

# MINUTES

## TAIHAPE COMMUNITY BOARD MEETING

**Date:** Wednesday, 19 November 2025

**Time:** 5.30pm

**Venue:** Kokako Street Pavilion  
2 Kokako Street  
Taihape

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**Present**

- Ms Gill Duncan
- Ms De-Anna Green
- Mr Peter Kipling-Arthur
- Ms Melanie Pera
- Cr Jeff Wong
- HWTM Andy Watson

**In attendance**

- Ms Carol Gordon, Chief Executive
- Ms Katrina Gray, GM Strategy, Community & Democracy
- Ms Gaylene Prince, Northern Area and Property Manager
- Ms Sheryl Srhoj, Administration

**Order of Business**

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## **1 Welcome**

His Worship the Mayor welcomed those present to the inaugural meeting.

## **2 Apologies**

No apologies received.

## **3 Public Forum**

## **4 Conflict of Interest Declarations**

## **5 Confirmation of Order of Business**

## **6 Follow-up Actions**

### **6.1 Follow-up Action Items from Taihape Community Board Meetings**

The Northern Area and Property Manager reported that the Mt Stewart picnic table had not been intentionally damaged. A section had been cut out to allow easier access. The table was safe to use

**Resolved minute number 25/TCB/036**

That the report 'Follow-up Action Items from Taihape Community Board Meetings' be received.

HWTM A Watson/Cr J Wong. Carried

## **8 Reports for Decision**

### **8.1 Declaration by Taihape Community Board members**

Members made their declaration in the following order:

Ms Gill Duncan

Ms De-Anna Green

Mr Peter Kipling-Arthur

Ms Melanie Pera

## 8.2 Election of Chair and Deputy Chair - Taihape Community Board

**Resolved minute number 25/TCB/037**

That the Taihape Community Board, for the purpose of electing or appointing persons under Clause 25, adopt System B.

Ms M Pera/Cr J Wong. Carried

**Resolved minute number 25/TCB/038**

That Ms Gill Duncan be appointed Chair of the Taihape Community Board.

Ms M Pera/Cr J Wong. Carried

**Resolved minute number 25/TCB/039**

That Mr Peter Kipling-Arthur be appointed Deputy Chair of the Taihape Community Board.

Ms G Duncan/Cr J Wong. Carried

## 8.3 First Ordinary Meeting of the Taihape Community Board

The Board were in favour of bi-monthly meetings.

As there were a number of items to be discussed prior to the scheduled February meeting, it was agreed that a workshop be held on 10 December.

**Resolved minute number 25/TCB/040**

That the report First Ordinary Meeting of the Taihape Community Board be received.

Ms G Duncan/Ms D Green. Carried

**Resolved minute number 25/TCB/041**

That the first ordinary meeting of the Taihape Community Board be held on Wednesday, 11 February 2026 at 5.30pm.

Ms G Duncan/Ms D Green. Carried

## 9 Reports for Information

### 9.1 Laws Affecting Elected Members (Including Taihape Community Board Members)

The Group Manager - Strategy, Community & Democracy spoke to this item.

**Resolved minute number 25/TCB/042**

That the Chief Executive's Report – Laws Affecting Elected Members (Including Taihape Community Board members), be received and the information noted.

Mr P Kipling-Arthur/Ms M Pera. Carried

## 9.2 Code of Conduct and Standing Orders

The Group Manager - Strategy, Community & Democracy spoke to this item.

**Resolved minute number 25/TCB/043**

That the report Code of Conduct and Standing Orders be received.

Ms M Pera/Cr J Wong. Carried

## 9.3 Verbal Update- Northern Area and Property Manager

The Northern Area and Property Manager provided a brief update to the meeting. The following activities were noted:

Confirmation that the Mt Stewart tower had been reopened and was compliant to the code it was built to.

Staff from the Parks team had met onsite with disc golf representatives to view the proposed sites. Staff will liaise with other park users such as Taihape Equestrian and Taihape Shearing who may be affected by proposed tee sites.

**Resolved minute number 25/TCB/044**

That the Verbal Update - Northern Area and Property Manager be received.

Ms M Pera/Cr J Wong. Carried

## 9.4 Small Projects Fund Update - November 2025

Mr Kipling Arthur advised that he had received a request for funding of \$585.15 from Emma Abernethy on behalf of Taihape Swim Centre. The funds are to be used to purchase paint to paint the Taihape Swim Centre exterior walls.

It was suggested that Community Leisure Management staff provide more details regarding this proposal before funding is approved.

**Resolved minute number 25/TCB/045**

That the report 'Small Projects Fund Update – November 2025' be received.

Ms D Green/Cr J Wong. Carried

**Resolved minute number 25/TCB/046**

That provisional allocation of \$585.15 for the purchase of paint be granted subject to Community Leisure Management staff providing acceptable details regarding this project to staff.

Ms G Duncan/Ms M Pera. Carried

## **10 Discussion Items**

### **10.1 Items Requested**

Rangitikei District Council Scholarships

Ms Duncan advised that it had been a real privilege to have been invited to award the Rangitikei District Council scholarships to the Taihape Area School students. She said it had been such a lovely occasion.

Ms Duncan also spoke about the Rangitikei Youth Council and the importance of encouraging our young people to step up and take the opportunity to help shape the future of the district.

**The meeting closed at 6.10pm**

**The minutes of this meeting were confirmed at the Taihape Community Board held on 11 February 26.**

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**Chairperson**