



**RANGITIKEI**  
DISTRICT COUNCIL  
*Making this place home.*

# ORDER PAPER

## TAIHAPE COMMUNITY BOARD MEETING

**Date:** Wednesday, 11 June 2025

**Time:** 5.30pm

**Venue:** Kokako Street Pavilion  
2 Kokako Street  
Taihape

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**Chair:** Mr Peter Kipling-Arthur

**Deputy Chair:** Ms Emma Abernethy

**Membership:** Ms Gail Larsen  
Mr Les Clarke  
Cr Gill Duncan  
Cr Jeff Wong  
HWTM Andy Watson

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**Notice is hereby given that a Taihape Community Board Meeting of the Rangitīkei District Council will be held in the Kokako Street Pavilion, 2 Kokako Street, Taihape on Wednesday, 11 June 2025 at 5.30pm.**

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## **AGENDA**

### **1 Welcome**

### **2 Apologies**

### **3 Public Forum**

### **4 Conflict of Interest Declarations**

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

### **5 Confirmation of Order of Business**

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt as a late item at this meeting.

## 6 Confirmation of Minutes

### 6.1 Confirmation of Minutes

**Author:** Kezia Spence, Governance Advisor

#### 1. Reason for Report

- 1.1 The minutes from **Taihape Community Board Meeting held on 9 April 2025** are **attached**.

#### Attachments

1. **Taihape Community Board Meeting - 9 April 2025**

#### Recommendation

That the minutes of Taihape Community Board Meeting held on 9 April 2025 [**as amended/without amendment**] be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

# MINUTES



**RANGITIKEI**  
DISTRICT COUNCIL  
*Making this place home.*

## **UNCONFIRMED: TAIHAPE COMMUNITY BOARD MEETING**

**Date:** Wednesday, 9 April 2025

**Time:** 5.30pm

**Venue:** Kokako Street Pavilion  
2 Kokako Street  
Taihape

Present

Mr Peter Kipling-Arthur  
Ms Gail Larsen  
Cr Jeff Wong  
Mr Les Clarke

In attendance

Ms Gaylene Prince Northern Area And Property Manager  
Ms Johanna Verhoek Manager Planning  
Mr Jared Calkin Economic Wellbeing Lead  
Ms Dawn Hesketh Administration

**Order of Business**

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## 1 Welcome

The Chair welcomed everyone to the meeting.

## 2 Apologies

**Resolved minute number** 25/TCB/011

That the apologies be received from Cr Duncan, Ms Abernethy and HWTM Andy Watson.

Ms G Larsen/Cr J Wong. Carried

## 3 Public Forum

Ms Renee Bellamy spoke on behalf of Taihape junior netball. There is concern from coaches and parents regarding the safety of children alone at Nga Awa waiting for practice to start. They would like the parking area to have restricted use during this time, suggesting signage for parking in the metal area.

Ms G Larsen said the whole idea of the parking area was for campers and others to access Nga Awa.

Mr L Clarke Suggested a safe place be organised for children to be dropped off.

Ms G Prince suggested gates near Old boy's and netball courts in Kokako street be used for children to enter courts and wait for coaches in the court area.

Mr P Kipling-Arthur asked Ms Bellamy to write a letter which could then be presented to council by himself and Cr Wong.

## 4 Conflict of Interest Declarations

There were no conflicts of interest declared.

## 5 Confirmation of Order of Business

**Resolved minute number** 25/TCB/012

That item 11.3 Traffic issues are deferred for a later date

Mr P Kipling-Arthur/Mr L Clarke. Carried

## 6 Confirmation of Minutes

**Resolved minute number** 25/TCB/013



That the minutes of Taihape Community Board Meeting held on 12 February 2025 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Mr L Clarke/Ms G Larsen. Carried

## 7 Follow-up Actions

### 7.1 Follow-up Action Items from Taihape Community Board Meetings

The report was taken as read.

**Resolved minute number** 25/TCB/014

That the report 'Follow-up Action Items from Taihape Community Board Meetings' be received.

Mr P Kipling-Arthur/Cr J Wong. Carried

## 8 Chair's Report

### 8.1 Chair's Report - April 2025

The report was taken as read.

**Resolved minute number** 25/TCB/015

That the Chair's Report – April 2025 be received.

Cr J Wong/Mr L Clarke. Carried

## 9 Reports for Decision

### 9.1 Huriwaka Windfarm Update

Ms Johanna Verhoek Manager Planning provide a verbal update to the meeting.

**Resolved minute number** 25/TCB/016

That the 'Huriwaka Windfarm Update' report is received.

Mr P Kipling-Arthur/Cr J Wong. Carried

## 10 Reports for Information

### 10.1 Verbal Update- Northern Area and Property Manager

Ms G Prince provided a verbal update to the meeting

#### **Taihape Town Hall & Community Hub Redevelopment works:**

- Staff presented two design proposals for Council consideration at the March meeting.
- Option 1 - Seismic Strengthening and retain the existing town hall  
Option 2 - Seismic Strengthening and retain the front Two Storey Structure but demolish and re-build the Hall and Stage area including the supper room and toilets. This option was chosen by Council.
- Option 2 would offer a much longer life span, have reduced operational/maintenance costs, and a new building would also have more effective heating solutions compared to the old hall that included a fly tower.
- As next steps, staff have organized a meeting with the User Group on Thursday, 10 April 2025 to provide a quick brief on the planned redevelopment works and take feedback from the User Group before proceeding with further design.

#### **Taihape Gumboot**

- Replacement garden plants have been ordered. The replanting will occur once we have more favourable ground conditions and will be carried out by the Parks team with participation from Keep Taihape Beautiful (KTB), and Gordon Collier.
- KTB will cover costs for the supply and installation of a new bench seat. This will be installed within one of the nearby gardens.
- Pavers will be laid from the footpath to the gumboot in the next 4-6 weeks.
- 

**Taihape Street Litter Bins** – Litter bins throughout the main Street have been re-stained.

**Clock Tower Raised Garden Beds** – The flaking blue paint has been water blasted and is scheduled for repainting during the week of 7-11<sup>th</sup> April (weather permitting).

**Taihape Cenotaph** – This has been water blasted and cleaned. The white steps will be repainted prior to Anzac Day.

**Outback Picnic Tables** – 4 x timber picnic tables are scheduled for repainting over the next few weeks.

A Shelter is proposed for The Outback, staff meeting soon to discuss the location. The Board requested that the green space alongside the Gumboot Throwing Lane be kept vacant for events.

TAS woodwork students will assist with this project to contribute towards their credits.

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- KTB will cover costs for the supply and installation of a new bench seat. This will be installed within one of the nearby gardens.
- Pavers will be laid from the footpath to the gumboot in the next 4-6 weeks.
- The sign in front of the gumboot will be repainted.
- Community Engagement is being undertaken with TAS new entrant classes. This includes fortnightly visits up to the Library and Lobby and they will venture out to explore our community. The tamariki are learning some independence skills; accessing library cards and engaging with our community engagement officers in the library.
- Have supported a Fluro Golf Day at Rangatira Golf Course run by GolfNZ had over 65 rangatahi attend from approximately nine different schools. Staff will be supporting some more events/training within some of the rural schools and some leadership programs at the Taihape Golf Course.
- Kiwi Harvest – This programme has been supporting The Lobby with supplying sandwiches, toasties and wraps the day or two before needing to be disposed. This initiative has been introduced to prevent high food wastage. We are currently collecting the food from our local BP Connect. Any excess food that doesn't get used in The Lobby has been shared through some local community groups such as Older and Bolder.

Mr P Kipling- Arthur asked if the timber from the Townhall demolition was going to be recycled.

Mr L Clarke said there is tar from road works near the cemetery that has been left in the drains. He is concerned this may cause road flooding with rain

Mr P Kipling-Arthur will ring Waka Kotahi concerning this

Mr Jared Calkin Economic Wellbeing Lead spoke the importance of a town map which he hopes will be available in the next few months.

Ms G Larsen said the hedge around empty Tui street property is very over grown. Ms G Prince to contact Parks and Reserved to have this trimmed.

**Resolved minute number 25/TCB/017**

That the 'Verbal Update' be received.

Mr P Kipling-Arthur/Ms G Larsen. Carried

## 10.2 Small Projects Fund Update - February 2025

Mr P Kipling-Arthur is to contact Murray Philips regarding concrete pad for table at the Quick Stop

**Resolved minute number 25/TCB/018**

That the report 'Small Projects Fund Update – February 2025' be received.

Mr P Kipling-Arthur/Ms G Larsen. Carried

ITEM 6.1

ATTACHMENT 1

**10.3 Mayor's Report - 27 March 2025**

The report was taken as read.

**Resolved minute number 25/TCB/019**

That the Mayor's Report – 27 March 2025 be received.

Mr P Kipling-Arthur/Cr J Wong. Carried

**10.4 Updates from Taihape Community Development Trust**

There was no update received.

**10.5 Inward Correspondence**

Ms Kathy Clarke carols by candle light accountability report

Cr J Wong Horizons passenger transport committee

Ms G Larsen has reported that more people are using the Horizon bus service and she is looking at requesting a larger bus.

**Resolved minute number 25/TCB/020**

That the inward correspondence be received.

Cr J Wong/Ms G Larsen. Carried

**10.6 Consultation Tracker - March**

The report was taken as read.

**Resolved minute number 25/TCB/021**

That the report 'Consultation Tracker - March' be received.

Cr J Wong/Mr P Kipling-Arthur. Carried

**10.7 Funding Schemes Update - March 2025**

The report was taken as read.

**Resolved minute number 25/TCB/022**

That the Funding Schemes Update – March 2025 be received.

Mr P Kipling-Arthur/Ms G Larsen. Carried

ITEM 6.1  
ATTACHMENT 1

## 11 Discussion Items

### 11 Discussion Items

#### 11.1 Workshops for 2025

The committee will plan the country visits in the May workshop.

#### 11.2 Traffic Issues

The footpath outside Brown Sugar café is scheduled to be repaired

The signage boards at both ends of town. The southern one has not been updated.

Mr P Kipling-Arthur to put an article in TUT to make public aware of the availability of these for advertising.

The meeting closed at 6.50pm

The minutes of this meeting were confirmed at the Taihape Community Board held on 11 June 2025.

.....  
Chairperson

**ITEM 7.1****7 Follow-up Action Items from Previous Meetings****7.1 Follow-up Action Items from Taihape Community Board Meetings**

**Author:** Kezia Spence, Governance Advisor

**1. Reason for Report**

- 1.1 On the list attached are items raised at previous Taihape Community Board meetings. Items indicate who is responsible for follow up, and a brief status comment.

**2. Decision Making Process**

- 2.1 Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

**Attachments:**

1. Follow up Actions Register [↓](#)

**Recommendation**

That the report 'Follow-up Action Items from Taihape Community Board Meetings' be received.

Current Follow-up Actions

Item	From Meeting Date	Details	Person Assigned	Status Comments	Status
1	12-Oct-23	That Council staff consult with the Taihape Community Board over the feasibility of the issue with overnight truck parking on Kakako street. Requesting signage directing trucks to the new area.	Arno	Council intends passing this matter onto the newly appointed Senior Regulatory Compliance Officer to investigate further as to what action might be able to be taken.	In progress.

## 8 Chair's Report

### 8.1 Chair's Report - June 2025

**Author:** Peter Kipling-Arthur, Chair

#### Northern Matters

#### Taihape Community Board June 2025

The months of April and May have seen the chair has attended the Taihape user groups on both the Town Hall and the Grandstand. There are two markedly different approaches being used. The RDC is the lead organisation for the Town Hall and at the suggestion of the Mayor and Staff the refurbishment of the grandstand is being undertaken as a community led project.

The matter of the traffic islands and pedestrian safety at the Gretna corner are still outstanding. In the meantime concern has been raised once gain over the speed limit on the southern side of Taihape past Winiata Marae. Councillor Wong is taking a strong interest in this

We have asked to discuss with RDC the possibility of a small CPI increase in our budget each year. For as pointed out last time having a fixed budget from the past five or more years does limit the effectiveness of the Community Board if it is spending to the maximum. IN addition we are seeking to have control of the events boards and signage delegated to us so that there can be a coherent approach to ensure the boards reflect an active and vibrant community.

At our workshop in May members looked at meetings in Taoroa and Ohingaiti prior to the elections and deferring Pukeokahu until the new board is sworn in.

The Chair has also represented the Community Board on the Taihape Networking Group. This is a usefully monthly meeting which cover all agencies that assist out local people. It is hoped that other board members can attend at a later stage

In regard to upcoming elections, the board is keen to advise and help any person thinking of standing by ensuring that all nominated candidates are fully aware of the time and effort required in local government.

As a board we note with sadness the passing in the last two months of so many members of our community. They will be missed and send our thoughts to the immediate families and wider whanau.

Further to the report:

Funding: TCB to formally approach the council for CPI/Rates indexed funding. This is to allow for costs increases over the last ten years from the calls on our funds.

#### Recommendation

That the Chair's Report – June 2025 be received.

#### Recommendation

RDC to also be approached re delegation of responsibility for signage and funding of the same for the two Events Boards. This is to enable more efficient use of events boards and to improve the presentation to the town.



## **9 Reports for Information**

### **9.1 Verbal Update- Northern Area and Property Manager**

**Author:** Gaylene Prince, Northern Area and Property Manager

#### **1. Reason for Report**

- 1.1 Ms Prince will provide an update to the committee on council and requested items from the Taihape Community Board.

#### **Recommendation**

That the 'Verbal Update' be received.

**ITEM 9.1**

## **9.2 Updates from Taihape Community Development Trust**

**Author:** Kezia Spence, Governance Advisor

### **ITEM 9.2**

#### **1. Reason for Report**

- 1.1 Standing item to provide updates from the Taihape Community Development Trust.

#### **Recommendation**

That the Updates from Taihape Community Development Trust be received.

**9.3 Small Projects Fund Update - June 2025****Author: Kezia Spence, Governance Advisor****Allocation**

- 1.1 The allocation of the 2024/25 Small Projects Fund for the Taihape Community Board is \$10,979, this includes the carry-over funds of \$4,718. Staff have amended the financial year funding to \$6,261.

**2. Breakdown**

- 2.1 Staff have included the financial breakdown in an excel sheet as requested by the Chair. This shows the previous earmarked payments for the last financial year and the current financial year payments. There have been no invoices received since the April meeting.
- 2.2 Payments made in 2024/25:
  - 2.2.1 Payment to Hautapu Rural Supplies for \$114.80 for the supplies for the Photo Board
  - 2.2.2 Payment to the Taihape Museum and Historical Society of \$1,500.
  - 2.2.3 Payment to the Anglican Church of \$200.
  - 2.2.4 Payments for the rural workshops totalling \$170, this breakdown is included below.
  - 2.2.5 Payment to the Taihape Arts Society of \$700
  - 2.2.6 Payment to Taihape MusicRoom of \$300
  - 2.2.7 Payment to Taihape Netball of \$500
- 2.3 Earmarked
  - 2.3.1 Mckays Contract Gardening - \$460
  - 2.3.2 Picinic Table \$700
- 2.4 Remaining funds for 2024/25 is \$6,144.20

**3. Earmarked Funds**

- 3.1 The earmarked funds from the previous financial year are listed below.
  - 3.1.1 Hobby Hutt Planters- \$600

**4. Rural Workshops Allocation**

- 4.1 The allocation for Rural Workshops was \$360.
  - 4.1.1 \$80 has been paid to Awastone (Mangaweka Adventure Company)
  - 4.1.2 \$30 for printing out the flyers for the Mangaweka meeting.
  - 4.1.3 \$60 to Mataroa Hall.
- 4.2 The remaining funds are \$190 for the rural workshop allocation.

**5. The Chair included updates for small projects**

- 5.1 Discuss amended spreadsheet. Updated as at 13/6/25

**ITEM 9.3**

- A Repaired heavy duty table: Gary Johnson has reported this can be repaired at less than originally thought and will be in place soon. Total costs for both \$750
- Replacement Directional Signage for the Dog Park: Update

That the board fund replacement signage up to \$200 for the Dog Park

Possible projects

- Town clock bells: discussions with Murray Bond and investigations underway.
- Remembrance Ode: the chair is investigating with Darrell O'Hara the feasibility of this concept.
- Projects: Volunteer group signage: EG TNS Papakai Parks and Museum , Other clubs?? TCB to fund on application.
- Photograph Boards : TCB and Museum or other groups to research Story Boards for buildings eg Swimming Pool Annas , Bonds, Foundry. Gretna

**Attachments:**

1. **Small Projects Fund- Excel Sheet** [↓](#)

**Recommendation**

That the report 'Small Projects Fund Update – June 2025' be received.

**Recommendation**

That the Taihape Community Board request Council carry – forward \$\_\_\_\_\_ for the 2025-26 financial year.

	Income	Expenditure	Amount Paid	Tagged future expenses	Amount
Total earmarked					
12-Jun-24				Hobby Hutt Planter Boxes	\$600
Financial Year 2024/25					
Allocation	\$6,261				
Carry Forward 2023/24	\$4,718				
Total Funds available					
2024/25	\$10,979				
12-Jun-24		Rural Workshops	\$170		\$190
26-Jul-24		Hautapu Rural Supplies	\$114.8		
24-Aug-24		Taihape Museum and Historical Society	\$1,500		
11-Sep-24		Anglican Church	\$200		
4-Dec-24		Taihape Arts Society	\$700		
22-Jan-25		Taihape MusicRoom	\$300		
12-Mar-25		Taihape Netball	\$500		
				Mckays Contract Gardening	\$460
				Picnic Table	\$700
Remaining	\$6,144.20				

ITEM 9.3    ATTACHMENT 1

**9.4 Consultation Tracker - May****Author:** Kezia Spence, Governance Advisor**1. Reason for Report**

- 1.1 This is included for the committee's information. The attached schedule will be update regularly.
- 1.2 This dashboard highlights the topic, staff lead and expected consultation period. There is a lot planned across the local government sector and for our Council over the next 12 months, so it is of benefit to provide this to not only Council but also our Community Committees on a monthly basis.

**2. RDC Website**

- 2.1 Council's website lists all open and recently closed consultations (see the below weblink). This is also where individuals can make submissions.  
<https://www.rangitikei.govt.nz/council/consultation/current-consultations>

**Attachments:**

1. Consultation Tracker May [↓](#)

**Recommendation**

That the report 'Consultation Tracker – May' be received.

2025 Consultation Tracker  
Rangitikei District Council



Project	Staff Lead	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25
Local Water Done Well District Plan Review	Arno	Adoption of Consultation doc - 26th Feb		Consultation 5th March - 2nd April		Deliberations - 22 May				WSDP submitted to Govt.			
Urban Growth Plan Change	Tiffany					Engagement			Notification				
Annual Plan Fees & Charges	Janna			Adoption of CD & draft annual plan - 27 Mar	Consultation 4 April - 5 May	Hearing - 15 May	Deliberations - 5 June						
Dangerous and Insanitary Buildings Policy	Janna/Bryan			Adopt of draft consultation - 27 Mar	Consultation as part of Annual Plan	Hearing - 15 May	Deliberations - 5 June						
Waste Management and Minimisation Plan	Arno/Raj			Adoption of draft WMMP - 27 Mar	Consultation as part of Annual Plan	Hearing - 15 May	Deliberations - 5 June						
Marton-Bulls Wastewater Centralisation Plan	Arno								Est. meeting to decide preferred option				
Local Body Elections	Katrina					National, regional, local campaign			Pre-election period		Election		
Māori Wards Referendum	Katrina					National, regional, local campaign					Election		
Bulls Recreation Master Plan	Tiffany				Engagement		Workshops						
Upcoming but unconfirmed projects													
Marton Streetscape Plan Rangitikei Tomorrow: Economic Strategy and Action Plan													



**9.5 Funding Schemes Update - June 2025****Author:                    Kezia Spence, Governance Advisor****1. Overview**

- 1.1 Council currently administers four funding schemes for the Rangitikei District, these are:
  - a. Community Initiatives Fund
  - b. Events Sponsorship Scheme
  - c. Creative Communities Scheme
  - d. Sport NZ Rural Travel Fund

**2. Community Initiatives Fund**

- 2.1 This is a Council fund intended to support community-based projects in the Rangitikei District that develop community cohesion and community resilience.
- 2.2 Council allocated \$30,000 to this fund annually, to be distributed across two separate funding rounds.
- 2.3 Round two for 2024/25 decisions were made at the April Community Grants Committee meeting with funds totalling \$10,340.
- 2.4 Successful applicants were:
  - 2.4.1 Whanganui Area Neighbourhood Support Groups
  - 2.4.2 Brain Injury Association Whanganui
  - 2.4.3 Marton Food Pantry
  - 2.4.4 Bulls Toy Library
  - 2.4.5 Forest and Bird Inc, Rangitikei Branch
  - 2.4.6 Taihape Community Development Trust
  - 2.4.7 Rangitikei MMA

**3. Events Support Scheme**

- 3.1 This is a Council fund intended to support events in the district that help to develop community cohesion and reinforce economic growth.
- 3.2 Council has allocated \$25,000 to this fund annually, to be distributed across two separate funding rounds.
- 3.3 Round two for 2024/25 decisions were made at the April Community Grants Committee meeting with funds totalling \$4,048.
- 3.4 Successful applicants were:
  - 3.4.1 Bulls and District Community Trust
  - 3.4.2 Gumboots Brass and Wind Ensemble

**4. Creative Communities Scheme**

**ITEM 9.5**

4.1 This fund is supplied by Creative NZ and administered by Council. Applications are encouraged from community groups and individuals whose projects:

- Demonstrate growth over time
- Develop and support local artistic communities
- Encourage a transfer of artistic skills
- Support diversity and inclusion
- Projects with a youth focus are also encouraged

4.2 Creative NZ typically allocates \$24,090 (+ GST) to the Rangitikei District Council on an annual basis, and this is distributed across two separate funding rounds.

4.3 Round two for 2024/25 decisions were made at the May Creative Communities meeting with funds totalling \$10,992.82.

4.3.1 Square Edge Community Arts – Project: Arts Trail Manawatu

4.3.2 Bulls & District Community Trust – Art 4 Arts Sake & Youth Hip Hop

4.3.3 Kathryn Clark – Project: Bands in Schools 2025

4.3.4 Marton Players Inc – Screen Projection Onstage

## **5. Sport NZ Rural Travel Fund**

5.1 This fund is supplied by Sport NZ and administered by Council. The fund is targeted at young people aged between 5 and 19 years and is open to rural sport club teams and rural school club teams with eligible members who require subsidies to assist with transport expenses to local sporting competitions.

5.2 Sport NZ allocated \$9,500 (+ GST) to the Rangitikei District Council on an annual basis. There is one funding round per year.

5.3 The full amount of funding was spent at the Sport NZ committee meeting on the 15 April between six clubs and schools.

## **6. Further Information**

6.1 More details about these funding opportunities can be found on the Council website (link below) and this is also where applications can be submitted:

<https://www.rangitikei.govt.nz/district/community/grants-funding>

## **Recommendation**

That the Funding Schemes Update – June 2025 be received.

## 10 Discussion Items

### 10.1 Workshops for 2025

**Author:** Peter Kipling-Arthur, Chair

#### 1. Reason for Report

1.1 Item requested by the Chair.

1.1.1 Suggestions at present:

1. Taoroa July Les to organize.
2. Ohingaiti September Emma to organize.
3. Pukeokahu/Papanui after elections.

#### Recommendation

If needed:

## **11 Meeting Closed.**