A Abernethy requested advice to see if it is appropriate for a recommendation to Council regarding Mr Andy Law's request regarding the placement of Taihape Area School. Cr A Gordon suggested it would be inappropriate. Mrs A Abernethy would send a copy of Mr Laws letter to other board members.

Resolved minute number **21/TCB/013**

That the report 'Follow-up Action Items from previous Taihape Community Board meetings' be received.

Mrs A. Abernethy/Ms E. Abernethy. Carried

8 Chair's Report

8.1 Chair's Report - June 2021

Mrs A Abernethy presented her report and stated that she had not attended the Park Users meeting and had spoken to the Manager at Coin Save and it was agreed newspaper covering part of his shop window would be removed and replaced with wood.

Mrs A Abernethy queried if the Taihape Community Board had paid for an ANZAC wreath. Ms G Prince would look into it.

Resolved minute number **21/TCB/014**

That the 'Chair's Report – June 2021' be received.

Ms E. Abernethy/Mrs A. Abernethy. Carried

9 Mayoral Update

9.1 Mayoral Update - May 2021

His Worship the Mayor Andy Watson's report was read.

Mrs A Abernethy asked about the Spacial Plan and was it to be by district or area. Cr A Gordon to report back with findings.

Resolved minute number 21/TCB/015

That the Mayoral Update – May 2021 be received.

Ms E. Abernethy/Ms G. Larsen. Carried

10 Reports for Decision

10.1 Carry-forward of funds for the Small Projects Grant

Taken as read.

Resolved minute number 21/TCB/016

That the Taihape Community Board requests that the Council carry forward the unspent funds (from the Taihape Community Board Small Projects Account) at 30 June 2021 to the 2021/2022 year to allow uncompleted projects to be completed.

Mrs A. Abernethy/Ms E. Abernethy. Carried

10.2 Cleaning Contract

Taken as read.

Resolved minute number 21/TCB/017

That the report 'Cleaning Contract' be received.

Mrs A. Abernethy/Ms G. Larsen. Carried

11 Reports for Information

11.1 Small Projects Grant Scheme update - June 2021

MS G PRINCE HAD DISCUSSED WITH MR R POKIHA, ROADING OPERATIONS MANAGER REGARDING THE SIGNS FOR THE DOG PARK THAT IF THEY ARE A SIMILAR SIZE TO THE "BIRDS ON SIGNS" AND "STREET SIGNS" THEN THEY COULD BE USED.

RESOLVED MINUTE NUMBER 21/TCB/018

THAT A PUBLIC NOTICE BOARD NOT BE PLACED AT NEW WORLD BUT AT THE TAIHAPE INFORMATION CENTRE AS PREVIOUSLY AGREED.

Ms Larsen/Ms Abernethy. Carried

11.2 Update from MOU Partnering Organisations

Ms P Winiata, Project and Events Co coordinator for the Taihape Community Development Trust tabled a report.

Mrs T. Hiroa, General Manager of Mokai Patea Services had put in an apology with the explanation that the contract with them was from 1st April 2020 to 1st June 2021.

Resolved minute number **21/TCB/019**

That the verbal updates from 'MOU partnering organisations' to the 16 June 2021 Taihape Community Board be received.

Ms E. Abernethy/Mrs A. Abernethy. Carried

11.3 Update on the Outback

Mrs A Abernethy would meet with Mr M Philips, Manager-Parks and Reserves regarding the placement of the dog park signage. Mrs S Srhoj had done a walk around the service lane area and had yet to decide on the position of signs.

Ms G Larsen suggested signage at Memorial Park to keep dogs off playing areas and directing them to the area of trees at the back of the park.

Mr K Sutherland Projects Engineer is looking into the amount of signage we are allowed to have on the streets.

Resolved minute number **21/TCB/020**

That the report 'Update on the Outback' be received.

Ms E. Abernethy/Ms G. Larsen. Carried

11.4 Update on Tamatea Pokai Whenua Cairn

Mrs A Abernathy reported that Mokai Patea had checked the information for accuracy and it is now ready to go.

Resolved minute number **21/TCB/021**

That the report 'Update on Tamatea Pokai Whenua Cairn' be received.

Mrs A. Abernethy/Ms G. Larsen. Carried

ITEM 6.1

The Meeting closed at 7.05 pm.

ATTACHMENT 1

The minutes of this meeting were confirmed at the Taihape Community Board held on 18 August 2021.

.....
Chairperson

UNCONFIRMED

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Taihape Community Board Meetings

Author: Ash Garstang, Governance Administrator

1. Reason for Report

- 1.1 On the list attached are items raised at previous Taihape Community Board meetings. Items indicate who is responsible for each follow up, and a brief status comment.

2. Decision Making Process

- 2.1 Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

Attachments

1. **Follow-up Actions Register**

Recommendation

That the report 'Follow-up Action Items from Taihape Community Board Meetings' be received.

Current Follow-up Actions

| From Meeting Date | Details | Person Assigned | Status Comments | Status |
|-------------------|---|-----------------|--|--------|
| 16-Jun-21 | Waka Kotahi had informed Ms G Prince they do not have the available funding for a turning lane at Winiata Marae and for any lighting. They have asked for further information from St Joseph's school regarding speed restriction. Ms G Prince would inform St Joseph's School. | Gaylene Prince | St Joseph's School representatives have met with representatives of Waka Kotahi to discuss their concerns. | Closed |
| 16-Jun-21 | Mrs A Abernethy queried if the Taihape Community Board had paid for an Anzac wreath. Ms G Prince would look into it. | Gaylene Prince | The ANZAC Day wreaths have been paid for. | Closed |
| 16-Jun-21 | That a public notice board not be placed at New World but at the Taihape Information Centre as previously agreed. | Gaylene Prince | Noted. | Closed |

8 Chair's Report

8.1 Chair's Report - August 2021

Author: Ann Abernethy, Chair

It seems a long time since our June meeting but perhaps that is because it has been a busy time.

The Board would like to thank the District Council for the carry-over of funds from the previous financial year as this will enable us to carry on with our plans to “revitalise” our township as has been asked for by many.

On behalf of the Board Gail and I met with Murray Phillips on two occasions, the first being a “get to know you and where are we at” type of meeting followed by a tour of the town to discuss issues of concern and future plans. Murray has since reported that concerns mentioned have been, or are being, addressed. Most centred on the general tidiness of footpaths and gardens together with concrete pads for the picnic tables at Quickstop corner and the base of the Gumboot statue. The upgrade of the Outback area is in the planning process. Signage to inform folk, in particular travellers, of the location of the Dog Park is underway and other signage has been discussed with Murray.

I also inspected the Ladies Amenities Block and noted corrosion of the wall cladding which Gaylene is going to address.

The Community Board, Development Trust and Keep Taihape Beautiful have met again to keep our respective organisations informed. After all we are all working to promote the town and wider community. Congratulations to the Hautapu River Park Collectives for a very successful Commemorative Planting in spite of a miserable day weather-wise. TCB have donated a seat to the park and will supply an appropriate plaque.

I have canvassed a number of businesses as to ideas to enhance our main street—most mentioned seating and planter boxes and these ideas have been discussed with Murray. We are fortunate that many shops present very attractive street frontages and I am grateful that, to date, two building owners are willing to either upgrade or, if the building is empty, allow displays.

I attended the Rotary President Changeover evening which I enjoyed and I believe it is important to recognise the service Rotary gives to our town. I also hosted a meeting of the Western District Committee of the RAS (Royal Agricultural Show). They chose to come to Taihape to offer suggestions and support for the continuation of the Taihape and District A&P Association.

I trust the community will offer suggestions for the naming of the new amenities block on Memorial Park. The Community Board will take the opportunity to be involved.

Nga Mahi, Ann Abernethy (Chair)

Recommendation

That the Chair's Report – August 2021 be received.

9 Reports for Information

9.1 Small Projects Fund Update - August 2021

Author: **Ash Garstang, Governance Administrator**

1. Allocation

- 1.1 The yearly allocation of the 2021/22 Small Projects Fund for the Taihape Community Board is \$5,379.00.
- 1.2 The yearly allocation aligns with the financial year, from 01 July to 30 June. In February 2016 Council resolved to allow a carry-forward from one financial year to the next, of up to 100% of the annual allocation for any Committee or Board's Small Projects Fund¹, with the proviso that this be a specific resolution from the Committee.
- 1.3 At its meeting 24 June 2021, Council resolved to carry-forward 100% of the annual allocation from the 2020/21 year (\$5,379.00) to the 2021/22 year².
- 1.4 The total allocation of the 2021/22 Small Projects Fund for the Taihape Community Board is now \$10,758.00.

2. Breakdown

- No grants have been made so far in 2021/22.

3. Remaining Budget

- 3.1 This leaves a remaining budget for the 2021/22 financial year of **\$10,758.00**.

Recommendation

That the 'Small Projects Fund Update – August 2021' report be received.

¹ 16/FPE/010

² 21/RDC/191

9.2 Rangitikei Destination Management Plan 2050

Author: Jen Britton, Community Projects Officer

Authoriser: Gaylene Prince, Group Manager - Community Services

1. Reason for Report

- 1.1 To provide a Project brief for the Destination Management Plan 2050 and seek guidance on Iwi engagement.

2. Context

- 2.1 A Destination Management Plan (DMP) will help us to shape and grow the visitor economy within our district, identify business opportunities, explore what barriers might exist for this growth, and put a plan together for our district to be sustainable and resilient into the future while keeping our community at heart.

- 2.2 This Project is a key action from the 2021-31 Long Term Plan and will uncover three key components in the development of the plan:

- Understanding of the Rangitikei experience – our ‘DNA’, future aspirations, and expectations of the visitor sector in the district, how we facilitate sustainable growth while understanding the infrastructure impacts of increased visitor growth and offer solutions to maintaining infrastructure, minimise negative impact to the community, and share our story with the visitor.
- Determine who our ideal visitor might be, what target segments resonate most with our district and how we attract the right visitor base while being aware of and protecting the interests of our residents.
- Identify business and experience opportunities that might exist in growing the visitor economy in our district to facilitate sustainable growth while considering urban and rural development, spatial planning, and key environmental factors.

2.3 Objectives

- **To deliver a Destination Management plan that:**
 - provides an integrated and achievable plan for Council to facilitate and encourage sector growth, sustainable and environmental tourism, and develop pride of place in our communities
 - provides a relatable plan for across Council and external stake holders can take ownership of
 - Identifies barriers for growth in the public/private sector.
- **Run a process that:**
 - aids in improving relationships between Council, its stakeholders, and the community

ITEM 9.2

- gives Council a better understanding of aspirations in the community in relation to destination management
- will be delivered within budget and on time.

| Milestone | Timeframe/Deadline |
|---|--------------------------|
| Stakeholder Community/iwi Engagement | September – October 2021 |
| Completion of draft Destination Management plan | December 2021 |
| Review of draft Destination Management plan | January – March 2022 |
| Adoption of Destination Management plan | April – May 2022 |

- 4.1 We have engaged TRC Tourism to co-create this work with us. Lead consultant Kylie Ruwhiu–Karawana is a tourism marketing specialist and has passion and expertise in values-based tourism, specifically Māori and Indigenous tourism experiences. She is also the lead consultant developing the Whanganui Destination Management Plan and the Ruapehu Destination Management Plan which offers the benefit of understanding the wider strategic context.
- 4.2 Staff will be present at the meeting ask for feedback on a few key questions and to talk about the pending engagement process.
- 4.3 Stake holder, community and Iwi engagement is scheduled to begin in September. Engagement is the first step in the development of the destination management and will be used as part of the development of the draft document.
- 4.4 Things we ask is:
- What are you aspirations for the Rangitikei?
 - What do you value the most about the Rangitikei?
 - What makes Rangitikei unique?
 - Do you see and experience opportunities for the Rangitikei
 - What are the barriers/challenges?
- 4.5 At its core the Destination Management plan is about people and place, it is a document for the district rather than just a strategy for council. Council wants to engage and have conversations with as much of the community as is willing to capture aspirations that reflect the people.

Recommendation

That the report 'Rangitikei Destination Management Plan 2050' be received.

9.3 Update from MOU Partnering Organisations

Author: Ash Garstang, Governance Administrator

1. Reason for Report

- 1.1 Verbal updates are to be provided from MOU partnering organisations.

Recommendation

That the verbal updates from 'MOU partnering organisations' to the 18 August 2021 Taihape Community Board be received.

9.4 Upcoming Projects

Author: Ann Abernethy, Chair

Enhancement of Hautapu Street/S.H.1

Following discussion with several business owners and with Murray Phillips, Head of Parks and Reserves the Taihape Community Board proposes to leave street seating to individual businesses, but supply planter boxes to businesses that request one and that are prepared to tend them. Annual plants would be supplied to provide colour and interest going into spring and summer. The boxes could be on casters and moved indoors following opening hours to minimise vandalism.

Tamatea Pokai Whenua Cairn

I have contacted Mokai Patea Services with the proposal that the story explaining the cultural significance of the Cairn be told in Te Reo also. The format would be discussed with Mokai Patea as would the proposed planting and placement of the story board(s). The sign indicating the position of this historical site is underway.

Upgrade to Outback

The current railway area which is part of the Outback gives no indication of the significance of the railways to the community of Taihape. The area was described to me as “being steeped in history” providing employment and housing for generations of local families. With a station building, goods sheds, restrooms, cafeteria and the now restored turntable it was a thriving section of town. The Community Board would like to enhance this area with an historical display to “tell the story of railway”. This was discussed at our recent Workshop and met with enthusiasm but as yet the format for such a display has not been decided on. We would work with Taihape Museum, members of the community and Heritage NZ.

Events Boards

The northern Events Board is to be upgraded with new signage and paintwork. Michelle has contacted Lasercraft to discuss the signage and will also talk to Adrian, manager of Taihape New World re. continued sponsorship. The southern Events Board is on hold awaiting feed-back from Waka Kotahi.

Recommendation

That the report ‘Upcoming Projects’ be received.

10 Discussion Items

10.1 Pae Tawhiti Rangitīkei Beyond

Author: Katrina Gray, Senior Strategic Planner

Authoriser: Carol Gordon, Group Manager - Democracy & Planning

1. Reason for Report

- 1.1 To provide an overview of the Pae Tawhiti Rangitīkei Beyond project and seek feedback from Committee members about the key issues currently facing the Taihape area.

2. Project Overview

- 2.1 The Pae Tawhiti Rangitīkei Beyond project is the development of a spatial plan for the district. It will provide a spatial roadmap for how the Rangitīkei will prosper to 2050 and beyond by:

- Providing clear objectives/outcomes for future landuse and growth.
- Guiding infrastructure investment decisions and enable targeted future proofing.
- Reflecting community cultural, economic, environmental and social values and priorities.
- Informing and shaping the District Plan Review and Council's other plans and strategies.
- Building confidence and identifying potential for industrial, commercial, and residential development.
- Achieving intergenerational equity and sustainable environmental development.

- 2.2 The development of a spatial plan is important for taking a strategic approach to the future and supporting informed long-term decision making. The project will include the development of outcomes/objectives for the district and settlements, and actions to achieve those objectives and includes consideration of residential, commercial and industrial development.

3. Project Schedule

| Project Stage / Phase | Timeline |
|--|----------------------------|
| Background research / technical assessment | Now – December 2021 |
| Develop Discussion Document | August 2021 – January 2022 |
| Community Engagement | February – March 2022 |
| Develop Draft Spatial Plan | April – May 2022 |
| Community Consultation | June 2022 |
| Adoption | August 2022 |

4. Project Status

- 4.1 The project is currently in Phase 1 – background research / technical assessment. The project scope has been endorsed by Council and an Advisory Group has been established. Background research into housing, residential land availability and climate change has commenced.

5. Discussion Questions

- 5.1 Staff will be present at the meeting to ask for feedback on current issues and future goals for land use in the area.
- 5.2 It would be useful for Board members to think about the following questions prior to the meeting:
- What are the issues facing the area now, and into the future?
 - What has been happening with demand and supply of housing?
 - What has changed for commercial development?
 - What are the opportunities for the future?
 - What is important that should be protected?
 - Thinking about 2050, what would a successful community look like?

Recommendation

That the report 'Pae Tawhiti Rangitīkei Beyond' be received.

11 Future Items for the Agenda**12 Next Meeting**

The next meeting is scheduled for Wednesday, 06 October 2021 at 5.30 pm.

13 Meeting Closed