



**Rangitikei**  
UNspoilt...

Rangitikei District Council

Telephone: (06) 327 0099

Facsimile: (06) 327 6970

# Te Roopu Ahi Kaa Meeting

**Tuesday 14 February 2017,  
11.00 am**

**Council Chamber, Rangitikei District Council  
46 High Street, Marton**

**Website:** [www.rangitikei.govt.nz](http://www.rangitikei.govt.nz)

**Email:** [info@rangitikei.govt.nz](mailto:info@rangitikei.govt.nz)

---

## Membership

### Chair

Mr P Turia (Whangaehu),

### Deputy Chair

vacant

Mr B Gray (Ngāti Rangituhia), Ms K Savage (Ngāti Parewahawaha), Mr T Curtis (Te Runanga o Ngāti Hauiti), Ms C Raukawa-Manuel (Ngā Ariki Turakina), Ms G Nepia (Rātana Community), Mr C Shenton (Ngāti Kauae/Tauira), Mr T Steedman (Ngāti Hinemanu/Ngāti Paki), Ms H Benevides (Ngāti Tamakopiri), Mr R Steedman (Ngai te Ohuake), Ms K Hina (Ngā Wairiki Ki Uta.), Ms T Hiroa (Ngāti Whitikaupeka)

Councillor Cath Ash

His Worship the Mayor, Andy Watson, (ex officio)

---

**Please Note:** Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.



# Rangitikei District Council

## Te Roopu Ahi Kaa Komiti Meeting

Agenda – Tuesday 14 February 2017 – 11:00 a.m.

### Contents

1	Karakia/Welcome .....	2	
2	Public Forum .....	2	
3	Apologies .....	2	
4	Members' conflict of interest .....	2	
5	Confirmation of order of business and late items .....	2	
6	Whakatau Nga Tuhinga Korero / Confirmation of minutes .....	2	Attachment 1, pages 7-13
7	Chair's report .....	2	Verbal report
8	Council decisions on recommendations from the Komiti.....	2	Agenda note
9	Council responses to queries raised at previous meetings.....	2	Agenda note
10	Appointment of Deputy Chair.....	3	Agenda note
11	Feedback from Komiti's workshop .....	3	Discussion Item
12	Update from the representative to Council's Assets/Infrastructure Committee...	3	Verbal update
13	Update on Te Pae Tawhiti.....	3	Agenda Note
14	Update from Council – December 2016 to January 2017 .....	3	Attachment 2, pages 14-35
15	Update on landlocked land.....	3	Verbal update
16	Grants and Funding information and opening dates.....	3	Attachment 3, pages 36-39
17	Update on the 'Path to Well-Being' initiative and other community development programmes – December 2016 to January 2017.....	4	Attachment 4, pages 40-42
18	Panui .....	4	Discussion Item
19	Late items .....	4	
20	Future Items for the Agenda.....	4	
21	Next meeting .....	4	
22	Meeting closed/Karakia .....	4	

The quorum for the Te Roopu Ahi Kaa is 6.

Council's Standing Orders (adopted 3 November 2016), 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

**1 Karakia/Welcome**

**2 Public Forum**

**3 Apologies**

Mr Pahia Turia sent his apologies.

**4 Members' conflict of interest**

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

**5 Confirmation of order of business and late items**

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, ..... be dealt with as a late item at this meeting. Such matters will be dealt with at the end of this agenda.

**6 Whakatau Nga Tuhinga Korero / Confirmation of minutes**

**Recommendation**

That the Minutes of the Te Roopu Ahi Kaa Komiti meeting held on 13 December 2016 be taken as read and verified as an accurate and correct record of the meeting.

File ref: 3-CT-8-2

**7 Chair's report**

A verbal report will be provided at the meeting.

**8 Council decisions on recommendations from the Komiti**

There were no recommendations from the Komiti presented to the Council meeting on 26 January 2017.

**9 Council responses to queries raised at previous meetings**

There were no queries raised at the previous meeting.

## **10 Appointment of Deputy Chair**

As a committee of Council, clause 17 of Schedule 7 of the Local Government Act 2002 requires the Komiti to choose between the two voting systems detailed in clause 25 of Schedule 7. The characteristics of these systems are reproduced at the end of this agenda.

### **Recommendations**

- 1 That for the appointment of a new Deputy Chair at its February 2017 meeting, Te Roopu Ahi Kaa elects to use EITHER System A OR System B.
- 2 That ..... be appointed Deputy Chair of Te Roopu Ahi Kaa

## **11 Feedback from Komiti's workshop**

This is a discussion item.

## **12 Update from the representative to Council's Assets/Infrastructure Committee**

Ms Hiroa will provide a verbal comment on the Assets/Infrastructure Committee meeting on 9 February 2017.

## **13 Update on Te Pae Tawhiti**

This was deferred from the last meeting.

As the Chair is unable to attend this meeting, this item will be deferred until the April 2017 meeting.

## **14 Update from Council – December 2016 to January 2017**

A memorandum is attached.

File ref: 3-CT-8-1

### **Recommendation**

That the memorandum "Update from Council (to TRAK February 2017) meeting" be accepted.

## **15 Update on landlocked land**

A verbal update will be provided at the meeting.

## **16 Grants and Funding information and opening dates**

The memorandum "Grants and Funding overview 2017" is attached for information purposes. The Committee is encouraged to share this information with their community.

**17 Update on the 'Path to Well-Being' initiative and other community development programmes – December 2016 to January 2017**

A memorandum is attached.

File ref: 1-CO-4

**Recommendation**

That the memorandum "Update on the Path to Well-Being initiative and other community development programmes – December 2016 to January 2017" be received.

**18 Panui**

**19 Late items**

As accepted in item 4.

**20 Future Items for the Agenda**

**21 Next meeting**

Tuesday 11 April 2017, 11am

**22 Meeting closed/Karakia**

**Explanatory note for item 9**

*Voting systems specified in clause 25, Schedule 7, Local Government Act 2002*

**System A—**

(a) requires that a person is elected or appointed if he or she receives the votes of a majority of the members of the local authority or committee present and voting; and

(b) has the following characteristics:

(i) there is a first round of voting for all candidates; and

- (ii) if no candidate is successful in that round there is a second round of voting from which the candidate with the fewest votes in the first round is excluded; and
- (iii) if no candidate is successful in the second round there is a third, and if necessary subsequent, round of voting from which, each time, the candidate with the fewest votes in the previous round is excluded; and
- (iv) in any round of voting, if 2 or more candidates tie for the lowest number of votes, the person excluded from the next round is resolved by lot.

**System B—**

- (a) requires that a person is elected or appointed if he or she receives more votes than any other candidate; and
- (b) has the following characteristics:
  - (i) there is only 1 round of voting; and
  - (ii) if 2 or more candidates tie for the most votes, the tie is resolved by lot.

# Attachment 1



# Rangitikei District Council

## Te Roopu Ahi Kaa Komiti Meeting

Minutes – Tuesday 13 December 2016 – 11:00 a.m.

### Contents

1	Karakia/Welcome .....	3
2	Public Forum .....	3
3	Apologies .....	3
4	Whakatau Nga Tuhinga Korero/Confirmation of minutes.....	3
5	Chair's report .....	3
6	Council decisions on recommendations from the Komiti.....	3
7	Appointment of representative to Council's Assets/Infrastructure Committee .....	3
8	Feedback from Komiti's workshop .....	4
9	Update from Council (October-November 2016).....	4
10	Ture Whenua Māori Bill.....	5
11	Update on landlocked land.....	5
12	Te Pae Tawhiti.....	5
13	Update on the Path to Well-Being initiative and other community development programmes – September to November 2016 .....	5
14	Welcome new members to the Komiti.....	5
15	Thank you to outgoing members of the Komiti.....	6
16	Late items .....	6
17	Next meeting .....	6
18	Meeting closed/Karakia – 12.16pm.....	6



**Present:** Mr Thomas Curtis (acting Chair)  
Ms Coral Raukawa-Manuel  
Mr Terry Steedman  
Ms Tracey Hiroa  
Ms Tahi (Gaylene) Nepia  
Ms Kim Savage  
Cr Cath Ash  
His Worship the Mayor, Andy Watson (left at 11:42am)

**In attendance:** Mr Ross McNeil, Chief Executive  
Mr Michael Hodder, Community & Regulatory Services Group Manager  
Ms Linda Holman, Governance Administrator  
Ms Denise Servante, Strategy & Community Planning Manager  
Ms Ellen Webb-Moore, Planner & Policy Analyst

**Tabled:** Letter from Cliff Brown re Peter Richardson's retirement

**1 Karakia/Welcome**

The Chair welcomed everyone to the meeting.

**2 Public Forum**

Nil

**3 Apologies**

Resolved minute number: n/a

That the apologies from Pahia Turia, Robert Gray, Katarina Hina, Richard Steedman, Chris Shenton, Hari Benevides, and Cr Soraya Peke-Mason be received.

Mr T Steedman / Ms Hiroa. Carried

**4 Whakatau Nga Tuhinga Korero/Confirmation of minutes**

It was noted that Barbara Ball was not present at the last meeting.

Resolved minute number	16/IWI/026	File Ref	3-CT-8-2
------------------------	------------	----------	----------

That the minutes of the Komiti's last meeting for the 2013-16 triennium, 9 August 2016 are received as an accurate and correct record of the meeting.

Ms Hiroa / Mr T Steedman. Carried

**5 Chair's report**

A verbal report was not provided as Mr Turia was not present.

**6 Council decisions on recommendations from the Komiti**

The Komiti noted that there were no recommendations from the Komiti presented to the Council meeting on 1 December 2016.

**7 Appointment of representative to Council's Assets/Infrastructure Committee**

The Komiti expressed appreciation to the Council for the appointment of a Te Roopu Ahi Kaa representative to the Assets and Infrastructure Committee.

**Resolved minute number**

**16/IWI/027**

**File Ref**

**n/a**

That Te Roopu Ahi Kaa nominates Tracey Hiroa to be its representative on Council's Assets/Infrastructure Committee for the 2016-19 triennium.

Ms Nepia / Mr Steedman. Carried

## **8 Feedback from Komiti's workshop**

It was decided that the appointment of Deputy Chair will be held at the next meeting of Te Roopu Ahi Kaa on Tuesday 14 February 2017.

The Komiti and the Rangitikei District Council staff present introduced themselves.

## **9 Update from Council (October-November 2016)**

His Worship the Mayor, Andy Watson, spoke to the report 'Update from Council (October-November 2016)'. On the issue of land-locked land the Mayor noted that Council is working with central government to open this land up, and referenced an eighth stream added to the Regional Growth study to specifically address the Maori economy. The Mayor also noted that the pace of change may be slowed while the Rangitikei's neighbouring councils and the central government adapt to changes in leadership. He also noted that progress was being made by Ngati Rangi in its negotiations with the Government for settlement.

The Mayor discussed the long term plans for new civic buildings in Bulls and Marton, and a new sports facility in Taihape. The Annual Plan community consultation process begins in March 2017, when Te Roopu Ahi Kaa Komiti members can provide comment and suggestions from their communities.

Mr McNeil then spoke to the report. The November 2016 Kaikoura earthquake has highlighted vulnerabilities in Rangitikei building stock, particularly within towns. Challenges faced by the district include being in a high seismic zone, and lacking strong urban economic drivers. New legislation comes into effect in July 2017 to guide how heritage buildings need to be treated. The Council is very interested in bringing central Government in to help with this issue in order to avoid abandonment of buildings.

Mr McNeil then discussed waste-water treatment. Marton has an advisory group which will roll out similarly to all areas. The group will work through requirements for consents, will consult with community and stakeholders and will then lodge application with Horizons within two years.

The former Taihape College facilities were discussed. A new school was built on the edge of Memorial Park, which has left the old college site vacant. Community groups see value in the building, and are awaiting a central government decision.

The Marton dam in the Tutaenui area was discussed, as Council is considering opening it up for walking and recreation. Priority is for safety of the water supply but passive recreation has been requested from Council, similar to that provided to reservoirs in other parts of the country. A management plan is currently being worked on.

The Mayor left the meeting at 11:42am

Mr Mc Neil then spoke to the report 'Top Ten Projects – status, November 2016'. Discussion was held on the various options for ownership of the community housing. Discussion was also held on the leachate from the Bonny Glenn landfill.

**Resolved minute number**                      **16/IWI/028**                      **File Ref**                      **3-CT-8-1**

That the memorandum 'Update from Council (October-November 2016)' be received.

Ms Hiroa / Mr Steedman. Carried

## **10 Ture Whenua Māori Bill**

No discussion was held on this item.

## **11 Update on landlocked land**

Discussion was held on this item, and Mr McNeil noted that the Mayor is keen to progress this irrespective of any upcoming central government legislation.

## **12 Te Pae Tawhiti**

No discussion was held on this item.

## **13 Update on the Path to Well-Being initiative and other community development programmes – September to November 2016**

Ms Servante addressed the Komiti regarding the three main projects. Firstly, Youth Development co-ordinator hiring process is still progressing, with the existing school holiday programmes in place until January 2017. Secondly, the Path to Well-being Conference will be held in February 2017, with a mix of workshops and learning. Ms Servante would like to see multiple attendees from each organisation. Thirdly, Healthy Families: a strategy group has been set up and will tie in with the Path to Wellbeing Conference.

**Resolved minute number**                      **16/IWI/029**                      **File Ref**                      **1-CO-1**

That the memorandum "Update on the Path to Well-Being initiative and other community development programmes – September to November 2016" be received.

Ms Nepia / Ms Raukawa-Manuel. Carried

## **14 Welcome new members to the Komiti**

New members were welcomed to the Komiti by the Chair.

## **15 Thank you to outgoing members of the Komiti**

Te Roopu Ahi Kaa would like to thank the outgoing members for their contributions to the Komiti and wish them well in their endeavours.

## **16 Late items**

Ms Hiroa noted the increased number of female Komiti members and said that the meetings will provide an opportunity for women members to become active rather than passive members.

Mr Steedman congratulated and expressed thanks to the Rangitikei District Council for opening up the membership of the Assets and Infrastructure Committee to a Te Roopu Ahi Kaa member.

## **17 Next meeting**

Tuesday 14 February 2017, 11am. Pre-meeting workshop at 10am.

## **18 Meeting closed/Karakia – 12.16pm**

Confirmed/Chair: \_\_\_\_\_

Date:

# Attachment 2



# MEMORANDUM

TO: Te Roopu Ahi Kaa Komiti

FROM: Samantha Kett, Governance Administrator

DATE: 1 February 2017

SUBJECT: **Update from Council's meetings in January 2017**

FILE: 3-CT-8-1

---

## **1 Executive Summary**

- 1.1 This report is to provide the Komiti with an update on issues that have been under consideration by Council over the past two months.
- 1.2 The regular update on progress with Council's Top Ten projects is attached as Appendix 1.

## **2 Marton Wastewater Treatment Plant Advisory Group**

- 2.1 Council wanted community members appointed last triennium to this Advisory Group to be asked if they were willing to continue for the new triennium. Robert Gunn and Geoff Mills accepted and the Marton Community Committee recommended that Lynda Hunter be its representative on the Advisory Group for this triennium. However, two previous members have declined reappointment, so advice will be needed from the Marton Ward Councillors on suitable replacements.
- 2.2 One further nomination was received for the Group from Michael Roberts.
- 2.3 It is intended to call the Group together during February.

## **3 Update on former Taihape College site, 55 Rauma Road**

- 3.1 At the meeting with users of the facilities on 14 November 2016, it was agreed that Council would:
- draft a model of 'reasonable costs' having regard for its current charging structure on halls - i.e. electricity and water being paid by the user groups with consideration of variable rates between casual and permanent users; and
  - check the feasibility of fencing off some of the area for grazing so that ground maintenance costs would be lower.
- 3.2 Electricity and water costs at the facilities average \$600/month over the past year, or just slightly more than \$7,000 annually. The fairest allocation is probably on the basis

of the time which each group uses the facilities, but Council currently does not have that information. The groups may prefer a different approach, having regard for income streams of the different organisations.

- 3.3 The hireage rate for use of the hall could be set as the same for Council's halls – currently \$100.00 to \$150.00 depending on time (but reduced to one fifth for local non-profit community organisations). However, in further discussion with some of the users, it is apparent that the extent of casual use is small, so a variable rate will have little impact on the permanent users.
- 3.4 Taihape Area School has confirmed that it will continue to mow the soccer field at no cost to the users of the facilities or to Council. The remaining area of fields could be fenced off and grazed.
- 3.5 A further meeting with the facility users will be arranged with the objective previously noted, i.e. to reach a consensus from which a recommendation can be made to Council's meeting on 23 February 2017 on the proposed licence to occupy.

#### **4 Process for confirming membership of the District Licensing Committee**

- 4.1 The term of the current Committee (including the Commissioner) expires on 27 February 2016. Council previously agreed that the term of the next Committee would be from 1 March 2017 to 31 January 2020.
- 4.2 Section 189 of the Sale and Supply of Alcohol Act prescribes that any licensing committee comprises three people, drawn from the list of approved people. However, the chair must be either an elected member of the Council or a commissioner appointed by Council to the committee. The latter has been the case for the present committee. In Rangitikei, most of the functions prescribed by the Act are carried out by the chair; during 2015/16, the Committee did not meet.
- 4.3 A public notice has been prepared inviting nominations from people to be considered for appointment. The outcome of that will be reported to Council's next meeting.
- 4.4 Section 192 of the Sale and Supply of Alcohol Act 2012 requires that, to be eligible, a person must have experience relevant to alcohol licensing matters. The Act also specifies two exclusions:
  - No actual or perceived involvement (or a relationship with someone who has actual or perceived involvement) with the alcohol industry that he or she could not perform his or her duties without actual bias or the appearance of bias;
  - Ineligible for appointment is anyone who is a constable, a Medical Officer of Health, an inspector, or an employee of the territorial authority.
- 4.5 The term of consecutive membership is limited to ten years so all existing members are eligible to reapply. The relevant information will be passed to them.



- 4.6 Section 195 of the Act provides that the level of fees and allowances payable to members (including commissioners appointed to the Committee) is set by the Government.

## **5 Joint application with Manawatu District Council for subsidised neutering of dogs**

- 5.1 In September 2016, the Associate Minister of Local Government announced \$850,000 for local authorities to run subsidised neutering programmes for dogs classified as menacing (or which would be if registered). The first call for applications (in December 2016) required the neutering programme to be in place before Christmas, which not feasible for us. There were 53 dogs in the Rangitikei District classified as menacing as at 30 June 2016.
- 5.2 A second call for applications closes on 23 January 2016. A joint application is being made with Manawatu District Council. If successful, there will be no expenditure implications: costs will be 'in kind'.

## **6 Waste levy expenditure - outcome of compliance review by the Ministry for the Environment**

- 6.1 As part of the Waste Minimisation Act 2008 compliance assurance programme, the Ministry for the Environment undertakes periodic assessments whether local authorities are complying with section 32 of the Act – i.e. that they have spent levy money only on (a) matters to promote or achieve waste minimisation; and (b) in accordance with their waste management and minimisation plan.
- 6.2 The Council received just under \$54,000 in waste levy payments in 2015/16. It supports the Enviroschools and Paper for Trees Programmes
- 6.3 The outcome of the review is positive, with the Council being placed on a long review cycle (i.e. two years). The Summary Report is attached as [Appendix 2](#).

## **7 Mangaweka Bridge Replacement**

- 7.1 At its meeting on 26 January 2017, Council received a report from staff on the potential to replace the Mangaweka Bridge. This is a boundary bridge with Manawatu District Council.
- 7.2 During maintenance work undertaken in late 2016 it was discovered that a large portion of the bridge was in need of urgent repair and the weight limit for the bridge had to be drastically reduced. A report has been prepared by GHD on potential options for repairing or replacing the bridge.
- 7.3 Council agreed to undertake, in conjunction with Manawatu District Council, a detailed business case to NZTA for building a new bridge.

## **8 Wellington Conservation Management Strategy**

- 8.1 At its meeting on 26 January 2017, Council received a presentation on the Wellington Conservation Management Strategy from Department of Conservation staff. The presentation is attached as Appendix 3 for the Komiti's information.
- 8.2 The consultation period runs until 4 April 2017. Council's Policy/Planning Committee will consider a draft submission at its meeting on 9 February 2017.

## **9 Recommendation**

- 9.1 That the report 'Update from Council's meetings in January 2017 2016' be received.

Samantha Kett  
Governance Administrator

# *Appendix 1*



# Memorandum

**To:** Council

**From:** Ross McNeil

**Date:** 19 January 2017

**Subject:** Top Ten Projects – status, January 2017

**File:** 5-EX-4

---

This memorandum is an update from the statements provided to the Council's meeting on 28 July 2016 and subsequent months.

## **1. Reinstatement of the roading network after the June 2015 floods**

The main part of the programme for 2016/17 has been implemented, continuing to use the bundling approach for engaging contractors. The two outstanding projects are addressing the Mount Curl Road dropout and the work at Majuba Bluff.

## **2. Upgrade of the Bulls wastewater treatment plant to meet new consent conditions**

The consent application remains under consideration by Horizons, which effectively puts the project on hold. Riverlands had expressed interest in a collaborative approach to the upgrade of the Bulls wastewater treatment plant but, on further consideration, seems unlikely to make such a commitment. Although Horizons is keen to see the merging of the two discharges, it would be entirely a Council decision to do that. It would mean withdrawing the current consent application and submitting a new one.

This position is unchanged from the last update.

## **3. Upgrade of the Marton wastewater treatment plant to meet new consent conditions**

The initial focus until December 2017 is on acceptable management of the leachate from the Bonny Glen landfill. The Heads of Agreement has been signed between Midwest Disposal and Council; the management plan to define the arrangements for transporting the leachate to Marton, storing it, and releasing it into the waste water treatment plant has been finalised. The document was presented to the Assets/Infrastructure Committee at its meeting on 11 August 2016. The storage tanks and pumping system for pre-treated leachate is now in place at the Marton wastewater treatment plant. This means that there is now a managed entry of pre-treated leachate into the treatment plant.

Midwest has yet to see a commercially running plant that can demonstrate the efficiency of their preferred option of on-site treatment of leachate. Midwest aims to have its pre-

treatment plant operating by April 2017. However, it seems that the leachate will require further treatment before it can be discharged into a waterway. Council has been specific that the application for the new consent for the Marton wastewater treatment plant will not allow leachate to be accepted.

This position is unchanged from the last update.

#### **4. Upgrade of the Ratana wastewater treatment plant to meet the demands from the anticipated housing development**

Planning and legal formalities are under way for the 60 lot subdivision at Ratana. This subdivision will be progressed as a 'partition' through the Maori Land Court, rather than a subdivision consent under the Resource Management Act. As the land is under multiple ownership, the partition process allows for specific areas (parcels) to be defined and assigned to owners. This is similar to a cross-lease arrangement.

External funding support for the wastewater treatment plant capacity upgrade has yet to be confirmed. However, Te Puni Kokiri, as the social housing funder for this development, is aware of the funding shortfall and discussions are being held with staff from that organisation. Council budgets do include funding to upgrade the plant to meet future treatment standards.

An update on the subdivision project was included in the Administrative matters report to Council's meeting on 29 September 2016. The Waipu Trust, which is advancing the development, will be seeking an agreement with Council for management and maintenance of the core infrastructure and open space areas associated with the development. The Maori Land Court is likely to want to see evidence of this arrangement before approving the partitioning.

This position is unchanged since the last update.

#### **5. Sustainable provision of stock and irrigation water within the area now serviced by the Hunterville Rural Water Scheme, extended south to Marton, and provision of a safe, potable and affordable supply to Hunterville town**

The Ministry for Primary Industries (MPI) has approved the Tutaenui pre-feasibility study, and officials visited on 1 August 2016 to view the area and discuss their views on what a pre-feasibility study should achieve and how it would be best done. This included engaging a specialist consultancy, and Brian Kouvelis and David Voss have been engaged in this regard. Their first task has been to complete concept designs for the reconfiguration of the Hunterville rural scheme and for supply through the proposed Tutaenui scheme. This work is supported by water network modelling. Draft demand profiles have been produced, and these have informed the concept designs. Horizons Regional Council has committed to providing a GIS resource for the project. Their GIS staff will create an online viewer that will enable all spatial data to be easily viewed, with layers that can be turned on and off to suit.

Farmers within the project area are being surveyed over the coming months, including some face-to-face interviews.

The project is due for completion in mid-2017. Depending on the outcome, a feasibility study may follow, again with funding support from MPI.

## **6. Future management of community housing**

Council has committed to examine other options for managing its community housing stock, using one or more specialist organisations with the ability to tap into government financial assistance. The Manawatu Community Trust is the only organisation which has continued to express interest in taking over the ownership and management of all 72 units. However, Council has indicated that the four units at Ratana are to be excluded.

Over the past twelve months the level of occupancy has risen considerably. A further report to Council's meeting on 15 December 2016 showed that, at this level of occupancy, there is a small comparative financial benefit for Council in retaining ownership and managing the housing directly. The implications and costs for Council to form a Rangitikei-trust are being investigated.

The Manawatu Community Trust will make a presentation to Council at its meeting on 23 February 2017.

## **7. Upgrade of Taihape Pool**

Major work is required in filtration and heating to get this pool to a satisfactory standard. An expert assessment was obtained and peer reviewed. Initially, there was an assessment that the existing electricity supply to the pool would need upgrading, but on further examination will not be necessary. The costs for the full extent of work are estimated at \$430,000 which takes the project beyond the funds committed by Council and the Trust – and also extend the timeframe for completion beyond the time when the new swimming season would start.

There has been a meeting with the Taihape Community Development Trust (which has a service contract to manage the Pool) and a commitment secured to work on a joint funding strategy to secure the funding gap of \$200,000 to enable the work to be done during 2017. A contingency budget to fund this upgrade has been included in the draft 2017/18 Annual Plan, and is an element for community consultation.

No application for external funding as yet been submitted.

## **8. Bulls multi-purpose community centre**

Community feedback was sought at the public launch of the project on 8 August 2016, and as a consequence the design has been modified to provide a larger auditorium, a wider stage, and additional toilets. The funding implications from these changes were considered by Council at its meeting on 29 September 2016. The total cost of the facility is likely to be \$4.36 million but the rate-funded loan (for \$1.6 million) will not increase. The required additional funding will come from corporate sponsorship, a higher target for local community funding and sale of further surplus Council property in Bulls or use of financial reserves. The architects suggested a mesh-style exterior cladding to lighten the look: subject

to confirming the price, this change in the building appearance has got strong support. However, this brings the estimated cost very close to the budget. Before proceeding to the detailed design and specification, a value management workshop will be held on 31 January 2017 to review what savings are available from alternative products and systems. The objective is to lower the design estimates by at least 10%. As the detailed design and specification will cost between \$100,000 and \$150,000, it is critical to avoid substantial revision of that further in the process.

Agreement has now been reached with the Joint venture (JV) partners (who own the whole former Criterion Hotel site) in regard to the area to be purchased by Council – including the retention by the JV partners of the civic square area (so Council does not need to purchase it) which will be subject to enduring control by the Council. The site survey should be complete by the end of January. A geotech assessment of the site has been completed.

The application to Lotteries' Community Facilities Fund was submitted by the due date, 31 August 2016. In December the Fund decided to grant \$500,000 although it will not be paid before 23 November 2017 and the Fund administrator will require evidence that the balance of remaining funds has been raised for the project, a copy of the final construction contract, a copy of the building consent, confirmation of the project start date, estimated completion date and that the project is as submitted in the grant request.

A funding application was lodged with the Dudding Trust; it will be discussed further in next year's funding round. Additional funding applications will be prepared for Lotteries Significant Projects Fund and the Four Regions (PowerCo) Trust. The outcome of these applications is unlikely to be known until at least mid-2017.

Work continues on investigating the legal saleability of surplus properties is currently being reviewed. The information centre/bus stop at 113 Bridge Street has no impediment to sale and from late January 2017 will be offered for sale through an open tender process in accordance with Council policy on the sale of surplus property. Such a sale will be conditional on allowing Council to continue using the site as now until the new facility is available. (This sale process had been envisaged for November, but the agent commissioned elected to withdraw because of other work. The sale is now being managed by Property Brokers.)

Preparations for the local fund-raising campaign are well advanced. A newsletter was distributed to every property in Bulls outlining the background to the project, its current status, and the next stages of the development. The Give-a-little page has been launched. The potentially significant source of funding from selling (on commission) the FM radios (providing information about the aircraft and Base facilities) during the Ohakea Air Show was declined because Council would have had to purchase the radios. The Mayor has had a number of discussions with likely corporate sponsors.

Council needs to decide when the detailed design and specification work is to proceed. It does not commit Council to continuing the project. It is not essential for other funding bids but it must be complete before the Lotteries grant will be paid. It will take about three months to complete. Although there is sufficient in this year's budget allocation to cover the cost, Council may prefer to delay commissioning this work until a specified sum from external funds is assured.

## **9. Development of Cobbler/Davenport/Abraham & Williams site in Marton for Council's administration centre and the town library**

Possession was gained on 31 August 2016. A meeting has been held with building owners and businesses in this area and an opportunity provided for them to see inside the buildings.

Following a call for Expressions of Interest, Opus was engaged to assist in preparing a heritage assessment and concept development, not just for the Council's site, but more generally within the Broadway precinct between High Street and Follett Street. The Opus team visited Marton on 23 November 2016 to undertake preliminary site investigations and discuss their initial thinking. The project was completed just before Christmas and 'rough-order' cost estimates provided for four options –

- retain, strengthen and refurbish;
- retain all facades, with new facility behind;
- retain, strengthen and refurbish Davenport; retain facades of Cobbler B and Abraham and Williams, with new facility behind, demolish Cobbler B and replace with new one storey build;
- demolish all and construct new facility.

In all cases, a structure at IL4<sup>1</sup> rating for the Civil defence function is envisaged on the CobblerA site.

The costs are currently being peer-reviewed. Irrespective of the outcome, given the high community interest, the options could be included within the Consultation Document for the 2017/18 Annual Plan to inform the community and invite their views.

The Marton heritage precinct concept was shared before Christmas with building owners who showed interest in progressing it. The objective in this part of the project is to develop a heritage precinct plan which could be submitted for funding in the Government's Heritage Earthquake Upgrade Incentive Programme (EQUIP). Draft terms of reference for a Marton Heritage Panel have been prepared.

## **10. Taihape civic and community centre**

As noted in previous commentaries, this is the least conceptualised town centre complex – but its location, on the Town Hall site as previously found strong support.

---

<sup>1</sup> i.e. Importance Level 4, which denotes buildings that must be operational immediately after an earthquake or other disastrous event, such as emergency shelters and hospital operating theatres, triage centres and other critical post-disaster infrastructure. Clause A3 of the Building Code defines the significance of a building by its importance level (IL), which is related to the consequences of failure. There are five levels of importance, considered by the importance of the building to society:



Council has previously anticipated that, early in 2017, the Taihape community would be asked to say where their preferred site is for the new amenity block on Memorial Park (approved following the consultation process for the 2016/17 Annual Plan). That facility will have provision for a second storey, which may be part of finding a long-term solution for those organisations currently using the former Taihape College buildings on Rauma Road. That discussion will provide an opportunity to think in more detail the nature of the facility on the town hall site and the extent to which the current building can be an integral part of that. Both these issues were explored at a joint meeting between Council and the Taihape Community Board on 3 November 2016, and with the users of the Rauma Road facilities on 14 November 2016.

However, one location option for this new amenity block is where the historic grandstand is. It is preferable to consult simultaneously on whether this structure should be retained (and strengthened, with the ground floor area reconfigured as a store) or demolished. Costs for both options are currently being researched.

### **Recommendations**

1. That the memorandum 'Top ten projects – status, January 2017' be received.
2. That Council

EITHER

authorises the Chief Executive to commission detailed design and specifications for the proposed Bulls multi-purpose community centre, provided that the value management review identifies savings of 5-10% of the current estimated cost.

OR

requires the Chief Executive to delay commissioning the detailed design and specifications for the proposed Bulls multi-purpose community centre until \$..... in guaranteed external funds has been reached.

3. That the Consultation Document for the 2017/18 Annual Plan seeks community views on the four options to redevelop the Cobbler/Davenport/Abraham & Williams site in Marton for Council's administration centre and the town library.
4. That the consultation on the location of the new amenity block within Taihape Memorial Park be done simultaneously with consultation on the future of the Park's historic grandstand and associated with the consultation process for the 2017/18 Annual Plan.

Ross McNeil  
Chief Executive

## *Appendix 2*

## Waste levy expenditure

## Compliance Review Summary Report

## Rangitikei District Council

Territorial authority:	Rangitikei District Council
Review contact:	David McMillan
Review physical site address:	46 High St, Marton 4710
Review date:	6 October 2016
Reviewer:	Nigel Clarke / Lucy Blackbourn

## **Rangitikei District Council compliance review summary report 6 October 2016**

As part of the Waste Minimisation Act compliance assurance programme, the Ministry for the Environment has undertaken an assessment of whether the Rangitikei District Council complies with requirements of section 32 of the Waste Minimisation Act 2008 (the Act). Nigel Clarke, Senior Analyst and Lucy Blackburn, Analyst for the Ministry conducted the compliance review on 6 October 2016.

### **Background**

Rangitikei District Council has received \$304,494.30 in waste levy payments since the introduction of levy payments to Territorial Authorities in January 2010. For the reporting period under review 2015/2016, Rangitikei District Council has received \$53,745.49 to spend in accordance with section 32 of the Act and the Rangitikei District Council WMMP.

A Waste Assessment was prepared by Rangitikei District Council in August 2010. The Rangitikei District Council's Waste Management and Minimisation Plan was the Council in March 2012.

Rangitikei District Council provides annual high level reports of their levy expenditure to the Ministry.

Rangitikei District Council are beginning the Waste Assessment process in preparation for reviewing and updating the Waste Management and Minimisation Plan in 2018.

### **Objectives**

The objective of the compliance review was to assess whether Rangitikei District Council is spending waste levy funds in accordance with the Act. In particular to assess whether:

- waste levy funding is spent appropriately and in accordance with their waste management and minimisation plan under section 32 of the Act
- waste levy money is being used as described in levy spend reporting to the Ministry
- the Council keeps records of levy income and expenditure and that records are being kept in accordance with good record keeping practices
- there are other areas of concern that should be investigated.

### **Territorial authority levy expenditure record keeping processes**

#### **1. Levy income**

Rangitikei District Council codes levy income appropriately in the General Ledger (GL) (code 505000 12). All levy income has been spent by the Council to date.

## **2. Levy expenditure**

A summary of the overall Waste Minimisation accounts as they relate to the levy was provided to me by Rangitikei District Council staff. Project and contract costs were appropriately coded in the ledger. A sample of invoices for project costs related to levy expenditure were reviewed 'on screen' in the Magi Q accounting package. Within the levy spend ledger.

Levy is currently used for:

- Supporting waste education in schools through Enviroschools programme
- Installing waste diversion infrastructure such as mobile recycling containers for rural areas
- Supporting the Paper for Trees programme
- Internal charges for waste personnel

Expenditure can be accounted for through the Council finance system.

## **3. Authorisation of levy expenditure**

### ***Procedures in place to oversee and validate how levy money is spent by Rangitikei District Council***

Levy expenditure is authorised through the LTP and Annual Plan process. Levy expenditure is managed through either a single contract payment system or individual purchase orders.

An annual report on levy expenditure by Council sent to the Ministry is prepared and verified by David McMillan.

## **4. Expenditure categories**

Major categories of levy expenditure are within the scope of the Rangitikei District Council WMMP. Categories include:

- Education and Communication
- Research and Reporting

Testing of expenditure records does not suggest expenditure is outside Ministry guidelines or S.32.

## **Findings and recommendations**

### **Finding**

A sound budgeting and financial system is in place with effective controls and financial practice is evident. However, direct oversight of the programme rests with one staff member.

### **Conclusion**

In my opinion, based on the work described in this report and the evaluation criteria set out in the Objective section above, nothing has come to my attention that causes me to believe

that Rangitikei District Council, in managing the expenditure of the levy, has not maintained effective control procedures in relation to expenditure of the levy.

I also recommend that the territorial authority is placed in a long review cycle.

SHORT REVIEW CYCLE	MEDIUM REVIEW CYCLE	LONG REVIEW CYCLE
Required for territorial authorities with moderate to high risks of noncompliance	Required for territorial authorities with moderate risks of noncompliance	Required for territorial authorities for low noncompliance
Review scheduled every 6 months	Review scheduled every 12 months	Review scheduled every 24/36 months

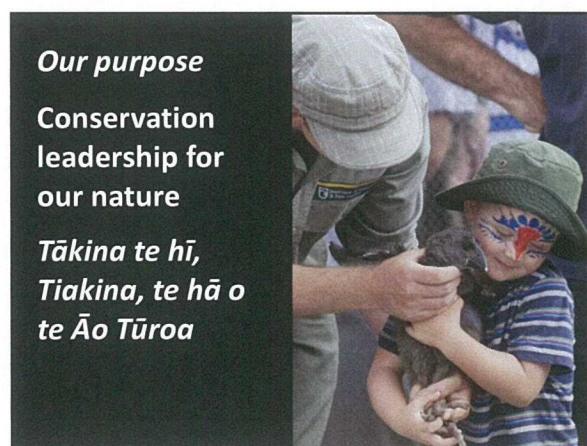
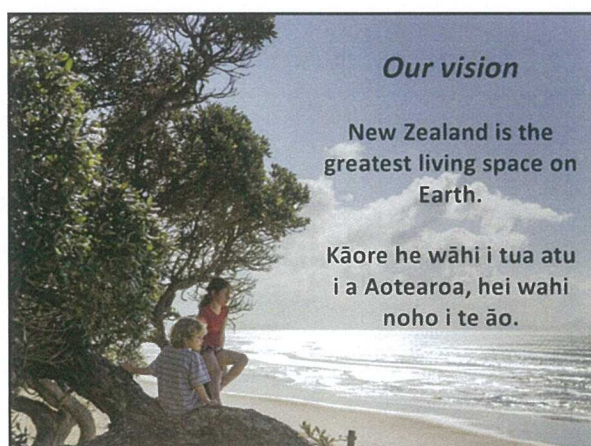
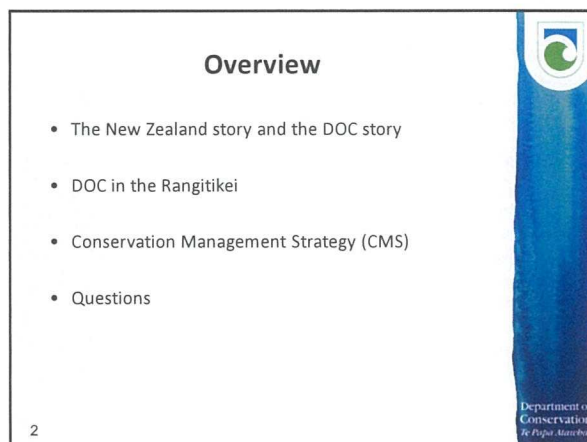
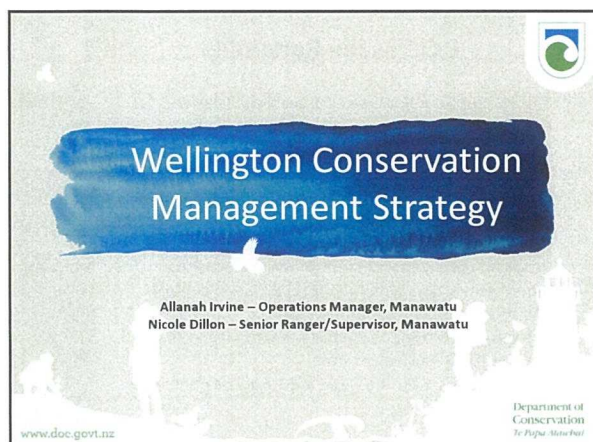
## Acknowledgment

I wish to place on record my appreciation of the assistance and cooperation received from the management and staff of Rangitikei District Council.

## General Distribution Disclaimer

This report is prepared solely for the Ministry for the Environment's exclusive use and solely for the purpose of informing the Ministry for the Environment on the compliance and processes of the Council. The report is not to be used for any other purpose, recited or referred to in any document, copied or made available (in whole or in part) to any other person without prior written express consent from the Ministry for the Environment. I accept or assume no duty, responsibility or liability to any other party in connection with the report or this engagement, including without limitation, liability for negligence in relation to the factual findings expressed or implied in this report.

## *Appendix 3*





## Our 2025 Stretch Goals

1. 90% of New Zealanders' lives are enriched through connection to our nature.
2. Whānau, hapū and iwi are able to practice their responsibilities as kaitiaki of natural and cultural resources on public conservation lands and waters
3. 50% of New Zealand's natural ecosystems are benefiting from pest management.
4. 50 freshwater ecosystems are restored from 'mountains to the sea'.
5. A nationwide network of marine protected areas is in place, representing New Zealand's marine ecosystems.
6. The stories of 50 historic Icon Sites are told and protected.
7. 50% of international holiday visitors come to New Zealand to connect with our natural places.



Department of  
Conservation  
*Te Papa Ataturangi*

5

## DOC in the Rangitikei

- Toyota Kiwi Guardian Site at Bruce Park Reserve
- DOC and others maintain huts and tracks in the Ruahine Ranges within the Rangitikei boundary
- DOC is part of the Treasured Natural Environment Group
- Treaty settlement relationships
- Community trapping groups for who protection
- Protection and enhancement of Recreation and biodiversity values primarily through weed control and track maintenance at reserves
- Grazing concessions to enable weed management and fire control at 'low value' sites
- Support tourism businesses e.g. Mokai Gravity Canyon



Department of  
Conservation  
*Te Papa Ataturangi*

6

## What is a Conservation Management Strategy (CMS)?

- 10-year document
- Puts general policies into practice for the places and resources the Department manages
- Guides both DOC and the public on how DOC sets priorities and engagement with tangata whenua, communities and others



Department of  
Conservation  
*Te Papa Ataturangi*

7

## Benefits of the new CMS

- Section 4 responsibilities and strengthen our relationship with whānau/hapū/iwi
- Connecting and empowering with the community in conservation
- Clearly shows the work and focus for the Region
- Supports Operations Team's Business Planning and work plans



Department of  
Conservation  
*Te Papa Ataturangi*

8

## New Layout

- Slim line legally required hard copy
  - Less prose
  - More tables
  - More practical and user friendly
  - Priorities stand out
- Web based support information
  - More flexible than within the legal document
  - Forum to have whānau/hapū/iwi tell their stories in their own words

9



Department of  
Conservation  
*Te Papa Ataturu*

## What is in the new draft Wellington CMS?

The draft Wellington CMS has two volumes:

**Volume I** is the main operative component of the CMS and includes:

Part One:

- Overview and vision
- Treaty of Waitangi Relationships
- National and regional objectives
- Policies and milestones

10



Department of  
Conservation  
*Te Papa Ataturu*

## What is in the new draft Wellington CMS?

Part Two:

- Descriptions, outcomes and tables for Places within the Wellington CMS region, integrating national and local priorities;

Part Three:

- Policies for implementation, monitoring and review;
- Glossary
- Appendices

**Volume II** contains the maps and a public conservation lands and waters inventory.

11



Department of  
Conservation  
*Te Papa Ataturu*

## What is the timeframe for public notification?

The draft Wellington CMS:

- Publicly notified on Wednesday 14 December 2016
- Submissions invited during this public notification
- Submission period closes at **4p.m. on Tuesday 4 April 2017.**
- Encouraged to view the draft CMS online in the first instance at [www.doc.govt.nz/wellingtoncms](http://www.doc.govt.nz/wellingtoncms).

12



Department of  
Conservation  
*Te Papa Ataturu*

## How do the public submit on the CMS?

Make a submission by emailing a submission form to [wellingtoncms@doc.govt.nz](mailto:wellingtoncms@doc.govt.nz) or by post to the address below:

Wellington CMS submissions  
Department of Conservation  
Private Bag 3072  
Hamilton 3240

The factsheet and submission form are also available at departmental offices.

13



Department of  
Conservation  
*Te Papa Māori*

## What happens next?

- Hearings: May-June 2017
- Draft CMS revised: June-August 2017
- Revised CMS presented to Board: 14<sup>th</sup> August 2017

14



Department of  
Conservation  
*Te Papa Māori*

# Attachment 3



## Memorandum

**To:** Community Committees  
Community Boards  
Te Roopu Ahi Kaa

**From:** Linda Holman

**Date:** 24 January 2017

**Subject:** **Grants and Funding overview 2017**

**File:** 3-GF-3-1

---

### Overview

There are five different Grants and Funds open to the public, with different funding rounds throughout the year. Full information about these schemes can be found on the Council website: <https://www.rangitikei.govt.nz/district/community/grants-funding>

### Creative Community Scheme

This fund is supplied by Creative NZ and administered by the RDC. Members of the public are nominated to the committee, and are joined by a Councillor and the Mayor. Committee terms are for three years, with the latest term beginning in November 2016.

Applications are encouraged from community groups and individuals whose projects demonstrate growth over time, develop and support local artistic communities, and that encourage a transfer of artistic skills. Diversity, inclusion, and projects with a youth focus are also encouraged. *An example is workshops teaching kids screen-printing techniques to create posters for display.*

There are two funding rounds per year, usually opening in March and October.

### Sport NZ Rural Travel Fund

This fund is supplied by Sport NZ and administered by the RDC. The Committee is made up of two Councillors and the Mayor.

The fund was developed in response to concerns raised about the lack of participation in sport by young people living in rural communities. It is targeted at young people aged between 5 and 19 years, and is open to all rural sports clubs with eligible members who require subsidies

to assist with transport expenses to local sporting competitions. *An example is Hunterville Children's Saturday Morning Sports Club.*

There is one funding round per year, usually opening in March.

### **Community Initiatives Fund**

This is an RDC fund intended to support community-based projects in the Rangitikei district that develop community cohesion and community resilience. The fund is awarded by the Finance / Performance Committee.

Applications are open to groups (not individuals) that show benefit in one of the following areas: community service and support, leisure promotion, and heritage and environment. Applications are open to local groups as well as those from outside the Rangitikei, however, clear benefit to the Rangitikei must be demonstrated. *An example is a community support group for diabetes sufferers.*

There are two funding rounds per year, usually opening in July and November.

### **Events Sponsorship Scheme**

This is a Council fund intended to support events in the district that help to develop community cohesion and reinforce economic growth. The fund is awarded by the Finance / Performance Committee. There is a maximum cap of 50% of eligible costs that can be funded.

There are three main categories of events: high profile, community, or high profile community events. Applications are open to groups (not individuals) whose events take place within the Rangitikei, and that aren't funded by the RDC ratepayers through other means. The impact of high profile events on the local economy will be measured and reported upon. *An example is the Marton Country Music Festival.*

There are two funding rounds per year, usually opening in July and November.

### **Parks Upgrades Partnership Fund**

This is a Council fund and is the only fund that is available for capital purchases. The fund is awarded by the Assets / Infrastructure Committee and is open year-round. The Council provides up to 33% in cash of the value – in cash or in kind - of the contribution from the community.

The fund aims to encourage partnerships with community groups to develop facilities for recreation and leisure. Focus is on community-led, small-scale projects which create, replace or improve local assets. *An example is the purchase and installation of irrigation equipment for a community garden.*

Funding is open year-round.

2017 dates

	Round 1 open	Round 1 close	Decision made	Round 2 open	Round 2 close	Decision made
<b>Creative Communities Scheme (CCS)</b>	Monday 6 March	Friday 31 March	Wednesday 26 April	Monday 9 Oct	Friday 27 Oct	Wednesday 22 Nov
<b>Sport NZ Rural Travel Fund (RTF)</b>	Monday 6 March	Friday 31 March	Wednesday 26 April	Only one round per year		
<b>Community Initiatives Fund (CIF)</b>	Monday 29 May	Friday 30 June	Thursday 27 July	Monday 9 Oct	Friday 3 Nov	Thursday 30 Nov
<b>Event Sponsorship Scheme (ESS)</b>	Monday 29 May	Friday 30 June	Thursday 27 July	Monday 9 Oct	Friday 3 Nov	Thursday 30 Nov
<b>Parks Upgrades Partnership Fund</b>	Always open					

Linda Holman  
Governance Administrator

# Attachment 4





**Rangitikei**  
UNPOILT...

# MEMORANDUM

---

TO: Te Roopu Ahi Kaa

FROM: Denise Servante

DATE: 31 January 2017

SUBJECT: **Update on the Path to Well-Being initiative and other community development programmes – December 2016 – January 2017**

FILE: 1-CO-4

---

## **1 Background**

- 1.1 The aim of this memorandum is to provide the Komiti with an update on the actions and progress of the Path to Well-Being Initiative.

## **2 Youth Development**

- 2.1 Oliver Sanderson took up his role as the Youth Development Coordinator in Taihape on 30 January 2017. He will be based at the Taihape Town Hall. Initially, the after-school provision will remain on Tuesday and Thursday as Oliver establishes connections and recruits volunteers to support an extension.
- 2.2 The recruitment in Marton fell through early in the New Year. The position has been readvertised. In the interim, Gillian Bowler has been appointed to caretake the position until such a time as an appointment can be made. Gillian is a Youth Award winner in 2016 and active in the Marton Place-making Group. The after-school provision in Marton is being delivered on a roster of local agencies, comprising chiefly YouthLine and Youth Services.
- 2.3 Funding of \$10,000 has been secured from the Community Action on Alcohol Partnership Fund to organise a District-wide Youth Forum and evening activities for older teens in both Marton and Taihape.
- 2.4 In addition, it is hoped to undertake two 7-day makeover projects (one each in Marton and Taihape) as part of a school holiday programme. Council funding from the Place-making fund will be sought.
- 2.5 The Advisory groups (North and South) met in December and meet again in mid-February.

### **3 Path to Well-being Conference**

- 3.1 The annual conference will be held in Marton on Friday 10 February 2017. A verbal update will be provided to the Komiti meeting.

### **4 Healthy Families Whanganui Rangitīkei Ruapehu**

- 4.1 Healthy Families WRR are working with the three local authorities, the Whanganui District Health Board and Sport Whanganui to raise funding for drinking water fountains in the main recreational parks. An application for funding is being prepared by Te Oranganui for submission to Powerco Whanganui. For the Rangitikei, funds are being applied for Bulls Domain, Centennial Park and Taihape Memorial Park.

### **5 Recommendations**

- 5.1 That the memorandum "Update on the Path to Well-Being initiative and other community development programmes – December 2016 – January 2017" be received.

Denise Servante  
Strategy and Community Planning Manager