

TE ROOPUU AHI KAA KOMITI

ORDER PAPER

TUESDAY, 9 February 2021, 11am

Council Chamber, Rangitīkei District Council
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Tumuaki - Mr P Turia (Whangaehu)

Tumuaki Tuarua – Mr T Curtis (Te Rūnanga o Ngāti Hauiti)

Ngā mema: Mr J Allen (Ngā Wairiki Ki Uta), Ms H Benevides (Ngāti Tamakopiri),
Mr B Gray (Ngāti Rangituhia), Ms M Heeney (Ngāi te Ohuake),
Ms T Hiroa (Ngāti Whitikaupeka), Ms S Peke-Mason (Rātana Pā),
Ms C Raukawa-Manuel (Ngā Ariki Turakina), Ms K Savage (Ngāti Parewahawaha),
Mr C Shenton (Ngāti Kauae/Tauira), Mr T Steedman (Ngāti Hinemanu/Ngāti Paki).
Councillor Waru Panapa.
His Worship the Mayor, Andy Watson.

Manuhiri: Mr J Twomey (Horizons Regional Council - Iwi Liaison)

Please Note: Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.

Making this place home





Rangitikei District Council

Te Roopuu Ahi Kaa Komiti Meeting

Agenda – Tuesday 9 February 2021 – 11:00 am

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The quorum for the Te Roopuu Ahi Kaa is 7 including 1 elected member.

Council's Standing Orders (adopted 31 October 2019) 11.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

1 Karakia/Welcome

2 Public Forum

3 Apologies

4 Members' Conflict of Interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business and Late Items

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting. Such matters will be dealt with at the end of this agenda.

6 Whakatau Nga Tuhinga Kōrero / Confirmation of Minutes

The Minutes from the meeting held on 10 November 2020 are attached.

Recommendation:

That the Minutes of the Te Roopuu Ahi Kaa Komiti meeting held on 10 November 2020 {as amended/without amendment} be taken as read and verified as an accurate and correct record of the meeting.

7 Chair's Report

A verbal report will be provided at the meeting.

Recommendation:

That the verbal 'Chair's Report' to the 9 February 2021 Te Roopuu Ahi Kaa Komiti be received.

8 Follow-up Items from Previous Meetings

A report is attached.

Recommendation:

That the report 'Follow-up Items from Previous Meetings' be received.

9 Department of Conservation - regional alliance framework and kaimahi funding attributed to the Rangitikei District

A verbal update will be given by Department of Conservation staff on their proposed regional alliance, and how their kaimahi funding intends to be applied to within the Rangitikei District.

10 MPI Māori Agribusiness – update on the Nga Puna Rau o Rangitikei project and contribution from the komiti

A verbal update will be given by Blair Jamieson, Central Regions Manager - Māori Agribusiness Directorate of the Ministry for Primary Industries - Manatū Ahu Matua, on the status and application of funding for the Nga Puna Rau o Rangitikei project.

11 Community Programmes Operational Update - November 2020

The Community Development Update for November 2020 is attached, with the update for December 2020- January 2021 to be circulated prior to the meeting.

Recommendation:

That the 'Community Programmes Operational Update – November 2020' to Te Roopu Ahi Kaa 9 February 2020 be received.

12 Development of Māori Capacity to Contribute to Council Decision-Making Policy

The Statement on the Development of Māori Capacity to Contribute to Council Decision-Making is attached.

Recommendation:

That the Te Roopuu Ahi Kaa Komiti endorse the 'Development of Māori Capacity to Contribute to Council Decision-Making' (with/without amendment) for inclusion in the draft 2021-31 Long Term Plan.

13 Marquee Exemption Policy

The policy is attached.

14 Horizons Update

Mr Twomey to lead a discussion on the function and recent undertakings of Horizons within the Rangitikei District.

15 2019/2020 Summary of Activities – Māori Responsiveness Framework

A report is attached.

Recommendation:

That the report '2019/2020 Summary of Activities – Māori Responsiveness Framework' be received.

16 Infrastructure Update – Top Ten Projects, January 2021

A memorandum is attached.

Recommendation:

That the memorandum 'Top Ten Projects, January 2021' to the 10 November 2020 Te Roopuu Ahi Kaa Komiti be received.

17 Pānui/Announcements

Verbal update

18 Late Items

As accepted in item 5.

19 Future Items for the Agenda

20 Next Meeting

Tuesday 6 April 2020 – 11:00 am

21 Meeting closed/Karakia

Attachment 1



Rangitikei District Council

Te Roopuu Ahi Kaa Komiti Meeting

Minutes – Tuesday 10 November 2020 – 11:00 am

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Present: Mr Chris Shenton (Chair)
Mr James Allen
Mr Robert Gray
Ms Marj Heeney
Ms Tracey Hiroa
Ms Coral Raukawa-Manuel
Mr Chris Shenton
Mr Terry Steedman
Cr Waru Panapa -
His Worship the Mayor, Andy Watson

In attendance: Mr Peter Beggs, Chief Executive
Mrs Carol Gordon, Manager – Executive Office
Ms Nardia Gower, Manager Community Programmes, Community Services
Mr Lequan Meihana, Strategic Advisor – Mana Whenua
Mr George Forster, Policy Analyst

Tabled Documents: Item 15 - District Promotion Branding
Late Item – Exemption for Building Works (temporary structure)

1 Karakia/Welcome

Cr Panapa opened the meeting at 11:00am

2 Public Forum

Nil

3 Apologies

That the apologies of Mr Turia, Mr Curtis, Ms Benevides and Ms Savage be received.

It was noted Ms Savage is attending hearings at Parewahawaha.

Ms Raukawa-Manuel/Ms Peke-Mason. Carried

4 Members' Conflict of Interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business and Late Items

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, Exemption for Building Works (temporary structure) be dealt with as a late item at this meeting.

Mr Steedman/Ms Raukawa-Manuel. Carried

6 Whakatau Nga Tuhinga Kōrero / Confirmation of Minutes

Resolved minute number

20/IWI/035

File Ref

3-CT-8-2

That the Minutes of the Te Roopuu Ahi Kaa Komiti meeting held on 8 September 2020 without amendment be taken as read and verified as an accurate and correct record of the meeting.

Ms Hiroa/Mr Steedman. Carried

7 Chair's Report

The General Election has resulted a new Government. This provides some certainty around work continuing. The three-waters reform will be coming up which is a significant piece of work. There are also RMA and Regional Council freshwater reforms that are due to take place.

Resolved minute number

20/IWI/036

File Ref

That the verbal 'Chair's Report' to the 10 November 2020 Te Roopuu Ahi Kaa Komiti be received.

Mr Shenton/Ms Raukawa-Manuel. Carried

8 Feedback on the Komiti's Workshop

Maori Responsiveness Framework – more work to be done on this.

Putorino Landfill – updated information for this.

Mr Beggs raised the following:

- Dumping / fly-tipping into wastewater systems; beside the awa and on the banks of the awa – asked for guidance from the Komiti. Response – Iwi partners would like to be informed as early as possible, with an explanation of why it might have happened. Re fly-tipping – would like to know where the hot spots are, solid waste strategies. May be an opportunity for Iwi to educate people to understand value of the land / awa. Iwi is developing a monitoring and response process for this. Dual signage could also be considered e.g. Stop dumping your rubbish campaign – translated into Maori and in English. An area raised was the Hautapu / Rangitikei River (where they met) dead carcasses from animals that get trapped there.

9 Follow-up Actions List

Ms Gordon informed the Komiti that in future Order Papers will have an actions table which will include what the action is, who is leading it and some timeframes on a response.

10 Long Term Plan 2021-31 Update

Ms Gordon reminded the Komiti that Mr Turia was invited to attend the workshops but if he couldn't make it that it may be of benefit for someone else to attend. The Komiti was informed that pre-engagement is ongoing for the LTP.

Ms Peke-Mason wanted to highlight the fantastic engagement that occurred at Ratana which the Mayor also acknowledged was a great afternoon.

Resolved minute number	20/IWI/037	File Ref	3-CT-8-1
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That the memorandum 'Long Term Plan 2021-31 Update' to the 10 November 2020 Te Roopuu Ahi Kaa Komiti be received.

Ms Peke-Mason/Ms Heeny. Carried

11 Horizons Update

Mr Twomey was an apology for the meeting, therefore not able to discuss this.

12 Update on Te Pae Tawhiti

Mr Panapa asked that in the absence of Mr Turia if there would be benefit in enabling someone else to do this if he is absent at other meetings. The Mayor informed the Komiti that its difficult as there is not another member on that group. Mrs Peke-Mason said she was aware of work going on in this area.

13 Update of Activities within the Māori Responsiveness Framework – September and October 2020'

There have been changes to the Framework as a result of the workshop with TRAK members.

Mr Shenton Said it will be good to take away the Framework and have a look at the changes that have been made.

Mr Panapa reminded the Komiti that it was a transitional document at this stage.

The Mayor thanked Mr Steedman for the invitation to present to the settlement hearings. He informed the Komiti of the hearings for Parewahawaha. Mr Steedman thanked the Mayor for his attendance at the hearings and for his sincere apology.

Resolved minute number	20/IWI/038	File Ref	4-EN-8-2
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That the report 'Update of Activities within the Māori Responsiveness Framework – September and October 2020' to the 10 November 2020 Te Roopuu Ahi Kaa komiti be received.

Mr Steedman/Mr Gray. Carried

14 Update from Council's meetings – October 2020

Resolved minute number	20/IWI/039	File Ref	3-CT-8-1
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That the report 'Update from Council's meetings September – October 2020' to the 10 November 2020 Te Roopuu Ahi Kaa Komiti be received.

Ms Hiroa/Mr Gray. Carried

15 Community Programmes Operational Update - September and October 2020

Ms Gower highlighted the following:

- Housing is a priority in the District as expressed by Councillors and community, staff are developing a Housing Strategy.
- Council has a full time staff member for economic development and also someone working on District promotion
- Council has exceeded the 6 month target of placing 25 people into employment through the Mahi Tahī programme ahead of time, and will apply for the second tranche of funding from Mayors Task Force for Jobs
- Ms Gower also tabled the new District Promotion Branding

Ms Peke-Mason acknowledged the opening of Te Matapihi and asked how people can find out what's going on there. Staff informed Ms Peke-Mason of the Facebook Page for the Centre but it might be an area for improvement. Ms Peke-Mason also extended her thanks to the Youth Council for their work on the meet the candidates evening.

Ms Hiroa thanked Ms Gower and the Community Programmes Team for all of the work they are undertaking.

Resolved minute number **20/IWI/040** **File Ref** **1-CO-4-8**

That the 'Community Programmes Operational Update - September and October 2020' to Te Roopuu Ahi Kaa on 10 November 2020 be received.

Mr Allen/Mr Shenton. Carried

16 Infrastructure Update – October 2020

Ratana Wastewater

Ms Raukawa-Manuel asked what the progress on the Ratana Wastewater Treatment Plant was.

Mr Beggs informed the Komiti that a meeting has been held with Horizons and meetings have been scheduled with the Ministry for the Environment. An environmental report has been completed and land options are being looked at.

It was suggested the Lake Waipu Freshwater Advisory Group be brought back together, or at least be updated with the latest information.

Erowhon Pipe Replacement

Mr Steedman asked if the public were aware of the works on the Erowhon pipeline.

Mr Beggs responded that the tender was yet to be awarded for this and it was going to the Council meeting on 26 November for a decision.

Bulls Wastewater

Mr Shenton asked what was happening with wastewater in Bulls.

Mr Beggs responded that Council is looking for land in Bulls and not waiting for land to come on the market.

Putorino Landfill

The Komiti discussed the situation at Putorino and the options that were available.

The Mayor informed the Komiti that when the work started they wanted to get it completed as quickly as possible.

Resolved minute number

20/IWI/041

File Ref

5-EX-3-2

That the memorandum 'Infrastructure Update – October 2020' to the 10 November 2020 Te Roopuu Ahi Kaa Komiti be received.

Ms Heeney/Ms Peke-Mason. Carried

17 Pānui/Announcements

Mr Steedman informed the Komiti of Waitangi Tribunal Hearings that will be taking place on 26-28 January 2021 and it is to be confirmed if this will be held at Rata Marae or in Wellington.

Mr Steedman commented on the lawns overgrowing at the Urupa at Taihape but this has been mown now and mentioned how good the gardens in the main street of Taihape look.

18 Late Items

Exemption for Building Works (temporary structure)

The late item was a letter from Kim Savage who said they were advised by the marquee hire company that because the marquee exceeds 100 or 125 square meters in size they have to apply for an exemption for building works (temporary structure). They have never had to apply for this in the past, so assumed it must be a new rule.

Mr Beggs spoke to the item and informed the Komiti the Regulatory team are looking at options to deal with this type of request, which may include granting a 12-month exemption for erecting a marquee.

19 Future Items for the Agenda

Ms Raukawa-Manuel commented it would be good for reps on the Policy/Planning Committee and Assets/Infrastructure Committee to report back to the Komiti.

20 Next Meeting

The 2021 calendar is currently being drafted, once that has been confirmed, future meeting dates will be provided.

21 Meeting closed/Karakia

Mr Panapa provided the closing karakia, with the meeting closing at 1:00pm

Confirmed/Chair: _____

Date:

UNCONFIRMED

Attachment 2

Report

Subject: **Follow-up Items from Previous Meetings**

To: Te Roopuu Ahi Kaa Committee

From: Carol Gordon

Date: 28 January 2021

1 Reason for Report

- 1.1 On the list attached are items raised at previous meetings that staff have followed up on. All items indicate who is responsible for follow up, and a brief status comment. Once the items have been reported back to the Committee, and closed, they will be removed from the list.

2 Decision Making Process

- 2.1 Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision making provisions do not apply.

3 Recommendation

That the report 'Follow-up Items from Previous Meetings' be received.

Carol Gordon
Group Manager Democracy and Planning

Follow-up Actions from Te Roopuu Ahi Kaa Meeting – 10 November 2020

Follow-up Action:	Person Assigned:	Status Comment:
Exemption for Building Works – relating to erection of a marquee for events	George Forster	A policy is attached as part of this agenda. [action now closed]
Conflict of Interest Information – resend out information to TRAK members	Carol Gordon	Information sent out via email to members [action now closed]
Request from Mayor Andy Watson	All members	Mayor Andy asked TRAK members to make sure that he is made aware of events happening in Rangitikei. [action now closed]

Attachment 3

Report

TO: Te Roopu Ahi Kaa

FROM: Nardia Gower, Community Development Manager

DATE: 4 December 2020

SUBJECT: Community Programmes Operational Update - November 2020

FILE: 1-CO-4-8

1 Background

- 1.1 This report summarises the programmes, activities and focus areas of staff within the Community Programmes Team.
- 1.2 This report covers the month of November 2020.

2 Economic Development

- 2.1 Below are activities undertaken or initiated as part of Council's Economic Development.

Programme/Activity	Progress For This Period
Strategy	<p>a) On 3rd November, a meeting was held with Maori Agribusiness, Agriculture & Investment Services, Ministry of Primary Industries (MPI), to discuss landlocked Maori land in the north of the District and MPI's activities to assist owners to gain access and economically develop it. MPI has offered to make a presentation to Council in the new year to explain where it is working in the District, what it is doing and results to date.</p> <p>b) On 18th November, a Housing workshop was held with elected members. The presentation mapped the District's housing needs into eight sectors, provided an overview of the level of need, who is affected, posed questions concerning what could be done and Council's role, and offered ideas of potential funding sources. A follow-up report will be provided to Council summarising consensus views and ideas.</p>
Business Business and Community Support	<p><i>Business After 5</i> meetings attended by Community and Economic Development staff were successfully held in Marton by Project Marton on 12th November and in Bulls by Council on 25th November. Local business owners talked about their viability in light of COVID-19, the strategies they've used to adapt to the changed economic environment and their interactions with Council.</p> <p>Communication with business owners throughout the District continued on an ongoing basis during the reporting period.</p>

Programme/Activity	Progress For This Period
	<p>An Expression of Interest was submitted to participate in the next New Zealand Immigration/Ministry of Business funding round for the Welcoming Communities programme. Welcoming Communities provides \$50,000/year for each of 2 years to implement a multi-cultural programme to integrate migrants (both domestic and international) and refugees into the local community.</p>
Surveys	<p>a) Due to the limited response from real estate agents in the District to the qualitative “estimated need for housing stock” surveys, an alternative plan to receive their input was developed and a meeting to establish a real estate agents’ advisory working group is scheduled for Wednesday, 2nd December, during which the survey will be filled out.</p>
Housing	<p>a) A database of community organisations, social service providers, clubs, barristers/solicitors and NGOs in Bulls (2), Marton (11) and Taihape (7) that work with seniors and the elderly or who have members from amongst them was developed at the beginning of the month and was used to contact representatives to gather information and receive input concerning housing needs in the District.</p> <p>b) Four major national retirement villages, with a continuum of care, and two rest home/assisted living operators were identified and their Chief Development Officers were contacted to develop a relationship and to promote a potential investment to establish a facility for seniors and the elderly in the Rangititkei.</p> <p>c) A Briefing Paper was developed and circulated to provide further information to potential investors to bring them to the point at which they can decide if they would like to initiate an exploratory discussion with Council.</p> <p>d) By the end of the reporting period one retirement village operator (Ryman Healthcare) and one rest home facility (Enliven, managed by Presbyterian Support Central) indicated they were not interested in operating in the Rangititkei. Two retirement village operators (Metlife Healthcare and Arvida) stated that they would consult internally with upper level management and their Board to determine their appetite to invest in the District. One retirement village (Oceania Healthcare) and one group home operator (Abbeyfield New Zealand Inc.) expressed interest in holding a more in-depth discussion with Council related to the investment opportunity.</p> <p>e) During the month discussions were held with Community Housing Aotearoa (CHA), the peak community housing membership, coordination and lobbying body in the country. The talks culminated in CHA agreeing to hold a workshop at Council in January (at no cost) to orient potential community housing providers within the District as to how to begin operations, register with the Community Housing Regulatory Authority, qualify for central government funding and to develop capacity.</p> <p>f) Likewise, discussions were held with Habitat for Humanity New Zealand (Central Region) concerning two housing programmes they run nationally that are relevant to the Rangititkei:</p> <ul style="list-style-type: none"> • <u>Assisted Home Ownership</u>, providing a pathway to home ownership through 500 hours invested in building a home by a family, and then using a rent-then-buy model to help them build up a deposit which they can use when seeking independent finance to buy their home from Habitat; and,

Programme/Activity	Progress For This Period
	<ul style="list-style-type: none"> • <u>Social Rental</u>, providing rental accommodation to low income individuals and families in which the rent is based on a tenant's income and subsidised by Habitat for Humanity. <p>Habitat has agreed to meet with Council and appropriate organisations in January 2021 to discuss its programmes and how they can contribute to District housing solutions.</p> <p>g) As mentioned above under Strategy, on 18th November and staff held a workshop with Elected Members on Housing, with a follow-up report capturing feedback from the worksheets to be provided at the December Workshop.</p> <p>h) Additional meetings concerning housing held during the reporting period included:</p> <ul style="list-style-type: none"> • Linking a private investor who has sub-divided their large section and would like to build social housing on it to Ngā Wairiki Ngāti Apa to discuss renting the houses to Ngāti Apa members and managing them as part of its future social housing portfolio; • A separate discussion with Ngā Wairiki Ngāti Apa about becoming a registered Community Housing Provider; • Support to Living Hope Church Trust (Cr. Cath Ash and Council's Economic Developer provided ideas of how to raise funding to pay for the relocation and piling on the church grounds of a donated social housing property they have received); • A discussion with a builder of pre-fabricated, transportable modular and tiny homes about the potential for a tiny home development within the District as an inexpensive entry point to home ownership by singles, couples, retirees and 1st-time home buyers who are currently priced out of the market by the rapidly increasing cost of housing; • A discussion with Reverend Nevin Kuki of the Presbyterian Church (Marton) about Samoan housing needs and the migration of some of his parishioners to Feilding and Palmerston North because they can't find affordable rentals in Bulls and Marton; • A workshop with 24 Taihape seniors and elderly in a joint Council/Older & Bolder Taihape initiative focused on housing needs and solutions, as well as the costs of retirement villages and rest homes/assisted living facilities and available flat land close to the centre of town to build on or properties that could potentially be converted to new housing.
Events	There is nothing new to report for this period.
Facilitation with Iwi	<p>On 11th November, a meeting was held with kaumātua of Moawhango Marae (Taihape) to discuss the four well-beings with them, the marae's needs and its members' aspirations.</p> <p>On 29th November, a meeting was held with kaumātua of Kauangaroa Marae (Ngā Wairiki Ngāti Apa), Te Rūnanga O Ngā Wairiki Ngāti Apa and His Worship the Mayor to discuss Kauangaroa's unsuccessful PGF application to rebuild the marae, additional options to rebuild the marae and future-proof it from the flooding of the Whangaehu River, the marae water bore and potential Council assistance to assist with water sample analysis, and the way forward to discuss</p>

Programme/Activity	Progress For This Period
	economic development planning, focusing on the Kauangaroa No. 2 Land Block Feasibility Study with the members of Kauangaroa Marae and the Tuia Group, which produced the study financed by Te Puni Kōkiri.
Shop Local Rangitikei	Local businesses were promoted in November via the Shop Local Facebook group, with more businesses posting on the site to promote themselves, with Council staff approving posts. Marton Market day was held on 28 th November, with local businesses open within the boundaries of the event reporting strong and or better than ever trading days.
Branding and District Promotion	<ul style="list-style-type: none"> a) The Visit Rangitikei website continued under development, but is now close to completion. b) The Visit Rangitikei Facebook and Instagram pages have gained followers and the Administrator interacted with the target audience under the Visit Rangitikei profile. c) The six week summer campaign started, managed through NZME across Google and YouTube targeted at domestic travelers within a 4 hour drive time of the Rangitikei, aimed to get people off the main road, into our shop fronts, exploring our district and spending time with our visitor sector Businesses. d) Future promotion discussions continued with businesses (in particular a pre-Christmas break promotional advertising campaign) along with providing ongoing business support to the visitor sector firms throughout the District, including finding alternative ways to help encourage visitor movement beyond State Highway 1. e) Exploration/investigation continues to promote the Gentle Annie as the best alternative route to or from Hawkes Bay, as well as alternate routes to Ruapehu, in an effort to encourage visitors to explore the more remote (and unspoiled) routes in the District, while still directing traffic to urban centres. f) A platform (through Story Maps has been created targeted specifically to those looking to “make this place home”, and linked to the councils website with information, stats and visual material showcasing Rangitikei as the perfect place to call home.
Mahi Tahi	<p>In May 2020 Rangitikei District Council was successful in securing funding for the Mayor’s Task Force for Jobs (MTJF) Community Recovery Pilot supported by the Ministry of Social Development (MSD). On the back of the success of the pilot, 23 Councils have been offered the programme for 2020-21 financial year, of which Rangitikei is one. This comes with funding of \$250,000 in tranche one with the further \$250,000 in tranche two which has been invoiced, having exceeded the 25 placements threshold.</p> <p>The Mahi Tahi Rangitikei Employment Programme is being delivered in partnership with Te Rūnanga o Ngā Wairiki Ngāti Apa and their Te Puna - Education, Training and Employability branch, Mayor’s Taskforce for Jobs and the Ministry of Social Development (MSD), with potential for further relationships to develop with other organisations.</p> <p>James Towers continues to be contracted as the Employment Co-ordinator and Jen Britton is employed for 20 hours to assist with the programme delivery. Councils team work closely with Louise McCourd the MSD work broker.</p>

Programme/Activity	Progress For This Period
	<p>During the month of November three placements were secured and two students brokered from the Ngā Wairiki Ngāti Apa (NANA)/UCOL Level 3 Building Course have been placed into work experience (2 days/week). The goal being that they will be offered full-time roles and Level 4 apprenticeships post graduation in 2021.</p> <p>COVID 19 clients continued to decline with no outcomes in that category to report.</p> <p>Our recent youth strategy working with Speirs Foods has (and continues) to reap results for all parties. Some students will return to school next year and will be contacted by Keith for casual work on weekends and /or in the holidays. Others are looking to take on more full-time roles. We will continue to work with any that leave and place them into alternative employment.</p> <p><i>“The work done by MTFJ couldn’t have come at a better time for Speirs Foods. This along with the fact that Speirs Foods recognises there is a need for business to provide those needing work, with an opportunity. Speirs Foods has experienced an extremely busy six weeks, which resulted in the need to grow our employee numbers quickly. After consulting with James Tower from MTJF, a tour of our manufacturing facilities for 16 possible employees took place. This resulted in the employment of 15 new employees (Casual and Fixed term employment) and has been a great success for both parties, let alone the new employees. I will continue to work with James and provide opportunity as and when the opportunity arises”.</i></p> <p>Regards Keith Waghorn Production/Engineering Manager Speirs Foods (2018) LP</p> <p>The below graph shows the total work placement as at 30 November 2020, including the pilot placements.</p>

Programme/Activity	Progress For This Period
	<div><div>Mahi Tahi 90 Work placements as at 30 November 2020</div><div><div><div>Other 21 23.3%</div><div>Youth 33 36.7%</div><div>CV 19 Displaced 36 40%</div></div></div></div>

2.2 The following highlights key activities and upcoming plans.

Programme/Activity	Upcoming
Strategy	<ul style="list-style-type: none"> a) Council's housing and economic development strategies will continue to be strengthened, with ongoing discussion with Executive Leadership Team, as a contribution to the Long Term Plan workshop in December. b) Discussions will be held with the Tararua District Council to explore how they improved their urban and rural telecommunications connectivity throughout the district to determine what lessons have been learned and are applicable within the Rangitikei. Similarly, a discussion will be held with The Rural Connectivity Group concerning where internet towers will be installed in the District to maximize internet coverage linked to future economic development.
Business and Community Support	<ul style="list-style-type: none"> a) In December, preparation for monthly Business After 5 meetings in the New Year will continue in Bulls, Marton (through Project Marton) and Taihape. b) In January 2021, interested business participants will be invited to an organisational meeting to discuss the launch of a District-wide business organisation that will function as a Chamber of Commerce.
Surveys	<ul style="list-style-type: none"> a) A business listing baseline survey will be developed to capture as many of the businesses that are operating within the District as possible. The resulting database will be populated and the data cleaned from January – March, with the results published on the RDC website in April.

Programme/Activity	Upcoming
	<p>b) An online and hard copy needs assessment survey of the businesses and business-related services District residents would like to exist and be able to access within the downtown centre of the towns they live in (Bulls, Marton, Hunterville, Taihape) will be designed in December and administered in January - February 2021. The results will be analysed and published on the RDC website in March.</p> <p>c) From January – March 2021 a needs assessment will be conducted of the concerns and challenges faced by the rural sector, including primary producers (horticulturalists, livestock, tree and fruit farmers) and processors, suppliers and distributors, with potential solutions suggested. The results of the needs assessment will be analysed, with a determination of Council's role in facilitating solutions (if any) provided, along with a series of suggestions of how to adapt to climate change, strengthen value chains and increase value addition to ensure that the benefits of increased production, income and employment remain within the District.</p>
Housing	<p>a) From December 2020 – March 2021, information collection and meetings will continue with potential Council partners and allies to determine the roles that they will play (with Council serving as the coordinator of the overall strategy), specific initiatives and potential sources of funding that should be included in the new Council Housing Strategy.</p> <p>b) A ½ day workshop led by Community Housing Aotearoa, the peak community housing membership, coordination and lobbying body in the country, will be held in Bulls or Marton in late January 2021. The purpose of the workshop will be to inform prospective community housing providers in the Rangitīkei what is required to formally establish themselves, the cost of operations, who to liaise with and submit funding requests to, the training they can access from central government and the organisational and governance capacity they need to develop. An invitation to attend the workshop will go out in early January to potential attendees from the five Samoan churches in the District, Ngā Wairiki Ngāti Apa, other Iwi, the Combined Churches of Marton, individual churches within the District, fraternal and social service organisations (such as Rotary, the Lions Club, the Freemasons, etc.) and Community Committees.</p> <p>c) A full-day visit to the District by Susan Jenkins, Executive Officer of Abbeyfield New Zealand Inc will be coordinated in January 2021 for her to meet with His Worship the Mayor and Elected Officials, as well as community leaders who work with seniors and the elderly in Taihape (and possibly in Bulls/Marton, depending on local interest), to talk about the possibility of establishing an Abbeyfield house. Ms. Jenkins will discuss the three prerequisites to establish an Abbeyfield house, those being:</p> <ol style="list-style-type: none"> 1. A strong, committed local steering committee that will take on local investigations and fundraising and go on to become an Abbeyfield-affiliated incorporated society and operate the house (as volunteers). 2. Availability of suitable land site, normally 1,500 – 2,000 m². 3. Development capital – around \$2 million or more, depending on the cost of land (the total cost is in the order of \$2.5 - \$3.2 million) for a new build (conversions might be considered in some cases).
Events	<p>a) Planning and consultation for a month-long District-wide Matariki celebration (the Māori New Year) to be held in July 2021 will be ongoing over the next few months.</p>


Programme/Activity	Upcoming
	b) More in-depth planning and consultation for the Rangitikei “Up the Road” Golf Tournament will take place during the next reporting period, with an inter-golf club organisational meeting to be held by the end of 2020.
Facilitation with Iwi	Consultations with District Hapu, Iwi and the Ratana community will continue from December 2020 – March 2021 regarding their economic development plans and how Council can align with them and assist as a partner where possible. This will coincide with seeking input to Councils Strategic Vision based on the Four wellbeing’s (Social, Environmental, Cultural, Economic).
Shop Local Rangitikei	Local businesses will continue to be promoted via the Shop Local Facebook group, with a weekly campaign launched to encourage members to provide business recommendations and specific business links based on particular themes, e.g., Christmas shopping, vehicle maintenance, etc.
Branding and District Promotion	<ul style="list-style-type: none"> a) The new Visit Rangitikei website will be launched during December. b) Investigations will continue to take place into alternative Rangitikei visitor promotion billboards. c) Exploration/investigation will continue to promote the Gentle Annie as the best alternative route to or from Hawkes Bay, as well as alternate routes to Ruapehu, in an effort to encourage visitors to explore the more remote (and unspoiled) routes in the District, while still directing traffic to urban centres. d) Investigation into brand partnerships between visitor sector business, visit Rangitikei brand and a person/brand relevant to our landscape have started as a cost effective alternative to traditional marketing to help engage with a more real and authentic visitor base.

3 Community Engagement & Development

3.1 The following highlights the key programmes, activities and progress of staff in this area.

Programme/Activity	Progress For This Period
Township Signage Completed – Taihape, Hunterville, Koitiata, Turakina, Rātana, Scotts Ferry	<u>Mangaweka</u> The Heritage Committee informed staff of their preference for incorporating the cantilever bridge and white cliffs into the signage image. The image provided below was rejected by the committee and is being revised by staff.

Programme/Activity	Progress For This Period
	<div data-bbox="609 280 1445 698" data-label="Image"> </div> <p data-bbox="544 779 638 808"><u>Marton</u></p> <p data-bbox="544 813 1528 882">Marton landowners have agreed for the placement of the sign structures on the State highways and the builder is due to start the construction process.</p> <div data-bbox="686 911 1369 1467" data-label="Image"> </div> <p data-bbox="544 1545 1528 1615">Council staff work are working with Project Marton to utilise their State highway structures to display upcoming events in the town.</p> <p data-bbox="544 1653 606 1682"><u>Bulls</u></p> <p data-bbox="544 1686 1007 1720">The confirmed signs are being printed.</p> <p data-bbox="544 1760 692 1794"><u>Whangaehu</u></p> <p data-bbox="544 1798 1528 2047">The working group presented staff with a list of images having preference for the horseshoe. These images were circulated through to Whangaehu mana whenua for consultation, with feedback showing preference for the Whale tail (image below). Staff have discussed this preference with the working group who have accepted and endorsed the iwi consultation outcome. A community flyer drop is being organised to inform residents of the upcoming signs and the significance of the whale and turquoise coloured water.</p>

Programme/Activity	Progress For This Period
	 <p>The image shows a design for a yellow rectangular sign. On the left, there is a stylized illustration of a tree with green leaves and yellow fruit. In the center, the text reads 'NAU MAI KI / WELCOME TO' in small black letters, followed by 'WHANGAEHU' in large, bold, black letters. Below this, the phrase 'make this place home' is written in a smaller, black, cursive font. On the right side of the sign, there is a stylized blue and white logo that resembles a bird or a wave. At the bottom left of the sign, there is a small logo for 'RANGITIKEI DISTRICT'.</p>
Programme/Activity	Upcoming
Township Signage	All township signage to be complete and installed by January 2020.
District Signage	Develop District Signage concepts to Council for comment.

4 Te Matapihi - Events and Venue Activity

4.1 The following highlights the key activities and progress of staff in this area and upcoming plans.

Programme/Activity	Progress For This Period
Events / Hire	<p>Bookings have continued to be consistent and many inquiries made.</p> <ul style="list-style-type: none"> • For the month of November there has been 17 bookings with 1 booking booked for 3 days. • Sign language night classes are booked for 2 terms in 2021. • Another Indian festival was held in November with attendees from Wellington and Palmerston North to celebrate Diwali. • One local business held their early Christmas function in the hall. • Horizons held two public meetings and complementing the “fantastic venue” indicating future bookings. • Rural Women are investigating holding a free concert in the hall in April 2021.
Promotion / Marketing	<p>The Facebook page https://www.facebook.com/Bullscommunitycentre has a new focus on promotion. Photos and videos the building in use have been loaded, including a group of 20 lower north island architects and two Awapuni Librarians.</p> <p>Marketing the building for Christmas functions was been promoted through different channels. The booking process has been refined and a users guide created which fully gives details of usage for hirers.</p>

Programme/Activity	Upcoming
Promotion / Marketing	<p>Key staff including the Events and Venues Co-ordinator will develop a marketing and communications plan for the facility</p> <p>Create a promotional video showing each area in use while coinciding with collecting video content to create an induction video. Staff are working on the staging of the video.</p> <p>Create a pack of local businesses that can service events and visitors.</p>

5 Youth/Rangatahi Development

5.1 The following highlights the key programmes, activities and progress of staff in this area.

Programme/Activity	Progress For This Period
Youth Space - Taihape	The Taihape Lobby continues to be open 3-5pm each weekday, supervised through MOU agreement with Mokai Patea Services. New and regular events for the space are in the planning stage in conjunction with Mokai Patea Services and the local School. The space has also started being leased for a koha to local businesses, health providers and service agencies, outside of the youth hours.
Youth Space - Marton	The Marton Lobby Youth continues to be open each weekday from 3-5pm, supervised by council staff. New and regular events for the space are in the planning stage, such as board game events, live music events, artist events. To start 2021.
Youth Council	A quiet month for Youth Council as our members are occupied with NCEA exams within their own schools. They have offered support to council through engaging in LTP pre-engagement process with the community.
Youth/TRYB Website	Updates are underway.

5.2 The following highlights key activities and upcoming plans.

Programme/Activity	Upcoming
Youth Council	Youth Council has it's final meeting for the year and River Valley Rafting trip on 12-13th December 2020. Applications to join next years council will open end of December 2020 with interviews and appointments taking place February 2021.
Lobby	Staff and Youth are exploring opportunities to increase usage of the Marton and Taihape Lobby's by building regular events in and around the Lobby's for 2021.

Programme/Activity	Upcoming
	Meeting with Bulls Youth to understand their wishes for the space and how best to operate the area.

6 Libraries

6.1 The following highlights the key programmes, activities, and progress of staff in this area.

Programme/Activity	Progress For This Period
ePukapuka eBook consortium	The staff member put forward to help with selection for the consortium has received training from the buying team and will be purchasing non-fiction eResources for the ePukapuka book consortium.
Bulls Community Centre Learning Hub in Te Matapihi	Te Matapihi has received lots of visitors in the short time it has been open. We have had lots of feedback from locals and travellers about how great the building looks and how nice the facilities are. The Learning Hub level is proving very popular, especially with local children after school
Events/Programmes	Staff across the District are currently preparing a programme for the December/January school holidays. We will be running a Summer Reading Programme at Bulls, Marton and Taihape Libraries. We have also booked in a couple of storytellers for the end of January, and will be running other in-library activities. The holiday programme will be published on the website.
Staff	Our new cadets are settling in well with their training. One of them is organising a language exchange get together which has had positive feedback from locals and the other is working on enhancing our Digital noticeboard content.
RFID Implementation (Radio Frequency Identification)	Staff have completed the tagging process for the RFID implementation we are currently waiting for a go-live date for the system.

6.2 The following highlights key activities and upcoming plans.

Programme/Activity	Upcoming
New Zealand Libraries Partnership Programme	We have submitted our proposal for our two new funded library positions to the New Zealand Libraries Partnership Programme and are waiting for sign off to confirm we can go ahead with the recruitment process. These will be fixed term positions ending in June 2022.

7 Recommendation

- 7.1 That the 'Community Programmes Operational Update – November 2020' to Te Roopu Ahi Kaa 9 February 2020 be received.

Nardia Gower
Community Development Manager | Kaiwhakahaere Hapori Hāpori

Attachment 4

DEVELOPMENT OF MĀORI CAPACITY TO CONTRIBUTE TO COUNCIL DECISION-MAKING POLICY

Policy Title: DEVELOPMENT OF MĀORI CAPACITY TO CONTRIBUTE TO COUNCIL DECISION-MAKING	
Date of Adoption: 9 March 2009 Resolution for LTCCP: 09/RDC/233	
Review Date: In conjunction with Long Term Plan 2018	
Statutory reference for adoption: Local Government Act 2002 schedule 10	
Statutory reference for review: none	
Included in the LTP: yes	
Date Amended or Reviewed	Resolution
Included in the LTCCP draft 2009: 9 March 2009	09/RDC/098
Adopted in the LTCCP 2009: 25 June 2009	09/RDC/233
Reviewed at Te Roopu Ahi Kaa 14 February 2012	12/IWI/006 12/RDC/029
Adopted in the LTP 2012: 28 June 2012	12/RDC/104
Reviewed at Te Roopu Ahi Kaa October 2014	14/IWI/045
Reviewed at Te Roopu Ahi Kaa December 2017, February 2018	18/IWI/004
Adopted in the LTP 2018: 28 June 2018	18/RDC/258
Adopted in the LTP 2021 XX XXXX 2021	XX/RDC/XXX

Introduction

Council is committed to working with Māori and Tangata Whenua to build internal capacity and capability, not least to support the requirements given effect to by the Treaty Settlements. While required to have this policy under the Local Government Act, Council is committed to having working relationships with Māori which go above and beyond what is required under the legislative framework.

Clause 8 of Schedule 10 of the Local Government Act 2002 requires that the Council outline any steps it might take to foster the development of Māori capacity building to contribute to its decision-making processes, over the period covered by this plan.

The key provision in the Local Government Act 2002 regarding the Council's relationship with Māori is section 81, which requires all councils to fulfil three primary tasks:

- a) Establish and maintain processes to provide opportunities for Māori to contribute to the decision-making processes of the local authority; and
- b) Consider ways in which it may foster the development of Māori capacity to contribute to the decision-making processes of the local authority; and
- c) Provide relevant documentation to Māori for the purposes of the above two paragraphs.

Mana Whakahono a Rohe

Section 58M of the RMA was included in 2017. This Section provides the provisions to enhance the participation of Māori in Council decision making in regards to Mana Whakahono a Rohe.

The purpose of a Mana Whakahono a Rohe is (section 58M):

- (a) to provide a mechanism for iwi authorities and local authorities to discuss, agree, and record ways in which tangata whenua may, through their iwi authorities, participate in resource management and decision-making processes under this Act; and
- (b) to assist local authorities to comply with their statutory duties under this Act, including through the implementation of sections 6(e), 7(a), and 8.

The Memorandum of Understanding: Tutohinga

The Memorandum of Understanding, initially signed in 1998, recognises the fundamental role of Iwi in the District and the essential partnership between Iwi and the Rangitikei District Council. The key mechanism for delivering on the partnership intent of the Memorandum is Te Roopu Ahi Kaa, a standing advisory committee of the Council. Tangata Whēnua of the District are represented on the Komiti, as is the Ratana Community. Komiti members are regularly briefed on Council matters and specifically offered a lead role in reviews of policies/statements of particular relevance to Māori. Members of the Komiti are also provided with a training budget in order to build capacity and capability among the group.

To give effect to the intent of the Memorandum of Understanding: Tutohinga, the Council and Te Roopu Ahi Kaa are committed to looking for more effective ways to ensure that Māori are well informed, have an ability to have input into processes and, when they do so, understand the reasons for the Council's response.

A Māori community development programme was undertaken during 2011-2014, and provided for facilitated Hui of iwi/Hapu from the northern rohe to pre-caucus before Komiti meetings. A budget is allocated for the Māori Community Development Programme and is to be distributed by the Komiti in accordance with its own processes. This programme is designed to increase the capacity of Māori to contribute to local decision-making, and strengthen relationships between iwi organisations/marae and Council (including through the development of individual MOU). As a result, Council developed a policy for unlocking

Māori landlocked land and a policy to recognise iwi/hapu interests in Council-owned land that is declared surplus.

The Memorandum of Understanding: Tutohinga is subject to review at the same time as each Representation Review. The last review was in [in 2019 with the final document approved on 17 December 2019.2012 and the next will begin in 2018³.](#)

Strategic Planning

Te Roopu Ahi Kaa has adopted a strategic plan which is subject to regular review. This plan identifies a number of actions to achieve three goals – building stronger relationships between Council and Te Roopu Ahi Kaa, building stronger relationships between Council and Iwi, hapu, whanau and Māori communities, and building cultural awareness.

Every three years, Council adopts the Long Term Plan, supplemented annually with an Annual Plan. Council will ensure that there is an annual opportunity for iwi to engage with Council's strategic planning process, including the schedule of capital and renewal works, major programmes, policy review development etc.

Council will also ensure that other tributary strategies – for example, arts, heritage, and economic development – receive particular input from iwi/hapu and from Te Roopu Ahi Kaa

Council will welcome the opportunity to receive the strategic and other management plans from iwi/hapu in order to ensure alignment of its own strategies and plans where possible and appropriate, and with particular reference to the requirements of the Resource Management Act 1991.

Iwi Liaison Officer

~~Te Roopu Ahi Kaa suggested that this new role~~ [Council has appointed an Iwi Liaison Officer who ~~would~~ facilitates](#) effective communication with Tangata Whenua and manages relationships in order to assist with the development and analysis of Council policy. Implementing and potentially reviewing Te Roopu Ahi Kaa's strategic plan forms part of this role. ~~Details are currently being worked out.~~

Representation

One of the early components of the Representation Review is consideration whether one or more Māori wards should be established in the District. Assuming the current statutory provisions remain in force, Council will continue to refer this matter to the Komiti for its consideration at each Representation Review. At the most recent review in 2017, the Komiti did not make a recommendation on this proposal. Instead it resolved that the future of Te Roopu Ahi Kaa as an advisor group be considered against the value of direct relationships between Iwi and Council.

³~~In between these times of comprehensive review, the Komiti may recommend changes to its membership to reflect the needs and views of Iwi/hapu of the District.~~

This is not an 'either-or' question but one of establishing complementary relationships, understanding both the potential advantages and disadvantages of both. The Komiti advocates that Te Roopu Ahi Kaa achieves a sense of tribal accountability, which is important for a district with multiple iwi. The Komiti is therefore in agreement that Māori Wards would not negate the need for Te Roopu Ahi Kaa. Council expects this discussion to be ongoing and to develop as the relationship between Council and iwi organisations in the district matures.

In 2017, Council decided to invite Te Roopu Ahi Kaa to nominate one of its members to be a member of the Assets/Infrastructure Committee with full voting rights. ~~This arrangement will be extended in 2018 to~~ this was extended to include representation on the Policy/Planning and Finance/Performance Committees. This is viewed by the Komiti as being a form of meaningful participation in Council business.

The Post Treaty Settlement Environment

Finalisation of Treaty claims is a significant development in the Rangitikei. The Council is aware that in a post-settlement phase, iwi with Mana Whēnua have obligations to all people in the rohe.

Ngati Apa's claim ~~has been is the first claim to be settled, in the District and so is which was~~ of particular significance to the District. It has resulted in addressing a number of longstanding grievances that some Iwi and Hapu in our District have had with the Crown. The settlement ~~will~~ has also result~~ed~~ in commercial and cultural redress that ~~has helped is likely to~~ change the business, and cultural landscape within the region. Council ~~has will seek to~~ established a Memorandum of Understanding with Ngati Apa which supports the realisation of these benefits ~~with and~~ Ngati Apa ~~now having a have also expressed interest in seeking~~ closer working relationships with Council.

Ngati Rangi settled their claim on 10 March 2018 and the Taihape claims are currently in progress with closing submissions~~anticipated in the near future~~. Once these settlements are complete, they are likely to promote stronger working relationships with Council, particularly in the economic and industry space. The impacts of the Settlements/Acts on Council's business, resourcing levels and processes are not fully known at this stage.

The Iwi Advisory Komiti is an opportunity for Iwi/hapu without the capacity to engage independently to engage in a relationship with Council. However, the iwi Advisory Komiti does not pre-empt the opportunity for individual Iwi/hapu to have a direct relationship with Council.

Attachment 5



Marquee Exemption Policy

Date of approval	
Date by which review must be completed	Two years after approval
Relevant Legislation	Nil
Statutory or Operational Policy	Operational

1. Introduction

- 1.1. The Marquee Exemption Policy has been developed for the purpose of providing a 12 month exemption where a marquee/tent building consent would need to be applied for each time to have one erected. The exemption allows for any marquee/tent to be erected and taken down when required up to the maximum size outlined in the marquee/tent building consent for a 12 month period from the issue date without another application needing to be lodged. This exemption policy is not intended for marques to be erected permanently for 12 months.

2. Policy

- 2.1. To be eligible for an exemption, a marquee/tent building consent must first be issued/obtained. There are no exemptions without a marquee/tent building consent. In some instances a resource consent may be required, where a resource consent is required this must also have been obtained to be eligible for the exemption.
- 2.2. The marquee/tent can only be erected at the same location on the site the marquee/tent building consent is issued for, unless receiving written confirmation from the planning department that it may be erected at a different location at the same site.
- 2.3. The marquee/tent must still comply with the Building Act 2004, District Plan, building standard requirements and any other legislation e.g fire exits.
- 2.4. If any part of the consent/consents are breached it may result in the withdrawal of the consent/consents and the exemption that goes with it.
- 2.5. Yearly process – the organisation wanting the exemption shall provide an application for exemption with their fee and the following information and limitations:
- the engineers calculation and PS1 for the marquee,
 - site plan showing location of marquee and evacuation routes and elevations for the marquee,
 - accessible routes for people with disabilities,
 - if after hours; then location of emergency lighting,

- signage and fire extinguishers if needed,
- Health & Safety plan,
- Length of time the marquee will be erected and assurance of no overnight sleeping,
- Under this exemption the applicant must indicate the largest size of marquee they intend for use,
- Evidence of compliance with the District Plan and all relevant provisions.

Attachment 6

Report

TO: Te Roopuu Ahi Kaa Komiti | Policy/Planning Committee

FROM: Lequan Meihana, Strategic Advisor – Mana Whenua | Kairāanga Mana Whenua

DATE: 9 February 2021

SUBJECT: 2019/2020 Summary of Activities – Māori Responsiveness Framework

FILE: 4-EN-8-2

1 Background

- 1.1.1** This report summarises the progress made in the programmes, activities and outcomes sought through the Māori Responsiveness Framework over the two month period from 1 November 2020 to 31 December 2020. This update against the Māori Responsiveness Framework will be produced at each TRAK meeting.

2 Māori Responsiveness Framework Outcomes

- 2.1** The following is a summary of the sought outcomes, performance measures and annual progress made as part of Council's commitment to mana whenua, by way of the Māori Responsiveness Framework.

2.1.1 Governance and relationships:

Council will engage with iwi/hapū in the spirit of kotahitanga (togetherness) and establish strong relationships for mutual benefit.

Performance Measure	Summary of Progress
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<p>1: Number of hui held/attended</p> <p>Measures engagement opportunities with Māori – measured by the number of significant hui and other hui held.</p>	<p>Facilitation of a meeting between Council, Councillors and TRAK members regarding:</p> <ul style="list-style-type: none"> • Additions/Changes to the Māori Responsiveness Framework • Implementation of the 4 Local Govt Well-Beings into the MRF • Mana Whakahono a Rohe – Changes to Māori participation in the RMA 1991 <p>Follow-up meeting on the Wellbeing Strategies but also on how the Te Whare Tapa Wha Model can be implemented into Council operations and what that looks like.</p>
<p>Annual Target:</p>	
<p><i>Attendance of the six annual hui with Te Roopuu Ahi Kaa at Council Offices.</i></p> <p><i>Attendance of significant hui with Iwi/hapū on request of Te Roopu Ahi Kaa or Council.</i></p> <p><i>At least one hui annually with every hapū in the District.</i></p> <p><i>Attend all Te Huinga a ngā kanohi kitea o ngā kaunihera hui</i></p>	<p>Final TRAK meeting for the year. A ceremony was held to unveil the Cook Strait/Raukawa Moana Treaty of Waitangi Sheet and the 1835 Declaration of Independence into Council Chambers. Attended by Council Staff, Local iwi and Community members.</p> <p>Met with the Strategic Property Advisor Graeme Pointon and CEO Peter Beggs to address concerns in regards to the working relationship we currently have with Ngāti Tamakopiri and Opaea Marae. A discussion also took place surrounding the concerns and issues around the current relationship with Ngāti Hauiti and how we can bring us closer together to work in a more robust and respectful manner.</p> <p>A hui was held with Ngāti Whitikaupeka at Moawhango Marae to talk about the future aspirations of the marae. Our Strategic Advisor for Economic Development Jaime Reibel also joined us this day.</p> <p>Attended the He Pukenga Wai Hui-a-Iwi at Te Poho o Tuariki which was hosted by Regional Council Horizons. Topics that were covered included Relationship Expectations, Freshwater Policy Implementation, Climate Change, Jobs for Nature, Civil Defence, Resource Consents and Māori Representation.</p> <p>Present for the Taiao Ora, Tangata Ora ki Whanganui Forum held at Ngā Tangata Tiaki in Whanganui. Taiao speaks to the natural environment that contains and surrounds us. It encompasses all of the environment and its offspring. Because we are born of the earth and it is born of us, we have an eternal connection to Taiao – the earth, sky, air, water and life that is all interdependent. Taiao is about finding our way forward by forging an interconnected relationship with that environment based on respect. That interdependency lies at the heart of our Taiao methodology.</p> <p>Our Council Welfare Team attended the Welfare Managers Forum in Palmerston North. We had local welfare teams do presentations of their response plans to Covid-19. NEMA and Hikurangi also did presentations. We investigated what Partnership with iwi in Emergency Management looked like during lockdown.</p> <p>The Regional Community Development Forum was held at Te Awahou Nieuwe Stroom in Foxton. On the agenda was Regional Updates & Networking as well as guided tours of the Riverloop Project and the Te Awahou Nieuwe Stroom. The Foxton Futures Manawatu River Loop is a project that has been advocated for by a community group Save Our River Trust, Iwi and Council for a number of years. The project was funded by a PGF grant of \$3.86M to carry out the shovel-ready aspects of the project – the removal of 25,000 cubic metres of silt and rejuvenation of River Loop Reserve.</p> <p>Attended the Ngā Wairiki Ngāti Apa AGM and the Maripi Tuatini Graduation at Te Poho o Tuariki.</p> <p>Participated in the Dare To Lead Council staff Workshop at Awastone, Mangaweka.</p>

	<p>Projects involving greater engagement:</p> <p>Marton Memorial Hall Playground and Play Trail:</p> <ul style="list-style-type: none"> • We worked closely with the Marton Development Group (MDG) and Ngā Wairiki Ngāti Apa around the new playground which began construction in November 2020. It is currently looking really good. The new Trail Walk will tell the story of Tūtaeporoporo which has been supplied by the iwi. This project is a collective effort by Iwi, Council, WT Partnership, Playtop NZ, Playground Centre Whanganui and the Marton Development Group. <p>Rangitikei.com:</p> <ul style="list-style-type: none"> • Jack McKenzie is developing the new website which will be called Visit Rangitikei <p>Council Policy Development for:</p> <ul style="list-style-type: none"> • Koha Policy • Development of Māori capacity to contribute to Council Decision-Making Policy • Cultural/Iwi Remuneration • Internal Cultural Competency Framework <p>Ngā Puna Rau o Rangitikei:</p> <ul style="list-style-type: none"> • We had our end of the year Ngā Puna Rau o Rangitikei Project Governance Group Hui at the Massey University Sport and Rugby Institute, Palmerston North. <p>Mangaweka Bridge Project:</p> <ul style="list-style-type: none"> • Construction of the new bridge has begun. <p>Lake Waipu:</p> <ul style="list-style-type: none"> • Attended the end of year meeting for Lake Waipu / Rātana Freshwater Improvement Fund Project at Rātana Pā. Rangitikei District Council, Horizons, Rātana Community Board, Cr Waru Panapa, Ministry for the Environment and local Iwi Ngā Wairiki Ngāti Apa (Māori Trust) were present. This meeting included a site visit to the proposed sites which are owned by a local Māori Trust.
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<p>2: Number of Hapū Action/Activity Plans in progress per annum</p> <p>Measures the success of capturing the future aspirations of hapū and the Council's planned contribution.</p> <p>Annual Target:</p> <p><i>1 Hapū plan per annum.</i></p>	<p>Action and Activity Planning with Moawhangoa. Purpose was to identify, where possible, the aspirations of the whānau and hapū. This would give Council a better understanding on how Council may effectively assist whānau and hapū to achieve their goals.</p> <p>Action and Activity Planning with Kauangaroa Marae. Purpose was to identify, where possible, the aspirations of the whānau and hapū. This would give Council a better understanding on how Council may effectively assist whānau and hapū to achieve their goals.</p>
<p>3: Number of formal relationships established with Māori entities</p> <p>Measures progress in securing relationships (that relate to this framework) for future prosperity.</p> <p>Annual Target:</p> <p><i>Establish relationships as appropriate.</i></p>	<p>These relationships are important for the future of our Community and District. I maintain these relationships on behalf of Council. Staff have managed to communicate and create relationships with the following organisations/entities thus far:</p> <ul style="list-style-type: none"> • Te Kōtahitangi o Ngāti Tuwharetoa • Ngā Puna Rau o Rangitikei • Mōkai Pātea Services • Te Rūnanga o Ngā Wairiki Ngāti Apa • Te Kōtuku Hauora • Te Oranganui • Te Huinga a Ngā Kanohi Kitea o Ngā Kaunihera • Marton Development Group

2.1.2

Culture and identity:

Council recognises the unique identity of our district is the heritage and whakapapa of mana whenua.

Performance Measure	Summary of Progress
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<p>1. Number of employees taking Tikanga Māori cultural training</p> <p>Measures the Council capacity to demonstrate appropriate cultural competence.</p>	<p>Council have recognised the growing need to require Iwi participation in the decision-making processes regarding natural resources and community outcomes. A standard for engagement document and workshops has been produced so staff are aware of their obligations for Māori engagement and have an understanding of Tikanga (the Māori way of doing things), while exploring the best practices to include Iwi/hapū into the overall decision-making process.</p>
<p>Annual Target:</p>	
<p><i>Whakatau for all staff being inducted.</i></p>	<p>We have had a talk with HR in regards to the possibility of having a Māori/Iwi component for new staff inductions. Christin was very supportive of this being introduced. We also spoke about the benefits of giving new staff the opportunity to tour our District on their first day of work. I will be supplying HR with a list of potential places to visit as far Iwi/Mana Whenua is concerned.</p>
<p><i>Undertaking a Tikanga training session with new and existing staff.</i></p>	<p>Several new staff have begun working for the Rangitikei District Council since the last report. Quarterly whakatau (welcome) will be organised for these staff members and others moving forward. This has been supported by the Executive Leadership Team. Next whakatau is set for April 2021.</p>
<p><i>Participating in a Tiriti o Waitangi Workshop</i></p>	<p>A Māori Cultural Capacity Development Framework has been developed which will guide staff and elected members to engage confidently and effectively with iwi representatives, Māori clients, Māori communities, Māori stakeholders and Māori colleagues. This will help deliver positive outcomes for all.</p>
<p><i>Celebrating Māori Language Week within the workplace</i></p>	
<p>2. Number of Māori Art Placements</p> <p>Measures the increase in visibility of Māori culture in our district via art.</p>	<p>Council worked closely with the Marton Development Group (MDG) and Ngā Wairiki Ngāti Apa around the new playground which began construction in November 2020. It is currently looking really good. The new Trail Walk will tell the story of Tūtaeporoporo which has been supplied by the iwi. This project is a collective effort by Iwi, Council, WT Partnership, Playtop NZ, Playground Centre Whanganui and the Marton Development Group.</p>
<p>Annual Target:</p>	
<p><i>1 Placement Project</i></p>	
<p>3. Iwi Narratives</p> <p>Measures the increase in visibility of Māori heritage and history in our district.</p>	<p>Council worked closely with the Marton Development Group (MDG) and Ngā Wairiki Ngāti Apa around the new playground which began construction in November 2020. It is currently looking really good. The new Trail Walk will tell the story of Tūtaeporoporo which has been supplied by the iwi. This project is a collective effort by Iwi, Council, WT Partnership, Playtop NZ, Playground Centre Whanganui and the Marton Development Group.</p>
<p>Annual Target:</p>	
<p><i>1 Annual Physical Signage Project.</i></p>	
<p><i>2 Annual Online Inclusions Published.</i></p>	

4: Collaborative Planting Local Hapū Measures the opportunities captured to reflect Māori values/inclusion in planting.	Nothing to report for this period
Annual Target:	
<i>Local Iwi/hapū advised of all planting projects with non-financial offer of inclusion.</i>	

2.1.3 Prosperity and wellbeing:

Council will work with others to enhance the capacity for Māori participation in the economy and enhance overall Māori wellbeing.

Performance Measure	Summary of Progress
1: Support the Rates Remission Policy for Māori Freehold Land Measures engagement vs outcomes of Council in Remission of Māori Freehold Land Policy.	Nothing to report for this period
Annual Target:	
<i>Determining and assisting parties who may qualify for remission.</i>	
2. Economic Development Partnership Linkages Measures the effectiveness of how many Iwi/hapū are partnered with and included in Economic Development plans or activities.	The Regional Community Development Forum was held at Te Awahou Nieuwe Stroom in Foxton. On the agenda was Regional Updates & Networking as well as guided tours of the Riverloop Project and the Te Awahou Nieuwe Stroom. The Foxton Futures Manawatū River Loop is a project that has been advocated for by a community group Save Our River Trust, Iwi and Council for a number of years. The project was funded by a PGF grant of \$3.86M to carry out the shovel-ready aspects of the project – the removal of 25,000 cubic metres of silt and rejuvenation of River Loop Reserve.

Annual Target:	
<i>Ensuring Iwi/hapū are included in economic plans and programmes.</i>	
3. Māori Economic Strategy Measures the effectiveness of how Iwi/Māori are engaged as part of the overall RDC Economic Development Strategy.	A Strategic Advisor Mana Whenua visit to Kauangaroa marae as part of Council's commitment to marae, hapū and iwi. As part of Councils Long Term Plan Strategy on the 4 well-beings a consultation process must be had with whānau, marae, hapū and iwi. Myself and Jaime visited Kauangaroa Marae and met with marae committee members and whānau.
Annual Target:	
<i>Iwi/hapū/māori are consulted with in the spirit of Tikanga in the development of an Economic Strategy, and any programme outcomes.</i>	
4. Māori Business Database Measures the accuracy of the databased number of Māori Businesses in the District in order to assist in partner linkages.	Kat Wade of Te Mana Atatu has been contracted by the Central Economic Develop Agency to deliver the Regional Business Programme to Māori owned business in the region including Rangitīkei. Council's Economic Development team are working closely with her and continue to expand the Rangitīkei Māori Business database.
Annual Target:	
<i>Ensuring Māori businesses are categorized within their own subset of the Districts Business Database.</i>	

<p>5. Marae Emergency Response Plan</p> <p>Measures Marae preparedness for an emergency.</p> <p>Annual Target:</p> <p><i>1 Marae Plan Developed Annually.</i></p>	<p>Staff are having this conversation with marae/hapū when we visit as part of Councils Oranga Marae Programme. A discussion with Civil Defence will need to take place for their contribution.</p>
<p>6. Mayors Taskforce For Jobs (MTFJ)</p> <p>Measures the uptake of Rangatahi in key MTFJ projects & activities in the Rangitikei District.</p> <p>Annual Target:</p> <p><i>Undertake MTFJ projects and activities when required.</i></p>	<p>Mahi Tahi – Rangitikei Employment Programme</p> <p>Back in May 2020 Rangitikei District Council was successful in securing funding for the Mayor’s Task Force for Jobs (MTFJ) Community Recovery Pilot supported by the Ministry of Social Development (MSD). The programme has a focus on getting NEETS (Youth not in Employment Education or Training) and those displaced by COVID-19 into employment primarily with Small to Medium Enterprises (SME’s).</p> <p>On the back of the success of the pilot, 23 rural Councils have been offered the programme for 2020/21 financial year, of which Rangitikei is one. This comes with funding of \$250,000 in tranche one with a further \$250,000 possible in tranche two. Rangitikei Employment Programme is being delivered in partnership with Te Rūnanga o Ngā Wairiki Ngāti Apa and their Te Puna - Education, Training and Employability branch, Mayor’s Taskforce for Jobs and the Ministry of Social Development (MSD), with potential for further relationships to develop with other organisations</p>
<p>7. Rangatahi (Youth) Development & Engagement</p> <p>Measures Rangatahi engagement in Council facilitated youth activities and programmes.</p> <p>Annual Target:</p> <p><i>Measured as the number and percentage of Māori attendance in Youth Zones.</i></p> <p><i>Undertake Rangatahi programmes and activities when required.</i></p>	<p>The Rangitikei Youth Council have re-opened nominations for 2021 and will close on 12 Feb 2021.</p>

2.1.4 Resources and infrastructure:

Council will work with hapū and others to ensure: Appropriate infrastructure is in place for service delivery at Marae and rural Māori communities, and resources are taken care of for future generations.

Performance Measure	Summary of Progress
<p>1: District Plan Papakāinga Provisions</p> <p>Measures the effectiveness of Council's District Plan provisions and the facilitation of Papakāinga housing.</p> <p>Annual Target:</p> <p><i>Papakāinga provisions in the District Plan consider the aspirations of Iwi/hapū.</i></p> <p><i>All Papakāinga are supported in planning and consenting.</i></p>	<p>Assisted our Strategic Advisor for Economic Development Jaime Reibel with the Papakainga component of the strategy.</p> <p>A conversation has been had with whanau and hapū members regarding Papakāinga at Kauangaroa.</p>
<p>2: Oranga Marae O Rangitikei</p> <p>Measures the success of the projects funded under the Marae Development Policy to meet the needs and aspirations of Iwi/hapū.</p> <p>Annual Target:</p> <p><i>95% of Marae Development Projects meet the timeframes and quality expected by Iwi/hapū and Council.</i></p>	<p>A hui was held with Ngāti Whitikaupeka at Moawhango Marae to talk about the future aspirations of the marae. Our Strategic Advisor for Economic Development Jaime Reibel also joined us this day.</p> <p>A hui was held with whānau and hapū members from Kauangaroa Marae to talk about the future aspirations of the marae. Our Strategic Advisor for Economic Development Jaime Reibel also joined us this day.</p>

<p>3. Inventory of Significant Sites</p> <p>Development of a district wide inventory that includes wāhi tapu, sites or areas of Significance, taonga, historic heritage, and cultural heritage.</p>	<p>Working with GIS Officer / Data Analyst Fraser Church in this space on some work he is working on.</p>
<p>Annual Target:</p>	
<p><i>Development of a significant sites inventory for one Iwi per annum.</i></p>	
<p>4. State of the Environment</p> <p>Engagement for the considerations of environmental outcomes is supported, particularly in respect to supporting Māori customary environmental values.</p>	<p>Present for the Taiao Ora, Tangata Ora ki Whanganui Forum held at Ngā Tangata Tiaki in Whanganui. Taiao speaks to the natural environment that contains and surrounds us. It encompasses all of the environment and its offspring. Because we are born of the earth and it is born of us, we have an eternal connection to Taiao – the earth, sky, air, water and life that is all interdependent. Taiao is about finding our way forward by forging an interconnected relationship with that environment based on respect. That interdependency lies at the heart of our Taiao methodology.</p>
<p>Annual Target:</p>	
<p><i>Annual Assessment Report that is put together with the parties from TRAK.</i></p>	

3 Recommendation

- 3.1 That the report '2019/2020 Summary of Activities – Māori Responsiveness Framework' be received.

Lequan Meihana
Strategic Advisor – Mana Whenua | Kairāranga

Attachment 7

Memorandum

To: Te Roopuu Ahi Kaa

From: Jess Mcilroy

Date: 21 January 2021

Subject: Project Management Office report: Top Ten Projects, January 2021

File: 5-CM-4-005 04

This memorandum provides a monthly report on the Top Ten projects to Council from the Project Management Office. The update provides a dashboard summary followed by a short synopsis of the project history.

1. Mangaweka Bridge replacement

Project Status		
Metric	Trend	Comment
Health and Safety	➡	No near misses or lost time injuries to report.
Programme	➡	Construction due to be completed July 2022.
Cost	➡	On budget.
Quality	➡	No concerns to date.
Risk	➡	Working in and over the water, in proximity to the public, is inherently risky.
Tasks completed last month	Construction progressed. Piling underway. Installation of erosion and sediment controls	
Tasks forecast this month	Presentation of MoU with Mangaweka Heritage for historic bridge to full Council. Progression of construction.	





History

- A detailed business case for the replacement of the Mangaweka Bridge was approved by the New Zealand Transport Agency (NZTA).
- The future of the existing bridge was considered, and in August 2019 Council agreed (as has the Manawatu District Council) to retaining the existing bridge as a walking and

cycling facility, and supported the setting up of a trust to manage the future use of the bridge.

- The Tender process for the construction of the bridge has been completed
- The contract has been awarded to Emmetts Civil Construction Ltd, Stringfellows Contracting Ltd, and Dempsey Wood Civil Ltd. Construction started in September 2020.

2. Marton to Bulls Wastewater Centralisation Project






Project Status		
Metric	Trend	Comment
Programme		Technical assessment results of wastewater characterisation and flow volumes due end of January. The consenting works programme is expected to be completed by end of February. Construction start date of March 2021 is unlikely to be achievable and may be delayed to May 2021, with a knock on effect on construction completion date.
Cost		On budget – total construction cost \$4.5M plus \$0.5M consultant/design fees (\$3.5M funding received from Three Waters Reform and \$1.5M in LTP) Potential for construction cost savings if pipe size between Marton and Bulls WWTPs can be decreased (currently being investigated).
Quality		No concerns to date.
Risk		Delayed construction start date.
Tasks completed last month	Good progress made by the consultant on the technical aspects required prior to finalising the pipe design.	
Tasks forecast this month	Finalise technical assessments and pipe size design. Prepare tender documentation for pipeline construction.	

History

- March 2018 an application for a new resource consent was lodged with Horizons Regional Council (HRC) and placed “on hold” pending an outcome on the future of the Marton and Bulls Wastewater treatment plants.
- A full briefing was provided for the Assets/Infrastructure Committee’s meeting on 9 August 2018, together with a District-wide strategy towards consenting.
- The preferred option was to establish a land-based disposal system for the combined Marton and Bulls wastewater flows.
- A renewal application for the Marton WWTP was submitted on 28 September 2018 and an updated consent application for the proposed Bulls and Marton centralisation scheme with discharge to land was due to be submitted in May 2019.

- Due to challenges in finding and purchasing the necessary land for disposal, the consenting strategy was altered in consultation with HRC in July 2019.
- The current consent strategy proposes a staged approach with clearly defined milestones to ensure constant progression of the project. A final submission date has not been agreed with HRC.
- The New Zealand Defence Force (NZDF) considered the option of becoming a trade waste customer in the upgraded Bulls/Marton wastewater land disposal arrangement. During June 2020 NZDF signalled a change in their design direction and are now considering a permanent solution with Sanson and the Manawatu District Council.
- The project was presented to Horizons Regional Council in November 2020, including consenting, costs and schedule.

3. Upgrade of the Ratana Wastewater Treatment Plant





Project Status		
Metric	Trend	Comment
Health and Safety		No near misses or lost time injuries to report.
Programme		Change of deed to lease to be complete by end of March 2021.
Cost		Currently estimated budget. Land lease negotiation is still ongoing. Once completed and a decision on the best land parcel option has been made, the budget can be finalised with actual construction costs to dispose of the waste water to the chosen land parcel.
Quality		No concerns to date.
Risk		No concern to date.
Tasks Completed Last Month	<ul style="list-style-type: none"> • Meeting with Ministry for Environment (MfE), Trust land owner, iwi representatives, local farmers, and Horizons. • MfE officials agreed in principal to support a change in the deed of funding to a long term lease arrangement. • 3 options of land available. 	
Tasks Forecast This Month	<ul style="list-style-type: none"> • Set meeting with governance group in February 2021 • Horizons to assess and evaluate the land for wet lands • Continue negotiations with trust land owners • Change details in deed 	

History

- An application for a new consent was lodged in April 2018, which means the existing consent continues to apply until a new consent is issued.

- The proposed programme to remove treated effluent from Lake Waipu and to dispose of it to land started on 1 July 2018 with an agreement with the Ministry for the Environment (MfE).
- This project is a collaboration between local Iwi, RDC and HRC and is partly funded (46%) by MfE
- The proposed duration of the project is 5 years starting in July 2018.
- The project plan includes the purchase of land, the installation of irrigation equipment and an upgrade of the existing Ratana wastewater treatment plant.
- The main focus to date has been the identification of suitable land in the area and negotiating with the land owners to secure a purchase.
- The project was presented to Horizons Regional Council in November, including consenting, costs and schedule.
- Council staff met with Horizons and Ministry for the Environment in December to discuss land options

4. Tutaenui Rural Water Supply Scheme






Project Status		
Metric	Trend	Comment
Programme		Draft detailed design report deadline of March 2021 is unlikely to be achievable.
Cost		On budget.
Quality		No concerns to date.
Risk		Poor community interest/engagement potentially resulting in the scheme not being feasible.
Tasks completed last month	RDC has informed MBIE about the challenges we had with the consultant engagement due to our previous consultant retiring and with the poor stakeholder response. Councillors Fi Dalgety and Richard Lambert expressed their support for the project and offered to assist RDC with reaching other members of the farming community who may be interested in the scheme. RDC is working collaboratively with MBIE.	
Tasks forecast this month	RDC to continue working on gauging levels of interest from the community. New consultant engagement.	

History

- A site was identified in the Hunterville Domain for a test bore to investigate the production of a new water source for the Hunterville township
- At its meeting on 11 October 2018, Council awarded the Contract for construction of the Hunterville Bore to Interdrill Ltd
- At 340 metres depth water was found; investigation is now under way to determine its quality and quantity.

- Part of the capability grant received from the Provincial Growth Fund (PGF) was used to prepare the case for a feasibility study for a Tutaenui rural water scheme.
- The formal application for funding for a detailed business plan for the Tutaenui rural water scheme was submitted on 3 May 2019
- In November 2019, the Minister for Regional Economic Development announced a grant of \$120,000 from the Provincial Growth Fund for the preparation of a detailed Business Plan for a Tutaenui Community Agricultural Water Scheme. RDC will contribute a further \$65 000 to the project and Horizons Regional Council will contribute \$10 000 for a total project cost of \$195 000
- February 2020, the funding agreement signed by RDC and Ministry of Business, Innovation and Employment. According to this agreement we have the following project timelines:
 - End 2020 – Funding agreement variation agreed and signed
 - End September 2020 – Appointment design consultants
 - End March 2021 – Draft report
 - End April 2021 – Final Report

5. Bulls Multi-Purpose Community Centre

Project Status		
Metric	Trend	Comment
Health and Safety		No near misses or lost time injuries to report.
Programme		Goal is to achieve Code Compliance Certification (CCC) by end of March 2021
Cost		Final budget to be reviewed
Quality		Outstanding defects are currently being rectified
Risk		All defects and snags need to be solved for CCC to be issued
Tasks completed last month	<ul style="list-style-type: none"> • Meeting with builders and architects to speed up defect rectification • Collating combined list of all issues including CCC items, defects and maintenance issues • 70% of outstanding issues (CCC and defects) resolved 	
Tasks forecast this month	<ul style="list-style-type: none"> • User feedback of Building to assess improvement opportunities. These will be reported to Council's February 2021 meeting. • Continue to close out defect list and bring closer to CCC • Compile project closure report, including lessons learned. 	

The parking area extension, the bus lane and the town square has been tendered and the contract has been awarded. Construction work is expected to start in February 2021.

Ngāti Parewahawaha is being commissioned to produce the artwork for the town square. Their artists and representatives will come to Council for the February meeting 2021 to seek input into their developing design ideas.

History

- A detailed design was completed for the new Bulls Community Centre and an application for a building consent was submitted early in 2018.
- The tender for the construction of the new building closed in August 2018 and W&W Construction 2010 Ltd was identified as the preferred contractor.
- A period of contractor negotiations followed and the final contract was signed in November 2018.
- The archaeological authority was issued on 16 October 2018.
- The target completion date at the time of signing the contract was February 2020.
- W & W Construction took possession of the site on 10 December 2018
- Negotiations to secure title have been concluded, and Council received title on 13 September 2019
- The project was temporarily paused on 23 October 2019 to allow a brief review and to ensure all parties continue to be aligned to the project deliverables.
- Construction work on the new building resumed in November 2019, with a revised finish date of September 2020.
- Practical Completion was achieved on 10 September 2020
- The official opening of the building was held on 25 and 26 September 2020

6. Establishment of the new Council Administration Centre and the Town Library in Marton

History






- The Building Amendment Act 2017 sets Marton as an area of high seismic activity. This requires earthquake-prone buildings to be assessed within 5 years and remediated within 15 years. This means that over the next 20 years all earthquake-prone buildings in the Marton Town Centre will need to be remediated. This includes Council-owned sites.
- The Town Centre Plan was developed by Creative Communities for Council in 2014 in partnership with the local community.
- The Town Centre Plan identifies that Council should develop a new civic centre (for the library, information centre, Council front desk, meeting rooms, storage for community groups) in the heart of the Town Centre to act as a catalyst for revitalisation of the Main Street.
- During 2016, Council was presented with an offer to purchase the Cobbler, Davenport and Abraham and Williams's buildings.
- During the development of the 2016-17 Annual Plan, Council consulted with the community regarding whether Council should purchase the site for the Marton Civic Centre. A total of 128 responses were received, with the majority of submitters in favour of purchasing the site.
- Following the purchase of the site, during the development of the 2017-18 Annual Plan, Council consulted with the community about the options for developing the existing site on High St and options relating to the new site.
- Of those people who supported continued work on the Town Centre site, they were asked whether Council should.
 1. Retain and refurbish the buildings

2. Demolish the buildings and construct a new facility on the site.
 3. Retain part of the facades and build a new facility behind them.
- There was mixed views on what Council should do with the buildings - split between those wishing to retain the facades and those who thought Council should demolish and start new. However, the responses received were low, particularly from Marton, where only 38 responses were received. This shows further engagement with the community is required. As a response to the submissions Council decided to undertake more work to understand the costs between heritage preservation and a new build, including the potential opportunities for external grants to assist the funding of the project.
 - WSP-Opus started work on the concept designs of the new building and completed at the end of February 2019.
 - A 50% progress update as a workshop was provided to Council in May 2019 on two different options for the site (retention of as much heritage as possible and demolition and new build).
 - A workshop with WSP Opus to review these costed designs was scheduled for August 2019. Council considered more work was needed before proceeding with consulting with the community about the options considered.

Monthly Update:

During discussions on the 2021-31 Long Term Plan Council has discussed the budget and timing for this project. It has been agreed that targeted consultation with the public, on all the options, needs to occur first (expected to be 2021-2022); funding has been included in the 2021-31 Long Term Plan for years 2 – 5 of the Plan but will depend on the outcome of the consultation.

7. Taihape Memorial Park Development

Project Status		
Metric	Trend	Comment
Health and Safety		No near misses or lost time injuries to report.
Programme		<ul style="list-style-type: none"> • Complete contract with Architect by end of February • Complete Design and award contract to builder by end of 2021 • Seismic assessment of the Grandstand due to be completed end of February/early March
Cost		Budget to be reviewed
Quality		New building construction work only to start when all design completed and scope confirmed (lessons learned from Bulls Te Matapihi)
Risk		No concerns to date.






Tasks completed last month	<ul style="list-style-type: none"> • Negotiations started with architect • Floor plan and images placed on site and in Taihape RDC office for public to view and give feedback if they wish
Tasks forecast this month	<ul style="list-style-type: none"> • Continue negotiations with architect • Meet with park user group to confirm floor plan • Start conversations with Design Team (incl. team of engineers) • Review and confirm budget

History

- While Council set out its position on the initial stage of development on Memorial Park in the draft Long Term Plan consultation document, subsequent deliberations and discussions led to a request for a further report outlining various options and their costs. That was provided to the Assets/Infrastructure Committee's meeting on 12 July 2018.
- A public meeting (including the Park User Group) was held in August 2018 to gain clearer insights into community views and preferences.
- An estimate to renovate both the facilities under the Taihape grandstand as well as the grandstand itself was obtained. Colspec was engaged to undertake an initial scoping assessment; they provided a rough order of cost of \$2.4 million for renovating/upgrading the grandstand.
- The outcome of discussions with Clubs Taihape and other stakeholders was the suggestion of erecting co-located (and complementary) facilities at the end of the netball courts and leaving the grandstand as it is.
- At its meeting on 30 November 2018, Council confirmed its intention to build a new amenities block at Memorial Park on the site beside the No. 3 field.
- A design brief was prepared and Copeland Associates Architects were appointed to undertake the design work.
- Barry Copeland (Copeland Associates Architects) subsequently met with Council and Clubs Taihape representatives. His view was that one two-storey building was the better option.
- A budget provision of \$1.2 million for the amenities facility is included in the 2019/20 Annual Plan (with \$200,000 to be raised externally). Clubs Taihape has \$500,000 to commit to the project.
- Mr Copeland presented a concept design for spaces and how they could all gel together, together with cost estimates from BQH Quantity Surveyors at a meeting with representative from Council and Clubs Taihape on 7 June 2019
- Council opted for a fully completed two-storey building, at an estimated cost of \$2.935 million.
- Meetings were held with Clubs Taihape on 22 July 2019 and 19 August 2019 to progress the Memorandum of Understanding with the Council for funding and managing the facility.
- Discussions were held with all sporting codes individually to get their inputs and comments on the concept design. These discussions were concluded in December 2019. The option to include a contribution from Clubs Taihape has been declined by Council.

- In November 2020 Council passed the following resolutions regarding the new Taihape amenity building:
 - To proceed with the separate amenity building including furniture and fitout; equipment and security, at a cost of \$2.148 million to be located at the end of the netball courts
 - That further investigative work of the grandstand's physical condition for future restoration and refurbishment continue, including seismic, structural survey, geo tech report and conservation report as unbudgeted operational expenditure
 - Staff to continue with the investigation of the need for a new court in the vicinity of the former bowling green.






8. Marton Memorial Hall Upgrades

Project Status		
Metric	Trend	Comment
Health and Safety		No near misses or lost time injuries to report.
Programme		Construction due to be completed April 2021. Roof leaks discovered during asbestos removal need to be remediated prior to scheduled construction works. Roof assessment is underway. Anticipated delay of up to 3 weeks. Shearing sports not affected by roof leak.
Cost		On budget. Possible additional cost due to temporary lighting installation for the Shearing Sports competition on 7 February 2021 (awaiting quotation). This will be funded outside of the project.
Quality		No concerns to date.
Risk		Delays to roof remedial works affecting the Shearing Sports competition and recommencement of site works.
Tasks completed last month	Asbestos removal completed. Building consent application submission (for fire security upgrades).	
Tasks forecast this month	Remedial works on the roof. Prepare the Hall for Shearing Sports completion on 7 February. Proceed with ceiling reinstatement and electrical works. A follow on project is being initiated through the Long Term Plan to undertake a seismic assessment, fire code upgrades and other improvements.	

History

- In September 2020 RDC secured \$500,000 funding from the Provincial Growth Fund (PGF) to undertake upgrades to Marton Memorial Hall as part of the Ministry of Business, Innovation and Employment (MBIE) COVID-19 recovery programme.
- RDC committed \$51,000 of funds for upgrades to the fire alarm system and emergency lighting. This consentable work did not meet the PGF funding criteria and has to be funded by the Council.

9. Putorino Landfill

Project Status		
Metric	Trend	Comment
Health and Safety		Significant health and environmental benefits from the remediation.
Programme		Resource consent was lodged on time in December 2020. Contractor mobilisation commences 18 January 2021. Excavation should commence in February to maximise good weather. This will commence after the central government decision regarding funding has been made (expected end of January 2021).
Cost		An alternative river protection methodology has been requested by Iwi and recommended by our consultants, adding \$83,446 to the project. The new contractor cost is \$557,991. Consultancy and regulatory costs have totalled \$60,453 and are funded from other operational budgets. The values above exclude disposal costs, which cannot be calculated until the extent of crushable clean fill is determined. Central government funding has been sought for \$650k.
Quality		No concerns to date.
Risk		Working in and over the water, on contaminated land, is inherently risky.
Tasks completed last month		Iwi approval granted for planned works. UAV footage confirmed no further deterioration of landfill. Sediment control plan produced by WSP. Two resource consents have been lodged relating to the land use during remediation - one with RDC and one with Horizons. These were lodged on 24 December 2020 and are expected to be approved by 9 February 2021. 3910 contract prepared with Central Demolition.

Tasks forecast this month	Signing of 3910 contract. Site establishment.
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History

- In October 2018 Rangitikei District Council was advised that a historic landfill has been exposed on the banks of the Rangitikei River at the eastern end of Putorino Road.
- During November 2018 it was agreed that Horizons Regional Council would secure the necessary consent and undertake the works required to shift the river flow path, which involved a combination of aggregate (metal) extraction and relocation. RDC would then undertake the site assessment and fund any agreed remediation work.
- Work on redirecting the river flow path was completed in May 2019.
- RDC engaged WSP to undertake the landfill site assessment work, and to identify and cost options for remediation/mitigation. This investigation work and options report was completed by the end of 2019, and WSP has been engaged to start preparing the necessary consent applications for the remediation work to start as soon as possible.
- Council resolution 20/RDC/363 provided that the contract for Putorino Landfill Remediation works be awarded to Central Demolition to the value of \$474,545.00 excluding any additional contingency amount.
- A contractor was appointed in November 2020 to start work in 2021.

10. Rangitikei District Subdivisions:

The following is a list of large subdivisions in the district with an update of progress to date:

George Street, Bulls – An equal cost share has been agreed for the upgrade of a storm water line to accommodate the increased number of lots in the final subdivision layout plan. The total cost of this storm water line is expected to be in the order of \$300 000. We are in the process of applying for Resource Consent for the disposal of the storm water into the open drain adjacent to the subdivision. A hydrological assessment of this catchment was required for the consent application process, and found that there is a risk of the new subdivision storm water runoff causing flooding in Bulls. The assessment of the catchment will have to be expanded to cover the open drain through the Bulls urban area to the confluence with the Tutaenui Stream. Further hydrological assessments are being undertaken alongside consultation with Horizons about the potential to discharge through an outfall directly to Tutaenui Stream. Other options are not feasible.

An estimate of costs and programme can be determined after consultation and assessment has been completed.

Council agreed to a Bond with the developer to allow most of the remaining section titles to be released ahead of the storm water solution being implemented. Information is now with LINZ to implement the final section title requirements.

Hereford Heights, Marton – RDC committed to the construction of a new intersection to allow access to the new 80 lot subdivision. The subdivision development has now been completed, and the 223/224 certification for stage one Hereford Heights was issued on 3 November 2020.

A temporary access to the site has been installed to allow the developer to proceed with construction of houses while RDC finalise the construction of the intersection.

The detailed design of the new intersection has been completed. The construction of the new intersection was put out to Tender during November and December 2020. Unfortunately no tenders were received for the construction of the intersection. The developer has been asked to submit a tendered price for this work, expected to be received by the end of February 2021.

Whanganui Road Subdivision, Marton – this is a future subdivision that is being considered by the property owner. A district plan change will be required to allow for a zone change before this land will be subdivided. RDC have completed a residential scoping assessment to guide any future development and infrastructure requirements.

Ratana Papakāinga Housing – Phase one of the Ratana Papakāinga will provide 28 new sections for housing development. The installation of services and roads was overseen by WSP and has now been completed.

Hendersons Line, Marton – A developer is in the process of investigating a subdivision to create up to 97 sections on Hendersons Line. The investigations are in the early preliminary stages.

Bredins Line, Marton – The developer signalled their intention to add a further 30 sections to the existing development. The developer's design engineer is in regular contact with RDC to ensure good engineering outcomes for the provision of services to the site.

Recommendation:

1. That the memorandum 'Top Ten Projects – status, January 2021' to the 9 February 2021 Te Roopuu Ahi Kaa meeting be received.

Jess Mcilroy
Senior Project Manager