

# ORDER PAPER

## TE ROOPUU AHI KAA MEETING

**Date:** Tuesday, 6 April 2021  
**Time:** 11.00 am  
**Venue:** Council Chamber  
Rangitikei District Council  
46 High Street  
Marton

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**Tumuaki:** Mr P Turia (Whangaehu)  
**Tumuaki Tuarua:** Mr T Curtis (Te Rūnanga o Ngāti Hauiti)  
**Ngā mema:** Mr J Allen (Ngā Wairiki Ki Uta)  
Ms H Benevides (Ngāti Tamakopiri)  
Mr B Gray (Ngāti Rangituhia)  
Ms M Heeney (Ngāi te Ohuake)  
Ms T Hiroa (Ngāti Whitikaupeka)  
Ms S Peke-Mason (Rātana Pā)  
Ms C Raukawa (Ngā Ariki Turakina)  
Ms K Savage (Ngāti Parewahawaha)  
Mr C Shenton (Ngāti Kauae/Tauira)  
Mr T Steedman (Ngāti Hinemanu/Ngāti Paki)  
Cr Waru Panapa  
His Worship the Mayor, Andy Watson  
  
**Manuhiri:** Mr J Twomey (Horizons - Iwi Liaison)

**Notice is hereby given that a Te Roopuu Ahi Kaa Meeting of the Rangitīkei District Council will be held in the Council Chamber, Rangitīkei District Council, 46 High Street, Marton on Tuesday, 6 April 2021 at 11.00 am.**

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**1 Karakia / Welcome**

**2 Apologies**

**3 Public Forum**

**4 Conflict of Interest Declarations**

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of the items on this agenda.

**5 Confirmation of Order of Business**

That, taking into account the explanation provided why the item is not on the meeting agenda, and why the discussion of the item cannot be delayed until a subsequent meeting, ..... be dealt with as a late item at this meeting.

**6 Whakatau Nga Tuhinga Kōrero / Confirmation of Minutes**

Te Roopuu Ahi Kaa Meeting – 9 February 2021.

**Recommendation**

That the minutes of the Te Roopuu Ahi Kaa Meeting held on 9 February 2021 [as amended/without amendment] be taken as read and verified as an accurate and correct record of the meeting.

# Rangitikei District Council

## Te Roopuu Ahi Kaa Komiti Meeting

**UNCONFIRMED** Minutes – Tuesday 9 February 2021 – 11:00 am



**RANGITIKEI**  
DISTRICT COUNCIL

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The quorum for the Te Roopuu Ahi Kaa is 7 including 1 elected member.

Council's Standing Orders (adopted 31 October 2019) 11.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e., half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

<b>Present:</b>	Mr Pahia Turia (Chair) Mr Thomas Curtis Mr Chris Shenton Ms Hari Benevides Ms Peke-Mason Mr James Allen Ms Kim Savage Mr Robert Gray Ms Marj Heeney Ms Coral Raukawa Mr Terry Steedman Cr Tracey Hiroa Cr Waru Panapa His Worship the Mayor, Andy Watson
<b>In attendance:</b>	Mr Peter Beggs, Chief Executive Mrs Carol Gordon, Group Manager Democracy & Planning Ms Nardia Gower, Manager Community Programmes, Community Services Mr Lequan Meihana, Strategic Advisor – Mana Whenua Mr George Forster, Policy Analyst Ms Jess Mcilroy, Senior Project Manager
<b>Late Documents:</b>	Government supports Council to increase Maori representation (plus Appendix) Three Waters Reform Programme and Taumata Arowai

**1 Karakia/Welcome****2 Public Forum****3 Apologies**

An apology has been received from DOC; their representative is unable to attend the meeting.

**4 Members' Conflict of Interest**

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

**5 Confirmation of Order of Business and Late Items**

The order of business was confirmed and the late items:

- Government supports councils to increase Maori representation
- Three Waters Reform Programme and Taumata Arowai

Be received.

**6 Whakatau Nga Tuhinga Kōrero / Confirmation of Minutes**

**Resolved minute number**                      **21/IWI/042**

That the Minutes of the Te Roopuu Ahi Kaa Komiti meeting held on 10 November 2020, as amended, be taken as read and verified as an accurate and correct record of the meeting.

Ms Peke-Mason advised that she was present at the meeting on 10 November 2020.

Ms Peke-Mason/Ms Heeney Carried

**7 Chair's Report**

The Chair's verbal report was provided at the Te Roopuu Ahi Kaa Komiti Hui, prior to the meeting.

**8 Follow-up Items from Previous Meetings**

Updates were requested on the following items:

Ratana Wastewater

Investigations are ongoing for a disposal site to ensure proper disposal.

Erewhon Pipe Replacement

His Worship the Mayor advised that a contract came to Council which has been completed and signed.

Ms Peke-Mason advised a conflict of interest in regards the Erewhon item.

**Resolved minute number**                      **21/IWI/043**

That the report 'Follow-up Items from Previous Meetings' to the 9 February 2021 Te Roopuu Ahi Kaa Komiti Meeting be received.

Ms Hiroa/Ms Raukawa Carried

## **9 Department of Conservation – Regional Alliance framework and Kaimahi funding attributed to the Rangitikei District**

This item was not discussed as the DOC representative was unable to attend the meeting.

## **10 MPI Māori Agribusiness – update on the Nga Puna Rau o Rangitikei project and contribution from the Komiti**

Mr Blair Jamieson (Central Regions Manager - Māori Agribusiness Directorate of the Ministry for Primary Industries) spoke to his presentation. There has recently been significant investment in the Nga Puna Rau o Rangitikei project with the purchase of brand new tractors and excavators. This new equipment ownership remains with Rangitikei Environmental Operations.

The process with whanau for example will be to work in waterways for a year and get certified, then move onto work in planting and get certified for that work also. This is a catchment strategy for the Rangitikei and as a central government agency they will provide support and there will be a shared collective approach which they will provide as the business is ongoing and sustainable.

Mr Jamieson also thanked Te Roopu Ahi Kaa for their donation of \$15,000.

It was agreed that this is a huge achievement as it has been discussed at meetings over a number of years.

## **11 Community Programmes Operational Update - November 2020**

Ms Gower took her report as read and advised she will provide the Committee with an updated report directly. Ms Gower advised that the Mahi Tahi numbers are currently at 113 placements through the programme.

**Resolved minute number**                      **21/IWI/044**

That the 'Community Programmes Operational Update – November 2020' to the 9 February 2021 Te Roopuu Ahi Kaa Komiti Meeting be received.

Ms Hiroa/Ms Raukawa Carried

## ITEM 6 ATTACHMENT 1

**12 Development of Māori Capacity to Contribute to Council Decision-Making Policy**

The Development of Māori Capacity to Contribute to Council Decision-Making was approved by the Committee.

**Resolved minute number**                      **21/IWI/045**                      **File Ref**

That the Te Roopuu Ahi Kaa Komiti endorse the 'Development of Māori Capacity to Contribute to Council Decision-Making' without amendment for inclusion in the draft 2021-2031 Long Term Plan.

Ms Shenton/Ms Raukawa Carried

**13 Marquee Exemption Policy**

There was discussion on the rules and fees for putting up marquees or tents and the fee for a building consent application. His Worship the Mayor advised that this was not a council direction, the fee of \$225.00 then gets passed on. In addition, with marquees or tents being erected for over 30 days, there can be problems with sewerage and power which become a health and safety risk.

It was suggested that the Committee members make their people aware that no matter the size of the marquee or tent, if it stays up for 30 days or more a fee of \$225.00 will be charged.

The relevant legislation will be added to the Policy.

**Undertaking**                      **Subject**                      **Building Consent Fee for Marquees and Tents**

Mr Beggs to ask the council to review the fee of \$225 for putting up a marquee or tent for a period of 30 days or more.

**14 Horizons Update**

Mr Twomey was an apology for the meeting, therefore he was not able to provide an update.

**15 2019/2020 Summary of Activities – Māori Responsiveness Framework**

Mr Meihana took his report as being read.

**Resolved minute number**                      **21/IWI/046**                      **File Ref**

That the report '2019/2020 Summary of Activities – Māori Responsiveness Framework' to the 9 February 2021 Te Roopuu Ahi Kaa Komiti Meeting be received.

Ms Peke-Mason/Ms Savage Carried

## 16 Infrastructure Update – Top Ten Projects, January 2021

Ms Mcilroy took her report as read.

Ms Mcilroy advised that rather than referring to the project as “Putorino Landfill”, a request has been received by Rangitāne o Manawatū and it has been renamed “The historic landfill on Putorino Road.” In regards a query about the final disposal site for the historic landfill on Putorino Road, Ms Mcilroy advised that sourcing land for that purpose is a high priority.

There was a query about the Bulls Community Centre, a report will be provided to the Council Meeting at the end of February 2021.

Mr Steedman asked His Worship the Mayor for an update on the Taihape Memorial Park Development and Papakai Park. His Worship the Mayor advised that there were discussions on having shower/changing room facilities at the park and the best location for these. A decision was made by the Council in December 2020 to build a single storey block on the tennis court area. In discussions with the Squash Club, they are wanting to invest in some multi-sport facilities and are wanting to support the Netball and Tennis clubs. RDC hopes to commence construction as soon as possible.

Papakai Park is a reserve that is administered by the Council who work with Horizons on running the park and any consenting required. It has old and poor infrastructure which is an expensive process to fix that on a short-term basis, costings have also been acquired for a long-term project. Any work thus far has been done in accordance with the consenting process.

**Resolved minute number**                      **21/IWI/047**                      **File Ref**

That the memorandum ‘Top Ten Projects, January 2021’ to the 9 February 2021 Te Roopuu Ahi Kaa Komiti Meeting be received.

Mr Allen/Ms Hiroa Carried

## 17 Pānui/Announcements

Verbal update

## 18 Late Items

As accepted in item 5.

### Three Waters Reform Programme and Taumata Arowai:

His Worship the Mayor said he couldn’t stress enough the importance of attending the Three Waters Hui, he suggested you need to be at the table and can use the engagement as a follow up process.

There’s a number of councils that are discussing getting out of waste water, a large number of iwi are opposed to that position. There has also been a suggestion of having a conglomerate group and the economics are that there is a potential for savings.

This year we are expecting to be asked if we are ready to go into an aggregated model, however we will need direction from this Committee. In the LTP we can't factor in the future of what Three Waters will look like.

His Worship the Mayor commented that there has been under investment for a long time and there will be a bill, this is one of the toughest decisions the council has to make and there is no business case to assist in making the decision.

Mr Turia concluded that ultimately we want to make sure we minimise the impact on the environment.

**Note:** There is a Hui coming up on 11<sup>th</sup> March 2021 in Palmerston North.

Government supports councils to increase Maori representation:

Currently Te Roopuu Ahi Kaa nominates people to be on Council internal committees, for example the Finance Committee. In light of the Government advising the bill will move extremely quickly, we would need to consider if nominations would still be appropriate.

His Worship the Mayor advised that we should always engage with iwi right across the Rangitikei district. There are still questions to be answered, if you have 10% Maori population does that determine the size of the ward? There has been no direction provided on how that will work.

It was felt that it would be prudent to retain Te Roopuu Ahi Kaa, they drive the change and have influence.

The Committee generally supported the repealing of the 5% provision saying it was a step in the right direction, and will go back to their people and continue the conversation and provide the feedback at the next meeting, noting that this needs to take place urgently, due to the tight timeframes.

**Resolved minute number 21/IWI/048**

That the report 'Government supports councils to increase Maori representation' to the 9 February 2021 Te Roopuu Ahi Kaa Komiti Meeting be received.

Mr P. Turia/Ms Heeney Carried

**Resolved minute number 21/IWI/049**

That the report "Three Waters Reform Programme and Taumata Arowai' to the 9 February 2021 Te Roopuu Ahi Kaa Komiti Meeting be received.

Ms Hiroa/Ms Raukawa Carried

A number of Committee members thanked his Worship the Mayor for attending recent events, acknowledging that it goes a long way to strengthening relationships. There were a number of people who said they had really appreciated seeing His Worship the Mayor at the event.

## **19 Next Meeting**

Tuesday 6 April 2021 – 11:00 am

## **20 Meeting closed/Karakia**

The meeting closed at 1.27 pm.

**7 Follow-up Actions from Te Roopuu Ahi Kaa Meeting - 9 February 2021**

**Author:** Carol Gordon, Group Manager – Democracy and Planning

**Reason for Report**

On the list attached are items raised at the previous Te Roopuu Ahi Kaa meeting that staff have followed up on. All items indicate who is responsible for follow up, and a brief status comment.

**Attachments****1. Follow-up Actions from Te Roopuu Ahi Kaa Meeting - 9 February 2021****Recommendation**

That the 'Follow-up Actions from Te Roopuu Ahi Kaa Meeting – 9 February 2021' report be received.

**Follow-up Actions from Te Roopuu Ahi Kaa Meeting – 9 February 2021**

<b>Follow-up Action:</b>	<b>Person Assigned:</b>	<b>Status Comment:</b>
Marquee Exemption Policy	George Forster	As per the request at the meeting relevant legislation has been added to the Policy and was re-distributed to TRAK members. [Action now closed]
	Carol Gordon	Staff were requested to make the fee more clear for putting up a marquee or tent for a period of 30 days or more. This will be done for the 2021/22 Fees and Charges document. [Action now closed]
	Carol Gordon	The Committee requested the \$225 fee be reconsidered – as this has been adopted as part of the 2020/21 Fees and Charges it is suggested that when the consultation occurs for the 2021/22 Fees and Charges the Committee make a submission on this. [Action now closed]
Maori Representation - Maori Wards	Carol Gordon	The Committee was asked to discuss this with their relevant iwi / hapu to feedback to the next TRAK meeting on 6 April.

**ITEM 8.1**

**8 Chair's Report**

A verbal report will be provided at the meeting.

**Recommendation**

That the verbal 'Chair's Report' to the 06 April 2021 Te Roopuu Ahi Kaa Komiti be received.

## 9 Reports for Information

### 9.1 2021 Summary of Activities - Māori Responsiveness Framework

**Author:** Lequan Meihana, Strategic Advisor - Mana Whenua | Kairaranga

**Authoriser:** Carol Gordon, Group Manager - Democracy & Planning

#### Reason for Report

This report summarises the progress made in the programmes, activities and outcomes sought through the Māori Responsiveness Framework over the two-month period from 1 January 2021 to 31 February 2021. This update against the Māori Responsiveness Framework will be produced at each TRAK meeting.

#### Context

##### 1. Māori Responsiveness Framework Outcomes

1.1. The following is a summary of the sought outcomes, performance measures and annual progress made as part of Council's commitment to mana whenua, by way of the Māori Responsiveness Framework.

##### 2. Governance and relationships:

2.1. Council will engage with iwi/hapū in the spirit of kotahitanga (togetherness) and establish strong relationships for mutual benefit.

Performance Measure	Summary of Progress
<b>1: Number of hui held/attended</b>  Measures engagement opportunities with Māori – measured by the number of significant hui and other hui held.	Council staff met with Kauangaroa Marae whānau and hapū members to further discuss the 4 well-being's of Local Government, in particular, Economic Development. We also discussed the Housing Policy that is being created by Strategic Advisor - Economic Development Jaime Reibel. The information gained from these marae visits will contribute to Councils Long Term Plan.  Met with Bee Kids Childcare Lead Teacher Steph Boerboom to assist with their learning outcomes, iwi and community engagement and Te Reo Māori and Tikanga component.
<b>Annual Target:</b>  <i>Attendance of the six annual hui with Te Roopuu Ahi Kaa at Council Offices.</i>  <i>Attendance of significant hui with Iwi/hapū on request of Te Roopu Ahi Kaa or Council.</i>	Further Cultural Development Training and discussions with Group Manager for People and Culture Sharon Grant. She was able to confidently increase the workload for future learnings. This training covers how to introduce yourself in Te Reo Māori.  Council staff and the event organiser of the Kiwiburn Event held in Hunterville met with iwi members at Rātā Marae. This meeting was to increase the iwi engagement and to bring iwi along the journey.

## ITEM 9.2

<p><i>At least one hui annually with every hapū in the District.</i></p> <p><i>Attend all Te Huinga a ngā kanohi kitea o ngā kaunihera hui</i></p>	<p>Attended the National Freshwater Wai Māori Rights Conference in Whanganui. This gave everyone the opportunity to listen to the voices of hapū, iwi and Māori Organisations regarding the protection and preservation of freshwater.</p> <p>The WAI 2180 Taihape Inquiry Substantive Hearings at Rātā Marae was held in January. This included the Native Land Court claimant closing submissions and Tranche 1 of the Crown Landlocked Lands closing submissions.</p> <p>Ngā Puna Rau o Rangitikei Project Governance Group meeting held at Horizons Regional Council in Palmerston North. This meeting included a mihi whakatau for two new staff members who will lead the NPRoR Whenua Māori Enhancement Project regarding the fencing of our waterways and riparian planting along the rivers and streams in our District. An update was given by the Project Executive, Project manager and the Project Coordinator. Presentation was also done by the Ministry of Primary Industries and Department of Conversation.</p> <p>Ngā Puna Rau o Rangitikei Project Governance Group training held at Massey Rugby Institute in Palmerston North. A training workshop was given on the Introduction to Project Management by Frank Aldridge of Integral Group Ltd. Topics covered included the Psychology of Business, Strategy Techniques and Ideas, Key Philosophies of Better Project Management and more.</p> <p>Iwi engagement with Adina Foley who is the Project Manager for the Taihape Amenities Block. We engaged with the Northern Rangitikei iwi on this project.</p> <p>Iwi engagement with our Project Management Team Jess McIlroy, Adina Foley and Gabriela Lawnicka to look over the projects of the PMO and see which ones might be of interest to the local iwi and also to identify which projects require consultation or engagement. I have referred the Project Management Team to the Memorandum of Understanding Tutohinga Document which includes a matrix of how and when to consult with iwi as a guideline moving forward.</p> <p>Welcoming Communities – Te Waharoa ki ngā Hapori meeting with Immigration New Zealand. This meeting was in response to RDC having submitted an EOI last year. Welcoming Communities – Te Waharoa ki ngā Hapori brings together local government councils and communities to make the places we love more welcoming for everyone.</p> <p>A discussion was held at Rātana Pā between Council staff, Ahuwhenua Trust and the Rātana Community Board regarding the current and newly proposed speed cushions for Rātana Road. We looked at the different options of speed cushions that are available and timeframes for the work to take place. We also spoke about the importance of decreasing the speed limit from the main highway into Rātana Pā. A decision was made that the speed cushions would not be installed until most of the work was completed.</p> <p>Long Term Plan Photo and Video Shoot throughout the District working with the community and iwi.</p> <p>Tiniwaitara Marae had their marae meeting and invited Council staff to attend. Jaime and I continue to engage in this space. We discussed Papakāinga in Koitiata, Councils Draft Housing Strategy and touched on Local Governments 4 well-beings and how they have an impact on our whānau, hapū and iwi.</p>
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	<p><b>Projects involving greater engagement:</b></p> <p><b>Marton Memorial Hall Playground and Play Trail:</b></p> <ul style="list-style-type: none"> <li>This project is a collective effort by Iwi, Council, WT Partnership, Playtop NZ, Playground Centre Whanganui and the Marton Development Group. A small private karakia was held in March with the official opening on April 17.</li> </ul> <p><b>Visit Rangitikei:</b></p> <ul style="list-style-type: none"> <li>Working closely with Community Project Officer Jen Britton</li> </ul> <p><b>Council Policy Development for:</b></p> <ul style="list-style-type: none"> <li>Koha Policy</li> <li>Development of Māori capacity to contribute to Council Decision-Making Policy</li> <li>Cultural/Iwi Remuneration</li> <li>Internal Cultural Competency Framework</li> </ul> <p><b>Ngā Puna Rau o Rangitikei:</b></p> <ul style="list-style-type: none"> <li>Ngā Puna Rau o Rangitikei Project Governance Group meeting held at Horizons Regional Council in Palmerston North. This meeting included a mihi whakataua for two new staff members who will lead the NPRoR Whenua Māori Enhancement Project regarding the fencing of our waterways and riparian planting along the rivers and streams in our District. An update was given by the Project Executive, Project manager and the Project Coordinator. Presentation was also done by the Ministry of Primary Industries and Department of Conservation.</li> <li>Ngā Puna Rau o Rangitikei Project Governance Group training held at Massey Rugby Institute in Palmerston North. A training workshop was given on the Introduction to Project Management by Frank Aldridge of Integral Group Ltd. Topics covered included the Psychology of Business, Strategy Techniques and Ideas, Key Philosophies of Better Project Management and more.</li> </ul> <p><b>Mangaweka Bridge Project:</b></p> <ul style="list-style-type: none"> <li>Construction of the new bridge is fully underway. Have worked with iwi on appropriate plants for the landscaping work</li> </ul> <p><b>Lake Waipu:</b></p> <ul style="list-style-type: none"> <li>Discussion still in progress.</li> </ul>
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## ITEM 9.2

<p><b>2: Number of Hapū Action/Activity Plans in progress per annum</b></p> <p>Measures the success of capturing the future aspirations of hapū and the Council's planned contribution.</p>	<p>Council staff met with Kauangaroa Marae whānau and hapū members to further discuss the 4 well-being's of Local Government, in particular, Economic Development. We also discussed the Housing Policy that is being created by Strategic Advisor - Economic Development Jaime Reibel. The information gained from these marae visits will contribute to Councils Long Term Plan.</p> <p>Tiniwaitara Marae had their marae meeting and invited Council staff to attend. We discussed Papakāinga in Koitiata, Councils Draft Housing Strategy and touched on Local Governments 4 well-beings and how they have an impact on our whānau, hapū and iwi.</p>
<p><b>Annual Target:</b></p>	
<p><i>1 Hapū plan per annum.</i></p>	
<p><b>3: Number of formal relationships established with Māori entities</b></p> <p>Measures progress in securing relationships (that relate to this framework) for future prosperity.</p>	<p>These relationships are important for the future of our Community and District. I maintain these relationships on behalf of Council. Staff have managed to communicate and create relationships with the following organisations/entities thus far:</p> <ul style="list-style-type: none"> <li>• Te Kōtahitangi o Ngāti Tuwharetoa</li> <li>• Ngā Puna Rau o Rangitikei</li> <li>• Mōkai Pātea Services</li> <li>• Te Rūnanga o Ngā Wairiki Ngāti Apa</li> <li>• Te Kōtuku Hauora</li> <li>• Te Oranganui</li> <li>• Te Huinga a Ngā Kanohi Kitea o Ngā Kaunihera</li> <li>• Marton Development Group</li> <li>• Bees Kids Childcare</li> </ul>
<p><b>Annual Target:</b></p>	
<p><i>Establish relationships as appropriate.</i></p>	

## 3. Culture and identity:

3.1. Council recognises the unique identity of our district is the heritage and whakapapa of mana whenua.

Performance Measure	Summary of Progress
<p><b>1. Number of employees taking Tikanga Māori cultural training</b></p> <p>Measures the Council capacity to demonstrate appropriate cultural competence.</p>	<p>Council have recognised the growing need to require Iwi participation in the decision-making processes regarding natural resources and community outcomes. A standard for engagement document and workshops has been produced so staff are aware of their obligations for Māori engagement and have an understanding of Tikanga (the Māori way of doing things), while exploring the best practices to include Iwi/hapū into the overall decision-making process.</p> <p>We now have a Council and Tangata Whenua section within the staff induction process which I facilitate. Covered in this section of staff induction (Kete Mātauranga – Basket of Knowledge) includes:</p> <ul style="list-style-type: none"> <li>• Iwi and hapū engagement – How? Who? When?</li> </ul>
<p><b>Annual Target:</b></p>	

<p><i>Whakatau for all staff being inducted.</i></p> <p><i>Undertaking a Tikanga training session with new and existing staff.</i></p> <p><i>Participating in a Tiriti o Waitangi Workshop</i></p> <p><i>Celebrating Māori Language Week within the workplace</i></p>	<ul style="list-style-type: none"> <li>• Marae in the District</li> <li>• Te Roopuu Ahi Kaa Komiti – Iwi Representation</li> <li>• Tūtohunga – MoU between RDC and Tangata Whenua</li> <li>• Te Tiriti o Waitangi / Treaty of Waitangi</li> <li>• Basic Te Reo Māori Resources</li> <li>• Te Ao Māori Awareness</li> <li>• Māori Cultural Capacity Development Framework</li> <li>• Māori Responsiveness Framework</li> <li>• Staff Whakatau</li> </ul> <p>Several new staff have begun working for the Rangitikei District Council since the last report. Quarterly whakatau (welcome) will be organised for these staff members and others moving forward. This has been supported by the Executive Leadership Team. Next whakatau is set 14 April 2021.</p> <p>A Māori Cultural Capacity Development Framework has been developed which will guide staff and elected members to engage confidently and effectively with iwi representatives, Māori clients, Māori communities, Māori stakeholders and Māori colleagues. This will help deliver positive outcomes for all.</p>
<p><b>2. Number of Māori Art Placements</b></p> <p>Measures the increase in visibility of Māori culture in our district via art.</p> <p><b>Annual Target:</b></p> <p><i>1 Placement Project</i></p>	<p>We continue to work closely with the Marton Development Group (MDG) and Nga Wairiki Ngāti Apa around the new playground being developed on Wellington Road.</p> <p>A proposed name, Te Āhuru Mōwai, has been gifted by local iwi for the new playground. The Bi-line is: Ko te Āhuru Mōwai o Tūtaeporoporo. Te Āhuru Mōwai recognises the Playground as being a safe place, a place of comfort, and in this case, a place of enjoyment.</p> <p>The bi-line literally means “the safe haven of Tūtaeporoporo” and this links to the protective dimension of Tūtaeporoporo as a friend and guardian of Rangitikei and Tūtaenui land and people.</p>
<p><b>3. Iwi Narratives</b></p> <p>Measures the increase in visibility of Māori heritage and history in our district.</p> <p><b>Annual Target:</b></p> <p><i>1 Annual Physical Signage Project.</i></p>	<p>We continue to work closely with the Marton Development Group (MDG) and Nga Wairiki Ngāti Apa around the new playground being developed on Wellington Road.</p> <p>A proposed name, Te Āhuru Mōwai, has been gifted by local iwi for the new playground. The Bi-line is: Ko te Āhuru Mōwai o Tūtaeporoporo. Te Āhuru Mōwai recognises the Playground as being a safe place, a place of comfort, and in this case, a place of enjoyment.</p> <p>The bi-line literally means “the safe haven of Tūtaeporoporo” and this links to the protective dimension of Tūtaeporoporo as a friend and guardian of Rangitikei and Tūtaenui land and people.</p>

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2 Annual Online Inclusions Published.	
<b>4: Collaborative Planting Local Hapū</b>  Measures the opportunities captured to reflect Māori values/inclusion in planting.	The Marton Development Group put out the call to the community for volunteers to help with a community planting and working bee at the new playground on Wellington Road. Many members of the community turned up to help.
<b>Annual Target:</b>	
Local Iwi/hapū advised of all planting projects with non-financial offer of inclusion.	

**4. Prosperity and wellbeing:**

- 4.1. Council will work with others to enhance the capacity for Māori participation in the economy and enhance overall Māori wellbeing.

Performance Measure	Summary of Progress
<b>1: Support the Rates Remission Policy for Māori Freehold Land</b>  Measures engagement vs outcomes of Council in Remission of Māori Freehold Land Policy.  <b>Annual Target:</b>  Determining and assisting parties who may qualify for remission.	Nothing to report for this period
<b>2. Economic Development Partnership Linkages</b>	Nothing to report for this period

<p>Measures the effectiveness of how many Iwi/hapū are partnered with and included in Economic Development plans or activities.</p> <p><b>Annual Target:</b></p> <p><i>Ensuring Iwi/hapū are included in economic plans and programmes.</i></p>	
<p><b>3. Māori Economic Strategy</b></p> <p>Measures the effectiveness of how Iwi/Māori are engaged as part of the overall RDC Economic Development Strategy.</p> <p><b>Annual Target:</b></p> <p><i>Iwi/hapū/māori are consulted with in the spirit of Tikanga in the development of an Economic Strategy, and any programme outcomes.</i></p>	<p>Council staff met with Kauangaroa Marae whānau and hapū members to further discuss the 4 well-being's of Local Government, in particular, Economic Development. We also discussed the Housing Policy that is being created by Strategic Advisor - Economic Development Jaime Reibel. The information gained from these marae visits will contribute to Councils Long Term Plan.</p> <p>Tiniwaitara Marae had their marae meeting and invited Council staff to attend. We discussed Papakāinga in Koitiata, Councils Draft Housing Strategy and touched on Local Governments 4 well-beings and how they have an impact our our whānau, hapū and iwi.</p>
<p><b>4. Māori Business Database</b></p> <p>Measures the accuracy of the databased number of Māori Businesses in the District in order to assist in partner linkages.</p> <p><b>Annual Target:</b></p> <p><i>Ensuring Māori businesses are categorized within their own subset of the Districts Business Database.</i></p>	<p>Kat Wade of Te Mana Atatu has been contracted by the Central Economic Develop Agency to deliver the Regional Business Programme to Māori owned business in the region including Rangitikei. Council's Economic Development team are working closely with her and continue to expand the Rangitikei Māori Business database.</p>

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<p><b>5. Marae Emergency Response Plan</b></p> <p>Measures Marae preparedness for an emergency.</p> <p><b>Annual Target:</b></p> <p><i>1 Marae Plan Developed Annually.</i></p>	<p>Working closely with Civil Defence Coordinator Paul Chaffe and Communications and Graphic Designer Leah Johnston to create a Civil Defence Community Response Plan for Ratana that speaks to the people of the community.</p>
<p><b>6. Mayors Taskforce For Jobs (MTFJ)</b></p> <p>Measures the uptake of Rangatahi in key MTFJ projects &amp; activities in the Rangitikei District.</p> <p><b>Annual Target:</b></p> <p><i>Undertake MTFJ projects and activities when required.</i></p>	<p><b>TUIA Programme:</b></p> <p>Te Arawa Ratana is our new TUIA Rep for Rangitikei District Council.</p>
<p><b>7. Rangatahi (Youth) Development &amp; Engagement</b></p> <p>Measures Rangatahi engagement in Council facilitated youth activities and programmes.</p> <p><b>Annual Target:</b></p> <p><i>Measured as the number and percentage of Māori attendance in Youth Zones.</i></p> <p><i>Undertake Rangatahi programmes and activities when required.</i></p>	<p>Two members of the Rangitikei Youth Council were sworn in by Mayor Andy Watson.</p>

**5. Resource and Infrastructure:**

- 5.1. Council will work with hapū and others to ensure: Appropriate infrastructure is in place for service delivery at Marae and rural Māori communities, and resources are taken care of for future generations.

Performance Measure	Summary of Progress
<p><b>1: District Plan Papakāinga Provisions</b></p> <p>Measures the effectiveness of Council's District Plan provisions and the facilitation of Papakāinga housing.</p> <p><b>Annual Target:</b></p> <p><i>Papakāinga provisions in the District Plan consider the aspirations of Iwi/hapū.</i></p> <p><i>All Papakāinga are supported in planning and consenting.</i></p>	<p>Tiniwaitara Marae are discussing Papakāinga in Koitiata with Council staff. Tiniwaitara have set up a working party of marae members to travel around the country to view what other whānau and hapū have done in this space.</p>
<p><b>2: Oranga Marae O Rangitikei</b></p> <p>Measures the success of the projects funded under the Marae Development Policy to meet the needs and aspirations of Iwi/hapū.</p> <p><b>Annual Target:</b></p> <p><i>95% of Marae Development Projects meet the timeframes and quality expected by Iwi/hapū and Council.</i></p>	<p>Council staff met with Kauangaroa Marae whānau and hapū members to further discuss the 4 well-being's of Local Government, in particular, Economic Development. We also discussed the Housing Policy that is being created by Strategic Advisor - Economic Development Jaime Reibel. The information gained from these marae visits will contribute to Councils Long Term Plan.</p> <p>Tiniwaitara Marae had their marae meeting and invited Council staff to attend. We discussed Papakāinga in Koitiata, Councils Draft Housing Strategy and touched on Local Governments 4 well-beings and how they have an impact on our whānau, hapū and iwi.</p>

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<p><b>3. Inventory of Significant Sites</b></p> <p>Development of a district wide inventory that includes wāhi tapu, sites or <i>areas</i> of</p> <p><i>Significance, taonga, historic heritage, and cultural heritage.</i></p> <p><b>Annual Target:</b></p> <p><i>Development of a significant sites inventory for one Iwi per annum.</i></p>	<p>Working closely with GIS Officer / Data Analyst Fraser Church in this space on a map to identify marae, historical marae and significant sights. This map will be used during our staff inductions on Council and Tangata Whenua.</p>
<p><b>4. State of the Environment</b></p> <p>Engagement for the considerations of environmental outcomes is supported, particularly in respect to supporting Māori customary environmental values.</p> <p><b>Annual Target:</b></p> <p><i>Annual Assessment Report that is put together with the parties from TRAK.</i></p>	<p>Ngā Puna Rau o Rangitīkei Project Governance Group meeting held at Horizons Regional Council in Palmerston North. This meeting included a mihi whakatau for two new staff members who will lead the NPRoR Whenua Māori Enhancement Project regarding the fencing of our waterways and riparian planting along the rivers and streams in our District. An update was given by the Project Executive, Project manager and the Project Coordinator. Presentation was also done by the Ministry of Primary Industries and Department of Conversation.</p>

**Recommendation**

That the report '2021 Summary of Activities – Māori Responsiveness Framework' be received.

**9.2 Community Development Update February - March 2021****Author:** Nardia Gower, Manager – Community Programmes**Authoriser:** Gaylene Prince, Group Manager – Community Services**1 Background**

- 1.1 This report summarises the programmes, activities and focus areas of staff within the Community Development Team.

This report covers the month of February and March 2021.

**2 Economic Wellbeing**

- 2.1 Below are activities undertaken or initiated as part of Council's Economic Development.

**Strategy**

The Economic Development Strategy 2020 – 2050 was finalised and presented to Elected Members for comment. This will form part of the supporting documents for the Long Term Plan 2021-2031 consultation once adopted by Council in April.

A 2021 - 2031 Council Housing Strategy background document, providing a detailed discussion of the who, what, why, where, when and how issues and options in each of the eight housing sectors, was finalised and presented to Elected Members for comment. Following which a shortened concise version was created. Both versions will form part of the supporting documents for the Long Term Plan 2021-2031 consultation once adopted by Council in April.

Work on the Business Listing Baseline Survey and the Rangitikei Town Centre Business and Business Services Survey is pending the outcome of Long Term Plan consultation on Council's Economic Development budget, and subsequent work plan.

**Business Support**

Meetings were held with the following businesses to assist in their interactions with Council and to support local investment:

- A planner, on behalf of a property development private plan change submission for a Marton housing development;
- An emerging social housing group in the southern part of the District;
- The owner of the old BNZ building on High Street, Marton seeking advice on how to market the property; and,
- A potential buyer of the old BNZ building.

## Housing

Meetings were held in Taihape with Mōkai Pātea Services and a local community leader to discuss potential redevelopment sites for senior housing, including the Council's section on Tui Street, and town spatial planning.

The formation of a social housing group of interested organisations in the southern part of the District was facilitated with nine local churches, Marton Christian Welfare, Ngā Wairiki Ngāti Apa, the Samoan community and a local builder. Subsequent planning meetings were supported, as well as presentations to the group by Chris Glaudel, the Deputy CEO of Community Housing Aotearoa, and Kevin Petersen, Trust Manager, Manawatū Community Trust.

Information-gathering continues to assess the current and future need of the spectrum of aged care provision required within the District and at a regional level.

A discussion was facilitated with kaumātua at Tini Waitara Marae, supported by the Strategic Advisor, Mana Whenua, about the community's need for papakāinga housing.

## Shop Local Rangitīkei

Local businesses continued to be promoted via the Shop Local Facebook group, with businesses submitting their own updates for approval.

Shop Local Rangitīkei promotion material, including table talkers and shop decals have been printed and flags and banners created for use at events. Table talkers, featuring QR codes for direct linkage to the Facebook page, will be circulated to businesses, and will also be featured at Rangitīkei owned stalls at Marton's Harvest Festival on 28 March. Marton Harvest Fair is further promoting Shop Local Rangitīkei by ensuring every item, other than meat, used in the 'Cook Off' competition is sourced from the Rangitīkei.



**Branding and District Promotion**

The new Visit Rangitīkei website [www.visitRangitikei.nz](http://www.visitRangitikei.nz) continued to be developed. Data for website visitors and users will be available in the next reporting period.

Investigation into brand partnerships between visitor sector business, visit Rangitīkei brand continues as a cost-effective alternative to traditional marketing.

Facebook & Instagram continue to be used via individual post and the Stories feature.

‘Our stories’ section of the visit Rangitīkei website is being utilised by visitor-based businesses to help tell their story.

The Ohakea 5 Squadron Relocation project, which is being undertaken in conjunction with CEDA and Whanganui and Manawātū District Councils and Palmerston North City Council are awaiting a terms of reference for the working group to be drafted by CEDA.

**Coordination with Regional Economic Development Agencies**

Following a meeting held between CEDA, Whanganui and Partners, Ngā Wairiki Ngāti Apa and Council, printed collateral is being developed to better target businesses within the Rangitīkei with regular dates being set for Regional Business Partners (RBP) Network representatives to be available from premises throughout district to help facilitate businesses utilising the RBP Programme and accessing funding and support.

More about this service can be found at <https://www.regionalbusinesspartners.co.nz/>

- 2.2 The following highlights key activities and upcoming plans supporting Economic Wellbeing.

**Strategy**

Annual economic development and housing work plans stemming from their respective strategies will be finalised based on the approved Economic Development budget.

**Business Support**

Preparation for 2021 *Business After 5* meetings will continue in Bulls, Marton (through Project Marton) and Taihape.

**Housing**

A presentation by the Chief Executive, Central Region, Habitat for Humanity, will be made to the social housing group in the southern part of the District.

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The social housing group will be assisted to define its common purpose, modify its existing trust deed to reflect its objectives, promote the commitment of resources by its organisational members (staff time, money, land, etc.) and develop an annual work plan and budget.

A series of meetings with clubs and groups that represent seniors and the elderly in Taihape will be held to facilitate continuing discussion about developing aged-appropriate housing on the flat in the centre of town and the potential establishment of a locally controlled shared living facility for independent and mobile residents.

### **Engagement with Iwi and Hapū**

Consultations with District Hapū, Iwi and the Rātana community will continue regarding their economic development plans, papakāinga housing, the four well-beings and how Council can align with them to assist as a partner where possible.

## **3 Social Wellbeing**

- 3.1 Below are activities undertaken or initiated as part of Council's Social Wellbeing development.

### **Te Matapihi - Events and Venue Activity**

Bookings have remained consistent.

- In February/March Te Matapihi hosted 7 bookings including private birthday parties, local community groups and businesses.
- Sign language night classes are still booked for 2 terms in 2021.

### **Libraries**

ePukapuka eBook consortium - Library staff attended the ePukapuka consortium meeting to consider proposals from eBook vendors as the contract with our current supplier Overdrive is coming up for renewal. Agreement from all consortium members is required to accept a new supplier.

Bulls Whare Ako – Learning Centre in Te Matapihi - Te Matapihi Whare Ako – Learning Centre staff have started regular school visits at Clifton school which are proving very popular. Staff are also contributing regularly to the local Bull-it-inn with book reviews, advertising events and asking the community for their input for new programmes and resources.

Events/Programmes - Staff are working District wide planning events for Easter Weekend and the April school holidays. Events will be running across all three libraries. We are also in the early planning stages of holding events to celebrate Matariki across the District.

Staff - Kym Glasgow has joined the Whare Ako - Learning Hub staff at Te Matapihi for two days a week. She replaces Leigh Fordyce who has moved out of the District.

RFID Implementation (Radio Frequency Identification) - The RFID implementation at the Whare Ako - Learning Centre at Te Matapihi is now complete with the RFID console for checking items in and out now operational. We are about to upgrade the operating system which will allow advertising/posters/events on the console screen and the option to change languages to suit users, this includes a Te Reo option.

Digital Engagement - A new staff member, Rashmi Natarajan, has joined the team to build digital capability in our community, including such skills as online banking, code clubs, STEAM (Science/Technology/Engineering/Arts/Mathematics). This role has been funded through the NZ Public Libraries. A digital inclusion survey form has been created to help assess the current knowledge and skill gaps in the community and to create awareness and encourage people to participate in the upcoming digital learning programmes. In view of that, a few digital inclusion organisations have been approached to be in working partnerships with Council. The end objective is to design and deliver digital skills programmes to a wide variety of the community.

Community Engagement with Libraries – A new staff member Neil Westwood started in March to assess and increase the community's engagement with Libraries. This role has been funded through the NZ Public Libraries. The role will include the identification of any access/engagement barriers; a stocktake of what is currently offered and how well it is used and the community's ideas on potential future library services.

### **Mahi Tahī – Employment Programme**

In May 2020 Rangitīkei District Council was successful in securing funding for the Mayor's Task Force for Jobs (MTJF) Community Recovery Pilot supported by the Ministry of Social Development (MSD). On the back of the success of the pilot, 23 Councils have been offered the programme for 2020-21 financial year, of which Rangitīkei is one. This comes with funding of \$250,000 in tranche one with the further \$250,000 in tranche two which has been received, having exceeded the 25 placements threshold.

The Mahi Tahī Rangitīkei Employment Programme is being delivered in partnership with Te Rūnanga o Ngā Wairiki Ngāti Apa and their Te Puna - Education, Training and Employability branch, Mayor's Taskforce for Jobs and the Ministry of Social Development (MSD), with potential for further relationships to develop with other organisations.

James Towers continues to be contracted as the Employment Co-ordinator and Jen Britton is employed for 20 hours to assist with the programme delivery. Councils team work closely with Louise McCoard, the MSD work broker.

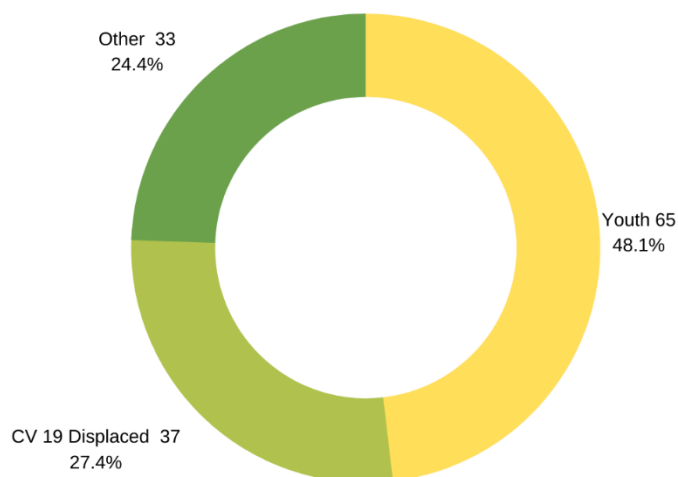
A Mahi Tahī branch is soon to open in Taihape based out of The Lobby youth space. This will also be an off-site office for Ministry for Social Development (MSD) brokers and Youth

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Service Officers. This will bring to fruition the aim of created the Lobby's as one stop shops promoting pathways to career and training aspirations.

Staff are seeking ways to support seasonal workers by linking employers and creating staff sharing concepts to ensure continuity of work for employees and a reliable labour force for employers.

**Mahi Tahi 135 Work placements  
as at 24 March 2020**



- 3.2 The following highlights key activities and upcoming plans for areas under Social Wellbeing.

### **Libraries**

New Zealand Libraries Partnership Programme - Council has been successful in our application for another \$16,000.00 worth of funding from the NZLPP. This extra funding will cover staff time to deliver programmes, resources such as tablets, a projector and portable screen to take out to communities. It will also cover printing flags, pens and bags for marketing purposes to take out to District events.

Digital Engagement - Council has registered 4 code clubs with Code Club Aotearoa – in Taihape, Marton, Bulls and Ratana for 9-13 year olds and have plans to expand into other towns such as Mangaweka and Hunterville. The clubs will be led by two club leaders, Melanie Bovey, Team Leader – Library Services, and Rashmi Natarajan, supported by volunteers.

Potential partnerships with 'Stepping Up' and 'OMGTech' may be established in the upcoming weeks to run community-led digital programmes.

## 4 Cultural Wellbeing

- 4.1 Below are activities undertaken or initiated as part of Council's Cultural Wellbeing development.

### Welcoming Communities

Council was successful in its application to participate in Immigration New Zealand's (INZ) Welcoming Communities Programme and will receive funding of \$50k per year for three years, starting in July 2021. The funding will include the employment of a .5 FTE role to deliver the programme to integrate new residents into the local community by co-ordinating with iwi, community groups, service clubs and businesses to make newcomers feel welcome and building connections between locals and new residents. This outcome is one of the targeted actions in Councils Strategic Vision under the wellbeing section: 'Cultural Strategic Vision'. Welcoming Communities is led by Immigration New Zealand in partnership with the Office of Ethnic Communities, along with the Human Rights Commission.

### Township Signage

Mangaweka - The following sign and image has been provided to the Heritage Committee of Mangaweka for their consideration. Staff are awaiting a reply.



Bulls – Two of the three township signs have been erected and are awaiting the white timber frame. The final sign, on SH3 entering Bulls from the north is awaiting a traffic management plan approval.

Marton – Three signs within the brick frames have been replaced with the new signs. Signage for the State Highways is expected to be finished by the end of March.

Whangaehu – A flyer explaining the significance of the whale tail and sulphur coloured water has been approved by Iwi and will be circulated to the community.

## Youth Development

Youth Space – Taihape - The Taihape Lobby continues to be available to youth 3-5pm each weekday, supervised through MOU agreement with Mōkai Pātea Services. The space has regular bookings during the week by community groups outside of youth hours.

Youth Space – Marton - The Marton Lobby has had a makeover with a re-paint and a shuffle around of furniture giving it a fresh new 'vibe'. Youth from the local youth group teamed up for their 'giving back to the community' night to re-paint and tidy up outside, bringing more youth into the space. The Lobby has welcomed a new Youth Assistant into the space, supervising from the new times of 4-6pm each day, except Wednesdays when youth are encouraged to attend the Youth Group at Saints Andrews.



Rangitikei Youth Council (RYC) - 16 applications were received and of those, eight new members of Youth Council have been selected for 2021, with three carrying on from 2020. RYC undertook their training induction weekend at River Valley for the weekend 19-21 March and held a successful inaugural meeting on the Sunday, identifying and prioritising issues facing their peers in our district and from that, setting a robust work plan for the year.





Youth/TRYB Website - A new social media liaison has been appointed through Youth Council to actively promote and update TYRB regularly throughout the year. This will be a place to find all upcoming events and opportunities. Youth Council want an active role on social media platforms this year, part of their work plan being to promote themselves amongst the community and wider districts.

### **Marton Playground**

The Marton Development Group was formed to undertake the redevelopment of the Marton Memorial Hall Playground and the creation of the Tūtaeporoporo Action Trail. This project has been supported by Ngā Wairiki Ngāti Apa who have gifted the story and imagery of Tūtaeporoporo and further gifted a new name for the play space; Te Āhuru Mōwai Playground with the Bi-line: Ko te Āhuru Mōwai o Tūtaeporoporo. The explanation provided will be displayed in the playground *Te Āhuru Mōwai means a safe, comfortable and enjoyable space for families and community. The bi-line is literally “the safe haven of Tūtaeporoporo” and links to the protective dimension of Tūtaeporoporo as a friend and guardian of Rangitikei land, waterways and people.*

Council will be deliberating this request at their 25 March 2021 meeting.

A number of community working bees have seen 2500 plants placed in the garden and a truck load of sand moved into the sand pit. The Playground will be having its Grand Opening 17 April at 10am.



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4.2 The following highlights key activities and upcoming plans.

### Welcoming Communities

With funding for Welcoming Communities starting in July the preparation for the programme includes:

- understand the newcomers in district now – who are they, where are they, what are their issues and barriers to participating fully in the community
- connect with councils already in the programme to get first-hand knowledge on how the programme works on the ground
- gather information and examples, supported by INZ, on what's required – for example, a stocktake report and a Welcoming Plan
- identify internal and external champions to promote the programme
- socialise the objectives and principles of the programme with local residents to both grow awareness of the programme and get them thinking of ways they can be involved once the programme is underway.

### Youth Development

Youth Council - Youth Council will begin planning 2021 Youth Awards, one of their big events for the year. Run by youth, for youth. This event will be held during Youth week in May, at this stage from Memorial Hall in Marton.

Rangitikei Youth Council are currently conducting surveys among youth in the district to determine what the youth want/need within their own schools and spheres of influence,

to feed back into council. Their next formal meeting will be held on the 13 April at Te Matapihi, Bulls.

Youth Spaces - Youth Council, youth and staff are currently working on new programs to introduce through our Lobby space for 2021. The Lobby in Taihape will soon also act as a northern end base for Mahi Tahī and MSD to work from, offering cooking and budgeting classes to young mums through MSD and training/ employment opportunities for youth through Mahi Tahī.

### **Recommendation**

That the 'Community Programmes Operational Update February and March 2021' to the 6 April 2021 Te Roopu Ahi Kaa meeting be received.

**ITEM 9.4**

**9.3 Horizons Update**

Mr Twomey will provide an update on the function and recent undertakings of Horizons within the Rangitikei district.

## 9.4 Project Management Office Report - March 2021

**Author:** Jess Mcilroy, Senior Project Manager - Infrastructure

### Reason for Report

This is a monthly report on the most significant projects currently being delivered by Council's Project Management Office (PMO).

### 1. Proposed Changes to PMO Reporting

As part of the establishment of the PMO, a complexity assessment for projects has been developed which guides how and by whom a project is managed. Going forward, from April 2021, Council's PMO-managed projects – the significant, high risk projects – are the projects that are included in this report. This report will then be referred to as the 'Project Management Office report', as the number of projects will vary throughout each year and the former name of Top Ten Projects Report is limiting.

A project is assessed for its complexity across numerous factors, and a project can be deemed significant if it has high public interest, if the work or asset is high risk, or the cost of the project is very large.



















Each PMO-managed project has a Project Status Report produced monthly, and from April 2021 the Project Status Reports will be appended to this Project Management Office report each month. The significant, high risk projects that will currently appear in this report are as follows:

1. Mangaweka Bridge Replacement, noting this project is MDC delivered but reported on to Rangitikei District Council via the PMO;
2. Marton Water Strategy (to be reported in April 2021);
3. Marton to Bulls Wastewater Centralisation Project;
4. Remediation of the Historic Landfill on Putorino Road;
5. Lake Waipu Improvement and Ratana Wastewater Treatment Project;
6. Taihape Memorial Park Upgrade;
7. Marton Rail Hub;
8. Regional Treatment Plant Consenting Programme (new project).






A final section labelled Miscellaneous will be included in this report, for pertinent updates on projects not included in the above list, and non-project-specific matters from the PMO.

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2. Legend for Project Management Office Reporting *(To be moved to an appendix to this report from April 2021)*

Legend			
Budget			
+/- 0-5% of Budget	Unchanged 	Risk increasing towards Amber 	Risk decreasing away from Amber 
+/- 6-15% of Budget	Unchanged 	Risk increasing towards Red 	Risk decreasing away from Red 
+/- >15% budget variance	Unchanged 	Risk increasing 	Risk decreasing 
Programme			
Completion Date not Affected	Unchanged 	Risk increasing towards Amber 	Risk decreasing away from Amber 
Up to three months delay to Completion Date	Unchanged 	Risk increasing towards Red 	Risk decreasing away from Red 
More than three months delay to Completion Date <u>or</u> Critical Date at risk	Unchanged 	Risk increasing 	Risk decreasing 






### 3. Mangaweka Bridge replacement

Project Status				
The scope of this project is to construct a replacement bridge at Mangaweka and preserve the existing bridge as a walking and cycling facility to be managed by a trust.				
The project is funding by Waka Kotahi, Rangitikei District Council and Manawatu District Council. Following the tender process, the contract was awarded to Emmetts Civil Construction Ltd, Stringfellows Contracting Ltd, and Dempsey Wood Civil Ltd. Construction started in September 2020. The total construction cost is \$7.9m – RDC’s component is reported on in this report.				
RDC Budget		\$4,859,686	RDC Spend to Date	\$1,391,973
RDC Estimated Remaining Costs		\$3,561,372	RDC Estimate at Completion	\$4,953,345
Metric	Trend	Comment		
Health and Safety		No near misses or lost time injuries to report.		
Programme		Construction due to be completed July 2022.		
Cost		Forecast completion cost is 2% over budget. This will be closely monitored and reported. This is not within contingency and if the full cost is realised this will be unplanned expenditure.		
Quality		No concerns to date.		
Risk		Working in and over the water, in proximity to the public, is inherently risky.		
Tasks completed last month	Completed Abutment A & B onsite reinforcing, Poured Abutment A & B beams, Poured Pier 1 pile, Installed both Abutment wing walls, Piling of Pier 2, Completed shop drawing review and placed order for Expansion Joints and Bearings.			
Tasks forecast this month	Pour Pier 2 pile, Pour Pier 1 & 2 column, Pour Abutment A & B back wall, Carry out sonic log testing for Pier 1 & 2 piles, Assemble and pour pier 1 & 2 precast headstock, Complete review of structural steel shop drawings, Complete design updates to suit the contractor’s methodology			

## 4. Marton to Bulls Wastewater Centralisation Project





Project Status				
The scope of this project includes:				
A. Construction of a wastewater transfer pipeline from Marton Wastewater Treatment Plant to Bulls Wastewater Treatment Plant				
B. Purchase of land to dispose of treated wastewater to in Bulls and irrigation infrastructure				
C. Consenting for the activities				
D. Upgrades of the treatment plants at Marton and Bulls				
Project Budget		\$20,000,000	Spend to Date	\$32,556
Estimated Remaining Costs		\$19,967,444	Estimate at Completion	\$20,000,000
Metric	Trend	Comment		
Programme		RDC and our consultants Cardno and Strategy to meet on 22 March to discuss the results of their technical assessments and agree a way forward. A meeting with Horizons to be scheduled to discuss the proposed consenting strategy (early April). Construction start date of March 2021 is unachievable and a revised construction start date will not be set until later in 2021 (likely to be June 2021). The proposed programme for this work is five years, and this date is likely to be achieved, depending on acquisition of suitable land for treated wastewater discharge.		
Cost		On budget – total construction cost \$3.5M, plus \$0.3M consultant/design fees, and \$1.2M for land purchase (\$3.5M funding received from Three Waters Reform and \$1.5M in LTP). Potential for construction cost savings if pipe size between Marton and Bulls WWTPs can be decreased (currently being investigated).		
Quality		No concerns to date.		
Risk		The risk of not finding suitable disposal land, and of difficulties with feasibility of construction, continues and becomes more prominent as the project progresses. To mitigate this risk, Council are looking at engaging a buyer’s advocate for support sourcing land and are also seeking support from Ngati Apa.		
Tasks completed last month	Finalisation of technical assessments. Consenting programme progressed.			
Tasks forecast this month	Land acquisition considerations continue. Full impact of technical assessments and consenting options to be reviewed internally. Presentation of consenting strategy to Horizons.			

## 5. Lake Waipu Improvement and Ratana Wastewater Treatment Project






Project Status				
The scope of this project includes lease of land for disposing of treated wastewater (instead of discharge to Lake Waipu), the installation of irrigation equipment and an upgrade of the existing Ratana wastewater treatment plant.				
The scope has changed, with central government endorsement, from purchase of land to lease of land due to availability of suitable area for discharge.				
Project Budget		\$2,425,200	Spend to Date	\$0
Estimated Remaining Costs		\$2,425,200	Estimate at Completion	\$2,425,200
Metric	Trend	Comment		
Health and Safety		No near misses or lost time injuries to report.		
Programme		Due to Horizons assessment and the requirement to find an alternative option of land or a different solution there is currently no clear programme.		
Cost		The budget is currently an estimate while land for discharge is being looked for or alternative solutions are being considered. The 2018-2028 LTP included a \$1.3m budget for this project. An additional \$950k has been received in central government funding, and the balance of funding is from Horizons Regional Council. The budget needs to be finalised with actual construction costs to dispose of the waste water to the chosen land parcel once confirmed.		
Quality		No concerns to date.		
Risk		Should Horizons continue to find the identified land or revised solutions are not suitable, we will need to explore other options.		
Tasks Completed Last Month	- Horizons assessment classified the selected land parcel mostly as “rare habitat” as outlined in Schedule F on the One Plan. - CEs Horizons and RDC met to discuss options with this classification -> project team needs to look at other options, incl. other land around Ratana, different solution or different treatment - Horizons, MDC, and Iwi have been updated about this change in the project			
Tasks Forecast This Month	- Meet with Ngati Apa and project Governance Group - Make list of alternative solutions and options - Keeping stakeholders informed of any progress			

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6. Tutaenui Rural Water Supply Scheme *(Proposed to be removed from this report from April 2021 and reported when necessary under 'Miscellaneous')*

Project Status				
Funding to investigate a Tutaenui Community Agricultural Water Scheme was given by the Provincial Growth Fund along with contributions from Horizons and RDC.				
Project Budget	\$195,000		Spend to Date	\$0
Estimated Remaining Costs	\$TBC		Estimate at Completion	\$TBC
Metric	Trend	Comment		
Programme		Draft detailed design report deadline of March 2021 and a final report by April 2021 is not achievable due to perceived lack of interest. RDC received a two-month extension from PGF to allow for engagement with the potential users of the scheme to gauge their interest.		
Cost		On budget as no work being undertaken.		
Quality		No concerns to date.		
Risk		Poor community interest/engagement potentially resulting in the scheme not being feasible.		
Tasks completed last month	Engagement by elected members with the potential users of the water scheme.			
Tasks forecast this month	Continue to engage with the community to gauge their interest in the scheme.			






**7. Te Matapihi, Bulls (Community Centre, Bus Lane and Town Square) (*Proposed to be removed from this report from April 2021 and reported when necessary under 'Miscellaneous'*)**

Project Status			
The scope of this project is the construction and commissioning of Te Matapihi (Bulls Community Centre) and the creation of a Town Square and Bus Lane.			
Project Budget	\$TBC Te Matapihi \$1,025,603 Town Square and Bus Lane	Spend to Date	\$TBC Te Matapihi \$7,777 Town Square and Bus Lane
Estimated Remaining Costs	\$TBC Te Matapihi \$1,017,826 Town Square and Bus Lane	Estimate at Completion	\$TBC Te Matapihi \$1,025,603 Town Square and Bus Lane
Metric	Trend	Comment	
Health and Safety		Nothing to report	
Programme		Goal is to achieve Code Compliance Certification (CCC) for Te Matapihi by end of April 2021. Construction of the Town Square and bus lane has been delayed awaiting archaeological authority.	
Cost		Final budget for Te Matapihi to be reviewed. No budget concerns with Town Square and Bus Lane.	
Quality		Outstanding defects are being rectified on Te Matapihi. Finalisation of the Town Square, with artwork, seating and rubbish bins, to be undertaken.	
Risk		All defects and snags need to be solved for CCC to be issued at Te Matapihi. There is a risk of competing interests in the artwork for the Town Square. This will be managed by presenting all options to Council and seeking resolution on the final solution.	
Tasks completed last month	<ul style="list-style-type: none"><li>- Another Certificate of Public Use (CPU) was granted while the project team works towards CCC</li><li>- 85% of outstanding issues (CCC and defects) resolved</li><li>- Judging visit for commercial building award for W &amp; W took place (results to be expected around July 2021)</li></ul>		
Tasks forecast this month	<ul style="list-style-type: none"><li>- Continue to close out defect list and bring closer to CCC for Te Matapihi.</li><li>- Compile project closure report, including final budget for Te Matapihi and handover of any maintenance items.</li><li>- Commence construction on the Town Square and Bus Lane.</li></ul>		






**8. Marton Civic Centre Redevelopment (*Proposed to be removed from this report from April 2021 and re-assessed after the Long Term Plan is adopted*)**

Project Status				
<p>The scope of this project is the redevelopment of the Marton Civic Centre, which was identified in 2016 in the Town Centre Plan as including an information centre, Council front desk, meeting rooms and storage for community groups. Council owns vacant buildings on the Main St of Marton which have been included in the Town Centre Plan. The Civic Centre Redevelopment could include:</p> <ul style="list-style-type: none"><li>Continued use of existing Council buildings long-term and develop asset management plans (status quo);</li><li>Retain and refurbish existing the buildings on Main Street as the Council Civic Centre</li><li>Demolish the vacant Main Street buildings and construct a new facility on the site to be the Council Civic Centre.</li><li>Retain part of the facades of the vacant Main Street buildings and build a new facility behind them.</li></ul> <p>Work on this project will commence in full following Long Term Plan consultation.</p>				
Project Budget	\$TBC		Spend to Date	\$0
Estimated Remaining Costs	\$TBC		Estimate Completion at	\$TBC
Metric	Trend	Comment		
Health and Safety		Nothing to report		
Programme		The programme is expected to be years 2-5 of the 2021-31 Long Term Plan.		
Cost		During discussions on the 2021-31 Long Term Plan Council has discussed the budget and timing for this project. It has been agreed that targeted consultation with the public, on all the options, needs to occur first (expected to be 2021-2022); funding has been included in the 2021-31 Long Term Plan for years 2 – 5 of the Plan but will depend on the outcome of the consultation.		
Quality		Nothing to report		
Risk		Nothing to report		
Tasks completed last month	<ul style="list-style-type: none"><li>LTP Consultation</li></ul>			
Tasks forecast this month	<ul style="list-style-type: none"><li>LTP Consultation</li></ul>			

## 9. Taihape Memorial Park Amenities Building





Project Status			
The scope of this project is the construction of a new Taihape Amenities Building.			
Additional scope has been raised to look at storage in the Taihape Amenities Building during meetings internally and with park users. This had been raised before and removed from scope, but was raised again at a public meeting in March 2021. Recommendation two in this report applies.			
Project Budget	\$2,148,000	Spend to Date	\$46,430
Estimated Remaining Costs	\$2,101,570	Estimate Completion at	\$2,148,000
Metric	Trend	Comment	
Health and Safety		No near misses or lost time injuries to report.	
Programme		Contract for Amenities Building with Architect signed. Complete Design for Amenities Building and award contract to builder by end of 2021.	
Cost		Any approved scope changes will impact on this – the PMO is seeking Council endorsement before approving any other work.	
Quality		New building construction work only to start when all design completed, and scope confirmed (lessons learned from Bulls Te Matapihi)	
Risk		No concerns to date. There is a risk of poor public perception of the new amenities building, and public consultation has been and is being undertaken to reduce the risk.	
Tasks completed last month	<ul style="list-style-type: none"><li>- Contract with architect confirmed until the end of developed design.</li><li>- Meeting held with park user group to confirm Amenities Building floor plan and positive feedback about slightly changed preliminary design received. Iwi consultation commenced.</li><li>- One good response to the RFP for engineering services for the Amenities Building has been received</li></ul>		
Tasks forecast this month	<ul style="list-style-type: none"><li>- Continue discussions with Park Users and Iwi</li><li>- Evaluate the RFP response and sign contract for engineering services</li><li>- Complete preliminary design, start developed design</li></ul>		

**10. Marton Memorial Hall upgrades (To be removed from this report from April 2021 and reported when necessary under 'Miscellaneous')**


Project Status		
<p>This project was mainly funded (\$500,000) by the Provincial Development Unit and includes asbestos removal, ceiling and lighting upgrades, fire system upgrades and accessible toilets within the Marton Memorial Hall.</p> <p>Council passed a resolution in 2020 committing \$51,000 towards the fire safety system upgrade.</p> <p>In February 2021 Council passed a resolution to allocate a further \$45,000 towards the roof replacement.</p> <p>Three scope changes are being investigated by the PMO and will be presented to Council in April 2021 once the costs have been scoped:</p> <ul style="list-style-type: none"> <li>A. Make good for ANZAC day commemorations, \$2,500</li> <li>B. Hall RSA signage to be reinstated, \$20,000</li> <li>C. Carpark lighting at rear of the Hall, \$30,000.</li> </ul> <p>The costs above are estimates and will be refined ahead of the April 2021 meeting.</p>		
<b>Project Budget</b>	\$596,000	<b>Spend to Date</b> \$217,421
<b>Estimated Remaining Costs</b>	\$378,579	<b>Estimate Completion</b> at \$596,000
Metric	Trend	Comment
Health and Safety		No near misses or lost time injuries to report.
Programme		Construction due to be completed May 2021.
Cost		<p>The Hall to be made good for ANZAC Day commemorations – expected additional cost of approximately \$2,500.</p> <p>Hall RSA signage to be reinstated – expected additional cost of approximately \$20,000</p> <p>Carpark lighting required at the rear of Hall – expected additional cost of approximately \$30,000.</p> <p>Additional cost of full ceiling GIB overlay due to poor condition of the existing GIB – awaiting quotation (original scope only allowed for patch up)</p>
Quality		No concerns to date.
Risk		Potential for further delays as a result of labour shortages.
Tasks completed last month	<p>Building consent application for fire safety systems approved.</p> <p>New heat pumps installed.</p> <p>Roof replacement to commence on 22 March.</p>	

Tasks forecast this month	Complete roof replacement and commence works on fire safety upgrades and ceiling reinstatement.
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## 11. Remediation of the historic landfill on Putorino Road

Project Status			
<p>The Rangitikei river is eroding a historic landfill, creating a risk of further contaminated materials and fill entering the river. The landfill material must be excavated and removed.</p> <p>Three scope changes have arisen since the project's inception:</p> <ol style="list-style-type: none"> <li>1) The methodology of protecting the cliff face during remediation has changed to include installation of sheet piling into the riverbed, against the cliff face. This was the option preferred by Iwi, and agreement with Iwi was necessary to gain a resource consent.</li> <li>2) There may be disposal costs for the excavated material. It was assumed that the material could be crushed on-site and reused at no additional cost, however depending on what is excavated there could be unbudgeted disposal costs.</li> <li>3) Due to delays in consenting and starting work on site, permission for winter works has been sought from Horizons Regional Council. Additional costs are likely to ensure the work is delivered in an environmentally safe manner during winter.</li> </ol>			
<b>Project Budget</b>	\$557,991	<b>Spend to Date</b>	\$41,300
<b>Estimated Remaining Costs</b>	\$516,691	<b>Estimate Completion at</b>	\$557,991
Metric	Trend	Comment	
Health and Safety		Significant health and environmental benefits from the remediation.	
Programme		Rangitikei District Council has granted one resource consent. The consent from Horizons is due on 19 March 2021. A meeting with Horizons Chief Executive and Group Manager, Strategy and Regulation was held on 11 March to resolve the outstanding consent issues.	
Cost		<p>An alternative river protection methodology has been requested by Iwi and recommended by our consultants, adding \$83,446 to the project. The new contractor cost is \$557,991. Consultancy and regulatory costs are estimated at \$60,453 and are funded from other operational budgets.</p> <p>The values above exclude disposal costs, which cannot be calculated until the extent of crushable cleanfill is determined. The cost for winter works protection will be advised when it is known.</p> <p>Rangitikei District Council is funding the entirety of the work.</p>	
Quality		Horizons Regional Council have advised that our contractor has taken the establishment of site too far, falling short of Permitted Activities. This will be resolved by the end of February 2021.	

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Risk		Working in and over the water, on contaminated land, is inherently risky. The delays with Resource Consent approval has given rise to winter works. An application is with Horizons on proposed mitigations and methodology for safe winter working.
Tasks completed last month	Rangitikei District Council resource consent issued Meetings with Horizons regarding outstanding consent.	
Tasks forecast this month	Commence works when resource consent received.	

**12. Rangitikei District subdivisions:**

The following is a list of large subdivisions in the district with an update of progress to date:

**George Street, Bulls** – working group has been commissioned to resolve stormwater issues

**Hereford Heights, Marton** – A contract has been awarded and work is due to start in late March 2021, subject to approved permits and subcontractors.

**Whanganui Road Subdivision, Marton** – this is a future subdivision that is being considered by the property owner. A district plan change will be required to allow for a zone change before this land will be subdivided. RDC have completed a residential scoping assessment to guide any future development and infrastructure requirements.

**Ratana Papakāinga Housing** – Phase one of the Ratana Papakāinga will provide 28 new sections for housing development. The installation of services and roads was overseen by WSP and has now been completed.

**Hendersons Line, Marton** – A developer is in the process of investigating a subdivision to create up to 97 sections on Hendersons Line. The investigations are in the early preliminary stages.

**Bredins Line, Marton** – The developer signalled their intention to add a further 30 sections to the existing development. The developer's design engineer is in regular contact with RDC to ensure good engineering outcomes for the provision of services to the site.

**13. Miscellaneous****13.1 Taihape Memorial Park Grandstand**

The seismic assessment of the Grandstand due to be completed in March 2021, and estimated costs for the Grandstand improvements will be presented once this report is in and a scope of strengthening and improvements can be prepared. This is expected in May 2021.

**13.2 Taihape Memorial Park Tennis Court**

The tennis courts are being considered as part of the redevelopment of the Memorial Park in Taihape and more information will be presented to Council as options develop.

**Recommendation**

That the memorandum Project Management Report – March 2021 be received.

**10 Māori Representation - Māori Wards**

The Committee to provide their feedback from the pre-meeting hui regarding Māori representation and Māori wards.

**11 Pānui / Announcements**

Verbal update.

**12 Late Items**

As accepted in item 5.

**13 Future Items for the Agenda**

**14 Next Meeting**

Tuesday, 08 June 2021 – 11.00 am.

**15 Meeting Closed / Karakia**