

ORDER PAPER

TAIHAPE COMMUNITY BOARD MEETING

Date: Wednesday, 6 October 2021

Time: 5.30 pm

Venue: Council Chamber
Taihape Town Hall
90 Hautapu Street
Taihape

Chair: Mrs Ann Abernethy

Deputy Chair: Ms Michelle Fannin

Membership: Ms Emma Abernethy
Ms Gail Larsen
Cr Angus Gordon
Cr Gill Duncan
HWTM Andy Watson

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Notice is hereby given that a Taihape Community Board Meeting of the Rangitikei District Council will be held in the Council Chamber, Taihape Town Hall, 90 Hautapu Street, Taihape on Wednesday, 6 October 2021 at 5.30 pm.

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AGENDA

1 Welcome

2 Apologies

Mrs Ann Abernethy is an apology for this meeting.

3 Public Forum

No Public Forum.

4 Conflict of Interest Declarations

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt with as a late item at this meeting.

6 Confirmation of Minutes

6.1 Confirmation of Taihape Community Board Minutes - 16 June 2021

Author: Ash Garstang, Governance Advisor

1. Reason for Report

- 1.1 The minutes from the Taihape Community Board meeting held on 16 June 2021 are attached.

Attachments

1. Taihape Community Board Minutes - 16 June 2021

Recommendation

That the minutes of the Taihape Community Board meeting minutes held on 16 June 2021, as amended, be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this committee be added to the official minutes document as a formal record.

Amendments

Item 8.1 (Chair's Report): The last sentence of the first paragraph reads "... *and replaced with wood*". This should be amended to "... *and replaced with photographs and/or artwork*".

MINUTES

UNCONFIRMED: TAIHAPE COMMUNITY BOARD MEETING

Date: Wednesday, 16 June 2021

Time: 5.30 pm

Venue: Council Chamber
Taihape Town Hall
90 Hautapu Street
Taihape

Present: Mrs Ann Abernethy
Ms Emma Abernethy
Ms Gail Larsen
Cr Angus Gordon

In attendance: Ms Gaylene Prince, Group Manager – Community Services
Ms Dawn Hesketh, Community Services Officer

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1 Welcome

2 Apologies

Resolved minute number **21/TCB/011**

That the apologies for the absence of Deputy Chair Ms Michelle Fannin, His Worship the Mayor Andy Watson, Cr Gill Duncan and Ms Pania Winiata be received.

Mrs A. Abernethy/Ms E. Abernethy. Carried

3 Public Forum

Ms Sara Bell, President of The Taihape Tennis Club presented the Tennis Club Proposal.

Mrs A Abernethy asked if the proposal was accepted by Council would the court still be available for public use. Ms S Bell said it would be. Ms S Bell asked if Council would consider resurfacing the courts with astro turf as the present surface was slippery and falls resulted in grazes and cuts. Ms G Prince said Council would consider resurfacing with the amenities block build. Cr A Gordon spoke of the Parks and Open Spaces Strategy Steering Group and would ask if the Taihape Tennis Club could be represented in the group.

Ms G Prince spoke regarding the Reserves management plan and urban design.

4 Conflict of Interest Declarations

Nil.

5 Confirmation of Order of Business

Nil changes.

6 Confirmation of Minutes

Resolved minute number **21/TCB/012**

That the minutes of the Taihape Community Board meeting held on 14 April 2021 [without amendment] be taken as read and verified as an accurate and correct record of the meeting.

Mrs A. Abernethy/Ms G. Larsen. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from previous Taihape Community Board meetings

Waka Kotahi had informed Ms G Prince they do not have the available funding for a turning lane at Winiata Marae and for any lighting. They have asked for further information from St Joseph's school regarding speed restriction. Ms G Prince would inform St Joseph's School.

Ms A Abernethy requested advice to see if it is appropriate for a recommendation to Council regarding Mr Andy Law's request regarding the placement of Taihape Area School. Cr A Gordon suggested it would be inappropriate. Mrs A Abernethy would send a copy of Mr Laws letter to other board members.

Resolved minute number 21/TCB/013

That the report 'Follow-up Action Items from previous Taihape Community Board meetings' be received.

Mrs A. Abernethy/Ms E. Abernethy. Carried

8 Chair's Report

8.1 Chair's Report - June 2021

Mrs A Abernethy presented her report and stated that she had not attended the Park Users meeting and had spoken to the Manager at Coin Save and it was agreed newspaper covering part of his shop window would be removed and replaced with wood.

Mrs A Abernethy queried if the Taihape Community Board had paid for an ANZAC wreath. Ms G Prince would look into it.

Resolved minute number 21/TCB/014

That the 'Chair's Report – June 2021' be received.

Ms E. Abernethy/Mrs A. Abernethy. Carried

9 Mayoral Update

9.1 Mayoral Update - May 2021

His Worship the Mayor Andy Watson's report was read.

Mrs A Abernethy asked about the Spacial Plan and was it to be by district or area. Cr A Gordon to report back with findings.

Resolved minute number **21/TCB/015**

That the Mayoral Update – May 2021 be received.

Ms E. Abernethy/Ms G. Larsen. Carried

10 Reports for Decision

10.1 Carry-forward of funds for the Small Projects Grant

Taken as read.

Resolved minute number **21/TCB/016**

That the Taihape Community Board requests that the Council carry forward the unspent funds (from the Taihape Community Board Small Projects Account) at 30 June 2021 to the 2021/2022 year to allow uncompleted projects to be completed.

Mrs A. Abernethy/Ms E. Abernethy. Carried

10.2 Cleaning Contract

Taken as read.

Resolved minute number **21/TCB/017**

That the report 'Cleaning Contract' be received.

Mrs A. Abernethy/Ms G. Larsen. Carried

11 Reports for Information

11.1 Small Projects Grant Scheme update - June 2021

Ms G Prince had discussed with Mr R Pokiha, Roading Operations Manager regarding the signs for the dog park that if they are a similar size to the "birds on signs" and "street signs" then they could be used.

Resolved minute number **21/TCB/018**

That a public notice board not be placed at New World but at the Taihape Information Centre as previously agreed.

Ms Larsen/Ms Abernethy. Carried

11.2 Update from MOU Partnering Organisations

Ms P Winiata, Project and Events Co coordinator for the Taihape Community Development Trust tabled a report.

Mrs T. Hiroa, General Manager of Mokai Patea Services had put in an apology with the explanation that the contract with them was from 1st April 2020 to 1st June 2021.

Resolved minute number **21/TCB/019**

That the verbal updates from 'MOU partnering organisations' to the 16 June 2021 Taihape Community Board be received.

Ms E. Abernethy/Mrs A. Abernethy. Carried

11.3 Update on the Outback

Mrs A Abernethy would meet with Mr M Philips, Manager-Parks and Reserves regarding the placement of the dog park signage. Mrs S Srhoj had done a walk around the service lane area and had yet to decide on the position of signs.

Ms G Larsen suggested signage at Memorial Park to keep dogs off playing areas and directing them to the area of trees at the back of the park.

Mr K Sutherland Projects Engineer is looking into the amount of signage we are allowed to have on the streets.

Resolved minute number **21/TCB/020**

That the report 'Update on the Outback' be received.

Ms E. Abernethy/Ms G. Larsen. Carried

11.4 Update on Tamatea Pokai Whenua Cairn

Mrs A Abernathy reported that Mokai Patea had checked the information for accuracy and it is now ready to go.

Resolved minute number **21/TCB/021**

That the report 'Update on Tamatea Pokai Whenua Cairn' be received.

Mrs A. Abernethy/Ms G. Larsen. Carried

The Meeting closed at 7.05 pm.

The minutes of this meeting were confirmed at the Taihape Community Board held on 18 August 2021.

.....
Chairperson

UNCONFIRMED

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Taihape Community Board Meetings

Author: Ash Garstang, Governance Administrator

1. Reason for Report

- 1.1 On the list attached are items raised at previous Taihape Community Board meetings. Items indicate who is responsible for each follow up, and a brief status comment.

2. Decision Making Process

- 2.1 Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

Attachments

1. **Follow-up Actions Register**

Recommendation

That the report 'Follow-up Action Items from Taihape Community Board Meetings' be received.

Current Follow-up Actions

From Meeting Date	Details	Person Assigned	Status Comments	Status
16-Jun-21	Waka Kotahi had informed Ms G Prince they do not have the available funding for a turning lane at Winiata Marae and for any lighting. They have asked for further information from St Joseph's school regarding speed restriction. Ms G Prince would inform St Joseph's School.	Gaylene Prince	St Joseph's School representatives have met with representatives of Waka Kotahi to discuss their concerns.	Closed
16-Jun-21	Mrs A Abernethy queried if the Taihape Community Board had paid for an Anzac wreath. Ms G Prince would look into it.	Gaylene Prince	The ANZAC Day wreaths have been paid for.	Closed
16-Jun-21	That a public notice board not be placed at New World but at the Taihape Information Centre as previously agreed.	Gaylene Prince	Noted.	Closed

8 Chair's Report

8.1 Chair's Report - October 2021

Author: Ann Abernethy, Chair

It has been a long time since our June meeting and lockdown has certainly curbed our activities. I do hope I am not repeating myself here as it is easy to lose track of time during a lockdown!

The Board would like to thank the District Council for the carry- over of funds from the previous financial year as this will enable us to carry on with our plans to “revitalise” our township as has been asked for by many.

On behalf of the Board Gail and I met with Murray Phillips on two occasions , the first being a “get to know you and where are we at” type of meeting followed by a tour of the town to discuss issues of concern and future plans . Murray has since reported that concerns mentioned have been, or are being, addressed. Most centred on the general tidiness of footpaths and gardens together with concrete pads for the picnic tables at Quickstop corner and the base of the Gumboot statue. The upgrade of the Outback area is in the planning process. Signage to inform folk, in particular travellers, of the location of the Dog Park is underway and other signage has been discussed with Murray. Murray sought comments on the removal of the Lancewood tree on the decking of the Town Hall. This is very tall and causing building maintenance problems.I e-mailed this to members and gained approval for the trees removal and an appropriate replacement.

I also inspected the Ladies Amenities Block and noted corrosion of the wall cladding which Gaylene is going to address

The Community Board, Development Trust and Keep Taihape Beautiful me to keep our respective organisations informed. After all we are all working to promote the town and wider community. Congratulations to the Hautapu River Park Collectives for a very successful Commemorative Planting in spite of a miserable day weather-wise. TCB have donated a seat to the Park and will supply an appropriate plaque.

I have canvassed a number of businesses as to ideas to enhance our main street—most mentioned seating and planter boxes and these ideas have been discussed with Murray. The plain wooden walls of Coin Save have been painted and add a brighter touch to that end of town.

I also hosted a meeting of the Western District Committee of the RAS (Royal Agricultural Show). They chose to come to Taihape to offer suggestions and support for the continuation of the Taihape and District A&P Association.

I hope to be “back on board” for the December meeting and able to bring many of our projects to fruition before the summer holiday period.

Nga Mahi,

Ann Abernethy (Chair)

Recommendation

That the Chair's Report – October 2021 be received.

9 Mayoral Update

9.1 Mayoral Update - September 2021

Author: Andy Watson, His Worship the Mayor

- 1.1 Finally we have moved down the dreaded Covid levels which I am sure is a huge relief to most of Auckland and everyone else too. The communities are crying out for a resumption of life as normal however to maintain a drop in levels we need to do the fundamentals well. Please follow the rules and make sure that you scan in, wear a mask in public spaces and if you are feeling even the suggestion that you could be affected by Covid please self-isolate and get tested. I would like to thank the number of people turning out for covid vaccinations and for the support that Iwi have provided along with the DHB's in making this possible in our communities. Because I haven't been able to get to Taihape first-hand, I don't fully understand the process there but certainly Ngā Wairiki Ngāti Apa have provided an incredible service in terms of the vaccination process here in Marton. There are still some people in our communities who haven't been vaccinated and while I understand some of their concerns around reactions, I think in the future there is quite likely to be a limitation on who can do what and go where and travel without effectively having some form of "vaccination passport". I would encourage people to consider this in their decision making.
- 1.2 Now that we have dropped in levels I am able for the first time really to go back into communities to meet with ratepayers, as are our Councillors. I have started that process by resuming spending time in Taihape and I will continue to do so in Bulls and other community spaces. Many thanks to Councillors for attending the numerous Zoom meetings over lockdown as we worked on rescheduling the many in-person meetings to online versions. There is now a thing known as "Zoom fatigue" and I recognise that the demand was quite onerous some days with back to back meetings. However, it has demonstrated that we can actually continue to operate quite efficiently this way and continue to do so in some cases where we are limited by numbers of attendees permitted on-site under Level 2.
- 1.3 We know that there are very serious community concerns around principal issues especially the Three Waters. Councillors and myself are only too happy to engage with you – we have asked that people fill out survey forms (we have had a good response to this so far) and we have said that as soon as we are able to, from the end of September onwards, we will be engaging in some form of letter drops with more information. We are still unsure of Government's position with regard Three Waters – I have publicly said that I suspect Government will mandate this and by mandate I mean that Government will make law to say these entities will come into force. Without all of the Councils being involved one would have to question the model seriously as to whether it could gain the efficiencies that are proposed. Sorry guys it's a case of watching this space while more continues to unravel in front of us.
- 1.4 Hopefully in the next fortnight we will be able to talk about such things as Bio Forestry Boards. With regards that we are awaiting a final decision to come out of mediation.

- 1.5 One of the items before Council today is an update on the Pae Tawhiti Rangitikei Beyond spatial planning project. The Advisory Group is meeting monthly and there have been two meetings so far. I am enjoying being part of the development of this project and support the Chair of our Policy/Planning Committee, Councillor Gordon to be the Elected Member Project Lead. The initial Advisory Group meetings have been focused on the purpose, vision, values and the outcomes. It has been great to see the passion of the Advisory Group members who have the wellbeing of our people and communities at heart. While the project is currently in the background research and development phase, a key part of this project will be ensuring we understand the future land use and growth aspirations of our communities. The community engagement phase will begin in early 2022. The development of the Pae Tawhiti Rangitikei Beyond project shows the proactive approach Council is taking in response to the recent (and projected future) growth our district has experienced or will experience. Our communities will continue to change, and as Council, we will have to be courageous in our decision-making.
- 1.6 As part of the being able to get back out into the community I have been able to attend the next cycle of Junior Neighbourhood Support Awards amongst the local schools. I recently attended the Marton Junction School awards yesterday and will attend other local schools and kura during Term 4. The Junior Neighbourhood Support Program is about keeping our children safe and empowering them with some basic tools to help them stay safe at home, school and in the community. Students whose activities support community spirit and safety are recognised by receiving awards.
- 1.7 I have received a joint letter from Wairoa District Council and Tararua District Council (see Attachment 1) that has gone to all Rural Provincial Councils around the increase of forestry planting and the desire to develop a collaborative approach to the impact of those plantings on communities. Consultants have commenced work and this will be funded through a contribution of \$5,000 per Council. LGNZ has also committed to funding the project and will be a partner in this process. My recommendation is that Rangitikei District Council needs to be part of this work, noting our contribution will be \$5,000. Officers will look to see what democracy budget could be repurposed for this or it will show as an unbudgeted expense.

Attachments

1. **Forestry Letter to all Rural Provincial Councils**

Recommendation

That the Mayoral Update – September 2021 be received.

ITEM 9.1

Mayors Engagement - September 2021

1	<p>Attended monthly ELT meeting for Mayoral Q&A session (Zoom)</p> <p>Attended Regional Leadership Group Zoom Meeting</p> <p>Attended online Hui regarding landlocked land in Te Tai Hauauro</p> <p>Attended MTFJ-MSD Community Recovery Programme Zoom Meeting</p>
2	<p>Attended Ngā Wairiki - Ngāti Apa Covid Vaccination Clinic to assist</p> <p>Attended MTFJ Core Group Zoom Meeting</p>
3	Attended Three Waters Entity B Working Group Zoom Hui
6	<p>Attended Pae Tawihiti Rangitikei Beyond Advisory Group Zoom Meeting</p> <p>Attended Regional Leadership Group Zoom Meeting</p> <p>Attended Three Waters Entity B Working Group Zoom Hui</p> <p>Attended Regional Chief's Zoom Meeting</p> <p>Attended Taihape Amenities Building User Group Project Zoom Meeting</p>
7	<p>Attended EM Joint Standing Committee Zoom Meeting</p> <p>Attended Regional Transport Committee Zoom Meeting</p> <p>Attended Microsoft Teams Online Training</p> <p>Attended weekly meeting with Deputy Mayor</p>
8	<p>Attended fortnightly discussion on Economic Development</p> <p>Attended fortnightly discussion – Pae Tawhiti Rangitikei Beyond 2050</p> <p>Attended Three Waters Survey Questions meeting with Chief Executive</p> <p>Attended 4 Weekly RDC/Police Zoom meeting</p> <p>Attended Centennial Hall Covid Vaccination Clinic to assist</p>
9	<p>Attended Audit & Risk Committee Meeting</p> <p>Attended Te Roopuu Ahi Kaa Three Waters Workshop</p> <p>Attended Council Meeting</p> <p>Attended Council Destination Management Plan Workshop</p> <p>Attended Council Rates Remission Workshop</p>
10	<p>Attended Regional Leadership Group Zoom Meeting</p> <p>Attended Whangaehu Marae – Turia Bereavement</p> <p>Attended Te Runanga o Ngati Hinemanu Me Ngati Paki Ki Mokai Patea Hui</p>
12	Attended Ngā Wairiki - Ngāti Apa Covid Vaccination Clinic to assist
13	Attended Three Waters Entity B Working Group Zoom Hui
14	<p>Attended Bulls Covid Vaccination Clinic to assist</p> <p>Attended Three Waters Reform Proposals Refresher and Q&A Webinar</p>

	Attended weekly meeting with Deputy Mayor
15	Attended Better Business Case Meeting with CE and PMO Attended Three Waters meeting with Cr Duncan and CE Attended Destination Management Stakeholder Engagement Meeting
16	Worked from Taihape office Attended Three Waters Zoom Update for Mayors, Chairs & CEs Attended Destination Management Plan engagement meeting with Iwi
17	Attended Three Waters Facebook Live Session with Chief Executive
20	Attended Breakfast Meeting with Mayor Helen Worboys Attended weekly catchup with Chief Executive Attended Junior Neighbourhood Support Awards – Marton Junction School Attended Three Waters – Entity B Working Group Zoom Hui Attended Hunterville Rural Water Supply Management Committee Meeting Attended Marton Historical Society Meeting
21	Attended Regional Transport Matters/Regional Chiefs Fortnightly Zoom Meeting Attended Marton Rail Hub Project Board Meeting #9
22	Attended Three Waters Entity B Hui in Taupo
23	Attended Whanganui Community Foundation Annual Public Zoom Meeting
27	To attend Three Waters Entity B Working Group Zoom Meeting To attend Marton Christian Welfare Council AGM
28	To attend CEO Performance Assessment with Deputy Mayor To attend Cultural Popup – Marae/Hapu/Iwi boundaries and locations To attend weekly meeting with Deputy Mayor To attend Bonny Glenn Community Trust Meeting
29	To attend Junior Neighbourhood Support Awards – Ratana School To attend Erewhon Rural Water Supply Management Committee
30	To attend Finance & Performance Committee Meeting To attend Councillor Only Session prior to Council Meeting To attend Council Meeting To attend Three Waters Zoom Update – Mayors, Chairs & CEs



2 September 2021

To Our Fellow Mayors

At the last Rural Provincial meeting a discussion was initiated by Tracey Collis, Mayor of the Tararua District Council and Mayor of the Wairoa District Council, Craig Little around the increase of forestry planting throughout New Zealand and the impacts on communities.

This discussion resulted in a letter being sent by the two of us to Rural Provincial Councils regarding developing a collaborative approach to the impact of forestry plantings.

Please accept our apologies as this letter was not in fact sent out as advised.

As a result, a group of likeminded Councils committed to work collaboratively on the similar issues we are facing around increased planting of forestry and wanting to ensure future sustainable land use in their districts.

Following our initial discussion, more Councils have indicated they would like to be involved and it has become apparent there is a need to offer the opportunity to other likeminded Councils in New Zealand.

Councils are currently doing a lot of good work individually, but we need to work together for the greater good of future land use. Forming a collaborative group gives us a strong voice to present a high-level document that the Government can use moving forward.

We already have Councils that have committed to this approach, and the two of us recognised the need to begin the process and have made a financial commitment by engaging Lawrence Yule and Malcolm Alexander of Yule Alexander. By starting the necessary work now, we hope to have the study complete by the end of the year which will fit in with the timing of the Government's legislation. LGNZ has also committed funding to this project and will be a partner in this process.

Key points and topics we need to work on collaboratively are:

- That the National Environmental Standards for Plantation Forestry (NESPf) regulations override powers district councils have.
- The work promised by the government around NESPf (pre-election) regarding classes of land use has not been carried out
- The negative impact of forestry plantations on our rural communities



- The impact of forestry on the four wellbeing's – social, cultural, economic, and environmental
- We need to be able to compare our current rating models in relation to different land uses
- The effects of forestry on soil quality, especially after forestry rotations
- The short-sighted vision around planting land in trees with no long-term plan.
- The future of carbon farming, especially once the carbon has been absorbed - what will happen to the land and trees - who will be responsible for the payment of rates?
- The environmental damage caused by forestry blocks, eg: waterways and water quality, slash, silting and pollen, pest control, fire risk
- The damage caused to our roading network
- The fact the Overseas Investment Office streamlines processes which make it easy for overseas investors to buy land in New Zealand to plant in forestry
- Impacts to other industries
- Looking at Capital Valuation on Forestry, i.e. trees aren't included in capital valuation, where orchard's trees are part of their capital valuation

It is reassuring to know we can work collaboratively on these land use issues to lobby the government and hopefully make change.

The commencement of this work has already been started by Yule Alexander Consulting and is being presently funded through a contribution of \$5000 per Council paid by the Councils which have already committed to this collaborative approach.

The Wairoa District Council is collating the data base for Councils involved and will be responsible for the administration of this group. All Councils involved in this initiative will receive regular reporting on how the funds are being spent.

If you would like to be part of this work that is being carried out, please contact Makere Jones on 027 349 0861 or by return email with your details and we will issue an invoice.

Yours sincerely

Craig Little
Mayor Wairoa District Council

Tracey Collis
Mayor Tararua District Council

10 Reports for Information

10.1 Upcoming Projects

Author: Ann Abernethy, Chair

Upcoming Projects

Enhancement of Hautapu Street/S.H.1

Following discussion with several business owners and with Murray Phillips, Head of Parks and Reserves the Taihape Community Board proposes to leave street seating to individual businesses, but supply planter boxes to businesses that request one and that are prepared to tend them. Annual plants would be supplied to provide colour and interest going into spring and summer. The boxes could be on casters and moved indoors following opening hours to minimise vandalism.

Tamatea Pokai Whenua Cairn

I have contacted Mokai Patea Services with the proposal that the story explaining the cultural significance of the Cairn be told in Te Reo also. The format would be discussed with Mokai Patea as would the proposed planting and placement of the story board(s). The sign indicating the position of this historical site is underway. Taking the current lockdown into consideration I have not pursued this further but hope to do so soon.

Upgrade to Outback

The current railway area which is part of the Outback gives no indication of the significance of the railways to the community of Taihape. The area was described to me as “being steeped in history” providing employment and housing for generations of local families. With a station building, goods sheds, restrooms, cafeteria and the now restored turntable it was a thriving section of town. The Community Board would like to enhance this area with an historical display to “tell the story of railway”. This was discussed at our recent Workshop and met with enthusiasm but as yet the format for such a display has not been decided on. We would work with Taihape Museum, members of the community and Heritage NZ.

Events Boards

The northern Events Board is to be upgraded with new signage and paintwork. Michelle has contacted Lasercraft to discuss the signage and will also talk to Adrian, manager of Taihape New World re. continued sponsorship. The southern Events Board is on hold awaiting feed-back from Waka Kotahi.

Recommendation

That that report ‘Upcoming Projects’ be received.

10.2 Update from MOU Partnering Organisations

Author: Ash Garstang, Governance Administrator

Authoriser:

1. Reason for Report

- 1.1 Verbal updates are to be provided from MOU partnering organisations.

Recommendation

That the verbal updates from 'MOU partnering organisations' to the 06 October 2021 Taihape Community Board be received.

10.3 Funding Schemes Update - October 2021

Author: Ash Garstang, Governance Administrator

1. Overview

- 1.1 Council currently administers five funding schemes for the Rangitikei District:
 - a. Community Initiatives Fund
 - b. Events Sponsorship Scheme
 - c. Parks Upgrades Partnership Fund
 - d. Creative Communities Scheme
 - e. Sport NZ Rural Travel Fund

2. Community Initiatives Fund

- 2.1 This is a Council fund intended to support community-based projects in the Rangitikei District that develop community cohesion and community resilience.
- 2.2 Council allocates \$30,000 to this fund annually, to be distributed across two separate funding rounds.
- 2.3 The current funding round (Round 1, 2021/22) is OPEN for applications and closes 13 October 2021. The Finance/Performance Committee will meet to consider funding applications on 28 October 2021.

3. Events Sponsorship Scheme

- 3.1 This is a Council fund intended to support events in the district that help to develop community cohesion and reinforce economic growth.
- 3.2 Council allocates \$50,000 to this fund annually, to be distributed across two separate funding rounds.
- 3.3 The current funding round (Round 2, 2021/22) is OPEN for applications. The closing date is yet to be determined, but is likely to be in February/March 2022.

4. Parks Upgrades Partnership Fund

- 4.1 This is a Council fund and is the only one available for capital purchases. The Council provides up to 33% in cash of the value – in cash or in kind - of the contribution from the community for small-scale, community-led, capital projects.
- 4.2 Applications may be submitted at any time and will be considered at the next available Assets/Infrastructure Committee meeting.

5. Creative Communities Scheme

- 5.1 This fund is supplied by Creative NZ and administered by Council. Applications are encouraged from community groups and individuals whose projects:
- Demonstrate growth over time
 - Develop and support local artistic communities
 - Encourage a transfer of artistic skills
 - Diversity, inclusion, and projects with a youth focus are also encouraged
- 5.2 Creative NZ has allocated \$38,615.63 to the Rangitikei District Council for 2021/22, to be distributed across two separate funding rounds.
- 5.3 The current funding round (Round 1, 2021/22) is OPEN for applications and closes 11 October 2021. The Creative NZ Committee will meet to consider funding applications on 15 November 2021.

6. Sport NZ Rural Travel Fund

- 6.1 This fund is supplied by Sport NZ and administered by Council. The fund is targeted at young people aged between 5 and 19 years, and is open to rural sport club teams and rural school club teams with eligible members who require subsidies to assist with transport expenses to local sporting competitions.
- 6.2 Sport NZ has allocated \$9,500 to the Rangitikei District Council for 2021/22. There is one funding round per year.
- 6.3 This funding round opens for applications 09 February 2022 and closes 18 March 2022. The Sport NZ Rural Travel Fund Committee will meet to consider applications in April 2022.

7. Further Information

- 7.1 More details about these funding opportunities can be found on the Council website (link below) and this is also where applicants can be submitted:

<https://www.rangitikei.govt.nz/district/community/grants-funding>

Recommendation

That the Funding Schemes Update – October 2021 be received.

10.4 Small Projects Fund Update - October 2021

Author: Ash Garstang, Governance Administrator

1. Allocation

- 1.1 The yearly allocation of the 2021/22 Small Projects Fund for the Taihape Community Board is \$5,379.00.
- 1.2 The yearly allocation aligns with the financial year, from 01 July to 30 June. In February 2016 Council resolved to allow a carry-forward from one financial year to the next, of up to 100% of the annual allocation for any Committee or Board's Small Projects Fund¹, with the proviso that this be a specific resolution from the Committee.
- 1.3 At its meeting 24 June 2021, Council resolved to carry-forward 100% of the annual allocation from the 2020/21 year (\$5,379.00) to the 2021/22 year².
- 1.4 The total allocation of the 2021/22 Small Projects Fund for the Taihape Community Board is now \$10,758.00.

2. Breakdown

- No grants have been made so far in 2021/22.

3. Remaining Budget

- 3.1 This leaves a remaining budget for the 2021/22 financial year of **\$10,758.00**.

Recommendation

That the Small Projects Fund Update – October 2021 be received.

¹ 16/FPE/010

² 21/RDC/191

10.5 Naming of the Taihape Amenities Building**Author:** Adina Foley, Project Manager - Infrastructure**1. Background**

- 1.1 The Taihape Amenities Building is nearing the end of its engineering and architectural design phase. The project team is currently at the 95% mark of the detailed design stage which is the last stage detailing the building and all the services before building consent can be applied for. We have also started the formal procurement process for the construction of the building and have concluded the Registration of Interest. Next steps are to tender the contract for pricing and for full council to endorse the detailed design in the September Council Meeting. The construction is scheduled for a start in February 2022.

2. Naming

- 2.1 We're looking for ideas from the community to name the new Taihape Amenities Building and the rooms within it.
- 2.2 Fill in our survey online, or send an email directly to Adina Foley.
<https://survey123.arcgis.com/share/2ebd4def29f7435dbadb684757b845e3>
- 2.3 For more information, please contact Adina Foley, Project Manager, at adina.foley@rangitikei.govt.nz

Recommendation

That the report 'Naming of the Taihape Amenities Building' be received.

10.6 Community-led Development of Council Owned Facility Guide**Author:** Nardia Gower, Manager - Community Development**Authoriser:** Gaylene Prince, Group Manager - Community Services**1. Reason for Report**

- 1.1 The purpose of the report is to inform the Taihape Community Board of the attached 'Community-led Development of Council Owned Facility Guide', who in turn can inform Rātana community groups that may wish to engage with Council in developing Council owned facilities.

2. Context

- 2.1 A guide for facilitating and supporting community groups in their aspirations to lead development of Council owned facilities, while considering the impact such development has on Council resources and the wider district, is attached.
- 2.2 This will eventually be supported by strategies, policy and measures in which Council can analyse and prioritise projects.
- 2.3 Through the Long Term Plan 2021-2031 deliberations Council endorsed the development of a 'Parks, Open Spaces and Sporting Facilities Strategy' that would assist council and the community to plan and prioritise future locations, quantity, and investment in such assets. It is the advice of the Chief Operating Officer, Arno Benadie, that any upcoming development of Council owned parks, open spaces and sporting facilities wait until the completion of the strategy, due the end of this financial year, to facilitate better investment decisions and better community outcomes.
- 2.4 This guide is a writable PDF and is available on Council's website or by contacting the main office.

3. Current and forecast community projects

- 3.1 The following list are current projects the community have raised with Council or council staff as being of interest for development:
 - Continued development of Taihape Memorial Park
 - Ratana Playground
 - Sir James Wilson Park Velodrome, Marton
 - Sir James Wilson Park Development, Marton
 - Continued development of Centennial Park, Marton
 - Tūtaeporoporo Action Trail, Marton
 - Bulls Domain development
 - Hautapu River Park, Taihape
 - McIntyre Reserve, Ohingaiti
 - Santoft Domain, Santoft

The last two have their own Management Committee with delegated authority and reserve account.

3.2 Two other Leisure Facility projects that are in the planning stage are:

- Taihape Squash Club building extension including an additional court. Council has approved a variation to their Lease Deed for additional land from some of the land formerly used by the (defunct) Taihape Bowling Club
- Hunterville Squash Club building extension including an additional court.

Both are club owned and managed facilities on land leased from Council.

Attachments

1. **Rangitikei District Council Community-led Development of Council Owned Facilities Guide**

Recommendation

That the report 'Community-Led Development of Council Owned Facilities Guide', including the attachment, to the Taihape Community Board 6 October 2021 meeting be received.

Community-Led Development of Council owned Facilities



making this place home

SEPTEMBER 2021





So, you have an idea on how you would like to develop an area in your town!

There is lots to consider and we have written this guide and project application to help you, and guide us, as we explore your idea together.



Council understands the importance and positive well-being impact of having community spaces and facilities where people feel they belong and can connect to one another. Community facilities contribute to building strong, healthy and vibrant communities and foster resilience, belonging and pride. They bring a wide range of social, cultural, environmental and economic benefits for Rangitikei and residents and are an important part of realising Councils 2020 Strategic Vision

Council values working with community in developing community facilities and spaces to be what the community want and need, after all these are community assets. Bringing resources, knowledge and passion together in partnerships can result in multiple sources of investment, effort and expertise to deliver community outcomes. This is even more important in a context of financial constraints, growing demand and increasing diversity in our district. Giving our communities a lead role in these projects can empower and enable communities, building community capacity and resilience. Such projects also provide platforms to honour our commitment to work with Mana Whenua.

We embrace our responsibilities under Te Tiriti o Waitangi and understand that Mana Whenua hold special cultural and spiritual connections with the land and environment. This includes wahi tapu (sacred sites), taonga (treasures), water and ancestral lands. When we look to undertake new developments, it is good practice to connect with Mana Whenua. There are many benefits in looking for opportunities to learn from and engage with mana whenua including learning about local history, understanding traditional views and practices, and bringing the culture to life. If you would like help to identify and contact Mana Whenua in your project area, our Strategic Advisor for Mana Whenua can assist you.

Mana Whenua means people of Māori descent who have historical and territorial rights over an area.

Community Committees and Community Boards are elected groups of residents that help Council understand the community's view and it is important to consider their feedback on your project. Council staff can help arrange your presentation to your respective committee or board at the right time in the project planning phase.

Council seeks to optimise our existing facility network, and invest in places where people already are, and by working alongside the community Council can be faster and more flexible in meeting needs.

However, Council must be fiscally responsible and before agreeing to any new development must consider; staff capacity to support the project, the rating impact of ongoing maintenance, replacement cost, and depreciation value. There are a number of community groups activating to develop spaces in their part of the district, Council may need to consider prioritisation of developments to address the greatest needs and gaps first, leaning on reserve management plans and strategic asset planning documents that look at the district as a whole.

We are excited to hear about your idea and help you navigate the first steps.

The following pages contain:

- Initial Project Check List
- A flow chart of different stages that make up the full Community-led Development journey
- Blank pages with key questions that will guide our discussions.
- The contact details of your Council Support Team
- Next Steps
- Potential funders for your project

Initial Project Checklist

Here's the first check list: Your Council Project Advisor can help you answer some of these questions. At the bottom of this page is an area to jot down any questions or notes.



Is this area you want to develop public land that is owned or controlled by Council?

That means it's not privately owned or owned by a government agency.



Are there any other Community Groups already working on developing this area?

If yes, have you discussed your plans with them? You might be able to join forces and work together if there is.



Do you have support of the wider community?



Council has limited finance to support developments, are you prepared to do the work to fundraise, write grant applications and/or secure in-kind support such as materials and labour?

If you answered yes to these questions you are off to a great start, lets dive deeper!

Notes:

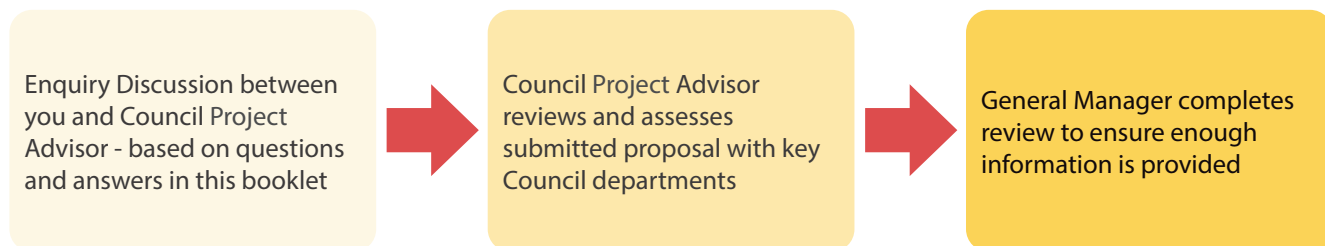
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Your **Rangitikei District Council Project Advisor** is your first contact with Council and can help you navigate this **Project Guide and Application**:

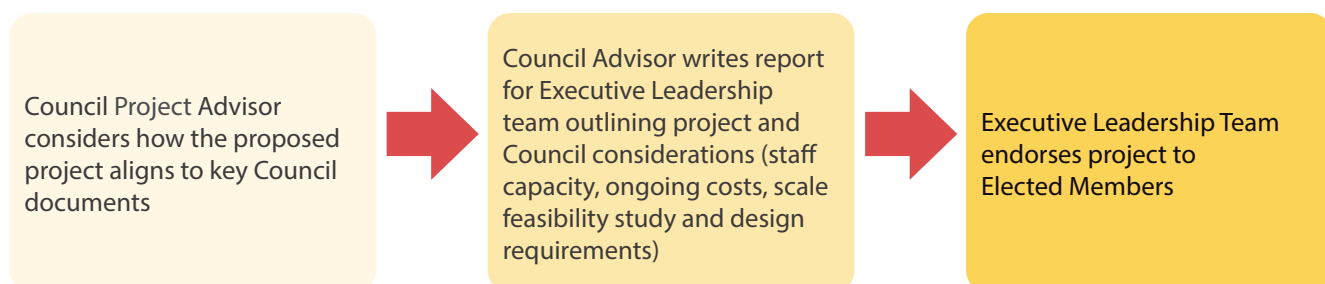
Name:	
Position:	
Phone:	
Email:	

Flow Chart of Stages for your Community-Led Development Project

Stage One - Introduction & initial exploration



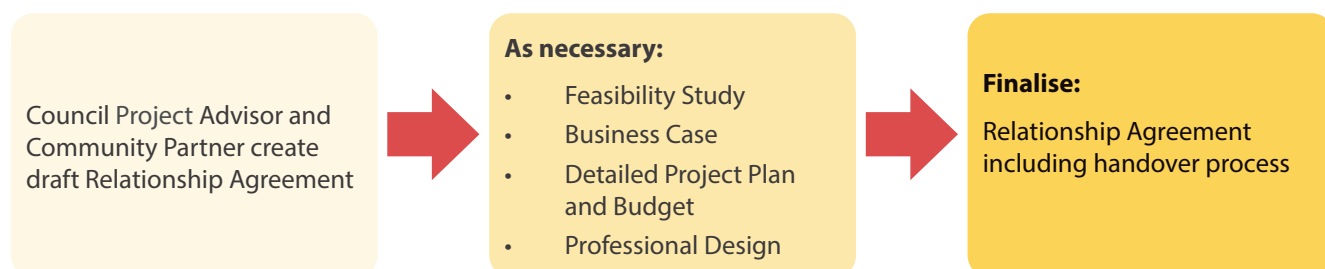
Stage Two - Strategic Assessment



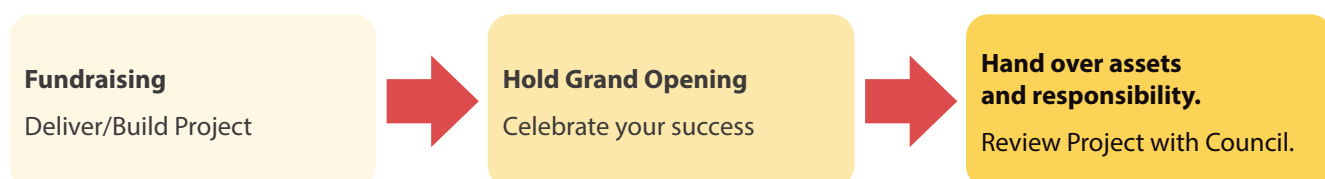
You may be asked to present your idea to Councillors in a public meeting.

Your Council Project Advisor can guide you on what you might want to include. Councillors will be provided with a corresponding report that informs Council of staff recommendations for the project, including ongoing maintenance cost and depreciation considerations. These both have a rate impact.

Stage Three - Scope and Plan If Elected Members approve project



Stage Four - Execution, Review, Handover



Project Contact Details

Project Name:		
Project Location:		
Name (Individual or Group)		
Lead Person		
Email		
Phone		
Legal Status	<i>(if any ie: Incorporated Society, Trust)</i>	
Committee Members <i>List any specific skills or affiliations</i>	Name	Skills or affiliations
Key Stakeholders	<i>Mana whenua, Users and user groups, cultural groups, different age demographics, local residents, Ward councillor/s, Local Community Committee/Board</i>	

Project Vision

What do you want to do, how did you identify the need and come up with the solution, what community support do you have, who has been engaged with to date, how will the development benefit the community, have you consulted with mana whenua, does it fit with Council's strategies, plans and policies including: Council's 2020 Strategic Vision and the four well-being aspirations, Parks, Opens Spaces and Sports Facilities Strategy, District Plan, Reserve Management Plan, Play and Active Recreation Plan, Regional Sport Facility Plan



Project Vision

Project Scale - size, cost, time

What is the overall budget, what are your funding options, can you source in-kind material and/or labour, are you better to do the project in one go or stage the development, what is your time frame, does it need require a feasibility study, does it trigger Councils requirement to have a professional designer?



Project Size

Project cost

Project time

Project Site - impact on site, infrastructure, consents



*What is underground, is the drainage adequate, does it flood, is it an historical dump site, is it wahi tapu.
Do you need building or resource consents?*

Council staff will help you with this section.

Project Site

Project Team - Council Staff

Who from Council will help you complete and assess your application?

We will help you complete this section



Role	
Project Manager	
Project Advisor	
Parks & Reserves	

What support do you want from Council?

Project management, funding, planning.

Support required	

Council may insist on level or type of support to ensure quality assurance

Project - Next Steps

You've completed the questions and have a clear path forward, what's the next steps?

Council staff will help you with this section.



Next Steps

Potential Funders

Fund	Applied for ✓
Council - Parks Partnership Upgrade Fund	
Whanganui Community Foundation	
Duddings Trust	
Sport NZ	
<i>more to add</i>	



www.rangitikei.govt.nz

P 06 327 0099 | 0800 422 522 (24 hrs)

E info@rangitikei.govt.nz

46 High Street, Private Bag 1102, Marton 4741

Making this place home.

10.7 Taihape Community Development Trust MoU Partnership 2021-2022**Author:** Nardia Gower, Manager - Community Development**Authoriser:** Gaylene Prince, Group Manager - Community Services**1. Context**

- 1.1 During the Long Term Plan 2021-2031 planning process Elected Members participated in a workshop facilitated by staff to consider the ongoing funding for MoU Partner Organisations in Taihape, Marton and Bulls.
- 1.2 The workshop outcome was to continue funding the Taihape Community Development Trust (TCDT), Project Marton, and Bulls and District Community Trust (BDCT) on the understanding that Council's investment is supplemented by further external funding grants applied to by the organisations.
- 1.3 Mokai Patea Services were contracted through an MoU agreement for the past last three years to provide supervision in the Taihape Youth Lobby. The Mahi Tahi Rangitikei Employment Programme will be operating from this location starting in October 2021 with staff supervising the 3-5 pm Monday to Friday youth dedicated service, COVID-19 Alert Levels permitting.

2. Funding Allocation

- 2.1 The total district-wide investment for Partner Organisations is \$85,500. Feedback from Elected Members was that each town's allocation be a consideration of both workplan deliverables and population. Statistics NZ has shown the following estimated population trend for the past 2 years

	Town	2018	2020 (estimates)
•	Taihape	1716	1790
•	Marton	5268	5470
•	Bulls	1935	2150

- 2.2 The 2020-2021 allocation of funds was:

•	Mokai Patea Services (Taihape)	\$8,500
•	Taihape Community Development Trust	\$20,000
•	Project Marton	\$30,500
•	Bulls Community Development Trust	\$26,500

- 2.3 To adjust the 2021-2022 funding allocations purely on population growth would result in a disadvantage to Taihape, which has not experienced the same level of population increase as Marton and Bulls. Taihape has the same deliverables as Bulls, with Marton traditionally delivering an additional large-scale event. For that reason, staff considered the overall deliverables, ensuring Council is funding each for success, and has made the following allocation for each town for 2021-2022:

•	Taihape	\$27,200
•	Marton	\$31,100

- Bulls \$27,200

- 2.4 Elected Members acknowledged that MoU funding is primarily used for the purpose of staff wages and administration costs, both of which are difficult to secure through other funding avenues. However, for accountability to residents, set outcomes and outputs would be agreed to through an MoU Workplan that align to the organisation's own workplan deliverables, and Council's Community Wellbeing aspirations.
- 2.5 Council staff have worked with TCDT to develop the MoU Workplan and Reporting Framework, along with the accompanying Partner Organisation MoU Agreement for the 2021-2022 financial year. **Attachment 1.**

3. Previous Funding Accountability and Presentations

- 3.1 In the financial year 2020-2021 Council had MoU Agreements with four Partner Organisations:
- Taihape Community Development Trust (TCDT)
 - Mokai Patea Services
 - Project Marton
 - Bulls and District Community Trust

A full year's reporting against TCDT's MoU Workplan 2020-2021 is attached as **Attachment 2**, and their recent year's financial report as **Attachment 3**.

- 3.2 The Taihape Community Development Trust presented to the Policy Planning Committee 12 August 2021 meeting, highlighting activities undertaken by the organisation, with particular focus on those funded by Council and noted in their attached MoU Workplan report, including the organisation's workplan aspirations for 2021-22.

4. Ongoing Updates to the Taihape Community Board

- 4.1 As noted in Section 2 Part C of the agreement and as continuation from previous practise;

Council requires Partner Organisations to work collaboratively with their respective community board/committee to –

- *ensure the local community boards/committees (though an agenda item at formal meetings) are able to make comment on, and offer support to, the annual MoU Workplans; this does not include the organisations own workplan activities that are not included in the MoU Workplan (as defined in the appendix).*
 - *ensure the local community boards/committees are informed of any event or activity being undertaken to which they may have an interest in participating;*
 - *potentially secure additional funding from the community board/committee and/or connect those within the community to the community boards/committees Small Projects Grant Scheme;*
- 4.2 The Community Board's relationship with the Taihape Development Trust, as it relates to the MoU Agreement, is further defined in the appendix of the agreement.

Attachments

1. **Taihape Community Development Trust 2021-2022 MoU Agreement and Workplan**
2. **Taihape Community Development Trust Completed Workplan Report 2020-2021**
3. **Taihape Community Development Trust Annual Report Yr End 30 June 2021.pdf**

Recommendation

That the report 'Taihape Community Development Trust MoU Partnership 2021-2022' to the Taihape Community Board 6 October 2021 meeting, be received.

Partner Organisation Memorandum of Understanding (MoU)

Agency Name:	Taihape Community Development Trust
Address:	90Hautapu Street, Taihape
Ward/Township for Service:	TAIHAPE
Duration of Agreement:	1 July 2021 - 30 June 2022

1. Background

- a) The Rangitikei District Council (Council) has a long-term commitment to improve the social, cultural, environmental, and economic wellbeing of its communities, now and for the future. Council understands that it is only one of many contributors in achieving this outcome and seeks open and robust working relationships with Partner Organisations in which many of the District's residents are involved, connected and receive benefit.
- b) Through the 2021/2031 Long Term Plan Council has committed to make a financial contribution to key Partner Organisations in the districts three largest towns being Taihape, Marton and Bulls.
- c) For the first three years of the 10-year Long Term Plan Council has a particular interest in strengthening its working relationship and supporting Taihape Community Development Trust, through this MoU agreement and subsequent funding, due to the significant contribution they intend to make towards wellbeing outcomes benefiting their town's residents. The yearly MoU agreement confirmation and grant will be subject to an agreed workplan, prior performance, and completed accountability requirements.
- d) Council understands (and indeed expects) that the Partner Organisations will have access to other funding. As a result, the Council grant may not be the sole source for funding of any particular project, event or activity within the MoU Workplan.
- e) The intent of this MoU is to provide a framework for strengthening the relationships and setting expectations by ensuring a shared understanding of:

- **Collaboration**

Councils' expectation of how Partner Organisations work with other groups and how Council intends to work with Partner Organisations, and

- **MoU Workplan**

how Partner Organisation intends to use Council's grant, and

- **Reporting**

how Council will be made aware of and consider the outcomes from this expenditure.

2. Collaboration

- a) Council expects Partner Organisations to work supportively with
- other MoU Partner Organisations to promote and maximise leverage from events both for Rangitikei residents and for visitors from other districts;
 - groups, organisations, businesses and Iwi/hapu to increase wellbeing outcomes for the community including but not limited to other local community initiatives and projects not run by the Partner Organisation;
- b) Council undertakes to provide nominated officers to –
- meet quarterly with each Partner Organisation co-ordinator to assess progress against their MoU Workplan, identify and mitigate potential concerns, and seek opportunity to facilitate additional support where possible;
 - facilitate combined meetings involving all Partner Organisations twice a year. This does not limit Partner Organisations in seeking their own collaborative meetings more frequently;
 - discuss provision of services and facilities so that (within the limitations of Council's resources) they provide the most useful support to the Partner Organisations in achieving their objectives;
 - meet with the governing bodies of any Partner Organisation as requested.
- c) Council requires Partner Organisations to work collaboratively with their respective community board/committee to –
- ensure the local community boards/committees (though an agenda item at formal meetings) are able to make comment on, and offer support to, the annual MoU Workplans; *this does not include the organisations own workplan activities that are not included in the MoU Workplan (as defined in the appendix).*
 - ensure the local community boards/committees are informed of any event or activity being undertaken to which they may have an interest in participating;
 - potentially secure additional funding from the community board/committee and/or connect those within the community to the community boards/committees Small Projects Grant Scheme;
- d) Council encourages each of the Partner Organisations to raise opportunities or concerns with Council's Community Development Manager as soon as practicable.

3. MoU Workplan

- a) Each of the Partner Organisations will provide to Council's Community Development Manager the organisations own upcoming yearly work plan no later than 1 March highlighting which specific well-being activities within it they are seeking funding through the MoU agreement. The finalisation of the MoU Workplan will be assisted by Council's Community Development Manager and agreed to and signed by Council's Chief Executive.

- b) The Chief Executive may require clarification before accepting and signing the MoU Workplan and agreement.
- c) The agreed years workplan may be subject to variation by prior agreement between the Partner Organisation and Council's Community Development Manager, with final approval and signed agreement by Council's Chief Executive.

4. Reporting

- a) Verbal updates on progress against the MoU Workplan will be provided to the Community Development Manager at each quarterly meeting. This is also an opportunity to bring issues to Council's attention.
- b) A written progress report against the MoU Workplan and Reporting Framework, is due to the Community Development Manager by 1 March of each year, describing results and outcomes noting and explaining variances to the proposed activities in terms of timing, budget and results. Failure to provide the report may jeopardise the continuation of the agreement and funding for the following year.
- c) A 10 minute presentation will be made once a year by representatives of each Partner Organisation to Council's Policy/Planning committee at its scheduled April or May meeting (depending on meeting schedule), with the above mentioned progress report supplied as supporting documentation. This presentation gives opportunity to highlight activities undertaken by the organisation, with particular focus on those funded by Council and noted in the MoU Workplan. It is also expected that the presentation will include the organisations workplan aspirations for the following year. Failure to present may jeopardise the continuation of the agreement and funding for the following year.
- d) A full years written report against the MoU Workplan and Reporting Framework, is due to the Community Development Manager by 5 July of each year, describing results and outcomes noting and explaining variances to the proposed activities in terms of timing, budget and results. Failure to provide the report may jeopardise the continuation of the agreement and funding for the following year.
- e) A copy of each organisation's annual report, including the annual accounts, as presented to the Annual General Meeting will be provided to the Community Development Manager, in PDF format.

5. Annual review

- a) The Council will review progress at the April or May meeting of the Policy/Planning Committee (depending on meeting schedule).
- b) The Policy/Planning Committee may request further investigation and a report from the Chief Executive before forming its view regarding progress, against the MoU Workplan and the continuation of the agreement and funding for the following year.

6. Grant allocation, payment and office space

- a) The funding grant to Taihape Community Development Trust, for the period July 2021 to June 2022 is \$27,200.
- b) While the funding seeks outcomes and outputs as agreed through the Annual Workplan Council understands and permits that the funding granted be used for staff wages and administration costs.
- c) Council will make an annual assessment to determine the amount granted to the Partner Organisations to undertake the agreed work plan.
- d) Provided the required reporting and accountability has been completed for previous years, and the upcoming workplan agreed to, grants will be paid in one instalment on 31 July of each year.
- e) This MoU agreement includes free office space, as designated by the Community Services Team Leader, in The Taihape Town Hall. There will be no utility costs charged on to the organisation.

Signed on behalf of Taihape Community Development Trust on (date): _____

Signed: _____

Name
Title

Signed on behalf of Rangitikei District Council on (date): _____

Signed: _____

Chief Executive, Rangitikei District Council

Appendix 1: Workplan and Working Relationship Defined

1.1 Workplan Definitions

Rangitikei District Council acknowledges that they are only one of several external funders supporting Partner Organisations and that the funding granted is only for some of the overall yearly activities undertaken by the organisations. Council further acknowledges that its funding will be primarily used to support administrative costs rather than direct input into each outcome activity. To best support each Partner Organisation Council will seek key activities with wellbeing outcomes from the organisation own workplan to develop the MoU Workplan funded by Council.

The organisations own workplan: The organisations full set of activities as decided by their governing board/committee.

The MoU Workplan: The set of agreed activities of Council and the Partner Organisation, which Council financially contributes to and requires reporting and accountability for.

1.2 Nominated Officer

Rangitikei District Council provides the Community Development Manager as their nominated officer, to act as:

- the first point of contact between the Partner Organisations and Council;
- the officer meeting with the Partner Organisations on a regular basis, as defined in Section 2 above;
- the officer to whom the Partner Organisations raise opportunities or concerns with as soon as practicable.

If requests or directives are being made to the Partner Organisations by staff or elected members of Council or the respective community committee/board, the Partner Organisations shall notify that party or individual to relay their request through the Community Development Manager.

1.3 Community Committee/Board Relationship

The following are the baseline requirements for the Partner Organisations in working collaboratively with their respective community board/committee:

- Partner Organisations are to provide a copy of their annual MoU Workplan to their respective community board/committee at their first meeting of the financial year; allowing the community board/committee to pass their comments and offer support;
- Partner Organisations are to provide copies of their MoU Workplan progress and full year reports via the Community Development Manager, to Council's Chief Executive and General Manager of Democracy and Planning. In conjunction with this, the reports are to be included in the respective community board/committee order papers - giving updates where necessary;

- community boards/committees should be informed of any event or programme being undertaken to which they may have an interest in supporting or participating.

Please note, community boards/committees are not delegated to approve any MoU Workplan, event or activity, nor approve the use of, or grant access to any of Council's community assets or facilities (halls, information centres, parks, pools, libraries etc.).

TAIHAPE COMMUNITY DEVELOPMENT TRUST – MoU WELL-BEING WORKPLAN & REPORT

Well-being	Output/Outcome	Specific Activity, Purpose and Target Results (Projected)	Quantitative Results Data (Actual)	Qualitative Results Data (Actual)	Impact	Lessons Learnt
SOCIAL WELL-BEING Create opportunities for the Taihape Community to connect, build a sense of belonging and pride and have a say in issues that matter to them.	1: One Annual Event Output: Deliver one event that creates social connectivity through attendance, volunteering and attracts visitors. <i># Visitors being any attendee from out of town</i> This event will not be eligible for additional financial funding from Council.	<ul style="list-style-type: none"> Name of event. Gumboot Day Targeted audience, number of attendees (both local and visitor) number of volunteers, to raise profile of town or district. Targeted audience includes locals and regional visitors. We have previously estimated 1800 attendees and are anticipating to increase that to 2500 due to the events growing profile and additional activities on the day. What other community groups are involved? Local sports clubs – netball, rugby, Boot throwing association, Wood Chopping, Horse jumping displays, interactive activities on the day, Local business groups – at home and shop owners. Local service providers – Police, Fire Service, RDC, St Johns Ambulance, Mokai Patea Services. Regional business groups – Mobile (travelling) businesses, shop owners. Desired well-being impact. 	<ul style="list-style-type: none"> Number and brief description of Stalls/Event participants/Event activities Numbers reached through Social Media, new followers (any other data analytics) Economic data (from Council) 	<ul style="list-style-type: none"> Approximate number and demographic (if applicable) of attendees (separated by local and visitor if possible) Feedback from attendees, stall holders, volunteers, social media, local businesses and ward councillors. 	Has any short medium or long-term impact been achieved?	What improvements can be made for next time? Variances (timing, budget, results)

		<p>There will be Economic wellbeing impacts through the Shop Local campaign and through an increase in both local and visitor attendance. TCDT anticipate significant social and cultural wellbeing impacts by creating an event that brings the community together, welcoming visitors. Ensuring the continuation of this event will develop and celebrate a more inclusive and ethnically diverse culture.</p> <ul style="list-style-type: none"> How will you measure success? <p>TCDT will measure success through attendance numbers and numbers of event participants (partners and stall holders) and through feedback sought.</p>				
	<p>2: Community Newsletters & Social Media</p> <p>Output: Produce a Monthly newsletter and regular social media posts that inform and connect the community.</p> <p>Output: Complete one annual survey seeking satisfaction levels and improvements to the Newsletter and Social Media Platforms</p>	<ul style="list-style-type: none"> What's the purpose of the Newsletter? Talk Up Taihape is printed vehicle to keep the Taihape community connected both with social activities and business offers. How many printed copies, how often and to what target audience? A monthly production of 1230 copies What is the targeted content (events, Community activities, advertise businesses/groups)? Local clubs, services, events, public notices, advertisements, Council announcements, local writeups and our sponsors. 	<ul style="list-style-type: none"> Numbers reached through Social Media, new followers (any other data analytics) Number of QR code click throughs 	Feedback from readers, advertisers, community groups, businesses, new residents and ward councillors.	Has any short medium or long-term impact been achieved?	<p>What can be done better next time? Summary of the survey</p> <p>Variances (timing, budget, results)</p>

	These activities are not eligible for additional financial funding from Council	<ul style="list-style-type: none"> How will you measure success? <p>TCDT measure the success of the publication by the number of click throughs to our website/QR code/anecdotal feedback form, businesses/clubs</p>				
	<p>3: Assist Council with Community Engagement</p> <p>Outcome: Ensure that the Taihape community are aware of Council's matters of interest, consultations, and ways in which to engage.</p>	<ul style="list-style-type: none"> What avenues/activities will be used to engage the Taihape Community? <p>TCDT will use its online and printed platforms to inform the Taihape Community of Councils announcements and consultations.</p> <ul style="list-style-type: none"> How will you measure your reach (attendee numbers and meetings/ submissions made to Council)? <p>TCDT understands that as appropriate Council will inform the Trust on the number of Taihape submissions to consultation.</p> <ul style="list-style-type: none"> How will you measure success? <p>TCDT in return will monitor attendance of any TCDT organised events held to promote Council activities/consultation.</p>	<ul style="list-style-type: none"> What were the specific Consultations? How many Taihape residents made submissions for each? 	Feedback from community, ward councillors and council staff	Has any short medium or long-term impact been achieved?	<p>What improvements can be made for next time?</p> <p>Variances (timing, budget, results)</p>

Well-being	Output/Outcome	Specific Activity, Purpose and Target Results (Projected)	Quantitative Results Data (Actual)	Qualitative Results Data (Actual)	Impact	Lessons Learnt
ENVIRONMENTAL WELL-BEING Create opportunities for the Taihape Community to connect with and enhance our natural world	1. Natural World Connection/Enhancement Output: Undertake or support one event or activity that connects members of the Taihape community with, and/or enhances, the natural world. ie: track clean up, pest control, community garden, overnight bush/park camping event, upgrade to natural area/reserve, regenerative planting. This activity may be eligible for additional financial funding from Council.	<ul style="list-style-type: none"> What is the activity or event? Who are you going to partner with to deliver? Who is the targeted audience? Who are anticipated participants? What is the desired well-being impact? <i>How will you measure success?</i> <p>This outcome is still in development with relevant groups in Taihape</p>	<ul style="list-style-type: none"> How many people (and who) were involved in the project? What extra resources (including financial) was raised to complete the project 	<ul style="list-style-type: none"> Feedback from participants, partners, community, and ward councillors. 	Has any short medium or long-term impact been achieved?	What improvements can be made for next time? Variances (timing, budget, results)

Well-being	Output/Outcome	Specific Activity, Purpose and Target Results (Projected)	Quantitative Results Data (Actual)	Qualitative Results Data (Actual)	Impact	Lessons Learnt
CULTURAL WELL-BEING Create an inclusive town that celebrates diversity and the heritage and culture of all its people	1: Welcoming Communities Programme Output: Working with Council's Community Development Team to develop and deliver a Welcoming Communities output: Examples: *New Residents Tour *New Residents Network This activity may be eligible for additional financial funding from Council.	To be developed with Council's Community Development Team <i>How will you measure success?</i> This outcome is still in development with Councils Community Development Team	<ul style="list-style-type: none"> How many new residents have participated, where have they come from? How many existing residents and/or organisations have participated 	Feedback from new residents, community, and ward councillors	Has any short medium or long term impact been achieved?	What improvements can be made for next time? Variances (timing, budget, results)
	2. Welcome Packs Output: Working with Council's Economic Development Team compile and distribute Welcome Packs to Schools, Information Centre/Library, Real Estate Agents, Council's Main Customer Service office in Marton.	<ul style="list-style-type: none"> What information is contained within ie business, clubs, Council information, recreational info, service clubs, schools? Each pack contains a Welcome letter from the Mayor and TCDT, Brochures with information, things to do and places to visit, doggy bag (note from council). <ul style="list-style-type: none"> Who do you plan to disperse the packs to? Our packs will be dispersed to Schools, Real Estate Agents (purchased/rentals), Information	<ul style="list-style-type: none"> To who and how many have been dispersed within the community. Number of QR click throughs Number of transfer station coupons. 	Feed back from businesses, clubs and new residents	Has any short medium or long term impact been achieved?	What improvements can be made for next time? Variances (timing, budget, results)

	<p>Council will supply TCDT with Welcome Pack Folders and some content. This activity is not eligible for additional financial funding from Council.</p>	<p>Centre/Library, Local Business owners with rentals and Councils main customer service office in Marton. TCDT estimates 30 to 40 new resident households per year</p> <ul style="list-style-type: none"> How will you measure success? <p>By meeting with new residents and seeking feedback on usefulness of the information contained in the packs, and if it has contributed in any way to making them feel welcome.</p>				
	<p>3. Puanga Matariki Celebration or other cultural celebration (Māori or non-Māori)</p> <p>Output: Working with iwi/hapu and community create or support an event or activity that celebrates Puanga Matariki or other cultural celebration (Māori or non-Māori)</p> <p>This activity may be eligible for additional financial funding from Council.</p>	<ul style="list-style-type: none"> Name of event/activity Festival of Cultural Food Celebration Targeted audience, number of attendees or participants (both local and visitor) targeted number of volunteers, to target locals and/or raise profile of town or district <p>Our target audience will be those attending the Spring Fling including residents of all ethnicities and visitors.</p> <ul style="list-style-type: none"> What other community groups are involved? <p>We will work with the different ethnic communities of Taihape and the Whanganui/Rangitikei Multi Cultural Society.</p> <ul style="list-style-type: none"> Desired well-being impact. <p>TCDT is anticipating this to be an opportunity to connect with each other, build relationships with other cultures and continue to grow a sense of belonging within the community.</p>	<ul style="list-style-type: none"> Name and brief description event activities Who (iwi/hapu/groups) were involved? Number of participants (if exact number known) 	<ul style="list-style-type: none"> TCDT's involvement and responsibilities. Approximate number and demographic (if applicable) of attendees (separated by local and visitor if possible) Feedback from attendees, partners, volunteers, community, local businesses and ward councillors. 	<p>Has any short medium or long term impact been achieved?</p>	<p>What improvements can be made for next time?</p> <p>Variances (timing, budget, results)</p>

		<ul style="list-style-type: none"> How will you measure success? <p>TCDT will measure success through attendance numbers and numbers of event participants (partners and stall holders) and through feedback sought.</p>				
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Well-being	Output/Outcome	Specific Activity, Purpose and Target Results (Projected)	Quantitative Results Data (Actual)	Qualitative Results Data (Actual)	Impact	Lessons Learnt
ECONOMIC WELL-BEING Support opportunities to create economic prosperity in benefit of the Taihape Community	1: Support one annual Shop Local Rangitikei campaign/event Output: Working with Council's Economic Development Team develop and deliver a shop local campaign or event. This activity may be eligible for additional financial funding from Council.	<ul style="list-style-type: none"> Describe the campaign or activity. What is the desired impact? How will you measure success? <p>This outcome is still in development with Councils Economic Development Team</p>	<ul style="list-style-type: none"> Number of participants (separated by local and visitor if possible) Number and brief description of participating businesses Numbers reached through Social Media, new followers (any other data analytics) Economic data (from Council) 	Feedback from businesses, shoppers	Has any short medium or long term impact been achieved?	What improvements can be made for next time? Variances (timing, budget, results)

STRATEGIC PERFORMANCE FRAMEWORK MOU ORGANISATIONS

Partnering Organisation: Taihape Community Development Trust

Period under review: Work Plan 2020-2021

Reports Due

- 1 November 2020 and will report on July, August and September 2020
- 1 February 2021 and will report on October, November and December of 2020.
- 30 April 2021 and will report on January, February, March 2021
- 30 July 2021 and will report on April, May, June 2021

Group of Activities: Community Well-being

- Attracting people to the Rangitikei to live (or to stay living here)
- Contribution to community outcomes: A buoyant District economy, Enjoying life in the Rangitikei

Activity: Economic development and District Promotion

Council's intended Level of Service is to:	Contract with local organisations to develop and deliver events, activities and projects to enliven the towns and District.
Action	Cumulative progress for the Year
Design, lead and project manage 1 large scale event annually within the Taihape Ward.	<p>The Trust along with the Taihape A&P show, Taihape Shearing, NZBTA to collaborated on a one stop shop show for the Taihape community. Feedback received from the last Gumboot day had a strong message from the Taihape community that it is important that we should be working with these groups to make a fun filled community focus event and provide it over the same weekend.</p> <p>Planning included contacting 32 Stallholders, Interactive activities for all ages, static displays, live bands / entertainment, food stall holders and trader stall holders.</p> <p>COVID 19 impacted on early plans and discussions, however perseverance prevailed.</p> <p>The group agreed that the Trust staff would manage the organisation and administration of the event, communication was key so that each group's needs were met. The group decided to name the combined event the "Go Throw Show". Funding applications for both TCDT and A&P were approved.</p>

	<p>On the day was successful with an estimated 1800 attendees. The gates were managed by the Taihape Rotary Club and the Taihape Maori Wardens. Gate entry was a gold coin as well as the rides, from Family Fun Entertainment, the Fonterra Train and the Big Dig for our younger generation which was a big plus for the families. The variety of food stall holders which went well to the point of a few being sold out of certain meats and seafood. The trade stall holders enjoyed the day with a few sales but also with orders taken. The shearing, wood chopping, Taihape Museum Vintage Cars, Home Industries, petting animals, NZBTA and the Static Displays all had a great day. Exact measures were not taken of how many people passed through the two gates on the day, but what we do know is that all the side streets linking to the street to Memorial Park were full. TCDT, A&P, NZBTA, met in February for a de-brief. The first combined event, we know there is always room for improvement, for our next combined event. All feedback welcomed from the many volunteers and stall holders in attendance, the main point was the date of the event which limited the involvement of the school students and potential volunteers, it is an important factor for the next event.</p>
Support and collaborate on place making activities within the Taihape Ward.	<p>Although not strictly placemaking TCDT has been working with local Historian Peter Arthur-Kipling to research the lives of people from Taihape who have left their mark on the world. Then place plaques around the town to commemorate the lives of these people and to enable any resident or visitor to Taihape to become more aware of the heritage and the contribution to a wider world that people from our area have made.</p> <p>TCDT has been in conversation with an “interested” group to revitalise the look of the Taihape playgrounds, with requests been made of the trust to help raise funds on behalf and provide support when required.</p>

Support and collaborate with relevant parties to produce a collective Welcome Pack for persons moving to Taihape.	<p>Welcome Pack / Info packs were distributed on demand and available at Info Centre, Medical Centre, Real Estate offices and Lawyers office.</p> <p>These welcome packs are highly sought after from real estate agencies as their sales are sustaining. TCDT continually seeks opportunities to improve the pack to be more reflective of our community and to try and engage residents more of what is happening in the Taihape district and ward. Maintaining working relationships with TCB and RDC to keep information current.</p> <p>A new initiative of the Business Directory is still in the developmental stage and we are still working with the local rotary club of Taihape.</p> <p>RDC have been in discussions with the Co-ordinators to streamline the Welcome Packs to include on-line and reducing the number of brochures that are included in the hard copy welcome packs.</p>
Support the aspirations of Council on the Economic Development activities being undertaken in the Taihape Ward.	<p>During the year Council underwent some significant changes to ED staff and further the community felt the economic uncertainty resulting from COVID-19.</p> <p>We welcomed council's initiative of the Shop Local Rangitikei Facebook page and informed staff of Taihape businesses to add. In line with Shop Local Rangitikei movement we ran a Spring Fling best dressed window, which had a record number of entries from local shops and clubs and was featured in our local newsletter and regionally in the Fielding herald newspaper outlet.</p> <p>TCDT assisted Council with advertising the BA5 event, which was well attended and has since resulted in local businesses organising their own network meetings.</p> <p>During the latter part of the financial year the trust and the two Council staff working on economic development have meet on numerous occasions to discuss topics such as housing, event impact on businesses and better marketing opportunities, Destination Management Plan, and future Shop Local Rangitikei campaign ideas.</p>
Council's intended Level of Service is to:	<p>Contract with local organisations to provide a range of information, such as:</p> <ul style="list-style-type: none"> * Up-to-date calendar of events, and * Community newsletters
Action	Cumulative progress for the Year

Design, produce and manage a regular community newsletter within the Taihape Ward.	Talk Up Taihape is printed vehicle to keep the Taihape community connected both with social activities and business offers, with a monthly production of 1230 copies It remains in high demand throughout the year and was instrumental in helping the service networks communicate during COVID 19 with our residents that cannot be reached via the internet media streams.
Council's intended Level of Service is to:	Contract with local organisations to provide a website that is a gateway to the District, with links through to more local web pages, and social media opportunities.
Action	Cumulative progress for the Year
Facilitate and manage an online and social media presence that integrates all the 'intended level of service' deliverables within the workplan.	TCDT maintained a strong presence online and networked with the community service support groups during the lockdown giving a well followed platform to connect community with social services updates. All TCDT activities and those asked to be promoted by Council were loaded to the FB page and when appropriate the website. The Facebook page is also well utilised by clubs and service groups to as a way to connect with the wider community.

Council's intended Level of Service is to:	Facilitate and lead on a Youth Action Plan that aims to enhance quality of life for children and young people in the District
Action	Cumulative progress for the Year
Support the aspirations of Council on Youth development and the provision of opportunities within in the Taihape Ward. (excluding Youth Zone)	<p>This year proved challenging to connect with youth due the impact that COVID -19 and the various lockdowns had on their wellbeing and workload.</p> <p>It is important to note that we require consistent and regular contact with the students to develop the space of our Youth for Youth programs in keeping of their requirements this has greatly been hampered by the restrictions of COVID-19. An aggressive strategy needs to be developed to bring this program into the timelines required from our different sponsors.</p> <p>While relationships remain strong youth and the school we didn't run any programmes as seen in the previous year. We invited Youth to again assist with the towns main event now named the Go Throw Show which had reasonable uptake.</p> <p>We supported the Youth Awards by advertising the nomination process and encouraging locals to enter acknowledging the work our rangatahi do in the community.</p>

TAIHAPE

Annual Report

Taihape Community Development Trust
For the year ended 30 June 2021

Prepared by SBA Wanganui / Sharp Accountancy Services Limited

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Compilation Report

Taihape Community Development Trust For the year ended 30 June 2021

Compilation Report to the Officers/Trustees of Taihape Community Development Trust.

Scope

On the basis of information provided, we have compiled the financial statements of Taihape Community Development Trust for the year ended 30 June 2021.

These statements have been prepared in accordance with the accounting policies described in the Notes to these financial statements.

Responsibilities

The Officers/Trustees are solely responsible for the information contained in the financial statements and have determined that the Special Purpose Reporting Framework used is appropriate to meet your needs and for the purpose that the financial statements were prepared.

The financial statements were prepared exclusively for your benefit. We do not accept responsibility to any other person for the contents of the financial statements.

No Audit or Review Engagement Undertaken

Our procedures use accounting expertise to undertake the compilation of the financial statements from information you provided. Our procedures do not include verification or validation procedures. No audit or review engagement has been performed and accordingly no assurance is expressed.

Independence

We have no involvement with Taihape Community Development Trust other than for the preparation of financial statements and management reports and offering advice based on the financial information provided.

Disclaimer

We have compiled these financial statements based on information provided which has not been subject to an audit or review engagement. Accordingly, we do not accept any responsibility for the reliability, accuracy or completeness of the compiled financial information contained in the financial statements. Nor do we accept any liability of any kind whatsoever, including liability by reason of negligence, to any person for losses incurred as a result of placing reliance on these financial statements.

Small Business Accounting - Wanganui

**Suite 4, Wicksteed Terrace, 212 Victoria Avenue
P O Box 7136, Whanganui 4541**

Dated: 6 August 2021

Entity Information

Taihape Community Development Trust For the year ended 30 June 2021

'Who are we?', 'Why do we exist?'

Legal Name of Entity

Taihape Community Development Trust

Entity Type and Legal Basis

Charitable Trust

Registration Number

Incorporation No. 1683833

Charity Reg No. CC37320

IRD Number

087-036-375

Committee

Chairperson - Leslie Clark

Trustee - Katene Peretini

Trustee - Jan Byford

Trustee - Gary Johnson

Trustee - Michelle Marks

Physical Address

Taihape Town Hall
90-92 Hautapu Street
Taihape 4742

Postal Address

Taihape Town Hall
90-92 Hautapu Street
Taihape 4742

Entity's Purpose or Mission

To identify, develop and promote community projects and events so that they can be used and enjoyed by the people of Taihape. This is explained further in the Trust Deed:

The objects for which the Trust is established are to carry out Charitable Purposes in New Zealand as follows: (a) To promote and undertake Charitable Purposes for the benefit of the Taihape Community; (b) To identify, develop, promote and sponsor Programmes so that they can be utilised and enjoyed by the residents of the Taihape Community; (c) To assist in the development of strategies for securing the future of the Taihape Community; (d) to undertake the management of such Programmes in a prudent and responsible manner.



Entity Structure

TCDT is governed by a Board of Trustees. There is a Project and Events Coordinator working 32 hours per week and an Administrator working 20 hours per week. TCDT has an agreement with Rangitikei District Council to manage events and promotions.

Accountant

Small Business Accounting - Wanganui

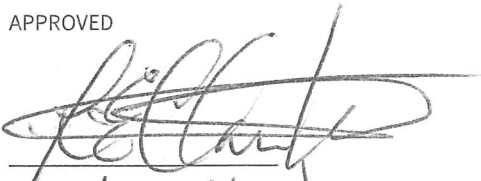
**Suite 4, Wicksteed Terrace, 212 Victoria Avenue
P O Box 7136, Whanganui 4541**

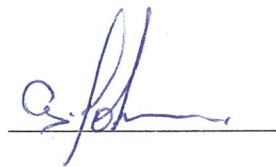
Approval of Financial Report

Taihape Community Development Trust For the year ended 30 June 2021

The Trustees are pleased to present the approved financial report including the historical financial statements of Taihape Community Development Trust for year ended 30 June 2021.

APPROVED


Name Les Clarke
Position Chair
Date 13/8/21



Name Gary Salmon
Position TRUSTEE
Date 9/09/21

Statement of Financial Performance

Taihape Community Development Trust For the year ended 30 June 2021

	NOTES	2021	2020	2019
Revenue				
Donations, fundraising and other similar revenue	1	75,875	109,472	100,046
Revenue from providing goods or services	1	12,693	14,900	7,512
Interest, dividends and other investment revenue	1	3,372	4,954	3,136
Other revenue	1	8,602	5,457	-
Total Revenue		100,542	134,783	110,694
Expenses				
Volunteer and employee related costs	2	62,214	57,589	51,145
Costs related to providing goods or service	2	56,757	61,045	56,000
Other expenses	2	2,160	1,980	2,215
Total Expenses		121,130	120,614	109,360
Surplus/(Deficit) for the Year		(20,589)	14,169	1,334

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Statement of Financial Position

Taihape Community Development Trust

As at 30 June 2021

	NOTES	30 JUN 2021	30 JUN 2020	30 JUN 2019
Assets				
Current Assets				
Bank accounts and cash	3	187,895	218,235	196,270
Debtors and prepayments	3	1,705	23,750	335
Goods and services tax	3	1,875	(1,506)	2,661
Total Current Assets		191,475	240,478	199,265
Total Assets		191,475	240,478	199,265
Liabilities				
Current Liabilities				
Credit Card	4	-	58	(50)
Creditors and accrued expenses	4	699	453	2,120
Other current liabilities	4	-	28,602	-
Total Current Liabilities		699	29,113	2,070
Total Liabilities		699	29,113	2,070
Total Assets less Total Liabilities (Net Assets)		190,776	211,365	197,196
Accumulated Funds				
Accumulated Surpluses or (Deficits)	5	190,776	211,365	197,196
Total Accumulated Funds		190,776	211,365	197,196

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Statement of Cash Flows

Taihapa Community Development Trust For the year ended 30 June 2021

'How the entity has received and used cash'

	2021	2020
Cash Flows from Operating Activities		
Donations, fundraising and other similar receipts	83,053	116,322
Receipts from providing goods or services	13,458	16,845
Interest, dividends and other investment receipts	3,372	4,954
Cash receipts from other operating activities	-	8,602
GST	2,365	(985)
Payments to suppliers and employees	(127,800)	(125,851)
Total Cash Flows from Operating Activities	(25,553)	19,887
Net Increase/ (Decrease) in Cash	(25,553)	19,887
Cash Balances		
Cash and cash equivalents at beginning of period	218,177	196,320
Cash and cash equivalents at end of period	187,895	218,177
Net change in cash for period	(30,282)	21,857

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Statement of Accounting Policies

Taihape Community Development Trust For the year ended 30 June 2021

Basis of Preparation

The entity has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Goods and Services Tax (GST)

The entity is registered for GST. All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

Income Tax

Taihape Community Development Trust is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Changes in Accounting Policies

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.

Notes to the Performance Report

Taihapa Community Development Trust For the year ended 30 June 2021

	2021	2020	2019
1. Analysis of Revenue			
Donations, fundraising and other similar revenue			
Event - Donation Income	830	5,631	6,177
GRANT - COGS	-	5,000	4,000
GRANT - Dudding Trust	13,650	-	3,500
GRANT - Four Regions Trust	-	748	3,478
GRANT - Lottery Communities (DIA)	20,000	20,000	20,000
GRANT - Pub Charity	15,920	24,749	23,186
GRANT - Public Trust - Earle Creativity Development	-	10,000	-
GRANT - RDC - Annual (workplan based)	20,000	20,000	20,000
GRANT - RDC - Creative Communities Scheme	1,220	744	5,791
GRANT - RDC - Event Sponsorship Scheme	526	2,260	4,870
GRANT - RDC - Taihapa Community Board (TBC)	-	-	348
GRANT - Tu Manawa	3,478	-	-
GRANT - TG Macarthy Trust	-	-	8,696
GRANT - Whanganui Community Foundation	-	3,000	-
GRANT - WPI	250	-	-
M & D Earle - Donation Income	-	17,340	-
Total Donations, fundraising and other similar revenue	75,875	109,472	100,046
Revenue from providing goods or services			
Event - Raffles & Competitions Income	-	254	-
Event-Contribution	100	265	-
Event - Entry	2,420	-	-
Events - Fees received	1,757	5,934	2,603
Event - Ticket Entry	1,321	-	-
Gumboot Day income	-	945	-
TCDT - Newsletter Advertising Income	7,096	7,502	4,909
Total Revenue from providing goods or services	12,693	14,900	7,512
Interest, dividends and other investment revenue			
Interest Received	3,372	4,954	3,136
Total Interest, dividends and other investment revenue	3,372	4,954	3,136
Other revenue			
COVID-19 Wage Subsidy	8,602	5,457	-
Total Other revenue	8,602	5,457	-
	2021	2020	2019

2. Analysis of Expenses

Volunteer and employee related costs

	2021	2020	2019
Wages	62,214	57,589	51,145
Total Volunteer and employee related costs	62,214	57,589	51,145
Costs related to providing goods or services			
Admin - ACC	192	75	135
Admin - Insurance	2,831	2,890	2,151
Admin - Office Support (e.g. BDO & Employsure)	4,314	4,626	5,663
Admin - Software (e.g 365 Microsoft, PAYE, XERO)	886	35	227
Advertising	2,045	3,716	5,658
Bank - Charges	-	50	51
Bank Charges	56	-	-
Donations Made (paid)	(95)	600	-
Equipment	990	860	-
Event - Catering	-	3,115	744
Event - Entertainment (shows, bouncy castles etc)	6,767	7,289	3,217
Event - General & Unexpected	5,730	3,149	1,571
Event - Prizes	112	-	357
Event - Signage	-	-	4,001
Event - Sound System & Stage	15,995	14,530	11,592
Event - Workshop Expenses (e.g. materials)	11	3,523	1,429
Event Catering Expenses	83	955	-
Expenses for paid work (e.g. website)	9,277	5,629	-
Gumboot Day General Expenses	-	66	-
Miscellaneous	388	267	-
Newsletter - Delivery fee	794	756	684
Newsletter - Paper	497	-	887
Newsletter - Printing Expenses	1,102	1,685	2,874
Petrol	104	48	-
Project - Website: Hosting & Maintenance	164	783	3,180
Project - Whanau Hobby Hut - Equipment	134	-	836
Purchases	-	570	-
Reimbursements to Volunteers	-	89	144
Staff Training	252	-	-
TCDT - Asset (e.g. gazebo, printer) incl repairs	435	-	7,868
TCDT - General Expenses	681	-	-
TCDT - General office expenses (e.g. groceries)	-	174	169
TCDT - Gifts & Presents	206	100	176
TCDT - Postage & Courier	-	486	10
TCDT - Printing & Stationery	2,353	3,715	885
Telephone, Tolls & Internet	453	822	1,411
TCDT - Vehicle Expenses	-	104	80
Travel Expenses	-	338	-
Total Costs related to providing goods or services	56,757	61,045	56,000
Other expenses			
Accountancy Fees	2,160	1,980	2,160

Interest Paid	-	-	5
IRD Penalties - Non Deductible	-	-	50
Total Other expenses	2,160	1,980	2,215

2021 2020 2019

3. Analysis of Assets

Bank accounts and cash

Account - ANZ Bonus Bonds	1,020	1,020	1,020
Account - Community Development Support	21,604	20,239	23,243
Account - Westpac Main Account	6,345	38,485	13,543
Account - Westpac Term Deposit	113,474	113,474	113,474
Account -Business Online Saver	45,039	45,016	44,990
Pania Westpac Credit Card	413	-	-
Total Bank accounts and cash	187,895	218,235	196,270

Debtors and prepayments

Sundry Debtors	1,705	23,750	335
Total Debtors and prepayments	1,705	23,750	335

Other current assets

GST	1,875	(1,506)	2,661
Total Other current assets	1,875	(1,506)	2,661

Total Analysis of Assets **191,475** **240,478** **199,265**

2021 2020 2019

4. Analysis of Liabilities

Creditors and accrued expenses

Credit Card	-	58	(50)
Accounts Payable	699	453	911
Sundry Creditors	-	-	1,209
Total Creditors and accrued expenses	699	511	2,070

Other current liabilities

COVID-19 Wage Subsidy Received in Advance	-	8,602	-
Prepaid Income	-	20,000	-
Total Other current liabilities	-	28,602	-

Total Analysis of Liabilities **699** **29,113** **2,070**

2021 2020 2019

5. Accumulated Funds

Accumulated Funds

Opening Balance	211,365	197,196	195,861
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	2021	2020	2019
Current year surplus or (deficit)	(20,589)	14,169	1,334
Total Accumulated Funds	190,776	211,365	197,196
Total Accumulated Funds	190,776	211,365	197,196

6. Commitments

There are no commitments or guarantees as at 30 June 2021 (Last year - nil).

7. Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at 30 June 2021 (Last year - nil).

8. Related Parties

There were no transactions involving related parties during the financial year.

9. Events After the Balance Date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report (Last year - nil).

10. Ability to Continue Operating

The entity will continue to operate for the foreseeable future.

10.8 Rangitikei Destination Management Plan 2050**Author:** Jen Britton, Community Projects Officer**Authoriser:** Gaylene Prince, Group Manager - Community Services**1. Reason for Report**

- 1.1 To provide a Project brief for the Destination Management Plan 2050 and seek guidance on Iwi engagement.

2. Context

- 2.1 A Destination Management Plan (DMP) will help us to shape and grow the visitor economy within our district, identify business opportunities, explore what barriers might exist for this growth, and put a plan together for our district to be sustainable and resilient into the future while keeping our community at heart.

- 2.2 This Project is a key action from the 2021-31 Long Term Plan and will uncover three key components in the development of the plan:

- Understanding of the Rangitikei experience – our ‘DNA’, future aspirations, and expectations of the visitor sector in the district, how we facilitate sustainable growth while understanding the infrastructure impacts of increased visitor growth and offer solutions to maintaining infrastructure, minimise negative impact to the community, and share our story with the visitor.
- Determine who our ideal visitor might be, what target segments resonate most with our district and how we attract the right visitor base while being aware of and protecting the interests of our residents.
- Identify business and experience opportunities that might exist in growing the visitor economy in our district to facilitate sustainable growth while considering urban and rural development, spatial planning, and key environmental factors.

2.3 Objectives

- **To deliver a Destination Management plan that:**
 - provides an integrated and achievable plan for Council to facilitate and encourage sector growth, sustainable and environmental tourism, and develop pride of place in our communities
 - provides a relatable plan for across Council and external stake holders can take ownership of
 - Identifies barriers for growth in the public/private sector.

ITEM 10.8

- **Run a process that:**
 - aids in improving relationships between Council, its stakeholders, and the community
 - gives Council a better understanding of aspirations in the community in relation to destination management
 - will be delivered within budget and on time.

Milestone	Timeframe/Deadline
Stakeholder Community/iwi Engagement	September – October 2021
Completion of draft Destination Management plan	December 2021
Review of draft Destination Management plan	January – March 2022
Adoption of Destination Management plan	April – May 2022

- 4.1 We have engaged TRC Tourism to co-create this work with us. Lead consultant Kylie Ruwhiu–Karawana is a tourism marketing specialist and has passion and expertise in values-based tourism, specifically Māori and Indigenous tourism experiences. She is also the lead consultant developing the Whanganui Destination Management Plan and the Ruapehu Destination Management Plan which offers the benefit of understanding the wider strategic context.
- 4.2 Staff will be present at the meeting ask for feedback on a few key questions and to talk about the pending engagement process.
- 4.3 Stake holder, community and Iwi engagement is scheduled to begin in September. Engagement is the first step in the development of the destination management and will be used as part of the development of the draft document.
- 4.4 Things we ask is:
- What are your aspirations for the Rangitikei?
 - What do you value the most about the Rangitikei?
 - What makes Rangitikei unique?
 - Do you see and experience opportunities for the Rangitikei
 - What are the barriers/challenges?
- 4.5 At its core the Destination Management plan is about people and place, it is a document for the district rather than just a strategy for council. Council wants to engage and have conversations with as much of the community as is willing to capture aspirations that reflect the people.

Recommendation

That the report 'Rangitikei Destination Management Plan 2050' be received.

10.9 Representation Review 2021 - Initial Proposal**Author:** Katrina Gray, Senior Strategic Planner**Authoriser:** Carol Gordon, Group Manager - Democracy & Planning**1. Reason for Report**

- 1.1 To provide the consultation documents associated with the Initial Proposal for representation for the 2022 local government elections.

2. Comment

- 2.1 Council has adopted its Initial Proposal for representation for the 2022 local government elections.
- 2.2 There have been a number of changes from the existing representation arrangements:
- Introduction of two Māori Wards, each with one councillor (Northern and Southern).
 - Movement of a number of people from the southern ward into the central ward along the Turakina Valley area (highlighted on the map). This change was made to achieve 'fair' representation – each councillor representing an equal number of electors.
 - Reduction in the number of councillors representing the Northern and Southern General wards from three for each area to two for each area.
- 2.3 The Initial Proposal makes no changes to the current Northern Ward or Taihape Community Board boundaries. The Taihape Community Board has been proposed to be retained, with the same number of members.
- 2.4 Submissions close 12noon Friday 8 October 2021. Oral hearings are scheduled for Thursday 14 October 2021.
- 2.5 The consultation material is attached.

Attachments

1. Consultation Information
2. Map - District-wide
3. Submission form

Recommendation

That the report 'Representation Review 2021 - Initial Proposal' be received.



Representation Review

Initial Proposal for the 2022 local election

RANGITIKEI
DISTRICT COUNCIL

PROPOSAL

Proposed number of elected members

11 Councillors (plus the Mayor)

Proposed Wards

The proposed Wards and the population that each member will represent is as follows:

Ward	Population	No. of Councillors per Ward	Population per Councillor	Deviation from average	% deviation
General Wards					
Northern	2,800	2	1,400	-33	-2.33%
Central	6,960	5	1,392	-41	-2.88%
Southern	3,140	2	1,570	137	9.54%
Total General	12,900	9	1,433	-	-
Māori Wards					
Northern	1,450	1	1,450	15	1.05%
Southern	1,420	1	1,420	-15	-1.05%
Total Māori	2,870	2	1,435	-	-
District Total	15,770	11	-	-	-

Proposed Community Boards

The two existing community boards are proposed to remain unchanged as follows:

Ratana Community Board: retaining the same boundaries as at present, having four members elected by the whole Ratana Community Board area and one appointed member (one of the Southern Ward Councillors).

Taihape Community Board: retaining the same boundaries as at present (the Northern Ward boundaries, having four members elected by the Taihape Community Board area and two appointed members (rotated annually around the Northern Ward Councillors).

Making this place home.

Changes from the existing representation arrangements

There have been a number of changes from the existing representation arrangements:

- Introduction of two Māori Wards, each with one councillor.
- Movement of a number of people from the southern ward into the central ward along the Turakina Valley area (highlighted on the map). This change was made to achieve 'fair' representation – each councillor representing an equal number of electors.
- Reduction in the number of councillors representing the Northern and Southern General wards from three for each area to two for each area.

Representation Review Process

Process	Timeframe
Council adopts Initial Proposal	26 August 2021
Consultation period	Written submissions: 30 August – 8 October 2021 Oral Hearing: 14 October 2021
Deliberations on submissions and adoption of Final Proposal	28 October 2021
Appeals/Objections <i>Any person or organisation who has made a submission on the initial proposal can make an appeal to the Local Government Commission on any matters raised in their submission.</i> <i>If Council makes amendment to the initial proposal, any interested person or organisation (including those who made submissions) can lodge an objection on the amendment to the Local Government Commission.</i>	1 month following Council's decision on the Final Proposal
Consideration by Local Government Commission (if required)	11 April 2022 (at the latest)

Submissions

Written submissions from the community may be made from 30 August 2021 and are open until **noon 8 October 2021**.

Submission forms are available from Council's libraries in Marton, Bulls and Taihape, from the Council's Main Office in Marton¹¹, from the Council's website www.rangitikei.govt.nz or you may request a form be posted* to you by calling 0800 422 522.

Parties who make a written submission may also make an oral submission. Oral submissions are scheduled for 14 October 2021* at the Council Chambers in Marton. You need to indicate on your submission form if you wish to speak to your submission. Staff will make contact with

¹¹ *This is dependent on COVID-19 restrictions and whether or not offices are open

submitters wishing to speak to their submissions to accommodate to COVID-19 restriction levels which may include presenting² via phone or video calling.

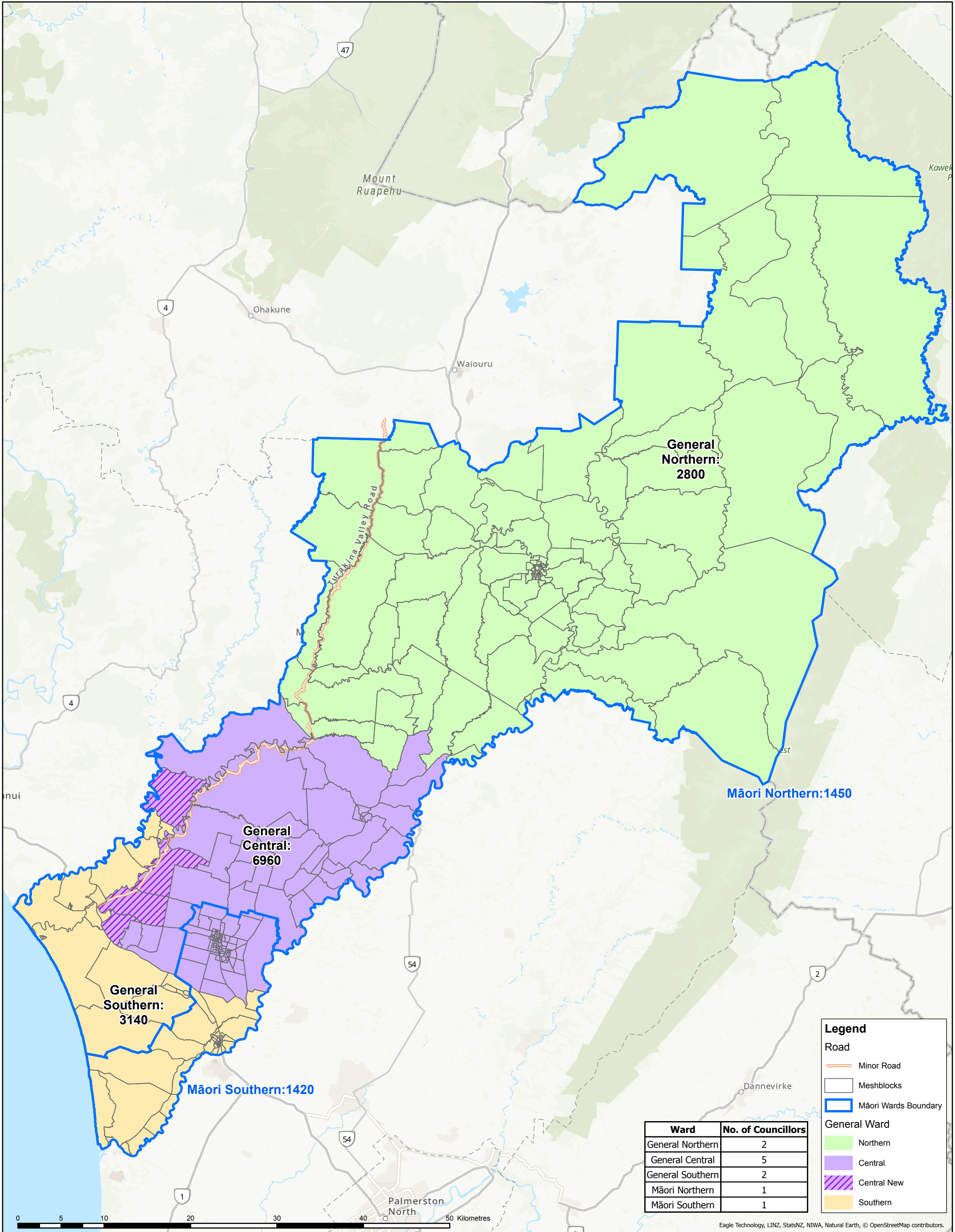
Further information

Further information, including a submission form, is available at the following places:

- Council's website www.rangitikei.govt.nz
- *Council's libraries in Marton, Bulls and Taihape
- *Council's Main Office in Marton
- By calling 0800 422 522

If you have any questions please contact Katrina Gray, Senior Strategic Planner – Katrina.Gray@rangitikei.govt.nz.

² *This is dependent on COVID-19 restrictions and whether or not offices are open



Ward	No. of Councillors
General Northern	2
General Central	5
General Southern	2
Māori Northern	1
Māori Southern	1

Legend

Road

Minor Road

Meshblocks

Māori Wards Boundary

General Ward

Northern

Central

Central New

Southern

Eagle Technology, LINZ, StatsNZ, NIWA, Natural Earth, © OpenStreetMap contributors.



Representation Review – Initial Proposal

Name	
Organisation (if applicable)	
Postal Address	
Phone	
Email	
Do you agree/disagree with Council’s Initial Proposal?	
11 Councillors, plus the Mayor under the following wards:	
<ul style="list-style-type: none"> • Northern General: 2 Councillors • Central General: 5 Councillors • Southern General: 2 Councillors • Māori Northern: 1 Councillor • Māori Southern: 1 Councillor 	
Community Boards for Taihape and Ratana (unchanged)	
<input type="checkbox"/> Agree <input type="checkbox"/> Disagree	
Please tell us why you agree/disagree:	
<i>Attach additional information or pages if necessary</i>	
Signed	
Date	

11 Discussion Items

11.1 Pae Tawhiti Rangitīkei Beyond

Author: Katrina Gray, Senior Strategic Planner

Authoriser: Carol Gordon, Group Manager - Democracy & Planning

1. Reason for Report

- 1.1 To provide an overview of the Pae Tawhiti Rangitīkei Beyond project and seek feedback from Committee members about the key issues currently facing the Taihape area.

2. Project Overview

- 2.1 The Pae Tawhiti Rangitīkei Beyond project is the development of a spatial plan for the district. It will provide a spatial roadmap for how the Rangitīkei will prosper to 2050 and beyond by:
- Providing clear objectives/outcomes for future land use and growth.
 - Guiding infrastructure investment decisions and enable targeted future proofing.
 - Reflecting community cultural, economic, environmental and social values and priorities.
 - Informing and shaping the District Plan Review and Council's other plans and strategies.
 - Building confidence and identifying potential for industrial, commercial, and residential development.
 - Achieving intergenerational equity and sustainable environmental development.
- 2.2 The development of a spatial plan is important for taking a strategic approach to the future and supporting informed long-term decision making. The project will include the development of outcomes/objectives for the district and settlements, and actions to achieve those objectives and includes consideration of residential, commercial and industrial development.

3. Project Schedule

Project Stage / Phase	Timeline
Background research / technical assessment	Now – December 2021
Develop Discussion Document	August 2021 – January 2022
Community Engagement	February – March 2022
Develop Draft Spatial Plan	April – May 2022
Community Consultation	June 2022
Adoption	August 2022

ITEM 11.1**4. Project Status**

- 4.1 The project is currently in Phase 1 – background research / technical assessment. An Advisory Group has been established. Background research into housing, residential land availability, business land supply and climate change has commenced.

5. Discussion Questions

- 5.1 Staff will be present at the meeting to ask for feedback on current issues and future goals for land use in the area.
- 5.2 It would be useful for Board members to think about the following questions prior to the meeting:
- What are the issues facing the area now, and into the future?
 - What has been happening with demand and supply of housing?
 - What has changed for commercial development?
 - What are the opportunities for the future?
 - What is important that should be protected?
 - Thinking about 2050, what would a successful community look like?

Recommendation

That the report 'Pae Tawhiti Rangitikei Beyond' be received.

12 Next Meeting

The next meeting is scheduled to take place Wednesday, 15 December 2021, at 5.30 pm.

13 Meeting Closed