

**TE RŌPŪ AHI KĀ  
KOMITI HUI**

# ORDER PAPER

**TUESDAY, 11 FEBRUARY 2020, 11AM**

**COUNCIL CHAMBER, RANGITĪKEI DISTRICT COUNCIL  
46 HIGH STREET, MARTON**

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**Tumuaki** - Mr P Turia (Whangaehu)

**Tumuaki Tuarua** – Mr T Curtis (Te Rūnanga o Ngāti Hauiti)

Ngā mema: Mr J Allen (Ngā Wairiki Ki Uta), Ms H Benevides (Ngāti Tamakopiri),  
Mr B Gray (Ngāti Rangituhia), Ms M Heeney (Ngāi te Ohuake),  
Ms T Hiroa (Ngāti Whitikaupeka), Ms S Peke-Mason (Rātana Pā ),  
Ms C Raukawa-Manuel (Ngā Ariki Turakina), Ms K Savage (Ngāti Parewahawaha),  
Mr C Shenton (Ngāti Kauae/Tauira), Mr T Steedman (Ngāti Hinemanu/Ngāti Paki).  
Councillor Waru Panapa.  
His Worship the Mayor, Andy Watson.

**Manuhiri:** Mr J Twomey (Horizons Regional Council - Iwi Liaison)

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**Please Note:** Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.

*Making this place home.*



**RANGITĪKEI**  
DISTRICT COUNCIL



# Rangitikei District Council

## Te Roopu Ahi Kaa Komiti Meeting

Agenda – Tuesday 11 February 2020 – 11:00 a.m.

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The quorum for the Te Rōpu Ahi Kā is 7 including 1 elected member.

Council's Standing Orders (adopted 31 October 2019) 11.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

## **1 Karakia/Welcome**

## **2 Public Forum**

## **3 Apologies**

That the apology for absence for Mr P Turia be received.

## **4 Members' Conflict of Interest**

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## **5 Confirmation of Order of Business and Late Items**

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, ..... be dealt with as a late item at this meeting. Such matters will be dealt with at the end of this agenda.

## **6 Whakatau Nga Tuhinga Kōrero / Confirmation of Minutes**

The Minutes from the meeting held on 17 December 2019 are attached.

File ref: 3-CT-8-2

### **Recommendation:**

That the Minutes of the Te Rōpu Ahi Kā Komiti meeting held on 17 December 2019 {as amended/without amendment} be taken as read and verified as an accurate and correct record of the meeting.

## **7 Chair's Report**

A verbal report will be provided at the meeting.

## **8 Feedback on the Komiti's Workshop**

Discussion item.

## **9 Council Decisions on Recommendations from the Komiti**

There were no recommendations to Council made at the previous hui.

## **10 Council Responses to Queries Raised at Previous Hui**

### Attendance and Remuneration

Once available an update will be sent to the Chair.

## **11 Appointment of representatives to Council's standing Committees**

At its meeting on 1 December 2016, Council agreed to invite Te Rōpu Ahi Kā to have a representative on the Assets/Infrastructure, Finance/Performance and Policy/Planning Committees with full voting rights. The remuneration would be on the same basis as attending a meeting of Te Rōpu Ahi Kā.

Meetings are held every month, from February to December. The current terms of reference are attached.

At its meeting on 17 December 2019, Te Rōpu Ahi Kā deferred appointing a representative to the Finance/Performance Committee to the 11 February 2020 meeting when further members were in attendance.

### **Recommendation:**

That Te Rōpu Ahi Kā nominates ..... to be its representative on Council's Finance/Performance Committee for the 2019-22 triennium.

## **12 Register of Interest**

A memorandum is attached.

File ref: 3-CT-8

### **Recommendation:**

That the 'Te Roopu Ahi Kaa Register of Interest' to the 11 February 2020 Te Rōpu Ahi Kā meeting be received.

## **13 Review of Memorandum of Understanding: Tūtohunga**

As agreed, the final Memorandum of Understanding: Tūtohunga will be presented for signing.

## **14 Values**

Discussion item.

## **15 Horizons Update**

Mr Twomey to lead a discussion on the function and recent undertakings of Horizons within the Rangitikei District.

## **16 Update on Landlocked Land**

A verbal update will be provided at the meeting.

## **17 Update on Te Pae Tawhiti**

Te Pae Tawhiti is the Māori Manawatū-Whanganui Economic Development Strategy, 2016-40.

A verbal update will be provided by the Chair.

## **18 Kaumātua Free Rubbish Collection**

The report 17 December 2019 'Kaumātua Free Rubbish Collection' is attached for reference.

Komiti members are to lead the discussion with feedback provided from community members.

## **19 Update on Path to Well-being initiative**

A report will be tabled at the meeting.

### **Recommendation:**

That the tabled report 'Update on Path to Well-being initiative' to the 11 February 2020 Te Rōpu Ahi Kā Komiti be received.

## **20 Infrastructure Update - January 2020**

A memorandum is attached.

File ref: 5-EX-3-2

### **Recommendation:**

That the 'Infrastructure Update - January 2020' to the 11 February 2020 Te Rōpu Ahi Kā Komiti be received.

## **21 Update from Council's meetings December 2019 – January 2020**

A memorandum is attached.

File ref: 3-CT-8-1

### **Recommendation:**

That the report 'Update from Council's meetings December 2019 -January 2020' to the 11 February 2020 Te Rōpu Ahi Kā Komiti be received.

## **22 Youth Update**

The Rangitikei Youth Council is open to all youth aged 13 – 24 that are affiliated to the Rangitikei District. In 2019, Youth Council nominations were open until the end of February 2019, with a total of 21 applications received. Nominations for the 2020 Youth Council, closed on 6 December 2019 with a total of 3 applications received for 7 vacancies. This reflects the natural preoccupation with NCEA and then school holidays.

Nominations have been reopened until the 29<sup>th</sup> February 2020 and have been advertised via the Rangitikei District Council website, social media, schools and the district monitor. We need representation from across the district, and successful candidates will be good at communication not just verbally but also email and Whats App messages, along with maintaining youth committees/networks to get wider youth input. Youth Councillors need to be open minded and keen to learn, have good time management, want to work with the community and be responsible for deliverables for youth such as leading the Youth Awards Evening.

The Rangitikei Youth Council will have their first meeting on 22 March 2020, as part of their training weekend at River Valley. If you know someone who would love to join the Youth Council, an application form is attached or can be found on the Rangitikei District Council website.

## **23 Process for nominating Komiti members for the 2019-22 triennium**

Members are reminded that your confirmation letters from your nominating bodies were due at the 17 December 2019 meeting. Please have these available at the 11 February 2020 meeting if you have not yet supplied your confirmation letter.

## **24 Pānui/Announcements**

## **25 Late Items**

As accepted in item 6.

## **26 Future Items for the Agenda**

## **27 Next Meeting**

Tuesday 14 April 2020, 11.00 am

## **28 Meeting closed/Karakia**

# Attachment 1





# Rangitikei District Council

## Te Roopu Ahi Kaa Komiti Meeting

Minutes – Tuesday 17 December 2019 – 11:00 a.m.

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**Present:** Mr Pahia Turia (Chair)  
Mr James Allen  
Mr Thomas Curtis  
Mr Robert Gray  
Ms Tracey Hiroa  
Ms Coral Raukawa-Manuel  
Mr Chris Shenton  
Mr Terry Steedman  
Ms Marj Heeney  
Cr Waru Panapa  
His Worship the Mayor, Andy Watson

**Also present:** Cr Nigel Belsham

**In attendance:** Mr Peter Beggs, Chief Executive  
Mr Michael Hodder, Community & Regulatory Services Group  
Manager  
Mr Lequan Meihana, Strategic Advisor – Mana Whenua  
Mr Arno Benadie, Principal Advisor – Infrastructure  
Ms Bonnie Clayton, Governance Administrator  
Ms Nardia Gower, Acting Strategy and Community Planning Manager  
Mr George Forster, Policy Advisor  
Mr Jerald Twomey, Kaitatari Kaupapa (Iwi) (Horizons Regional Council)

## 1 Karakia/Welcome

The Chair welcomed everyone to the meeting at 11.13am.

As there were a few new faces, the Chair took the asked everyone around the table to introduce themselves.

## 2 Public Forum

Nil

## 3 Apologies

That the apology for Ms Kim Savage, Ms Hari Benevides and Ms Soraya Peke-Mason be received.

Mr T Curtis/Mr T Steedman. Carried

## 4 Appointment of Deputy Chair

Mr Turia advised that the Komiti had chosen not to use a voting system, rather that the Komiti reached a unanimous decision to nominate Mr Thomas Curtis as Deputy Chair.

Resolved minute number	19/IWI/033	File Ref
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That Mr Thomas Curtis be appointed Deputy Chair of Te Rōpu Ahi Kā Komiti.

Cr Hiroa/Mr R Gray. Carried

## 5 Members' Conflict of Interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

There were no conflicts of interest declared.

The Komiti discussed the need for members to sight and fill out the Register of Interest.

Undertaking	Subject
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Ms Clayton to follow up whether there is a Te Roopu Ahi Kaa version of the Register of Interest and to send this out to the Komiti.

## 6 Confirmation of Order of Business and Late Items

The order of business was confirmed, with the Infrastructure update in Item 13 be dealt with as a separate item.

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting,

### Attendance and Remuneration

be dealt with as a late item at this meeting. Such matters will be dealt with at the end of this agenda.

## 7 Whakatau Nga Tuhinga Kōrero / Confirmation of Minutes

<b>Resolved minute number</b>	<b>19/IWI/034</b>	<b>File Ref</b>	<b>3-CT-8-2</b>
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That the Minutes of the Te Rōpu Ahi Kā Komiti meeting held on 8 October 2019 without amendment be taken as read and verified as an accurate and correct record of the meeting.

Mr T Curtis/Mr T Steedman. Carried

## 8 Chair's Report

Mr Turia updated the Komiti that it has been a busy 12 months for Council with a new Chief Executive and changes with staffing but the relationship with the Komiti continues to remain stable.

Mr Turia thanked His Worship the Mayor for leading these relationships with Council, Iwi and Hapu and the inclusiveness of Tangata whenua in decisions. He looked forward to working alongside the new Chief Executive, Peter Beggs, and the relationship is the best space with Iwi and local government that he is involved in. There are lots of exciting things going on in the Rangitikei; it is a vibrant economy with lots of confidence out there. We will continue to contribute to the greater good of our district.

## 9 Feedback on Komiti Workshop

The Chair advised there was no feedback to provide from the workshop.

## 10 Council Decisions on Recommendations from the Komiti

There were no recommendations to Council made at the previous hui.

## 11 Council Responses to Queries Raised at Previous Hui

There were no queries raised at the previous hui.

## 12 Appointment of representatives to Council's standing Committees

The Komiti discussed

His Worship the Mayor advised that as a Komiti representative on these standing Committees, it carries the same risks as a Councillor – reasonable attendance is expected. He considered that Council could have done better to support the Komiti's representatives; he assured members that there will be a better process moving forward.

His Worship the Mayor apologised to Cr Hiroa and Ms Raukawa-Manuel, the previous representatives for Council's standing Committees for the process followed last triennium.

The Komiti deferred appointing a representative to the Finance/Performance Committee until the next meeting when further members are present.

**Resolved minute number**                      **19/IWI/035**                      **File Ref**

That Te Rōpu Ahi Kā nominates Ms Raukawa-Manuel to be its representative on Council's Assets/Infrastructure Committee for the 2019-22 triennium.

Cr Hiroa/Mr P Turia. Carried

**Resolved minute number**                      **19/IWI/036**                      **File Ref**

That Te Rōpu Ahi Kā nominates Mr Shenton to be its representative on Council's Policy/Planning Committee for the 2019-22 triennium.

Ms M Heeney/Mr R Gray. Carried

## 13 Update from Council's meetings October-November 2019

The memorandum was taken as read.

Mr Beggs highlighted that the Bulls Community Centre was on pause for approximately two weeks.

**Resolved minute number**                      **19/IWI/037**                      **File Ref**                      **3-CT-8-1**

That the report 'Update from Council's meetings October-November 2019' to the 17 December 2019 Te Rōpu Ahi Kā Komiti be received.

Mr C Shenton/Mr T Curtis. Carried

## 14 Values

Updates are included in item 15.

## 15 Review of Memorandum of Understanding: Tūtohunga

The final draft was approved. Komiti members noted that contact details would need to be updated.

**Resolved minute number**                      **19/IWI/038**                      **File Ref**                      **4-EN-8-2**

That the 'Review of the Memorandum of Understanding: Tūtohunga' to the 17 December 2019 Te Rōpu Ahi Kā Komiti be received.

Cr Hiroa/Ms C Raukawa-Manuel. Carried

## 16 Horizons Update

Mr Twomey briefed the Komiti on the updates at Horizons and that there is a lot coming through for Iwi around biodiversity and changes to the Resource Management Act.

Mr Allen left 12.15pm.

## 17 Update on Landlocked Land

His Worship the Mayor updated the Komiti that there will be a hearing in 2020, but no date set yet.

## 18 Update on Te Pae Tawhiti

The Chair advised that refresh of the strategy was currently being undertaken.

## 19 Kaumātua Free Rubbish Collection

The report was taken as read.

Mr Steedman thanked staff for a comprehensive report, and that he had been approached by community members about it. This will give Komiti members something to discuss with the community and will bring back to the table at the next meeting to discuss the next steps.

**Resolved minute number**                      **19/IWI/039**                      **File Ref**

That the report 'Kaumātua Free Rubbish Collection' to Te Rōpu Ahi Kā meeting on 17 December 2019 be received.

Mr R Gray/Mr C Shenton. Carried

## 23 Late Items

### Te Roopu Ahi Kaa Infrastructure Update December 2019

Mr Benadie briefly spoke to his report, updating Komiti members of the journey of projects in the works. He noted that projects of importance will be in the agenda each time the Komiti meet.

Mr Beggs noted that roading and bridges should be included in the reporting.

**Resolved minute number**

**19/IWI/040**

**File Ref**

That the 'Te Roopu Ahi Kaa Infrastructure Update December 2019' be received.

Mr C Shenton/Mr T Curtis. Carried

## 20 Update on Path to Well-being initiative

Mr Meihana briefed the Komiti on his schedule of the past 12 months and wanted to acknowledge Te Rōpu Ahi Kā for the ability to use them as support, the relationship with the Rangitikei Marae which has provided him the ability to fulfil his role. His highlight from the year was the Pōwhiri for new Chief Executive and separate Pōwhiri for Elected Members.

Including:

- Attended many kaupapa / hui
- Raising cultural awareness with Elected Members, having one on one sessions
- Te Reo lessons for staff once a week during their lunch hour
- Collaborating with Economic Development Officer, Ms Damosso
- Working on the Koha Policy with Mr Forster
- Recently had the Te Tiriti o Waitangi and Declaration of Independence display in chambers
- Liaising with Marton Development Group and the relationship with Iwi on how to include Iwi narrative in the play trail.

Mr Turia noted that more staff may attend Te Reo lessons if they were during work hours as professional development rather than taken during lunch breaks.

His Worship the Mayor left 12.54pm-12.55pm.

## 21 Process for nominating Komiti members for the 2019-22 triennium

Members were reminded that their confirmation letters from their nominating bodies are due before the end of the week, 20 December 2019.

## 22 Pānui/Announcements

Nil

## 23 Late Items

### Attendance and Remuneration

The Komiti questioned the process of how members are to claim for remuneration and attendance of meetings. Previous process was to receive a Travelling Expenses and Meeting Attendance Claim Form with their posted Order Paper. It was decided that the previous process will no longer continue and that members will be provided a form at each meeting to ensure it is completed before they depart the meeting.

#### **Undertaking**

#### **Subject**

Ms Clayton is to collate attendance and remuneration payments for the period January 2019 – December 2019 and feed back to the Chair who still needs to submit their Travelling Expenses and Meeting Attendance Claim Form.

## 24 Future Items for the Agenda

Kaumātua Free Rubbish Collection

## 25 Next Meeting

Tuesday 11 February 2020, 11.00am

## 26 Meeting closed/Karakia

Before closing, His Worship the Mayor took the opportunity to thank the Komiti and the Chair for the partnership which he appreciates. He thanked them for the kind remarks about what he does, however noted that he does what Te Rōpu Ahi Kā and Council ask of him. He wished those in attendance a Merry Christmas.

The meeting closed at 1.01pm.

Confirmed/Chair: \_\_\_\_\_

Date:



# Attachment 2

## Council's three standing committees for the 2019-22 triennium

	<b>Finance/Performance</b>	<b>Assets/Infrastructure</b>	<b>Policy/Planning</b>
Chair	Cr Belsham	Cr Wilson	Cr Gordon
Purpose	To ensure robust and transparent management of the Council's finances and maximising performance	To ensure sustainable management of Council-owned assets/infrastructure which achieves compliance with government requirements and high community satisfaction	To ensure the Council has a comprehensive planning, policy and regulatory framework which reflects legislative requirements and builds resilient communities
Outcomes  <i>The Council and the community are confident that.....</i>	<ul style="list-style-type: none"> <li>the Council's financial position and the delivery of Council services are                             <ul style="list-style-type: none"> <li>(i) robust,</li> <li>(ii) readily accessible,</li> <li>(iii) are monitored and reported regularly and accurately,</li> <li>(iv) maximise efficiency from robust information systems,</li> <li>(v) reflect good practice, and</li> <li>(vi) compare favourably with councils of similar size and characteristics.</li> </ul> </li> <li>the rates struck each year –                             <ul style="list-style-type: none"> <li>(i) are a fair representation of the cost and availability of</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>the Council's continuing investment in its infrastructure is clearly supported by –                             <ul style="list-style-type: none"> <li>(i) accurate condition information and assessment,</li> <li>(ii) intelligent procurement,</li> <li>(iii) sound asset management practice,</li> <li>(iv) scheduled reviews of timeframes and priorities, and</li> <li>(v) informed understanding of present and future demand, in terms of legal requirements, economic activity and demographic projections.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>the Council's plans are developed openly with the District's communities, reflect agreed priorities and are effectively implemented.</li> <li>the Council's policies and bylaws recognise and support the priorities of the District.</li> <li>the Council's engagement with communities –                             <ul style="list-style-type: none"> <li>(i) is robust,</li> <li>(ii) occurs collaboratively,</li> <li>(iii) secures support from external agencies including central government, and</li> <li>(iv) builds resilience.</li> </ul> </li> </ul>

	<p>services and facilities within the District,</p> <p>(ii) align favourably with the local government sector price index changes,</p> <p>(iii) avoid large differences between years, both for individual ratepayers and the District as a whole,<sup>1</sup></p> <p>(iv) do not result in material variations of payment by ratepayers in different area units.<sup>2</sup></p> <ul style="list-style-type: none"> <li>the District draws benefit from collaboration with other councils and agencies through demonstrable – <ul style="list-style-type: none"> <li>(i) lower costs,</li> <li>(ii) improved services, and</li> <li>(iii) stimulus to the local economy</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>opportunities for community management or ownership of Council facilities and local service contracts are thoroughly canvassed and implemented when demonstrably financially viable</li> </ul>	<ul style="list-style-type: none"> <li>the Council looks for opportunities to protect the environment and to anticipate likely impacts on the District from climate change.</li> <li>the Council is well informed of all relevant government legislation and policies, and endeavours to influence proposed changes to these where the interests of the District are significantly affected.</li> </ul>
Terms of reference	<ol style="list-style-type: none"> <li>Financial strategy</li> <li>*Statutory financial policies<sup>3</sup></li> <li>Oversight of Council budgeting and financial management</li> <li>Investments and loans</li> </ol>	<ol style="list-style-type: none"> <li>Infrastructure strategy</li> <li>Asset management planning</li> <li>Council owned infrastructure <ul style="list-style-type: none"> <li>Water (including rural water supplies)</li> </ul> </li> </ol>	<ol style="list-style-type: none"> <li>*Annual Plan/Long Term Plan</li> <li>Legislation and governance issues</li> <li>*Statutory non-financial policies and statements</li> <li>Consultation processes<sup>6</sup></li> </ol>

<sup>1</sup> This will be achieved by rates modelling for all properties (and the consequent availability of ‘dummy’ rates assessments).

<sup>2</sup> These are the Statistics New Zealand group of mesh blocks.

<sup>3</sup> As prescribed by the Local Government Act 2002 section 101.

<sup>6</sup> Section 76AA of the Local Government Act 2002 provides for a Significance and engagement policy.

	<ol style="list-style-type: none"> <li>5. Major contracts<sup>4</sup> – approval and subsequent monitoring</li> <li>6. Regional collaboration/shared services with other councils</li> <li>7. Economic development initiatives</li> <li>8. Property sales, leases and licences to occupy</li> <li>9. Forestry</li> <li>10. Council-funded grant schemes<sup>5</sup></li> </ol> <p>*Up to adoption</p>	<ul style="list-style-type: none"> <li>• Sewage and the treatment and disposal of sewerage</li> <li>• Stormwater drainage</li> <li>• Consents management</li> </ul> <ol style="list-style-type: none"> <li>4. Council roading and footpath network <ul style="list-style-type: none"> <li>• Programme monitoring</li> <li>• Emergency works</li> <li>• New Zealand Transport Agency funding and requirements</li> </ul> </li> <li>5. Council owned facilities – <ul style="list-style-type: none"> <li>• halls, toilets</li> <li>• parks, reserves,</li> <li>• swimming pools, community housing,</li> <li>• libraries, information centres</li> <li>• cemeteries</li> </ul> </li> <li>6. Solid waste management</li> </ol>	<ol style="list-style-type: none"> <li>5. Governance-level policies (non-statutory)</li> <li>6. Path to Well-being Initiative and other community development programmes</li> <li>7. District Plan monitoring</li> <li>8. *Bylaw development and review</li> <li>9. Emergency management planning</li> </ol> <p>*Up to adoption</p>
Delegations	Each Committee has the power to delegate to a sub-committee any authority or power to determine matters within its field of activity or responsibility, as covered by Section 32(3) of Schedule 7 of the Local Government Act 2002		
Exclusions	Matters prohibited under clause 32(1) Schedule 7 of the Local Government Act 2002 from being delegated: <ul style="list-style-type: none"> <li>• the power to make a rate,</li> <li>• the power to make a bylaw,</li> <li>• the power to borrow money, or purchase or dispose of assets, other than in accordance with the long-term plan,</li> <li>• the power to adopt a long-term plan, annual plan or annual report,</li> <li>• the power to appoint a chief executive,</li> <li>• the power to adopt policies required to be adopted and consulted on under this Act in association with the long-term plan or developed for the purpose of the local governance statement, or</li> </ul>		

<sup>4</sup> Those exceeding the delegation to the Chief Executive to approve or where that delegation is not exercised.

<sup>5</sup> Currently the Community Initiatives Fund and the small projects grants made available to Community Boards and Community Committees.

	<ul style="list-style-type: none"> <li>the power to adopt a remuneration and employment policy.</li> </ul> <p>Other matters to be dealt with directly by Council</p> <ul style="list-style-type: none"> <li>Council's governance structure, standing orders etc.,</li> <li>Council representation on external bodies,</li> <li>Remuneration to Elected Members (including allowances and reimbursement of expenses),</li> <li>Delegations to the Chief Executive and other staff,</li> <li>Submissions (and deliberation on submissions),</li> <li>Petitions and Public Forum,</li> <li>Recommendations from the Community Boards or any Council committee (including Te Roopu Ahi Kaa, the community committees and the rural water supply management sub-committees),</li> <li>Liaison and agreements with Iwi</li> <li>Reports from the Chief Executive on staffing, internal capability, process and system improvements, and other operational matters,</li> <li>Responses made to any exercise of Ministerial powers of assistance and intervention<sup>7</sup> and</li> <li>Any matter deemed necessary to be considered in a 'public excluded' meeting.</li> </ul> <p>Any resolution at any Committee which three or more Elected Members vote against and ask for their votes to be recorded <i>or</i> which the Chair rules (on the basis of advice from the Chief Executive) as being substantially different from any option presented in the officer's report – such resolutions to be recast as recommendations to the Council.</p>
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Adopted by Council, 31 October 2019: 19/RDC/....

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<sup>7</sup> Local Government Act 2002, Part 10.

# Attachment 3

# Memorandum

To: Te Roopu Ahi Kaa

From: Bonnie Clayton, Governance Administrator

Date: 28 January 2020

Subject: **Te Roopu Ahi Kaa Register of Interest**

File: 3-CT-8

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The Register of Interest is a document held at Council, which records any business interests, organisations that you are involved with and any shares you and your spouse may have. You will be asked annually to declare those interests which you feel should most appropriately be included in this Register. It is your responsibility to ensure that Council is made aware of any changes to you or your spouse's interests, this can be done by way of informing the Governance Administrator at any time.

Please complete the attached form showing any of the following for both you and your spouse:

- Business Interests
- Organisations
- Shares

Can you please return your completed form to me by Tuesday, 11 February 2020.

Bonnie Clayton  
Governance Administrator

# Rangitikei District Council

## TRAK Members Register of Interests

	Business Interests	Organisations	Shares
James Allen	•	•	•
Hari Benevides	•	•	•
Thomas Curtis	•	•	•
Robert Gray	•	•	•
Marj Heeney	•	•	•
Tracey Hiroa	•	• •	•
Soraya Peke-Mason	•		•
Coral Raukawa-Manuel	•	•	•
Kim Savage	•	•	•
Chris Shenton	•	•	•
Terry Steedman	•	•	•
Pahia Turia	•	•	•



# Attachment 4

# Report

Subject: **Kaumātua Free Rubbish Collection**

To: Te Roopu Ahi Kaa

From: Lequan Meihana

Date: 27 November 2019

File: 1-CO-4-3

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## 1 Purpose

- 1.1 The purpose of this report is to provide Te Roopu Ahi Kaa with preliminary information following the komiti request into the viability of Council providing free rubbish collection to those aged 65 and over (seniors).
- 1.2 The komiti gave the following suggested guidelines:
- Rubbish Collection would exclude those living rurally
  - A set number of rubbish bags for SuperGold card holders could be held by council and be collected once a year i.e. one per month.
  - Awareness of administration ease needs to be considered.

## 2 Gold Card

- 2.1 The Super Gold card is free and automatically sent in the mail when a person applies for New Zealand Superannuation (NZ Super). For those that don't get NZ Super they may still be eligible for a SuperGold card and can apply via email or form.
- 2.2 As at 21 October 2019 there were 2945 SuperGold card holders in Rangitikei. This is 19.6% of the 14,964 population count on census night 2018<sup>1</sup>

## 3 Rubbish Collection Companies

- 3.1 The following are the rubbish collection companies operating in Rangitikei, the towns they service and the associated costs:
- **Rangitikei Wheelie Bins** carry out a private kerbside refuse bag collection (red bags) and wheelie bin service in the following townships:  
Bulls, Ratana, Turakina, Santoft Rd (Fortnightly), Marton, Hunterville, Whangaehu, Bulls, Ruamai Rd (Fortnightly), Leedstown Rd, Fern Flats, Bryces Line, Tūtaenui Rd, Onepuhi Rd, Scotts Ferry (Red Bags Only), Brandon Hall Rd

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<sup>1</sup> <https://www.stats.govt.nz/information-releases/2018-census-population-and-dwelling-counts>

**Bags** \$10.95 per 5 bag bundles

**240 Litre**

12 Month Contract

Weekly Pickup      \$308.00 Annual      \$36.00 Monthly

Fortnightly Pickup      \$242.00 Annual      \$30.00 Monthly

**120 Litre**

12 Month Contract

Weekly Pickup      \$236.00 Annual      \$30.00 Monthly

Fortnightly Pickup      \$155.00 Annual      \$20.00 Monthly

- **Envirowaste** wheelie bin service only in the following towns:

Note: they already offer a subsidy to Gold card holders

Turakina Beach, Bulls, Marton, Turakina, Taihape and Hunterville

Costs

<b>80L</b>	weekly	\$25.92 per month
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<b>80L</b>	fortnightly	\$12.96 per month
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<b>120L</b>	weekly	\$30.46 per month
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<b>120L</b>	fortnightly	\$15.23 per month
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<b>240L</b>	weekly	\$46.17 per month
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<b>240L</b>	fortnightly	\$21.82 per month
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- **Waste Management** wheelie bin service only. They did not supply us with a list of towns they service.

**80 litre Weekly pick up**

12 month contract \$119.60

6 month contract \$62.40,

3 month \$32.50

1 month \$10.83

Weekly \$2.50

**80 litre Fortnightly collection**

12 month contract \$59.80

6 month contract \$31.20,

3 month \$16.25

1 month \$5.42

**140 litre Weekly pick up –**

12 month contract \$174.20

6 month contract \$91.00

3 month \$48.10

1 month \$16.03

Weekly \$3.70

**140 litre Fortnightly pick up**

12 month contract \$87.10

6 month contract \$45.60,

3 month \$24.05

1 month \$8

**240 litre Weekly pick up**

12 month contract \$252.20

6 month contract \$132.60,

3 month \$70.20

1 month \$23.40

Weekly – no weekly pick up for \$240 bin

**240 litre Fortnightly pick up**

12 month contract \$126.10

6 month contract \$66.30,

3 month \$35.10

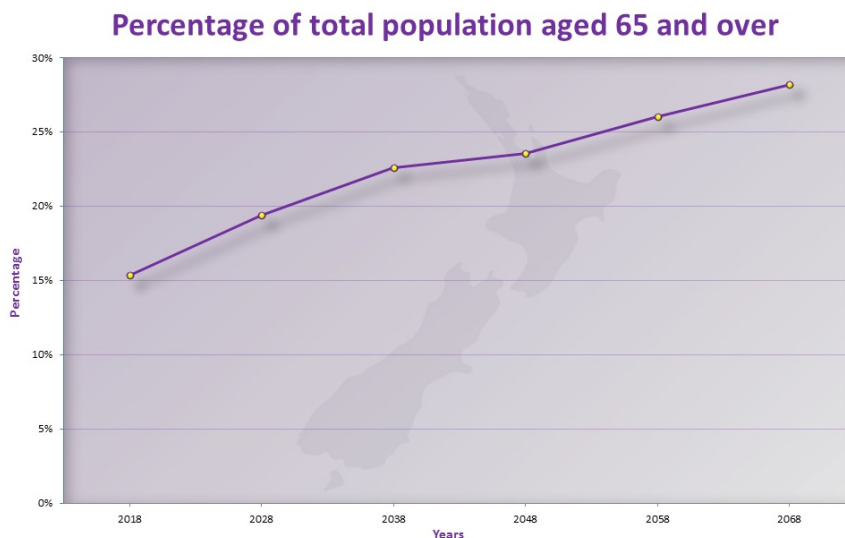
1 month \$11.70

- 3.2 Those not living in Bulls, Ratana, Turakina, Santoft, Marton or Hunterville do not have a rubbish bag collection service.

**4 Potential costs**

- 4.1 There is no way of knowing exactly how many seniors live in a rubbish bag collection area or use a wheelie bin versus rubbish bag service. However, all the service providers noted that the majority of seniors use a wheelie bin as they have difficulty carrying rubbish bags to the kerb and, for the same reason, seniors tend to choose the smaller sized wheelie bin.
- 4.2 Should Te Roopu Ahi Kaa recommend Council consider subsidising rubbish collections, three bundles of five bags could be offered to seniors (totalling 15 bags) at a cost to Council of \$32.85 per senior.
- 4.3 Based on the above calculation Council could investigate an agreement with all service providers to subsidise SuperGold card holders that have a 12 month contract an equal amount for their wheelie bin collection.
- 4.4 The potential total annual cost to supply a discounted rubbish collection service to every super card holder is calculated to be \$96,743.25 at a savings per senior of \$32.85.
- 4.5 As Council would be incurring this cost, not in the current Long Term Plan budget, a submission to the Annual Plan 2020-2021 or to the Long Term Plan 2021-2031 would be required.
- 4.6 This calculation is an estimate for the first year. Forecasts of the districts increasing population, increasing percentage of senior population and inflation have not been factored into this preliminary report.

- 4.7 The following graph<sup>2</sup> is Central Government's forecast on the national percentage of total population aged 65 and over in the coming years, reaching 25% by 2052, at an average 3.4% growth per year. It is worth noting that the current national percentage of seniors in New Zealand is approximately 16%, with Marton's percentage sitting higher at 19.6%.



## 5 Administration

- 5.1 Council customer service staff have been engaged in how a programme of collecting rubbish bag bundles could be carried out at a customer service counter. This would only be offered in the Marton office, due to no rubbish bag collection service in Taihape.
- 5.2 The system suggested is that similar to Martons home water filter offer. This involves a spreadsheet where staff would enter:
- seniors names (providing a SuperGold Card or other proof of age)
  - addresses (to ensure they live within Rangitikei)
  - date (to ensure that the offer is only accessed once a year)
- 5.3 Such a system is simple, easily to filter and staff are familiar with the process.
- 5.4 Administration of discounting a wheelie bin service would need to be developed with each of the companies.

## 6 Considerations

- 6.1 The Rangitikei District Council postponed their decision on implementing urban kerbside rubbish and recycling collection in 2017. This was due to a pending decision from Central Government on supporting a Manawatū recycling centre that could result in discounted recycling fees for our district, the outcome of which is still unknown.

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<sup>2</sup> <http://www.superseniors.msd.govt.nz/age-friendly-communities/index.html>

- 6.2 Re-investigation of kerbside rubbish and recycling could be a consideration of the newly elected Council, requiring reassessment of an offer of discounted rubbish collection for seniors.
- 6.3 One possibility could be through a rates rebate. However, the administration cost in such a process would be greater than the \$32.85 gain per senior and would only apply to those that pay rates versus rent.
- 6.4 With a potential overall rate payer expenditure of \$96,743.25 per annum equating to an individual gain to seniors of \$32.85, it may be a consideration of Te Roopu Ahi Kaa as to how an investment of a similar amount could have a greater impact on senior residents.
- 6.5 Michelle Fannin (Taihape Older and Bolder Co-ordinator) offered the following suggestions:
- Free town transport on set days each week
  - Financially supporting local community organisation to run programmes for seniors that aren't already on offer.
  - Lowering the cost of housing, heating and general living costs.
- 6.6 Wider community engagement could be a consideration to garner broader feedback.
- 6.7 Council has yet to consider how the Four Well-beings, reintroduced to the Local Government Act in May 2019, is to be implemented into its framework. Support for seniors could be part of that consideration.

## **7 Conclusion**

- 7.1 The provision of subsidised rubbish collection for the districts approximately 2495 senior residents could cost as estimated \$96,743.25 per annum equating to an individual gain to seniors of \$32.85.
- 7.2 Council would need to investigate the administration of the subsidy with individual Wheelie bin service providers.
- 7.3 Should Council introduce kerbside rubbish and recycling collection, senior discounts would need reassessment.
- 7.4 The financial investment into this scheme, or another programme, would require a submission to either Councils Annual Plan 2020-2021 or Long Term Plan 2021-2031.

# Attachment 5

# Memorandum

To: Te Roopu Ahi Kaa Komiti  
 From: Arno Benadie - Principal Advisor Infrastructure  
 Date: 28 January 2020  
 Subject: **Infrastructure Update - January 2020**  
 File: 5-EX-3-2

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The Infrastructure Update is a reoccurring Agenda item, and serves as a reminder of the Infrastructure projects we are working on, and give the Komiti an update of progress to date.

The Infrastructure projects for the 2019/20 financial year are the following:

<b>Storm Water</b>	<b>Budget</b>	<b>Update</b>
Wellington Rd construction	\$400 000	Phase one – construction of the new sumps, pipes and combining manhole will start in January 2020. Phase two is the construction of the stream outfall and will start after consultation and consenting has been completed. This is on track with construction about to start.
Scots Ferry Pump Station	\$350 000	In design phase. Consultation started
	<b>\$750 000</b>	
<b>Potable Water</b>		
Marton Water Strategy	\$250 000	Work on possible treatment solutions started. The report is due early in 2020
Compliance improvement plan	\$250 000	We are preparing a list of items that will improve our compliance performance. We started with Drinking Water compliance
Taihape Paradise Tce	\$340 000	Water main upgrade completed. Storm water main replacement to start



		shortly. Completion date in February 2020
Taihape falling main	\$600 000	The contract has been let, construction will start in January 2020. On track
Marton Dam repairs	\$1 440 866	Have identified a temporary repair for the summer months. Procurement process started to select an appropriate contractor. Tender process closes on 14 February 2020
Bulls Reservoir	\$1 325 000	Geotech study of a preferred site in Bulls has been completed. This contract has gone out to tender.
Hunterville bore	\$400 000	Bore installation completed. First water quality results did not look promising. A second set of samples has been taken and being analysed.
Erewhon rural – Water reticulation renewals	\$240 000	Site survey due to be completed in January and the request for tender to be done in February 2020
	<b>\$4 845 866</b>	
<b>Wastewater</b>		
Pipeline Marton to Bulls	\$1 500 000	We have identified a preferred route, and are now working on pipe and pump station sizes. Work in progress.
Marton Bulls land purchase	\$1 192 000	Search for appropriate land continues.
Ratana Wastewater	\$200 000	We have identified a potential parcel of land for disposal. The property owners are positive, but needs to a vote from the other members of the trust at their AGM to be held in December.
	<b>\$2 892 000</b>	

<b>Other</b>		
Putorino landfill	\$500 000	4 possible solutions has been identified. We are in the process of organising meetings with Iwi and Horizons Regional Council to agree on the best suited solution.
<b>TOTAL</b>	<b>\$8 487 866</b>	

### Recommendation:

That the 'Infrastructure Update - January 2020' to the 11 February 2020 Te Rōpu Ahi Kā Komiti be received.

Arno Benadie  
Principal Advisor Infrastructure

# Attachment 6

# Memorandum

To: Te Roopu Ahi Kaa

From: Bonnie Clayton, Governance Administrator

Date: 28 January 2020

Subject: **Update from Council's meetings December 2019 - January 2020**

File: 3-CT-8-1

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This report is to provide the Komiti with an update on issues that have been under consideration by Council over the past two months. An update on progress with Council's Top Ten Projects is attached as **Appendix 1**.

## **1 District Plan Change update**

- 1.1 As resolved at Council's meeting on 12 December 2019, prior to the Christmas break all submissions were uploaded to the Council website and a public notice was released inviting further submissions (with a closing date of 31 January). Each submitter was advised separately of this.
- 1.2 At this stage, the hearing is planned before the end of March 2020. Council expects to receive directions from the Commissioner before the end of this month.
- 1.3 Council will be making its own further submission (on behalf of the CEO) in support of the change.

## **2 CCTV update**

- 2.1 In rural towns such as in the Rangitikei, there is no local 24-hour policing centre. In some instances Police operate a "call-out" system which sees incidence of crime prioritised and if required, officers are called out to attend specific incidents. A CCTV network is seen as an essential, efficient tool to ensure public safety and enhance a safer community. However, the Police is not funded to purchase and maintain such equipment.
- 2.2 Project Marton secured the bulk of funding last round (\$50,000). This time, Taihape District Community Trust will be applying for funding to go towards new cameras in the District (replacing existing ones and extending the coverage). The application(s) will be reflect feedback from the Police and community groups to identify priority areas where CCTV is most required. The Police will provide details on the specifications required for the cameras. Once funding is secured a meeting will be called inviting key community representatives to discuss, amend and prioritise the upgrade schedule on a town by town basis.
- 2.3 Only the Police can access the images on the cameras. Council funds the maintenance, currently around \$5,000 a year. This cost may increase with a greater number of cameras.

### **3 Treaty of Waitangi – Cooks Strait sheet**

- 3.1 This was the sheet signed by Ngāti Apa representatives. Arrangements are being made to purchase a high-quality copy for display in the Council Chamber.

### **3.2 Proposed National Policy Statement on indigenous biodiversity**

- 3.3 On 26 November 2019, the Government announced consultation on a proposed National Policy Statement for Indigenous Biodiversity (NPSIB) that requires councils to work closely with tangata whenua, landowners and communities to identify and look after significant indigenous biodiversity.”
- 3.4 The proposed NPSIB requires councils to identify areas where there is significant vegetation and habitats of indigenous fauna, and to manage their protection through plans and consent processes under the RMA.
- 3.5 Submissions are due with the Ministry by 14 March 2020. A draft submission will be prepared for the Policy/Planning Committee’s meeting on 13 February 2020 and subsequent consideration at Council’s meeting on 27 February 2020.

### **4 Annual Plan for 2020/21 and Long Term Plan for 2021-31**

#### Annual Plan

- 4.1 Council has a statutory obligation to prepare and adopt an annual plan for every financial year and a long-term plan once every three years.
- 4.2 The first year of the long-term plan is deemed to be the annual plan. The second and third years of a long-term plan are reflected in the annual plan – and significant variations from the long-term plan must be disclosed. Council is not required to consult with the community if the proposed annual plan does not include significant or material differences from the content of the long-term plan for the financial year to which the proposed annual plan relates.
- 4.3 The intended scope of the 2020/21 annual plan is a topic for Council’s workshop on 20 February. 2020/21 will be the second year of the 2018-28 long-term plan.

#### Long-Term Plan (‘LTP’)

- 4.4 The 2021-31 Long Term Plan is likely to be the most important document adopted by Council during the triennium. It has a long-term focus – at least ten years, with a requirement that the infrastructure strategy extend to at least thirty years. Public consultation is mandatory and both the process in developing the plan and the final document are subject to scrutiny by auditors appointed by the office of the Auditor General. The Government’s decision to reinstate a focus on well-being in the Local Government Act will need to be reflected in the content of the 2021-31 LTP.
- 4.5 The workshop on 20 February will address the question ‘what does a good LTP look like?’

## **5 Putorino landfill**

- 5.1 Cost estimates have now been received for the three viable options - \$2.4 million for full location; \$1.2 million for partial relocation or leaving in place and armouring the current toe.
- 5.2 Discussions are now being arranged with Iwi and Horizons. The consent application will follow as soon as we have agreed on the final solution. That will determine the complexity (and length) of the resource consent process.

## **6 Water-related Services Bylaw**

- 6.1 This bylaw was adopted in May 2013. To continue to be in effect, the Local Government Act 2002 requires a review (and further consultation). Council will be considering this at its meeting on 30 January 2020. If approved then, the consultation period will be from 5 February to 5 March 2020.
- 6.2 The major change from the current bylaw is the introduction of provisions around stormwater and land drainage. This will allow Council to ensure the maintenance of common private drains, i.e. where Council's stormwater flows into such a drain. In addition, when water used for fighting fires passes through a meter, the consumer may estimate the quantity of water used and Council credit that amount.

## **7 Youth Council**

- 7.1 Last year nominations were open until the end of February, with a total of 21 applications received. For the 2020 Council, nominations closed on 6 December 2019. 3 were received for 7 vacancies. This reflects the natural preoccupation with NCEA and then holidays. Nominations are being reopened until the end of February.
- 7.2 The Youth Council's first meeting is scheduled for 22 March, as part of their training weekend at River Valley.

## **8 CouncilMark**

- 8.1 CouncilMark is an independent assessment programme established by Local Government New Zealand (LGNZ) that gives councils guidance on where they should focus and how to ensure customer experience is accounted for in all council decision-making and operations.
- 8.2 Rangitikei District Council was one of the foundation councils in the programme, being reviewed in 2017. The overall assessment was "BB". The Chief Executive recently met with LGNZ and intend to schedule a new assessment mid-2020. Views of the Mayor and Councillors form part of the assessment process.

## **9 Swimming pools**

- 9.1 Section 17A of the Local Government Act 2002 requires every local authority to review the cost effectiveness of current arrangements for meeting the needs of its communities for good-quality local infrastructure, local public services, and performance of regulatory functions.

- 9.2 This requirement applies to the management and operation of the Marton and Taihape swim centres which is presently outsourced, and for which the contract expires at the end of June 2020.
- 9.3 It is planned to have a Council decision in place by the end of April 2020 so that the arrangements are secured for the 2020/21 swimming season.

## **10 Staffing**

- 10.1 The vacancy of Resource Management Consent Planner will be re-advertised as no applicant from the previous advertising was identified for suitable for appointment. The Graduate Planner role is under consideration.
- 10.2 Nardia Gower has been promoted and appointed to be Strategy and Community Planning Manager. The consequential vacancy of Strategic Advisor – Youth will be advertised in February.
- 10.3 Kathryn McDonald has been appointed to the new Accountant position. The Management & Systems Accountant role will be re-advertised.
- 10.4 Leah Johnston has been appointed to the Communications & Graphics Designer role.
- 10.5 A 12-month Human Resources Advisor role has yet to be filled.
- 10.6 An all staff get together is being held at Dudding Lake in the afternoon of Tuesday 18 February 2020. Council offices will be closed during this time.

## **11 Recommendation:**

- 11.1 That the report 'Update from Council's meetings December 2019 - January 2020' to the 11 February 2020 Te Roopu Ahi Kaa Komiti be received.

Bonnie Clayton  
Governance Administrator

# *Appendix 1*



# Memorandum

**To:** Council

**From:** Arno Benadie

**Date:** 24 January 2020

**Subject:** **Top Ten Projects – status, January 2020**

**File:** 5-EX-4

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This memorandum updates the information presented to the January 2020 Council meeting. The update consists of a short synopsis of the history of the project and how we arrived at the current position in each of the projects. This is followed by a summary update of project activities completed during the previous month.

## **1. Mangaweka Bridge replacement**

- A detailed business case for the replacement of the Mangaweka Bridge was approved by the New Zealand Transport Agency (NZTA).
- The future of the existing bridge was considered, and in August 2019 Council agreed (as has the Manawatu District Council) to retaining the existing bridge as a walking and cycling facility, and supported the setting up of a trust to manage the future use of the bridge.
- The project is now in the pre-implementation phase. This phase includes land purchase negotiations, planning requirements such as designations and early contractor involvement.

### **Monthly update:**

The design of the new bridge is complete, and contract documents are being finalised. The approach alignment has been designed, and the structural design is progressing. A full approach alignment for both sides of the river has been designed. This includes access ways to both campgrounds and any other adjacent properties. Care was taken during the design to reduce the impact on the nearby bat-roosting trees. It has been determined that lighting on the bridge will not be required. Feature lighting is not being considered due to the impact it would have on the surrounding environment and fauna.

The Resource Consent process is proceeding, with a number of reports and assessments being delivered in preparation for the consent submission. Some key findings are:

- Landscape assessment: Planting of native species on exposed earthworks. Barriers are not to block vision of surrounding landscape.

- Cultural impact report: Inclusion of signage for historic sites in the vicinity of the bridge. Design inspiration to be taken from the existing bridge.
- Ecological report: Bird breeding and fish spawning seasons to be considered when scheduling works. Particular trees should be protected if possible for bat roosting. All vegetation cleared to be revegetated.
- The hydrology and hydraulic report, geotechnical report and design philosophy statement are complete.
- The resource consent was lodged with Horizons Regional Council in December 2019.

## **2. Marton to Bulls Wastewater centralisation project**

- March 2018 an application for a new resource consent was lodged with Horizons regional Council and placed “on hold” pending an outcome on the future of the Marton and Bulls Wastewater treatment plants.
- A full briefing was provided for the Assets/Infrastructure Committee’s meeting on 9 August 2018, together with a District-wide strategy towards consenting.
- The preferred option was to establish a land-based disposal system for the combined Marton and Bulls wastewater flows.
- A renewal application for the Marton WWTP was submitted on 28 September 2018 and an updated consent application for the proposed Bulls and Marton centralisation scheme with discharge to land was due to be submitted in May 2019.
- Due to challenges in finding and purchasing the necessary land for disposal, the consenting strategy was altered in consultation with Horizons Regional Council in July 2019
- The current consent strategy proposes a staged approach with clearly defined milestones to ensure constant progression of the project. A final submission date has not been agreed with HRC.
- The New Zealand Defence Force has confirmed its interest in being a trade waste customer in the upgraded Bulls/Marton wastewater land disposal arrangement. A draft Memorandum of Understanding prepared by the New Zealand Defence Force is under consideration.

### **Monthly update:**

Work on determining the wastewater characterisation and total loads and flows entering both the Marton and Bulls treatment plants was commissioned last year and is due to be completed by March 2020. This will tell us how the existing plants are performing and what we need to correct to achieve the design performance for each plant. It will also inform us on the temporary upgrades that might be required to accept the Ohakea wastewater and still comply with our existing discharge consent.

Three parcels of farm land became available for purchase towards the end of 2019. One has been sold since then, but the remaining two are still available for consideration as land for disposal. We obtained expert advice on the suitability of the soil types and conditions on both farms, and unfortunately neither one will be suitable for the current disposal options. We will

now return to negotiations with Ngati Apa to allow RDC to consider making use of their coastal land for disposal.

Conceptual Design of the pipeline between Marton and Bulls has been completed. The information about the potential performance of both treatment plants mentioned above will determine the final pipe and pump station sizes before the contract can be tendered.

### **3. Upgrade of the Ratana wastewater treatment plant**

- An application for a new consent was lodged in April 2018, which means the existing consent continues to apply until a new consent is issued.
- The proposed programme to remove treated effluent from Lake Waipu and to dispose of it to land started on 1 July 2018 with an agreement with the Ministry for the Environment (MfE).
- This project is a collaboration between local Iwi, RDC and HRC and is partly funded (46%) by MfE
- The proposed duration of the project is 5 years starting in July 2018.
- The project plan includes the purchase of land, the installation of irrigation equipment and an upgrade of the existing Ratana wastewater treatment plant.
- The main focus to date has been the identification of suitable land in the area and negotiating with the land owners to secure a purchase.

#### **Monthly update:**

Two parcels of farmland became available for sale in December 2019. We followed up on both opportunities by visiting the farms and having a more detailed look at the soil conditions. The selling price of the two farms are between \$1.8 Mil and \$3 Mil respectively, and since the funding from MfE only contributes \$275 000 to the purchase of land, a more cost effective solution will be to pursue an alternative option available to RDC at the moment. The alternative is to negotiate a long term lease agreement with a property owner with land available on the coasts. The property owner was going to put the proposal to the trust owning the land and during their annual general meeting in December 2019, and we will resume discussions with them in February this year. We are discussing the funding implications with MfE as the grant for the project was specifically for the purchase of land with no mention of a long term lease. No resolution has been reached with MfE yet, however a letter written by Mayor Andy Watson to Prime Minister Jacinda Ardern on this issue ahead of the Ratana birthday celebrations has been met with a positive response from DIA.

### **4. Sustainable provision of stock and irrigation water within the area now serviced by the Hunterville Rural Water Scheme, extended south to Marton, and provision of a safe, potable and affordable supply to Hunterville town**

- A site was identified in the Hunterville Domain for a test bore to investigate the production of a new water source for the Hunterville township
- At its meeting on 11 October 2018, Council awarded the Contract for construction of the Hunterville Bore to Interdrill Ltd

- At 340 metres depth water was found; investigation is now under way to determine its quality and quantity.
- Part of the capability grant received from the Provincial Growth Fund (PGF) was used to prepare the case for a feasibility study for a Tutaenui rural water scheme.
- The formal application for funding for a detailed business plan for the Tutaenui rural water scheme was submitted on 3 May 2019
- In November 2019, the Minister for Regional Economic Development announced a grant of \$120,000 from the Provincial Growth Fund for the preparation of a detailed Business Plan for a Tutaenui Community Agricultural Water Scheme.

#### **Monthly Update:**

The Ministry for Primary Industries requested additional information on the funding contract from the PGF. This has been supplied to them just before Christmas 2019 for approval. A follow-up meeting is planned for 10 February to discuss and agree on the final contract to be signed between Council and the PGF. Once this has been completed work will start on appointing a consultant to produce the detailed business case. At this point in the project Council will step back and hand control back to the farmers that will be served by this scheme. The farmers in the Tutaenui rural water scheme catchment formed a representative committee prior to the applications to the PGF, and it will be this committee that will be involved in the progress of the project.

### **5. Future management of community housing**

- The future options and opportunities, including funding, for Council's continued management of community housing has been informed by the Government's policy position on community housing
- At its meeting on 14 June 2018, the Policy/Planning Committee considered the question of moving to market rentals and its recommendations were approved at Council's meeting on 28 June 2018.
- All tenants have been advised (in writing) of the change, to take effect from 1 November 2018
- Consideration is currently being given to options/opportunities for the further development/enhancement of Council's community housing portfolio
- Council's decision to terminate the lease of the Queen Carnival Building at 22 Tui Street opens up this site to alternative
- Quotes are being sourced for demolition of both buildings and clearing the site.

#### **Monthly Update:**

No new information to add for this period.

## **6. Bulls multi-purpose community centre**

- A detailed design was completed for the new Bulls Community Centre and an application for a building consent was submitted early in 2018.
- The tender for the construction of the new building closed in August 2018 and W&W Construction 2010 Ltd was identified as the preferred contractor.
- A period of contractor negotiations followed and the final contract was signed in November 2018.
- The archaeological authority was issued on 16 October 2018.
- The target completion date at the time of signing the contract was February 2020.
- W & W Construction took possession of the site on 10 December 2018
- Negotiations to secure title have been concluded, and Council received title on 13 September 2019
- The project was temporarily paused on 23 October 2019 to allow a brief review and to ensure all parties continue to be aligned to the project deliverables.
- Construction work on the new building resumed in November 2019, with a revised finish date of April 2020.

### **Monthly Update:**

December and January have been a productive period for the project. While building progress has steadily continued, the development and progress of the building has seen numerous minor changes to improve the structure, function, design and longevity of the building. To ensure compliance, the project team is working closely with the Building Consent Authority (BCA) to administer the required amendment applications to reflect the changes mentioned above. This process has been staged to minimise the impact on construction work. The first application was submitted in December 2019 and granted January 2020.

The foundation amendment currently requires a resource consent and the application is in progress. The structural amendment still requires engineering advice before it can be submitted by the end of January. The plumbing and drainage amendment was submitted in mid-January and is being processed. The project team is busy correlating the amendments for the internal changes, and will be submitting the application soon.

The site work completed in December and January includes exterior sheathing, windows, panel installation, stage framing, elevator frame installation, and roofing. Work underway for the same period is exterior cladding, plumbing pre-line, electrical pre-line, mechanical pre-line, back stair installation, external wall insulation, fire water tank foundation, and town square excavation has begun.

After the review during the temporary pause last year, it was identified that the project would benefit from more support and we have contracted one additional resource from WT Partnership to the team. He is an experience project manager and comes with a wealth of knowledge. In his role he will review the contract instructions issued by the project engineer and support the management of the project engineer, contractor, and other consultants.

**7. Development of Cobbler/Davenport/Abraham & Williams site in Marton for Council's administration centre and the town library**

- The Building Amendment Act 2017 sets Marton as an area of high seismic activity. This requires earthquake-prone buildings to be assessed within 5 years and remediated within 15 years. This means that over the next 20 years all earthquake-prone buildings in the Marton Town Centre will need to be remediated. This includes Council-owned sites.
- The Town Centre Plan was developed by Creative Communities for Council in 2014 in partnership with the local community.
- The Town Centre Plan identifies that Council should develop a new civic centre (for the library, information centre, Council front desk, meeting rooms, storage for community groups) in the heart of the Town Centre to act as a catalyst for revitalisation of the Main Street.
- During 2016, Council was presented with an offer to purchase the Cobbler, Davenport, Abraham & Williams buildings.
- During the development of the 2016-17 Annual Plan, Council consulted with the community regarding whether Council should purchase the site for the Marton Civic Centre. A total of 128 responses were received, with the majority of submitters in favour of purchasing the site.
- Following the purchase of the site, during the development of the 2017-18 Annual Plan, Council consulted with the community about the options for developing the site. Overall, the submissions were strongly in favour of Council continuing to develop the Town Centre site as the new Marton Civic Centre.
- Of those people who supported continued work on the Town Centre site, they were asked whether Council should:
  1. Retain and refurbish the buildings
  2. Demolish the buildings and construct a new facility on the site.
  3. Retain part of the facades and build a new facility behind them.
- There was mixed views on what Council should do with the buildings - split between those wishing to retain the facades and those who thought Council should demolish and start new. However, the responses received were low, particularly from Marton, where only 38 responses were received. This shows further engagement with the community is required. As a response to the submissions Council decided to undertake more work to understand the costs between heritage preservation and a new build, including the potential opportunities for external grants to assist the funding of the project.
- WSP-Opus started work on the concept designs of the new building and completed at the end of February 2019.
- A 50% progress update as a workshop was provided to Council in May 2019 on two different options for the site (retention of as much heritage as possible and demolition and new build)
- A workshop with WSP Opus to review these costed designs was scheduled for August 2019. Council considered more work was needed before proceeding with consulting with the community about the options considered

**Monthly Update:**

As mentioned above, it has been identified that further consultation with the community is required before the project progresses further. A communications plan is being developed and will be discussed with Council in the near future.

**8. Taihape Memorial Park development**

- While Council set out its position on the initial stage of development on Memorial Park in the draft Long Term Plan consultation document, subsequent deliberations and discussions led to a request for a further report outlining various options and their costs. That was provided to the Assets/Infrastructure Committee's meeting on 12 July 2018.
- A public meeting (including the Park User Group) was held in August 2018 to gain clearer insights into community views and preferences.
- An estimate to renovate both the facilities under the Taihape grandstand as well as the grandstand itself was obtained. Colspec was engaged to undertake an initial scoping assessment; they provided a rough order of cost of \$2.4 million for renovating/upgrading the grandstand.
- The outcome of discussions with Clubs Taihape and other stakeholders was the suggestion of erecting co-located (and complementary) facilities at the end of the netball courts and leaving the grandstand as it is
- At its meeting on 30 November 2018, Council confirmed its intention to build a new amenities block at Memorial Park on the site beside the No. 3 field
- A design brief was prepared and Copeland Associates Architects were appointed to undertake the design work
- Barry Copeland (Copeland Associates Architects) subsequently met with Council and Clubs Taihape representatives. His view was that one two-storey building was the better option
- A budget provision of \$1.2 million for the amenities facility is included in the 2019/20 Annual Plan (with \$200,000 to be raised externally). Clubs Taihape has \$500,000 to commit to the project.
- Mr Copeland presented a concept design for spaces and how they could all gel together, together with cost estimates from BQH Quantity Surveyors at a meeting with representative from Council and Clubs Taihape on 7 June 2019
- Council opted for a fully completed two-storey building, at an estimated cost of \$2.935 million
- Meetings were held with Clubs Taihape on 22 July 2019 and 19 August 2019 to progress the Memorandum of Understanding with the Council for funding and managing the facility
- Discussions were held with all sporting codes individually to get their inputs and comments on the concept design. These discussions were concluded in December 2019.

**Monthly Update:**

We are in the process of generating a new scope of work for Copeland Associates Architects to cover the scope of work for the next phase of the project. We have collated all the

comments and inputs from all the sporting codes into a document, and the architect will now be asked to make changes to the concept design to reflect these changes. Once that is completed we will get an updated rough order of costs for the updated building and bring that information back to Council to discuss the next steps.

## **9. Taihape civic centre.**

As previously noted, further engagement with the Taihape community to determine a preferred option for the development of the Taihape Civic Centre was planned for 2018/19, but is now likely to be during 2020 (as part of the input for the 2021-31 Long Term Plan). This engagement will be better informed following a final decision on the nature and scope of the development of community facilities on Memorial Park.

## **10. Marton Dam spillway repair**

- During April 2019 damage to the Marton Dam spillway was identified.
- Vegetation was removed to clear the site and assess the damage. Emergency repairs to the original damage started in July 2019
- During the emergency repairs, heavy rain elevated the water level in the dams sufficiently to expose further leaks and damage to the face of the dam wall in the area of the spillway.
- RDC employed the services of dam wall specialists from Stantec consulting engineers to assess the damage and to quantify the risk of failure in July 2019.
- The Stantec assessment and scope of work was received in August 2019 and identified serious risks and damage to the dam wall caused by the spillway.
- The water level in both dams was maintained at a low level to prevent the spillway from being used during periods of rain.
- Stantec started work on the Emergency repairs, Emergency Action Plan, Hydrology (flood) study, Dam break study in October 2019
- Stantec prepared a specialised scope of work and specifications for the temporary repair of the spillway in December 2019.
- The work for the temporary repair has gone out to tender in December 2019

### **Monthly update:**

The temporary repair work has been tendered and we attracted the interest of 8 contractors. A site visit was held on 13 January 2020 with all contractors in attendance. The tenders close in February 2020 and we will report back to Council with the preferred contractor.

Due to maintaining a low water level in the dams, we entered the dryer summer months with less water storage than we would normally have. We have changed the pipework from the Tutaenui bore to allow us to augment the water storage in the bottom dam to allow for more available water for treatment without removing the buffer capacity for water storage in the top dam. The Tutaenui bore has been in use since the early part of January 2020.



**Recommendation:**

That the memorandum 'Top Ten Projects – status, January 2020' to the 30 January 2020 Council meeting be received.

Arno Benadie  
Principal Infrastructure Advisor

# Attachment 7

Applications  
close Feb 29  
2020

Be part of

**RANGITĪKEI'S**

Meetings  
start  
Mar 2020

The  
'Youth Voice'  
for Rangitīkei  
District

**YOUTH  
COUNCIL**

Represent  
Rangitīkei  
Rangatahi

2020

It's about  
Team-work  
Community  
& FUN!!!

Open to  
all 13-24  
year-olds



**FILL IN YOUR APPLICATION TODAY!!**

[www.rangitikei.govt.nz](http://www.rangitikei.govt.nz)

 Rangitīkei Youth Council  rangitikeiyouth  
 [nardia.gower@rangitikei.govt.nz](mailto:nardia.gower@rangitikei.govt.nz)



**RANGITĪKEI**  
YOUTH COUNCIL  
*making our youth heard*

## Personal Information

1. Full name	
2. Address	
3. Date of Birth	
4. Contact Phone Number	
5. Email address	
6. Name of School or Current Occupation	
7. Ethnicity	

## Questions

8. Why do you want to join the Rangitīkei Youth Council
9. What particular skills do you think you can bring to the Youth Council

10. Tell us something you have done that you are proud of – for example a challenge you have faced, something you accomplished as part of team, a project you finished

11. In your opinion, what is one of the challenges facing youth of the Rangitikei District

12. What would be your best idea to solve this challenge and how do you think it could be achieved

13. What other commitments do you have? For example sport, part-time work, other groups – and how often is that commitment?
14. Can you commit to meeting on the evening of the third Tuesday of every month and to completing a 2 day training and team building weekend in March 2020?
15. How did you hear about the Rangitīkei Youth Council
16. Is there any other information you would like to share with us? – Feel free to include additional pages.

Thank you for taking the time to apply to be on the Rangitīkei Youth Council.

Please return to Rangitīkei District Council by Saturday 29 February 2020

Email to [info@rangitikei.govt.nz](mailto:info@rangitikei.govt.nz)

Or drop the completed application form into the Rangitīkei District Council customer service team at either

Rangitīkei District Council Main Office, 46 High Street, Marton

Taihape Information Centre, Taihape town Hall, 90 Hautapu St (SH1), Taihape