



RANGITIKEI
DISTRICT COUNCIL
Making this place home.

ORDER PAPER

TAIHAPE COMMUNITY BOARD MEETING

Date: Wednesday, 8 February 2023

Time: 5.30pm-7pm

Venue: Kokako Street Pavilion
2 Kokako Street
Taihape

Chair: Mr Peter Kipling-Arthur

Deputy Chair: Ms Emma Abernethy

Membership: Ms Gail Larsen
Mr Les Clarke
Cr Gill Duncan
Cr Jeff Wong
HWTM Andy Watson

For any enquiries regarding this agenda, please contact:

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Locations:	<table border="0" style="width: 100%;"> <tr> <td style="vertical-align: top; width: 50%;"> <u>Marton</u> Head Office 46 High Street Marton </td> <td style="vertical-align: top; width: 50%;"> <u>Bulls</u> Bulls Information Centre Te Matapihi 4 Criterion Street Bulls </td> </tr> <tr> <td colspan="2" style="text-align: center; padding-top: 20px;"> <u>Taihape</u> Taihape Information Centre 102 Hautapu Street (SH1) Taihape </td> </tr> </table>	<u>Marton</u> Head Office 46 High Street Marton	<u>Bulls</u> Bulls Information Centre Te Matapihi 4 Criterion Street Bulls	<u>Taihape</u> Taihape Information Centre 102 Hautapu Street (SH1) Taihape	
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Notice is hereby given that a Taihape Community Board Meeting of the Rangitikei District Council will be held in the Kokako Street Pavilion, 2 Kokako Street, Taihape on Wednesday, 8 February 2023 at 5.30pm-7pm.

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AGENDA

1 Welcome / Prayer

2 Apologies

3 Public Forum

4 Conflict of Interest Declarations

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt as a late item at this meeting.

6 Confirmation of Minutes

6.1 Confirmation of Minutes

Author: Kezia Spence, Governance Advisor

1. Reason for Report

- 1.1 The minutes from Taihape Community Board Meeting held on 14 December 2022 are attached.

Attachments

1. **Taihape Community Board Meeting - 14 December 2022**

Recommendation

That the minutes of Taihape Community Board Meeting held on 14 December 2022 [**as amended/without amendment**] be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

MINUTES

ITEM 6.1

ATTACHMENT 1



RANGITIKEI
DISTRICT COUNCIL
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UNCONFIRMED: TAIHAPE COMMUNITY BOARD MEETING

Date: Wednesday, 14 December 2022

Time: 5.30 pm

**Venue: Kokako Street Pavilion
2 Kokako Street
Taihape**

Present Ms Emma Abernethy
Ms Gail Larsen
Mr Les Clarke
Mr Peter Kipling-Arthur
Cr Gill Duncan
Cr Jeff Wong
HWTM Andy Watson

In attendance Ms Gaylene Prince, GM Community Services
Ms Sheryl Srhoj, Community Partner

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**ITEM 6.1
ATTACHMENT 1**

1 Welcome / Prayer

His Worship the Mayor welcomed those present to the inaugural meeting.

2 Apologies

No apologies received.

3 Public Forum

Nil

4 Conflict of Interest Declarations

Nil

5 Confirmation of Order of Business

No change to the Order of Business

6 Reports for Decision

6.1 Declaration by Taihape Community Board members

Members made their declaration in the following order:

Ms Emma Abernethy

Mr Les Clarke

Mr Peter Kipling-Arthur

Ms Gail Larsen

Te whakapuakanga mā ngā mema o ngā poari hapori Ko ahau,

Ko, _____, e oati ana ka whai ahau i te pono me te tōkeke, i runga hoki i te mutunga kē mai nei o āku pūkenga, o āku whakatau hoki kia whakatutuki, kia mahi anō hoki i te mana whakahaere, te mana whakatau me ngā momo mahi kua ūhia ki runga i a ahau kia whiwhi painga mō te takiwā o Rangitikei hei mema o te Poari Hapori o Taihape, e ai hoki ki te Ture Kāwanatanga-ā-Taiao 2002, ki te Ture Kāwanatanga-ā-Taiao Whakapae me te Hui 1987, me ētahi Ture anō rānei.

Board Member Declaration

I, _____, declare that I will faithfully and impartially, and according to the best of my skill and judgement, execute and perform, in the best interests of the Rangitikei District, the powers, authorities, and duties vested or imposed upon me as a Member of the Taihape Community Board by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, or any other Act. I tohungia i Taihape i te 14 o ngā rā, Hakihea 2022 Dated at Taihape 14th day of December 2022.

6.2 Election of Chair - Taihape Community Board

His Worship the Mayor called for nominations.

Resolved minute number 22/TCB/048

That the Taihape Community Board, for the purpose of electing or appointing persons under Clause 25, adopt System A.

Mr P Kipling-Arthur/Ms G Larsen. Carried

Resolved minute number 22/TCB/049

That Mr Peter Kipling-Arthur be appointed Chair of the Taihape Community Board.

Ms E Abernethy/Ms G Larsen. Carried

6.3 Election of Deputy Chair - Taihape Community Board

Taken as read.

Resolved minute number 22/TCB/050

That Ms Emma Abernethy be appointed Deputy Chair of the Taihape Community Board.

Ms G Larsen/Mr P Kipling-Arthur. Carried

6.4 First Meeting of the Taihape Community Board

The Board were all in favour of bi-monthly meetings, with a workshop to be held in alternative months.

Resolved minute number 22/TCB/051

That the first meeting of the Taihape Community Board be held on Wednesday, 8 February 2023 at 5.30pm.

That the Board provide advice on the frequency and timings of meetings during 2023.

Ms E Abernethy/Ms G Larsen. Carried

7 Reports for Information

7.1 Laws Affecting Elected Members (Including Taihape Community Board Members)

Taken as read.

Resolved minute number 22/TCB/052

That the Chief Executive's Report – Laws Affecting Elected Members (Including Taihape Community Board members), be received and the information noted.

Mr P Kipling-Arthur/Ms G Larsen. Carried

7.2 Community Board Members - Pecuniary Interests

Taken as read.

Resolved minute number 22/TCB/053

That the report Members Pecuniary Interests be received.

Mr P Kipling-Arthur/Ms G Larsen. Carried

7.3 Mayor's Report - 23 November 2022

The Mayor's report was taken as read.

Resolved minute number 22/TCB/054

That the Mayor's Report – 23 November 2022 be received.

Mr P Kipling-Arthur/Ms E Abernethy. Carried

7.4 RDC Engagement and Consultations

Taken as read.

Resolved minute number 22/TCB/055

That the report 'RDC Engagement and Consultations' be received.

Mr P Kipling-Arthur/Ms E Abernethy. Carried

7.5 Small Projects Fund Update - December 2022

Taken as read.

Resolved minute number 22/TCB/056

That the report 'Small Projects Fund Update – December 2022' be received.

Mr P Kipling-Arthur/Ms G Larsen. Carried

7.6 Funding Schemes Update - November 2022

Taken as read.

Resolved minute number 22/TCB/057

That the Funding Schemes Update – November 2022 be received.

Ms E Abernethy/Cr G Duncan. Carried

8 Discussion Items

8.1 Update from MOU Partnering Organisations

No updates were provided.

The meeting closed at 6.30pm.

The minutes of this meeting were confirmed at the Taihape Community Board held on .

.....

Chairperson

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Taihape Community Board Meetings

Author: Kezia Spence, Governance Advisor

1. Reason for Report

1.1 On the list attached are items raised at previous Taihape Community Board meetings. Items indicate who is responsible for follow up, and a brief status comment.

2. Decision Making Process

2.1 Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

Attachments:

1. **Follow-up Actions Register** [↓](#)

Recommendation

That the report 'Follow-up Action Items from Taihape Community Board Meetings' be received.

8 Chair's Report

8.1 Chair's Report - February 2023

Author: Peter Kipling-Arthur, Chair

1. Chairperson's report February 2023

- 1.1 The first chairperson's report for the year will be brief.
- 1.2 Firstly, I would like to thank the other members of the board for selecting me to act as the chair for this term. There is a great opportunity to work together as a team and to continue to both achieve small practical goals for Taihape as well as to represent Taihape's needs to the RDC. Over the Christmas holidays, there has been restoration and planting of the of the planter boxes by Quick stop plus the installation of 6 photographs of railway history on the fence line at the Outback many thanks to Ann Abernethy the outgoing chair for her efforts in this. Otherwise, it has been a slow start to the new triennium - but given the ideas and informal discussion between board members that has taken place; I am confident that the workshops will produce careful planning and enable the board to lay out an effective programme for the 2023 year and beyond.

Recommendation

That the 'Chair's Report - February 2023' be received.

9 Reports for Decision

9.1 CBEC Zone 3 Representative

Author: Kezia Spence, Governance Advisor

1. Reason for Report

- 1.1 CBEC represents all the community boards in New Zealand. It is an advisory committee to Local Government New Zealand's National Council that advocates for community boards and promotes best practice. CBEC meets three times a year in Wellington, and has one member from each of LGNZ's geographic zones.

Attachments:

1. **CBEC Zone 3 Representative Voting Form** [↓](#)

Recommendation

That the report 'CBEC Zone 3 Representative' be received.

Recommendation

That the Taihape Community Board support _____ as the Zone 3 representative.

ITEM 10.1

10 Reports for Information

10.1 Mayor's Report

Author: **Andy Watson, His Worship the Mayor**

1. Reason for Report

- 1.1 Instead of the Mayor's report attached is the Mayor's Desk - Community Volunteer Awards.

Attachments:

1. **Mayor's Desk- Community Volunteer Awards** [↓](#)

Recommendation

That the 'Mayor's Desk - Community Volunteer Awards' be received.

10.2 Parks Upgrade Partnership Application - Taihape Show Jumping**Author: Sheryl Srhoj, Manager - Property Services****Authoriser: Gaylene Prince, Group Manager - Community Services****1. Reason for Report**

- 1.1 The Parks Upgrades Partnership Fund is a Council fund that aims to encourage partnerships with community groups to develop facilities for recreation and leisure in Council-owned parks and reserves. Focus is on community-led, small-scale projects (to a value of up to \$25,000, which create, replace or improve local assets)
- 1.2 The fund is awarded by the Assets / Infrastructure Committee and is open year-round. The Council provides up to 33% in cash of the value – in cash or in kind - of the contribution from the community.
- 1.3 One of the Taihape Community Boards purposes is to consider and comment on any such applications prior to the application being considered by Council.

2. Taihape Show Jumping Group Application

- 2.1 An Expression of Interest has been received from the Taihape Show Jumping Group requesting funding of \$3,488.00 from the Parks Upgrades Partnership Fund to upgrade the pavilion and track at Taihape Memorial Park.

3. Project Background

- 3.1 As part of the Taihape Show Jumping Groups Strategic Vision for their space at Taihape Memorial Park, one of their projects is to upgrade the historic old sheep pavilion that is the current main yarding block for both the Show Jumping and Dressage events. Upgrading these facilities will ensure the continuation of the only Equestrian Sports NZ affiliated show within the Taihape area. In the past these events have attracted over 300 horses with both annual events bringing an influx of competitors, judges and spectators to the town. The group are looking at running a further show in the future. The project includes work on upgrading the track to allow for easier vehicle access in all weather conditions. Once upgraded the track will provide a safe walkway for Memorial Park recreation walkers.
- 3.2 There is also the opportunity for campers with horses to use the yards as an overnight depot. The yards area also able to be used by other groups if required e.g. shearing, Taihape A & P Show, and other events that may have the need for either stock or temporary storage for an event.
- 3.3 Although the request does not comply with the specification that applications will not be considered retrospectively, time commitments meant that work on that track was undertaken prior to the Gumboot/A&P and Shearing events.

Recommendation

That the report 'Parks Upgrade Partnership Application - Taihape Show Jumping' be received.

Recommendation

That the Taihape Community Board **supports/does not support [remove one]** the application from the Taihape Show Jumping Group for funding of \$3,488.00 from the Park Upgrades Partnership Fund to upgrade the pavilion and track at the Taihape Memorial Park.

10.3 Funding Schemes Update - February 2023**Author: Kezia Spence, Governance Advisor****1. Overview**

- 1.1 Council currently administers five funding schemes for the Rangitikei District:
 - a. Community Initiatives Fund
 - b. Events Sponsorship Scheme
 - c. Parks Upgrades Partnership Fund
 - d. Creative Communities Scheme
 - e. Sport NZ Rural Travel Fund

2. Community Initiatives Fund

- 2.1 This is a Council fund intended to support community-based projects in the Rangitikei District that develop community cohesion and community resilience.
- 2.2 Council allocates \$30,000 to this fund annually, to be distributed across two separate funding rounds.
- 2.3 Council approved the total spend of \$11,500 on 29 September 2022 (Round 1, 2022/23) at the Finance and Performance meeting.
- 2.4 The current funding round (Round 2 2022/23) is now open for applications and closes 2 April 2023.

3. Events Sponsorship Scheme

- 3.1 This is a Council fund intended to support events in the district that help to develop community cohesion and reinforce economic growth.
- 3.2 Council allocates \$50,000 to this fund annually, to be distributed across two separate funding rounds.
- 3.3 Council approved the total spend of \$18,222 on 29 September 2022 (Round 1, 2022/23) at the finance and performance meeting.
- 3.4 The current funding round (Round 2 2022/23) is now open for applications and closes 5 March 2023

4. Parks Upgrades Partnership Fund

- 4.1 This is a Council fund and is the only one available for capital purchases. The Council provides up to 33% in cash of the value – in cash or in kind - of the contribution from the community for small-scale, community-led, capital projects.
- 4.2 Applications may be submitted at any time and will be considered at the next available Assets/Infrastructure Committee meeting.

5. Creative Communities Scheme

- 5.1 This fund is supplied by Creative NZ and administered by Council. Applications are encouraged from community groups and individuals whose projects:

- Demonstrate growth over time
- Develop and support local artistic communities
- Encourage a transfer of artistic skills
- Support diversity and inclusion
- Projects with a youth focus are also encouraged

5.2 Creative NZ typically allocates \$24,090 (+ GST) to the Rangitikei District Council on an annual basis, and this is distributed across two separate funding rounds.

5.3 Creative NZ committee met on the 14 November and allocated \$12,397.50 to applicants.

5.4 The current funding round (Round 2 2022/23) is now open for applications and closes 7 May 2023

6. Sport NZ Rural Travel Fund

6.1 This fund is supplied by Sport NZ and administered by Council. The fund is targeted at young people aged between 5 and 19 years, and is open to rural sport club teams and rural school club teams with eligible members who require subsidies to assist with transport expenses to local sporting competitions.

6.2 Sport NZ typically allocates \$9,500 (+ GST) to the Rangitikei District Council on an annual basis. There is one funding round per year.

6.3 The funding round opened for applications 17 May 2022 and will close 13 April 2023. The Sport NZ Rural Travel Fund Committee will meet to consider applications on 27 April 2023.

7. Further Information

7.1 More details about these funding opportunities can be found on the Council website (link below) and this is also where applications can be submitted:

<https://www.rangitikei.govt.nz/district/community/grants-funding>

Recommendation

That the report 'Funding Schemes Update – February 2023' be received.

10.4 Small Projects Fund Update - February 2023**Author: Kezia Spence, Governance Advisor****1. Allocation**

- 1.1 The 2022/23 allocation to the Board's Small Projects Fund was \$5,872.
- 1.2 Additionally, \$5,188.67 was carried-forward from the 2021/22 budget.
- 1.3 Therefore, the total allocation for 2022/23 is **\$11,060.67**.
- 1.4 The remainder of the Small Project Fund for the Taihape Community Board is **\$9,163.17** for 2022/23

2. Earmarked Payments from 2021/22 yet to be paid

- 2.1 The below payments were earmarked in 2021/22, but have not yet been paid. Payment for these will come from last year's budget and will not affect the allocation or balance for 2022/23.
 - a. Hobby Hutt: \$600 was allocated for six planter boxes.
 - b. Concretecraft: \$2,311.50 was allocated for 3x 1500x1500cm concrete pads, plus an adjustment to cover additional concrete to increase the size of the pads as required

Recommendation 1

That the report 'Small Projects Fund Update – February 2023' be received.

11 Discussion Items

11.1 Item: Dates for Taihape Community Board Workshops

Author: Kezia Spence, Governance Advisor

1. Reason for Report

- 1.1 Discussion on dates for Taihape Community Board Workshops

Recommendation

If needed:

ITEM 11.2

11.2 Update from MOU Partnering Organisations

Author: Kezia Spence, Governance Advisor

1. Reason for Report

1.1 Verbal updates will be provided from MOU patterning organisations.

Recommendation

That the verbal updates from 'MOU partnering organisations' be received.

12 Open Meeting