



# Rangitikei District Council

## Te Roopu Ahi Kaa Komiti Meeting

Minutes – Tuesday 17 December 2019 – 11:00 a.m.

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**Present:** Mr Pahia Turia (Chair)  
Mr James Allen  
Mr Thomas Curtis  
Mr Robert Gray  
Ms Tracey Hiroa  
Ms Coral Raukawa-Manuel  
Mr Chris Shenton  
Mr Terry Steedman  
Ms Marj Heeney  
Cr Waru Panapa  
His Worship the Mayor, Andy Watson

**Also present:** Cr Nigel Belsham

**In attendance:** Mr Peter Beggs, Chief Executive  
Mr Michael Hodder, Community & Regulatory Services Group  
Manager  
Mr Lequan Meihana, Strategic Advisor – Mana Whenua  
Mr Arno Benadie, Principal Advisor – Infrastructure  
Ms Bonnie Clayton, Governance Administrator  
Ms Nardia Gower, Acting Strategy and Community Planning Manager  
Mr George Forster, Policy Advisor  
Mr Jerald Twomey, Kaitatari Kaupapa (Iwi) (Horizons Regional Council)

## 1 Karakia/Welcome

The Chair welcomed everyone to the meeting at 11.13am.

As there were a few new faces, the Chair took the asked everyone around the table to introduce themselves.

## 2 Public Forum

Nil

## 3 Apologies

That the apology for Ms Kim Savage, Ms Hari Benevides and Ms Soraya Peke-Mason be received.

Mr T Curtis/Mr T Steedman. Carried

## 4 Appointment of Deputy Chair

Mr Turia advised that the Komiti had chosen not to use a voting system, rather that the Komiti reached a unanimous decision to nominate Mr Thomas Curtis as Deputy Chair.

<b>Resolved minute number</b>	<b>19/IWI/033</b>	<b>File Ref</b>
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That Mr Thomas Curtis be appointed Deputy Chair of Te Rōpu Ahi Kā Komiti.

Cr Hiroa/Mr R Gray. Carried

## 5 Members' Conflict of Interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

There were no conflicts of interest declared.

The Komiti discussed the need for members to sight and fill out the Register of Interest.

<b>Undertaking</b>	<b>Subject</b>
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Ms Clayton to follow up whether there is a Te Roopu Ahi Kaa version of the Register of Interest and to send this out to the Komiti.

## 6 Confirmation of Order of Business and Late Items

The order of business was confirmed, with the Infrastructure update in Item 13 be dealt with as a separate item.

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting,

### Attendance and Remuneration

be dealt with as a late item at this meeting. Such matters will be dealt with at the end of this agenda.

## 7 Whakatau Nga Tuhinga Kōrero / Confirmation of Minutes

<b>Resolved minute number</b>	<b>19/IWI/034</b>	<b>File Ref</b>	<b>3-CT-8-2</b>
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That the Minutes of the Te Rōpu Ahi Kā Komiti meeting held on 8 October 2019 without amendment be taken as read and verified as an accurate and correct record of the meeting.

Mr T Curtis/Mr T Steedman. Carried

## 8 Chair's Report

Mr Turia updated the Komiti that it has been a busy 12 months for Council with a new Chief Executive and changes with staffing but the relationship with the Komiti continues to remain stable.

Mr Turia thanked His Worship the Mayor for leading these relationships with Council, Iwi and Hapu and the inclusiveness of Tangata whenua in decisions. He looked forward to working alongside the new Chief Executive, Peter Beggs, and the relationship is the best space with Iwi and local government that he is involved in. There are lots of exciting things going on in the Rangitikei; it is a vibrant economy with lots of confidence out there. We will continue to contribute to the greater good of our district.

## 9 Feedback on Komiti Workshop

The Chair advised there was no feedback to provide from the workshop.

## 10 Council Decisions on Recommendations from the Komiti

There were no recommendations to Council made at the previous hui.

## 11 Council Responses to Queries Raised at Previous Hui

There were no queries raised at the previous hui.

## 12 Appointment of representatives to Council's standing Committees

His Worship the Mayor advised that as a Komiti representative on these standing Committees, it carries the same risks as a Councillor – reasonable attendance is expected. He considered that Council could have done better to support the Komiti's representatives; he assured members that there will be a better process moving forward.

His Worship the Mayor apologised to Cr Hiroa and Ms Raukawa-Manuel, the previous representatives for Council's standing Committees for the process followed last triennium.

The Komiti deferred appointing a representative to the Finance/Performance Committee until the next meeting when further members are present.

**Resolved minute number**                      **19/IWI/035**                      **File Ref**

That Te Rōpu Ahi Kā nominates Ms Raukawa-Manuel to be its representative on Council's Assets/Infrastructure Committee for the 2019-22 triennium.

Cr Hiroa/Mr P Turia. Carried

**Resolved minute number**                      **19/IWI/036**                      **File Ref**

That Te Rōpu Ahi Kā nominates Mr Shenton to be its representative on Council's Policy/Planning Committee for the 2019-22 triennium.

Ms M Heeney/Mr R Gray. Carried

## 13 Update from Council's meetings October-November 2019

The memorandum was taken as read.

Mr Beggs highlighted that the Bulls Community Centre was on pause for approximately two weeks.

**Resolved minute number**                      **19/IWI/037**                      **File Ref**                      **3-CT-8-1**

That the report 'Update from Council's meetings October-November 2019' to the 17 December 2019 Te Rōpu Ahi Kā Komiti be received.

Mr C Shenton/Mr T Curtis. Carried

## 14 Values

Updates are included in item 15.

## 15 Review of Memorandum of Understanding: Tūtohinga

The final draft was approved. Komiti members noted that contact details would need to be updated.

**Resolved minute number**                      **19/IWI/038**                      **File Ref**                      **4-EN-8-2**

That the 'Review of the Memorandum of Understanding: Tūtohinga' to the 17 December 2019 Te Rōpu Ahi Kā Komiti be received.

Cr Hiroa/Ms C Raukawa-Manuel. Carried

## 16 Horizons Update

Mr Twomey briefed the Komiti on the updates at Horizons and that there is a lot coming through for Iwi around biodiversity and changes to the Resource Management Act.

Mr Allen left 12.15pm.

## 17 Update on Landlocked Land

His Worship the Mayor updated the Komiti that there will be a hearing in 2020, but no date set yet.

## 18 Update on Te Pae Tawhiti

The Chair advised that refresh of the strategy was currently being undertaken.

## 19 Kaumātua Free Rubbish Collection

The report was taken as read.

Mr Steedman thanked staff for a comprehensive report, and that he had been approached by community members about it. This will give Komiti members something to discuss with the community and will bring back to the table at the next meeting to discuss the next steps.

**Resolved minute number**                      **19/IWI/039**                      **File Ref**

That the report 'Kaumātua Free Rubbish Collection' to Te Rōpu Ahi Kā meeting on 17 December 2019 be received.

Mr R Gray/Mr C Shenton. Carried

## 23 Late Items

### Te Roopu Ahi Kaa Infrastructure Update December 2019

Mr Benadie briefly spoke to his report, updating Komiti members of the journey of projects in the works. He noted that projects of importance will be in the agenda each time the Komiti meet.

Mr Beggs noted that roading and bridges should be included in the reporting.

<b>Resolved minute number</b>	<b>19/IWI/040</b>	<b>File Ref</b>
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That the 'Te Roopu Ahi Kaa Infrastructure Update December 2019' be received.

Mr C Shenton/Mr T Curtis. Carried

## 20 Update on Path to Well-being initiative

Mr Meihana briefed the Komiti on his schedule of the past 12 months and wanted to acknowledge Te Rōpu Ahi Kā for the ability to use them as support, the relationship with the Rangitikei Marae which has provided him the ability to fulfil his role. His highlight from the year was the Pōwhiri for new Chief Executive and separate Pōwhiri for Elected Members.

Including:

- Attended many kaupapa / hui
- Raising cultural awareness with Elected Members, having one on one sessions
- Te Reo lessons for staff once a week during their lunch hour
- Collaborating with Economic Development Officer, Ms Damosso
- Working on the Koha Policy with Mr Forster
- Recently had the Te Tiriti o Waitangi and Declaration of Independence display in chambers
- Liaising with Marton Development Group and the relationship with Iwi on how to include Iwi narrative in the play trail.

Mr Turia noted that more staff may attend Te Reo lessons if they were during work hours as professional development rather than taken during lunch breaks.

His Worship the Mayor left 12.54pm-12.55pm.

## 21 Process for nominating Komiti members for the 2019-22 triennium

Members were reminded that their confirmation letters from their nominating bodies are due before the end of the week, 20 December 2019.

## 22 Pānui/Announcements

Nil

## 23 Late Items

### Attendance and Remuneration

The Komiti questioned the process of how members are to claim for remuneration and attendance of meetings. Previous process was to receive a Travelling Expenses and Meeting Attendance Claim Form with their posted Order Paper. It was decided that the previous process will no longer continue and that members will be provided a form at each meeting to ensure it is completed before they depart the meeting.

<b>Undertaking</b>	<b>Subject</b>
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Ms Clayton is to collate attendance and remuneration payments for the period January 2019 – December 2019 and feed back to the Chair who still needs to submit their Travelling Expenses and Meeting Attendance Claim Form.	
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## 24 Future Items for the Agenda

Kaumātua Free Rubbish Collection

## 25 Next Meeting

Tuesday 11 February 2020, 11.00am

## 26 Meeting closed/Karakia

Before closing, His Worship the Mayor took the opportunity to thank the Komiti and the Chair for the partnership which he appreciates. He thanked them for the kind remarks about what he does, however noted that he does what Te Rōpu Ahi Kā and Council ask of him. He wished those in attendance a Merry Christmas.

The meeting closed at 1.01pm.

**Confirmed/Chair:** \_\_\_\_\_

Date: