



RANGITIKEI
DISTRICT COUNCIL
Making this place home.

ORDER PAPER

TE ROOPUU AHI KAA MEETING

Date: Tuesday, 12 October 2021

Time: 11.00 am

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Tumuaki: Mr Pahia Turia (Whangaehu)

Tumuaki Tuarua: Mr Thomas Curtis (Te Rūnanga o Ngāti Hauiti)

Nga mema:

Mr James Allen (Ngā Wairiki Ki Uta), Ms Hari Benevides (Ngāti Tamakopiri),
Mr Robert Gray (Ngāti Rangituhia), Ms Tracey Hiroa (Ngāti Whitikaupeka), Ms Soraya Peke-Mason
(Rātana Pā), Ms Coral Raukawa (Ngā Ariki Turakina), Ms Kim Savage (Ngāti Parewahawaha),
Mr Terry Steedman (Ngāti Hinemanu/Ngāti Paki), Mr Chris Shenton (Ngāti Kauae/Tauira),
Cr Waru Panapa, HWTM Andy Watson (ex officio)

For any enquiries regarding this agenda, please contact:

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Locations:	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none; vertical-align: top;"> <u>Marton</u> Head Office 46 High Street, Marton </td> <td style="width: 50%; border: none; vertical-align: top;"> <u>Bulls</u> Bulls Information Centre- Te Matapihi 4 Criterion Street, Bulls </td> </tr> <tr> <td style="border: none; vertical-align: top;"> <u>Taihape</u> Taihape Information Centre - Taihape Town hall 90 Hautapu Street (SH1), Taihape </td> <td style="border: none;"></td> </tr> </table>	<u>Marton</u> Head Office 46 High Street, Marton	<u>Bulls</u> Bulls Information Centre- Te Matapihi 4 Criterion Street, Bulls	<u>Taihape</u> Taihape Information Centre - Taihape Town hall 90 Hautapu Street (SH1), Taihape	
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Notice is hereby given that a Te Roopuu Ahi Kaa Meeting of the Rangitīkei District Council will be held in the Council Chamber, Rangitīkei District Council, 46 High Street, Marton on Tuesday, 12 October 2021 at 11.00 am.

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AGENDA

1 Karakia / Welcome

2 Apologies

3 Public Forum

No Public Forum.

4 Conflict of Interest Declarations

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt with as a late item at this meeting.

6 Confirmation of Minutes

6.1 Confirmation of Minutes

Author: Ash Garstang, Governance Advisor

1. Reason for Report

- 1.1 The minutes from the Te Roopuu Ahi Kaa Komiti meeting on 10 August 2021 are attached.

Attachments

1. Te Roopuu Ahi Kaa Meeting - 10 August 2021

Recommendation

That the minutes of Te Roopuu Ahi Kaa Komiti meeting held on 10 August 2021, **[as amended/without amendment]**, be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair be added to the official minutes document as a formal record.

MINUTES

UNCONFIRMED: TE ROOPUU AHI KAA MEETING

Date: Tuesday, 10 August 2021

Time: 11.00 am

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Tumuaki: Mr Pahia Turia (Whangaehu)

Tumuaki Tuarua: Mr Thomas Curtis (Te Rūnanga o Ngāti Hauiti)

Nga mema: Mr James Allen (Ngā Wairiki Ki Uta)
Ms Hari Benevides (Ngāti Tamakopiri)
Mr Robert Gray (Ngāti Rangituhia)
Ms Tracey Hiroa (Ngāti Whitikaupeka)
Ms Soraya Peke-Mason (Rātana Pā)
Ms Coral Raukawa (Ngā Ariki Turakina)
Ms Kim Savage (Ngāti Parewahawaha)
Mr Terry Steedman (Ngāti Hinemanu/Ngāti Paki)
Mr Chris Shenton (Ngāti Kauae/Tauira)
Cr Waru Panapa
HWTM Andy Watson

Manuhiri: Mr Peter Beggs, Chief Executive
Mr Arno Benadie, Chief Operating Officer
Ms Carol Gordon, Group Manager – Democracy and Planning
Mrs Sharon Grant, Group Manager – People and Culture
Ms Katrina Gray, Senior Strategic Planner
Ms Nardia Gower, Manager – Community Development
Ms Jen Britton, Strategic Advisor – District Promotions
Mr Jaime Reibel, Strategic Advisor – Economic Development
Ms Adina Foley, Project Manager
Ms Clare Manners, Project Coordinator
Mr Ash Garstang, Governance Administrator
Ms Kylie Ruwhiu-Karawana (TRC Tourism - Consultant)

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1 Karakia / Welcome

Mr Turia, Chair, opened the meeting at 11.03am. Everyone around the table introduced themselves.

2 Apologies

Resolved minute number **21/IWI/017**

That the apologies for Mr Robert Gray be received.

Ms H Benevides/Mr T Steedman. Carried

3 Public Forum

There were no public forum presentations.

4 Conflict of Interest Declarations

Members were reminded to declare any conflicts of interest.

5 Confirmation of Order of Business

Item 9.4 (Rangitikei Destination Management Plan 2050) took place after item 8.1 (Chair's Report), and before item 9.1 (2021 Summary of Activities).

6 Confirmation of Minutes

Resolved minute number **21/IWI/018**

That the minutes of Te Roopuu Ahi Kaa Meeting held on 08 June 2021, without amendment, be taken as read and verified as an accurate and correct record of the meeting.

Mr T Curtis/Ms H Benevides. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Te Roopuu Ahi Kaa Meetings

There were no updates for this item.

8 Chair's Report

8.1 Chair's Report (August 2021) and Feedback on the Komiti's Workshop

Government Reforms

The Komiti stated that the large volume of central government reforms had resulted in some fatigue among constituencies and that Te Roopuu Ahi Kaa members in general now had very busy schedules. The Mayor advised that he had met with Entity B (the entity that Council would be zoned in if it participated in the Three Waters Reform), and had raised concerns with them regarding the poor engagement of iwi, due to a lack of capacity. It was also noted that there was a potential for our Council and iwi to become overshadowed by larger Councils and iwi within Entity B.

Representation Review

The Chair advised the Komiti's preference was for two Māori wards, although they did note the awkwardness of the mapping for option 2. The map looks unequal (in terms of land area), but this is due to a majority of the district's Māori population residing in the southern end.

Resolved minute number 21/IWI/019

That the report 'Chair's Report (August 2021) and Feedback on the Komiti's Workshop' be received.

Mr P Turia/Mrs S Peke-Mason. Carried

Resolved minute number 21/IWI/020

That the Komiti endorse Option 2 (Boundary around Marton / Bulls) as the preferred option.

Mr P Turia/Mrs S Peke-Mason. Carried

9 Reports for Information

9.1 2021 Summary of Activities - Māori Responsiveness Framework

The Komiti received the summary positively, noting that in future it would be useful to see metrics around each goal. They would also like Mr Meihana to provide a very short comment as context to any outstanding actions or challenges. The Komiti are happy to receive the same report that goes to Council.

Resolved minute number 21/IWI/021

That the report '2021 Summary of Activities – Māori Responsiveness Framework' be received.

Ms T Hiroa/Ms C Raukawa. Carried

9.2 Horizons Update

This item was not discussed as there was no representative from Horizons Regional Council present.

9.3 Rangitikei Beyond 2050: Project Update

Ms Gray invited the Komiti members to provide feedback on this project, while acknowledging their earlier comments about a lack of iwi capacity.

Mr Maihana proposed a name in Te Reo for the project, which was welcomed and accepted by the Komiti.

Cr Panapa queried if the 2050 timeframe was confirmed, and if it could be a good idea to amend this to 2040 in order to align with the 200 year anniversary of our district. Ms Gray acknowledged the suggestion, noting that the original timeframe of 2050 was chosen as it presented a longer time-frame to work with and aligned other documents, such as the infrastructure strategy. The date could be removed from the project name (although it would remain as an intricate part of the project process). It was noted the Advisory Group was meeting later in the day and this would be discussed there.

Resolved minute number **21/IWI/022**

That the report 'Rangitikei Beyond 2050: Project Update' be received.

Mr C Shenton/Mr J Allen. Carried

Recommendation 2

That Te Roopuu Ahi Kaa endorse the name "Pae Tawhiti Rangitikei 2050" for use alongside the Rangitikei Beyond 2050 project.

Left to lie on the table.

9.4 Rangitikei Destination Management Plan 2050

Ms Kylie Ruwhiu-Karawana (TRC Tourism consultancy) spoke to the Komiti on her background and what her role is going to be with the development of the Rangitikei Destination Management Plan 2050. Ms Ruwhiu-Karawana stated that the purpose of this Plan is to define the shared vision of the district's tourism (as an end goal) and what is required in order to get there. This plan will invite input from mana whenua, as tourism is a sector that can be embraced by iwi to bring people back to the district. Aside from its economic utility, tourism is also a good mechanism for passing on indigenous knowledge and stories.

Ms Ruwhiu-Karawana noted that with the Rangitikei district it was vital to consider how operators can encourage visitors to leave the main highway (SH 1). Cultural tourism is one way of doing this.

Ms Peke-Mason commented that environmental concerns were at the forefront of people's minds and she would engage with Ms Ruwhiu-Karawana about this in the future.

Komiti members remain vigilant on this issue and ensure that any invitations from Council to test water on their marae are accepted.

Ratana Waste Treatment Plant

Ms Foley advised that this project is now looking quite promising, with three potential options being explored. The Komiti expressed cautious optimism about this, noting that they were looking forward to seeing a contract finalised and signed.

Te Matapihi

In response to a query, Mr Beggs elaborated on the risk of “competing interests in the artwork for the town square”. This refers to a request from a third party to install a piece of art in the greenspace. Mr Beggs advised the third party that this request would not be considered until the artwork by Ngati Parewahawaha is finalised.

Landfill on Putorino Road

Ms Foley advised that the contractor has finished excavating the landfill, although they are unable to remove the sheet piling yet. Staff are in talks with Horizons Regional Council regarding this point.

Resolved minute number **21/IWI/025**

That the Project Management Office Report - July 2021 be received.

Ms T Hiroa/Mr T Steedman. Carried

Resolved minute number **21/IWI/026**

That the Te Roopuu Ahi Kaa Komiti recommends to Council that any surplus funds for Marae water testing is directed towards any required water infrastructure remediation.

Mrs S Peke-Mason/Mr P Turia. Carried

10 Discussion Items

10.1 Three Waters

Mr Beggs advised that Council was looking to partner with other councils within the Horizons region. Back when the \$4.8M was granted to Council by central government, he advised the other councils that staff were committing \$120,000 to marae water testing and encouraged them to also dedicate some portion of funds to Māori initiatives or works.

Mr Beggs advised that there will be a workshop in late August that Komiti members will be invited to attend. Mr Beggs and Mr Benadie will deliver a presentation on Three Waters, including the government’s position at this moment in time and non-financial analysis that will be undertaken by staff (e.g. iwi involvement and water quality). The purpose of this workshop will be to update Komiti

members on Three Waters, how the reform may affect Council and what the next steps will be for our communities.

Mr Beggs further advised that we are currently in an eight-week period of information gathering. Council has been advised by central government that this is not a public consultation and/or decision period.

The Mayor advised that he had originally assumed that the final model would be a subsidised one, however he has since become aware that the Entity B Board will have the right to set its own pricing schedule – he has asked for clarification on this.

Mr Turia asked if there was any update to Ngāti Waewae’s request to have a representative join the Te Roopuu Ahi Kaa Komiti. The Mayor advised that he has not yet responded, and will need to go over the letter request and check the process for this.

Mr Steedman updated the Komiti on the 125th anniversary of the whare tipuna at Winiata Marae and the newly carved tekoteko of Mr Willoughby which was unveiled on the day.

The Meeting closed at 1.13 pm.

The minutes of this meeting were confirmed at the Te Roopuu Ahi Kaa Komiti held on 12 October 2021.

.....
Chairperson

UNCONFIRMED

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Te Roopuu Ahi Kaa Meetings

Author: Ash Garstang, Governance Administrator

1. Reason for Report

1.1 On the list attached are items raised at previous Te Roopuu Ahi Kaa meetings. Items indicate who is responsible for follow up, and a brief status comment.

2. Decision Making Process

2.1 Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

Attachments

1. Follow-up Actions Register

Recommendation

That the report 'Follow-up Action Items from Te Roopuu Ahi Kaa Meetings' be received.

Current Follow-up Actions

From Meeting Date	Details	Person Assigned	Status Comments	Status
10-Aug-21	Relook at Ngāti Waewae's request to have a representative join the Komiti. Report back to next meeting.	Carol Gordon	A representative from Ngāti Waewae asked whether they want to speak to the October or December TRAK meeting.	In progress
10-Aug-21	Staff to provide some metrics on specific goals within the Maori Responsiveness Framework, and provide short comments (as context) to any outstanding actions or challenges.	Lequan Meihana	Review is in progress.	In progress
10-Aug-21	Staff to add 'Procurement Policies' as a discussion to the next meeting, and attach Council's procurement policy. Discussion to include providing a weighting towards Maori ownership.	Arno Benadie	When the policy is under-review input from TRAK will be included as part of this review and also comparisons with neighbouring councils.	In progress
10-Aug-21	Staff to remove the 'Horizons Update' as a standing report.	Ash Garstang	Removed.	Closed
6-Apr-21	Council Officers will consider how the Māori Responsiveness Framework can be used to ensure strategy and policy development is included.	Carol Gordon	A review of the Framework has started and will be presented to the Komiti at their October meeting for their initial input.	In progress

ITEM 8.1

8 Chair's Report

8.1 Chair's Report - October 2021

Author: Pahia Turia, Chair

1. Reason for Report

1.1 Mr Turia may provide an update during the meeting.

Recommendation

That the Chair's Report – October 2021 be received.

9 Reports for Decision

9.1 Rates Remission Policy for Maori Freehold Land

Author: George Forster, Policy Advisor

Authoriser: Carol Gordon, Group Manager - Democracy & Planning

1. Reason for Report

Councils Rates Remission Policy for Māori Freehold Land (the Policy) was first adopted in 2004 with the last review undertaken in 2018. Normally a review would be undertaken every six years, however, changes to the Local Government (Rating of Whenua Māori) Amendment Act 2021 (the Act) require Council to undertake and complete a review of the Policy by 1 July 2022.

2. Context

The Policy is required under Section 102 of the Local Government Act 2002. With the specific requirements set out under Section 108. The Policy must outline the objectives of the remission of rates and the conditions and criteria that need to be met for remission.

Currently the Policy is consistent with the legislation that was in place at the time of the last review (2018).

The objectives of the current policy are to enable rates relief on Māori freehold land in multiple ownership and to support owners to develop land for economic purposes, recognise the presence of Waahi Tapu, acknowledge the importance of housing for Kaumatua support and Marae, recognise the importance of land for its natural character and habitats, and take account of landlocked land.

Since 2018, the Act and Local Government (Rating) Act 2002 have had a number of amendments with many of them coming into force on 1 July 2021. These amendments mean that changes are required to be made to Council's Policy. These changes include:

- Include in the introduction a new section that supports the principles set out in the preamble to Te Ture Whenua Māori Act 1993.
- Amend Section 1.3 so that it aligns to Schedule 1 of the Local Government (Rating) Act 2002 that outlines what land is non-rateable.
- Some conditions and criteria within the Policy mean that certain land is now non-rateable under the Local Government (Rating) Act 2002, therefore Section 3.1 of the Policy will need amending to reflect this as remissions would no longer be applicable.
- Expand and enhance Sections 3.5 and 3.6 of the Policy to reflect changes made to Section 114A the Local Government (rating) Act 2002. This is in reference to Māori freehold land under development.

As a part of reviewing the Policy it is important to make sure the objectives, conditions and criteria of the Policy are appropriate. the Komiti will be asked to provide feedback at the meeting on whether there are further objectives, conditions or criteria that should be considered for inclusion in the Policy. Schedule 11 has been extracted from the Local

Government Act 2002 to guide consideration of potential changes and sets out “Matters relating to rates relief on Māori freehold land” these are provided below.

1. *The matters that the local authority must consider under section 108(4) are—*
 - a) *the desirability and importance within the district of each of the objectives in clause 2; and*
 - b) *whether, and to what extent, the attainment of any of those objectives could be prejudicially affected if there is no remission of rates or postponement of the requirement to pay rates on Māori freehold land; and*
 - c) *whether, and to what extent, the attainment of those objectives is likely to be facilitated by the remission of rates or postponement of the requirement to pay rates on Māori freehold land; and*
 - d) *the extent to which different criteria and conditions for rates relief may contribute to different objectives.*
2. *The objectives referred to in clause 1 are—*
 - a) *supporting the use of the land by the owners for traditional purposes:*
 - b) *recognising and supporting the relationship of Māori and their culture and traditions with their ancestral lands:*
 - c) *avoiding further alienation of Māori freehold land:*
 - d) *facilitating any wish of the owners to develop the land for economic use:*
 - e) *recognising and taking account of the presence of waahi tapu that may affect the use of the land for other purposes:*
 - f) *recognising and taking account of the importance of the land in providing economic and infrastructure support for marae and associated papakainga housing (whether on the land or elsewhere):*
 - g) *recognising and taking account of the importance of the land for community goals relating to—*
 - i. *the preservation of the natural character of the coastal environment:*
 - ii. *the protection of outstanding natural features:*
 - iii. *the protection of significant indigenous vegetation and significant habitats of indigenous fauna:*
 - h) *recognising the level of community services provided to the land and its occupiers:*
 - i) *recognising matters related to the physical accessibility of the land.*

The Policy does not include provisions for the postponement of rates (in June 2020 Council adopted a Rates Postponement Policy). A postponement of rates means that the requirement to pay rates is postponed. The Komiti is asked to consider whether there are situations where a rates postponement would be more appropriate than a remission.

3. Next Steps

Following this meeting staff will report back to the Komiti in December with a recommended draft Policy. Following this, reports will need to go to the Policy/Planning Committee and then to Council, to be adopted for consultation. Following consultation submitters will be provided

with an opportunity to speak to their submission after which Council will deliberate and adopt a final Policy.

Attachments

1. Rates Remission for Maori Freehold Land

Recommendation 1

That the report 'Rates Remission Policy for Māori Freehold Land' be received.

Recommendation 2

That Te Roopuu Ahi Kaa provide feedback on the Rates Remission Policy for Māori Freehold Land noting that an amended Policy will be presented back to the Komiti at the 14 December 2021 meeting.



RATES REMISSION FOR MAORI FREEHOLD LAND

Date of adoption by Council	31 May 2018 ¹
Resolution Number	18/RDC/208
Date by which review must be completed	2024
Relevant Legislation	Local Government Act 2002 s102 and 108
Statutory or Operational Policy	Statutory
Included in the LTP	No

1 Introduction

1.1 The policy provides for the fair and equitable collection of rates from Māori freehold land, recognising that certain Māori-owned freehold lands have particular conditions, features, ownership structures or other circumstances determining the land as having limited rateability under legislation. This policy also acknowledges the desirability of avoiding further alienation of Māori freehold land.

1.2 Māori freehold Land is defined by section 5 of the Local Government (Rating) Act 2002 as “land whose beneficial ownership has been determined by the Māori Land Court by freehold order”. Only land that is the subject of such an order may qualify for remission under this policy.

Note: The policy applies to unsold land affected by the Māori Affairs Amendment Act 1967, which provided for Māori land owned by not more than four persons to be changed to General land. While this amendment was repealed in 1973, those blocks that had been changed remained as General land and therefore could be subject to compulsory sale to recover rate arrears.² The onus for identifying this status to the Council lies with the land owners.

1.3 Some provisions exist within the Local Government (Rating) Act 2002 exempting land from rates; these are as follows and apply automatically to land of this nature:

- Land that does not exceed 2 hectares and that is used as a Maori burial ground.
- Maori customary land.
- Land that is set apart under section 338 of Te Ture Whenua Maori Act 1993 or any corresponding former provision of that Act and—

¹ This policy was first adopted 15 July 2004 (04/RDC/154), was reviewed 29 June 2006 (06/RDC/193) and 25 June 2009 (09/RDC/233)

² Te Puni Kokiri is currently working with the owners of the remaining titles to make them aware of the status of the land. In addition, Te Puni Kokiri and the Māori Land Court intend undertaking a programme to identify all Māori land titles affected by the Amendment and communicating this status of the titles to the current owners.

- (a) that is used for the purposes of a *marae* or meeting place and that does not exceed 2 hectares; or
- (b) that is a Maori reservation under section 340 of that Act. Maori freehold land that does not exceed 2 hectares and on which a Maori meeting house is erected.
- Land used for the purposes of a Kohanga Reo educational establishment.
- Maori freehold land that is, for the time being, non-rateable by virtue of an Order in Council made under section 116 of this Act, to the extent specified in the order.

2 Objectives

The objectives of this Policy is to provide rates relief for Māori freehold land to recognise, support and take account of:

- the use of the land by the owners for traditional purposes;
- the relationship of Maori and their culture and traditions with their ancestral lands;
- avoiding further alienation of Maori freehold land;
- facilitating any wish of the owners to develop the land for economic use;
- the presence of Wāhi Tapu that may affect the use of the land for other purposes;
- the importance of the land in providing economic and infrastructure support for marae and associated papakainga housing (whether on the land or elsewhere);
- the importance of associated housing in providing Kaumātua support and enhancement for Marae;
- the importance of the land for community goals relating to:
 - the preservation of the natural character of the coastal environment;
 - the protection of outstanding natural features; and
 - the protection of significant indigenous vegetation and significant habitats of indigenous fauna.
- matters related to the legal, physical and practical accessibility of the land;
- land that is in and will continue to be in a natural and undeveloped state.

3 Conditions and Criteria

A. Unoccupied Land

3.1 Maori freehold land which is unoccupied qualifies for a rates remission if at least one of the following criteria is met:

- Wāhi Tapu is present that may affect the use of the land for other purposes. (A rates remission will be considered on a property or part of a property where the use of that property is affected by the presence of Wāhi Tapu).
- The site is used for preservation/protection of character or coastline, has outstanding natural features, significant indigenous vegetation and habitats

of indigenous fauna. Applications under this criterion need to be supported by an existing Department of Conservation or Regional Council Management Plan, or other supporting evidence (e.g. in the Department of Conservation Coastal Management Plan for the area).

- The site has accessibility issues - if it is difficult to legally, physically or practically access a property. Examples of accessibility issues are:
 - The property is landlocked by properties owned by other people/entities.
 - Access is legally available by paper road or easement but the road does not exist.
 - A road ends or passes a property but a river, ravine, cliff or other impediment prevents practical access.
- The site is in a natural and undeveloped state, and will continue to remain in such state.
- The land is placed under Ngā Whenua Rahui (conservation covenant)

3.2 The land may be in multiple ownership (defined as two or more owners).

3.3 Occupation for this policy is where a person/persons do one or more of the following for their significant profit or benefit (except if the land and its housing is used to contribute to the Kaumātua support and enhancement of the Marae):

- leases the land to another party, or
- permanently resides upon the land, or
- de-pastures or maintains livestock on the land, or
- undertakes significant commercial operations.

B. Economic Development

3.4 Maori Freehold land which has previously been unoccupied and is about to undergo development, is undergoing development, or has undergone recent development shall be entitled to a remission of rates.

3.5 The length and degree of remission will be decided by having particular regard to the impediments to development suffered by any given piece of land and/or the ownership group or management entity thereof, the value of the economic activity compared with the value of the land, and to the extent to which the development will enhance the capacity of the land/ownership group to pay rates into the future.

C. Papakainga Development

3.6 Papakainga development implemented through the provisions of the Rangitikei District Plan and supported by a development plan shall be entitled to a remission of rates for the period of such development and a further period before and after the development up to a maximum period of 5 years.

3.7 The length and degree of remission will be determined having particular regard to the characteristics of the development and to the extent to which the development

will maintain and enhance the capacity of Maori to live on their traditional lands and embrace their culture and traditions.

4 Exclusions

4.1 As a general principle rates will be payable on Maori Freehold Land where:

- a) The land contains a habitable dwelling and is occupied as a permanent residence.
- b) The land is leased to an external party
- c) The land is used for the personal use of one of the owners

5 Process of Application and Consideration for Rates Remission under this policy

Applications

5.1 On application to the Rangitikei District Council, consideration will be given for the remission of rates on Māori freehold land under this policy.

5.2 The application for rates remission under this policy shall include:

- details of appropriate contacts;
- details of property and occupancy;
- the condition(s), as listed in Section 3 of this policy, under which the application is made;
- any relevant information to support the application, such as historical, ancestral, cultural, archaeological, geographical or topographical information;
- details of the financial status of the land supported by full financial statements;
- a copy of any agreements or licenses to operate on the land; and
- a declaration stating that the information supplied is true and correct and that any changes in circumstances during that period of rate remission will be notified to the Council.

6 Consideration of Applications by Māori Land Rates Remission Committee

6.1 All applications for rates remission under this policy shall be considered and decided upon by the Māori Land Rates Remission Committee. The Māori Land Rates Remission Committee is to consist of three Council members and three Tangata Whenua, nominated by Te Roopu Ahi Kaa..

6.2 Any decision as to whether any land or part thereof meets or continues to meet the qualifying criteria shall be made by the Māori Land Rates Remission Committee.

Six Year Duration

6.3 Any remission of rates granted under this policy will generally apply for a six-year period.

- 6.4 All remissions are reviewed every six years. The last review was 2015, therefore, the next review will be 2021.
- 6.5 If the use of a property changes within the period the owners will notify the Council immediately and the remission status of the property will be reviewed.
- 6.6 Any changes of rates remission status will be effective from the date the property use changed.

Right of Appeal to Full Council

- 6.7 If an applicant considers the decision of the Māori Land Rates Remission Committee is not correct they may appeal to the full Council.

7 Māori Land Rates Remission Committee can consider properties without Application by Owners (i.e. Committee-generated Applications)

- 7.1 If a property could apply for a rates remission but the owners have not applied for the remission, the Committee can consider the granting of a remission of rates under the criteria outlined in section 3 of this Policy.
- 7.2 An example of the situation where this Committee-generated application could apply is where the presence of an unregistered urupa is publicly known but an application has not been made as the owners are geographically dispersed.

8 Rate and Penalty Arrears Write Off

Intention to Write Off Rate Arrears and Penalties

- 8.1 For a number of landlocked properties considerable rate arrears have accrued over the past decade due to an inability of the property to sustain the rates assessed. Council intends to write off these arrears, on a case-by-case basis, once the Committee has approved a Māori land rate remission for individual properties.

Committee can recommend arrears write off to Council

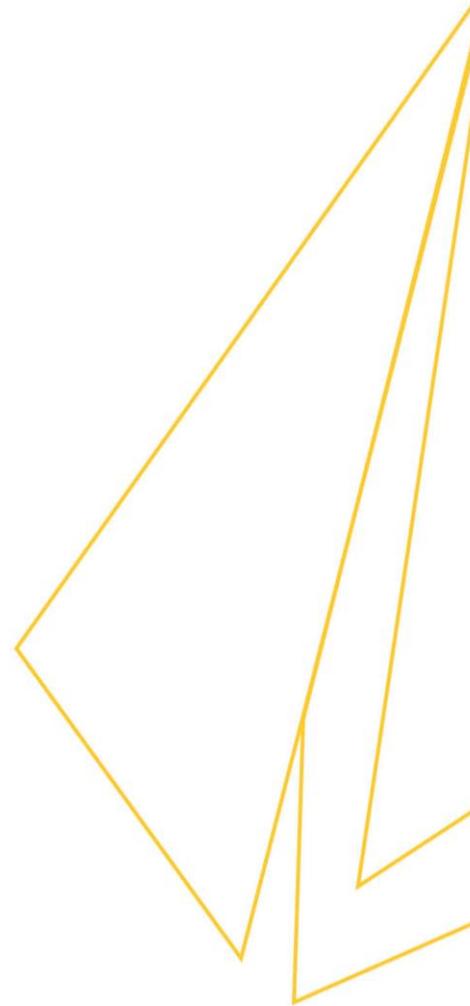
- 8.2 When considering a Māori land rate remission the Committee is to assess any rates and penalty arrears on the property. If these arrears have resulted from the inability of the property to sustain the rates, the Committee is to recommend to Council that the arrears be written off.

9 Right to change conditions and criteria

- 9.1 The Council reserves the right to add to delete or alter in any way the above conditions and criteria from time to time.
- 9.2 When making such changes Council will follow its consultation policy and ensure affected parties are engaged in the change process.

10 No postponement of rates

- 10.1 Nothing in this policy is to be taken as providing or implying a policy providing for the postponement of rates on Māori freehold land.



9.2 District-Wide Archaeological Authority and Process for Managing Discoveries

Author: Jessica McIlroy, Operations Manager

Authoriser: Peter Beggs, Chief Executive

1. Reason for Report

- 1.1 A district-wide archaeological authority was raised at Te Roopuu Ahi Kaa Komiti on 8 April 2021 and there was interest in discussing this further.
- 1.2 Currently on projects with earthworks required in an area of significance or special interest to iwi, an archaeological authority application is prepared by consultants to the project who engage with iwi before the application is processed by Heritage New Zealand.
- 1.3 A number of our neighbouring councils have district-wide archaeological authority agreed with the iwi of the area. The benefits of having a district-wide archaeological authority include:
 - 1.3.1 Increased depth of relationship between Council and iwi through meaningful consultation on proposed projects;
 - 1.3.2 Iwi maintain their expertise and privacy on sites of significance;
 - 1.3.3 Reduced planning stage time on projects provided consultation is meaningful and well-planned;
 - 1.3.4 Costs that would normally be paid to consultants and Heritage New Zealand go directly to iwi from Council.
- 1.4 This briefing paper suggests next steps to progress discussions.

2. Proposed Key Points for Agreement

- 2.1 Below are suggested key points for a first draft of the proposed agreement:
 - 2.1.1 Key contact persons from Council and iwi
 - 2.1.2 Definition of an archaeological site
 - 2.1.3 Responsibilities of Council and iwi
 - 2.1.4 Steps to take if suspected cultural remains are discovered
 - 2.1.5 Steps to take if wāhi taonga and wāhi tapu are discovered
 - 2.1.6 Steps to take if suspected Kōiwi Tāngata are discovered

3. Interim Process Until Archaeological Authority is Enacted

- 3.1 Some artefacts including an old coin were discovered during excavation for Te Matapihi in the area that the bus lane and town square will occupy. This has signified a need for an interim process to be in place until a formal archaeological authority between Council and Komiti is enacted.
- 3.2 Officers propose that until an archaeological authority is in place, in the event of any archaeological findings, Heritage New Zealand is consulted and mana whenua are

included in the consultation and offered first right to view the artefacts and be gifted them if they are of importance to iwi. If they are not of interest to mana whenua, the items will come back to Council with recommendations for other groups that the artefacts could be gifted to.

- 3.3 Should this proposal be acceptable, the artefacts found during the excavation in the area of the bus lane and town square in Bulls will be managed in this interim process.

4. Next steps

- 4.1 Council to provide a draft outline of a proposed archaeological authority to the Te Roopuu Ahi Kaa Komiti ahead of the December 2021 meeting.
- 4.2 The interim process above is followed subject to Komiti agreement until such time as an archaeological authority is in place.

Recommendation 1

That the report District-Wide Archaeological Authority and Process for Managing Discoveries be **received**.

Recommendation 2

That the Komiti **endorses** the preparation of a draft outline of a proposed archaeological authority by Council officers for the December 2021 Komiti meeting.

Recommendation 3

That the Komiti **endorses** the interim process for managing archaeological findings on construction sites.

10 Reports for Information

10.1 Project Management Office Report - September 2021

Author: Jessica McIlroy, Operations Manager

Authoriser: Peter Beggs, Chief Executive

Reason for Report

This is a monthly report on the most significant projects currently being delivered by Council's Project Management Office (PMO):

1. Mangaweka Bridge Replacement
2. Marton to Bulls Wastewater Centralisation Project
3. Lake Waipu Improvement and Ratana Wastewater Treatment Project
4. Te Matapihi and Bulls Bus Lane and Town Square
5. Taihape Memorial Park Upgrade
6. Remediation of the Historic Landfill on Putorino Road
7. Marton Rail Hub
8. Marton Water Strategy
9. Regional Treatment Plant Consenting Programme

Impact of August 2021 COVID-19 Lockdown

Each project within this report contains an update about potential impacts from the recent lockdown.

1. Mangaweka Bridge replacement

ITEM 10.1

Project Status			
<p>The scope of this project is to construct a replacement bridge at Mangaweka and preserve the existing bridge as a walking and cycling facility to be managed by a trust.</p> <p>The project is funding by Waka Kotahi, Rangitikei District Council and Manawatu District Council. Following the tender process, the contract was awarded to Emmetts Civil Construction Ltd, Stringfellows Contracting Ltd, and Dempsey Wood Civil Ltd. Construction started in September 2020 and is due to complete in July 2022.</p> <p>The total construction cost is \$7.9m plus \$2.1m in consenting costs and consultancy fees – RDC's component only is reported on in this report.</p> <p><i>COVID-19 August Lockdown Update: The project is currently on schedule, however supplies of steel are currently unable to be shipped out of Auckland. Should the lockdown continue past the point where local supply of steel is exhausted, the completion date will be impacted.</i></p>			
RDC Budget	\$4,859,686	RDC Spend to Date	\$2,662,529
2020-21 Budget	\$2,859,686	2020-21 Spend	\$2,291,714
2021-22 Budget	\$2,000,000	2021-22 Spend	\$370,815
RDC Estimated Remaining Costs	\$2,290,816	RDC Estimate at Completion	\$4,953,345
Metric	Trend	Comment	
Health and Safety		No near misses or lost time injuries to report.	
Programme		Construction due to be completed July 2022 and is currently on programme.	
Cost		The project is currently within budget. The carry forwards from the end of the 2020-21 financial year do not accurately reflect the spend. This is being rectified by September 2021 through a paper regarding all carry forwards to Council. The project team is continuing to deliver the project as planned.	
Quality		No concerns to date.	
Risk		Working at heights and over the water, in proximity to the public, is inherently risky. This is being managed very well by the contractor. Risk of steel supply issues impacting programme and cost.	
Tasks completed last month	Erected remaining four girder modules, Commenced tensioning of bolted splices, Continued earthworks behind Abutment B, Continued manufacturing of precast deck units, Work suspended due to Level 4 COVID lockdown.		

Tasks forecast this month	Re-establish onsite following COVID lockdown, Continue backfill Abutment B, Continue manufacturing of precast deck units, Complete bolt tensioning of girders, Relocate power services, Commence new camp access. New Camp access work
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2. Marton to Bulls Wastewater Centralisation Project

Project Status

At present, Marton Wastewater Treatment Plant (WWTP) discharges treated wastewater into the Tutaenui stream, and Bulls WWTP discharges into the Rangitikei River - both discharge lawfully but with expired consents. The objective of this project is to remove the discharge of treated wastewater from waterways. This will be achieved by construction of a pipeline (approx. 14km long) between Marton WWTP and Bulls WWTP to convey the treated wastewater from Marton to Bulls. The combined flow will then be discharged from Bulls WWTP onto land.

The project has a budget of \$25M, including \$3.5M of funding secured from the Department of Internal Affairs (DIA) as part of the Three Waters Reform Programme.

The scope includes 4 subprojects:

- A. Construction of a wastewater transfer pipeline from Marton Wastewater Treatment Plant to Bulls Wastewater Treatment Plant
- B. Purchase of land in the Bulls area to dispose of treated wastewater and install irrigation infrastructure
- C. Consenting for the activities
- D. Upgrades of the treatment plants at Marton and Bulls

COVID-19 August Lockdown Update: The submission date of RFTs for construction of the pipeline was extended by three weeks as the contractors were not able to price materials during Level 4. This is likely to have an impact on the completion date of the project, which can be confirmed when tenders are received on 24 September 2021. DIA have been advised and agreed that RDC will cover this off in the quarterly report.

Project Budget	\$25,000,000	Spend to Date	\$144,539
2020-21 Budget	\$5,000,000	2020-21 Spend	\$140,758
2021-22 Budget	\$5,300,000	2021-22 Spend	\$3,780
2022-23 Budget	\$6,700,000	2022-23 Spend	\$0
2023-24 Budget	\$8,000,000	2023-24 Spend	\$0
Estimated Remaining Costs	\$24,855,461	Estimate at Completion	\$25,000,000
Metric	Trend	Comment	

Health and Safety		No near misses or lost time injuries to report.
Programme		<p>The overall programme for the entire project (all four subprojects listed above) is five years starting in 2020, and the target end date is June 2025.</p> <p>The pipeline between Marton and Bulls (subproject A) needs to be constructed before the end of March 2022 in order to meet the timeframes set in the contract RDC has with central government for the 3-waters stimulus funding.</p> <p>A Request for Tender has been issued to four shortlisted suppliers. The closing date for responses is 24 September 2021 – this was delayed from 3 September 2021 due to the August COVID-19 lockdown. This is putting pressure on the overall programme.</p>
Cost		On budget – \$3.5M funding received from Three Waters Reform and \$1.5M in previous LTP. An additional \$20M is in the new LTP.
Quality		No concerns to date. Crown Infrastructure Partners (CIP) who are overseeing the DIA funded projects have funded Alta, a construction management consultant, to support the project team with tendering of subproject A. RDC will engage Alta to continue on the project as Engineer to Contract for subproject A.
Risk		<p>The risk of not finding suitable disposal land (subproject B), and of difficulties with feasibility of construction, continues and becomes more prominent as the project progresses.</p> <p>To mitigate this risk, Council will engage a buyer's advocate to support the sourcing of land and will seek support from appropriate Iwi.</p> <p>The risk of programme delay to subproject A due to lack of interest from contractors is being mitigated by early engagement with the market and the two-stage procurement process which is underway.</p>
Tasks completed last month	<p>Notice To Tenderers 1-4 issued.</p> <p>Project Manager appointed.</p>	
Tasks forecast this month	<p>Engage consultant to complete pump station design.</p> <p>Award construction contract.</p> <p>Establish project advisory board.</p> <p>Finalise detailed consenting work plan and associated project Gantt Chart and issue to Horizons.</p> <p>Commission land studies to support a buyer's advocate.</p> <p>Seek support from Iwi.</p>	

3. Lake Waipu Improvement and Ratana Wastewater Treatment Project

ITEM 10.1

Project Status			
<p>This project has been a collaborative effort involving local iwi, RDC and HRC and is partly funded (46%) by Ministry for the Environment (MfE). The project is to remove treated effluent from Lake Waipu and to dispose of it to land. The project started on 1 July 2018 with an agreement with the Ministry for the Environment (MfE) and has an estimated duration of 5 years.</p> <p>An application for a new consent was lodged in April 2018, and this application allows RDC to proceed under existing consent conditions with discharge of treated wastewater into lake Waipu until such time as a new consent application for land disposal can be submitted.</p> <p>The scope of this project includes purchase of land for disposing of treated wastewater (instead of discharge to Lake Waipu), the installation of irrigation equipment and an upgrade of the existing Rātana Pā wastewater treatment plant.</p> <p><i>COVID-19 August Lockdown Update: No impacts on this project</i></p>			
Project Budget	\$2,425,000	Spend to Date	\$34,615
2020-21 Budget	\$1,550,000	2020-21 Spend	\$13,450
2021-22 Budget	\$875,000	2021-22 Spend	\$21,165
Estimated Remaining Costs	\$2,374,683	Estimate at Completion	\$2,425,000
Metric	Trend	Comment	
Health and Safety		No near misses or lost time injuries to report.	
Programme		The purchase agreement for suitable land has been finalised and signed by the landowners and RDC. The irrigation methodology and programme are being planned now.	
Cost		The 2020-21 Annual Plan included \$1.55m budget spread across various line items for this project. \$875,000 has been committed by Horizons Regional Council out of the funding they received from the Ministry for Environment. The estimated costs shall be finalised with actual construction costs to dispose of the wastewater to the purchased land parcel once an irrigation method has been specified or designed.	
Quality		No concerns to date.	
Risk		No concerns to date.	
Tasks Completed Last Month	Negotiations have concluded and the purchase agreement for suitable land has been finalised and signed by the landowners and RDC. MfE has also given approval to the purchase.		
Tasks Forecast This Month	Kick off workshop with iwi and stakeholders to start irrigation planning with WSP. Start subdivision work.		

4. Te Matapihi, Bulls (Community Centre, Bus Lane and Town Square)

Project Status			
<p>The scope of this project is the final commissioning of Te Matapihi (Bulls Community Centre) and the creation of a Town Square and Bus Lane.</p> <p>This report does not consider any future building enhancements regarding Changing Rooms.</p> <p>The contract for construction of the bus lane and town square has been signed and is due to start October 2021. Communication has been sent out to ensure public awareness in plenty of time.</p> <p><i>COVID-19 August Lockdown Update: No impact on this project – the contract has reconfirmed their start date of 26 October 2021 for construction of the Bulls Bus Lane and Town Square.</i></p>			
Project Budget (Bus Lane and Town Square)	\$1,025,603	Spend to Date	\$28,645.65
2020-21 Budget	\$28,255	2020-21 Spend	\$28,254
2021-22 Budget	\$997,348	2021-22 Spend	\$391
Estimated Remaining Costs	\$996,957	Estimate at Completion	\$1,025,603
Metric	Trend	Comment	
Health and Safety		No near misses or lost time injuries to report.	
Programme		No programme for Te Matapihi. The contract with ID Loaders has been signed to start construction. The anticipated start date is October 2021.	
Cost		Final construction budget for Te Matapihi to be reviewed as part of the project closure report. Construction costs have increased since tender was approved. Approval to amend construction contract authority is reported separately to Council.	
Quality		Performance of the elevator has significantly improved. Finalisation of the Town Square, with artwork, seating, and rubbish bins, to be undertaken.	
Risk		All defects and snags have been resolved at Te Matapihi. No current risk with the Bus Lane and Town Square.	
Tasks completed last month	Signed final construction contract for Bus Lane and Town Square.		
Tasks forecast this month	Construction due to begin on the bus lane in October. Public communications to go out regarding construction commencing. Design for bus shelters and rubbish bin placement. Confirmation of contract with JV Partners about green area within the Town Square.		

ITEM 10.1

5. Taihape Memorial Park Redevelopment (Amenities Building and options investigation for the Grandstand)

Project Status

The scope of this project is the construction of a new Taihape Amenities Building and investigations of options for the Taihape Grandstand Strengthening (consulted on during LTP period, with a final resolution to be made in June or July).

The original resolved budget for the Taihape Amenities building was \$2.148m, being the estimated construction cost. The 2021-2031 LTP included \$2.9m in year 1, being the full estimated cost of the design, consulting, consenting and construction of the building. \$200,000 is budgeted in FY20-21, giving a total budget of \$3.1m between FY20-21 and FY21-22.

Additional scope has been raised to look at storage in the Taihape Amenities Building during meetings internally and with park users. This had been raised before and removed from scope but was raised again at a public meeting in March 2021 and endorsed at Council in April 2021 – refer resolved minute number 21/RDC/022.

Detailed design drawings are provided to elected members as a separate paper to the September 2021 Council meeting.

A contract has been signed for the detailed design and costings of the strengthening of the Grandstand. A site visit was planned but had to be delayed due to COVID-19 lockdowns. Another site visit is being organised. The detailed design can commence after the site visit.

COVID-19 August Lockdown Update: No impact on the Amenities Building. One month delay on the Grandstand investigation as the planned site visit can not occur until Auckland-based consultants can travel to site.

Project Budget	Grandstand \$1,091,915 (\$1M in 2020-21 budget) Amenities Building \$3,100,000	Spend to Date	Grandstand \$91,915 Amenities Building \$251,161
Estimated Remaining Costs	Grandstand \$1,000,000 Amenities Building \$2,848,839	Estimate at Completion	Grandstand \$1,091,915 Amenities Building \$3,100,000

Metric	Trend	Comment
Health and Safety		No near misses or lost time injuries to report.
Programme		Programme for Amenities Building on track. Complete Design for Amenities Building and award contract to builder by end of 2021.
Cost		Any approved scope changes will impact on the amenities budget – the PMO would require Council endorsement before approving any other work.

Quality		New building construction work only to start when all design completed, and scope confirmed (lessons learned from Bulls Te Matapihi)
Risk		No concerns to date. There is a risk of poor public perception of the new amenities building, and public consultation has been undertaken to reduce the risk.
Tasks completed last month	<p><u>Amenities Building</u> Detailed Design progressed beyond 60% Shortlist created for construction contract Lotteries Application Submitted</p> <p><u>Grandstand</u> Engagement of a consultant to complete a detailed design of the seismic retrofit</p>	
Tasks forecast this month	<p><u>Amenities Building</u> Kick off hui with local iwi Complete tender process award construction contract Continue to seek themes and name suggestions from community via online and paper surveys</p> <p><u>Grandstand</u> Meet the consultant and architect on site. This was meant to have occurred in August 2021 however due to COVID-19 alert levels the Auckland-based consultants could not travel to Taihape for the site visit. A new site visit date is being arranged.</p>	

6. Remediation of the historic landfill on Putorino Road

ITEM 10.1

Project Status

The Rangitikei River is eroding a historic landfill, creating a risk of further contaminated materials and fill entering the river. The landfill material has been excavated and removed, and the project is largely complete.

Four scope changes have arisen since the project's inception:

- 1) The methodology of protecting the cliff face during remediation has changed to include installation of sheet piling into the riverbed, against the cliff face. This was the option preferred by Iwi, and agreement with Iwi was necessary to gain a resource consent.
- 2) There may be disposal costs for the excavated material. It was assumed that the material could be crushed on-site and reused at no additional cost, however 100m³ needs to be disposed of to landfill. The costs for this will be known in August 2021.
- 3) Due to delays in consenting and starting work on site, permission for winter works has been sought from Horizons Regional Council and approved. Additional costs are likely to ensure the work is delivered in an environmentally safe manner during winter.
- 4) Sheet piling has now been removed, however due to changing advice from Horizons Regional Council this was delayed which added cost to the project. RDC has requested Horizons to contribute costs to the project due to the changed advice.

Construction works are complete.

COVID-19 August Lockdown Update: Level 4 impacted on the removal of the sheet piling, which was deferred to Level 3. This is now complete.

Project Budget	\$557,991 excluding disposal costs	Spend to Date	\$570,313
2020-21 Budget	\$363,078	2020-21 Spend	\$363,078
2021-22 Budget	\$194,913	2021-22 Spend	\$207,235
Estimated Remaining Costs	\$129,687	Estimate at Completion	\$700,000

Metric	Trend	Comment
Health and Safety		Significant health and environmental benefits from the remediation. On 15 June 2021 the elected members visited the construction site as part of Council's ongoing commitment to health and safety. Positive feedback was received on mitigation of health and safety risks.
Programme		Removal of the sheet pilings still to be completed, and planting of the willows will be done after that. Native trees will be planted in spring or summer.
Cost		The project is \$150,000 over budget. Horizons has been approached regarding a contribution to the project of \$150,000 to cover the costs incurred due to their changing requirements.

Quality		No concerns
Risk		Working in and over the water, on contaminated land, is inherently risky. The contractor is managing this well.
Tasks completed last month	<p>Clarification from Horizons regarding sheet piling removal.</p> <p>Completion of removal works.</p> <p>Requested funding support from Horizons for the excess sheet piling costs that were not part of the consent conditions but were subsequently required by Horizons.</p> <p>Willows planted</p>	
Tasks forecast this month	Follow up on response from Horizons.	

7. Marton Industrial Park and Rail Hub

ITEM 10.1

Project Status			
A new rail hub to accommodate forestry operations will be constructed in Marton. This will include a double rail siding, log yard with debarking facility, and associated businesses.			
<i>COVID-19 August Lockdown Update: The project team worked through Level 4 and Level 3 to minimise the delays. The Environment Court mediation was deferred to 4 October 2021 and the meeting with Minister Nash was cancelled (planned for 25 August).</i>			
PMO Budget	\$9,850,000	Spend to Date	\$917,829
Estimated Remaining Costs	\$8,932,171	Estimate at Completion	\$9,850,000
Metric	Trend	Comment	
Health and Safety		No near misses or lost time injuries to report.	
Programme		The programme extension of three months has been agreed with MBIE who funded most of the project, and a contract variation signed. The project is now on track.	
Cost		The cost estimate for the rail siding construction exceeds the current budget. The project team is looking at funding and investment options.	
Quality		Quality issues arose with the initial preliminary design of the rail siding. Design revisions are complete, and the quality risk was resolved by the end of May 2021.	
Risk		The programme is three months behind schedule The cost estimate for the rail siding exceeds the current budget.	
Tasks completed last month	50% design (P50) of double rail siding. Letter to Minister regarding further funding. Project Advisory Board meeting (occurs each month). Further negotiations with appellant and meeting between consultant and appellant's lawyer. Meeting with MBIE, and other Central Government representatives, regarding additional funding sources.		
Tasks forecast this month	Environment Court mediation. Approval of P50 design by KiwiRail management.		

8. Marton Water Strategy

Following endorsement from Council in May 2021 on the direction for Marton Water reporting on the activity as a project is expected to commence in October 2021.

The project is being delivered by Manawatu District Council, and a project kick-off meeting is planned for 23 September 2021.

9. Regional Treatment Plant Consenting Programme

ITEM 10.1

Programme Status			
WSP has been engaged to deliver a programme of treatment plant consents for Rangitikei District Council. The contract is for four years. The outcome of this programme is current consents on all treatment plants, which can be regularly complied with. This will resolve non compliances with our regional council consents.			
Programme Budget (including approved variations)		\$420,305	WSP Spend to Date \$23,318
Spend Last Month		\$6,898	% Spent 5.5%
Metric	Trend	Comment	
Health and Safety		WSP Health and Safety Plan prepared prior to site visits.	
Programme		Ratana programme one month behind tendered programme as adjusted due to being asked to assess likely land requirements, but likely to be able to re-establish timeline. Bulls WTP programme adjusted from tender programme, due to requesting discretion in relation to when application to be lodged (now October 21). Hunterville WWTP request for assistance, programme to be established.	
Cost		Forecast completion cost is on budget	
Quality		No concerns to date.	
Risk		<p>Risk 1: Programme – slight delays to start while waiting on information to be provided for some sites (flow and quality data). Ability to re-establish programme.</p> <p>Risk 2: Scope creep – nothing identified at this stage, early variations identified by RDC.</p> <p>Risk 3: Cost of upgrades. Not known at this stage, needs to be balanced against stakeholder expectations. Watching brief to be kept</p> <p>Risk 4: Delivery of CIAs. Continue to work with RDC and iwi to understand information requirements and implications as they come to hand. Ongoing consultation is allowed for.</p> <p>Risk 5: Legislative changes. Various legislation changes have occurred since most of the consents of existing sites were approved. Need to ensure that information within consent applications is fit for purpose to be able to evaluate against legislative requirements.</p> <p>Risk 5: Preferred site for Ratana may face consent challenges due to dunes having been identified as rare habitat (under Schedule F of the Horizons One Plan)</p> <p>Risk 6: Preferred site for Ratana may face consent challenges due to dunes having been identified as rare habitat (under Schedule F of the Horizons One Plan)</p>	

Tasks completed last month	Reasonable use calculations and AEE preparation commenced for Bulls water. Request to assist with Hunterville WWTP, WSP to work with Aquanet. Taihape water intake investigation requested. One programme-level meeting held.
Tasks forecast this month	Survey for Ratana site to be undertaken to quantity areas of Schedule F on property, intention to have hui late October/early November. Second Taihape WWTP hui due to be held 18th October, land disposal sizing options being investigated, review of plant options being investigated Finalisation of Bulls water reasonable use calculations and assessment of AEE.

ITEM 10.1

Legend			
Budget			
+/- 0-5% of Budget	Unchanged 	Risk increasing towards Amber 	Risk decreasing away from Amber 
+/- 6-15% of Budget	Unchanged 	Risk increasing towards Red 	Risk decreasing away from Red 
+/- >15% budget variance	Unchanged 	Risk increasing 	Risk decreasing 
Programme			
Completion Date not Affected	Unchanged 	Risk increasing towards Amber 	Risk decreasing away from Amber 
Up to three months delay to Completion Date	Unchanged 	Risk increasing towards Red 	Risk decreasing away from Red 
More than three months delay to Completion Date or Critical Date at risk	Unchanged 	Risk increasing 	Risk decreasing 

Miscellaneous

1. Impact of COVID-19 Lockdown:

The impact of the August 2021 lockdown on the delivery of the 2021-22 capital plan has been minimised by staff working through Alert Levels 3 and 4, and through working with our suppliers to prioritise work that is most essential.

The most critical delays are to the Marton to Bulls Wastewater Centralisation Project, and these have been communicated to the funder, DIA.

The highest risk of impacts is on the Mangaweka Bridge construction, where the supply of steel is in question.

The Project Management Office will continue to report on any impacts from Alert Level restrictions, and mitigate these as far as possible.

Recommendation

That the Project Management Office Report - September 2021 be received.

10.2 2021 Summary of Activities - Maori Responsiveness Framework**Author:** Lequan Meihana, Strategic Advisor - Mana Whenua | Kairaranga**Authoriser:** Carol Gordon, Group Manager - Democracy & Planning**1. Reason for Report**

1.1 This report summarises the progress made in the programmes, activities and outcomes sought through the Māori Responsiveness Framework over the two-month period from 1 July 2021 to 30 August 2021. This update against the Māori Responsiveness Framework is produced for each Te Roopuu Ahi Kaa meeting.

2. Māori Responsiveness Framework

2.1 The following is a summary of the outcomes sought, performance measures and annual progress made as part of Council's commitment to mana whenua, by way of the Māori Responsiveness Framework

3. Governance and Relationships

3.1 Council will engage with iwi/hapū in the spirit of kotahitanga (togetherness) and establish strong relationships for mutual benefit

Performance Measure	Annual Target	Comments
1: Number of hui held/attended	Attendance of six hui annually with Te Roopuu Ahi Kaa at Council Offices.	Meeting with Roding Advisor for Infrastructure Reuben Pokiha and Programme Delivery Manager for Infrastructure Allen Geerkens on a road improvement project on Ruanui Road at a DOC reserve on the bank of the Hautapu River about 1km from Mataroa, which affects part of Te Kapua Block SO 35069 T21/11. The project has come to a halt as Iwi engagement is needed to proceed to the next step in the project. In the future we will be having discussions with Ngāti Rangī around the cultural significance of the area where the work is taking place. We have identified the appropriate iwi representatives to engage with. This project is on-going.
Measures engagement opportunities with Māori – measured by the number of significant hui and other hui held.	Attendance of events or activities as appropriate.	Met with our Community Project Officer Jen Britton and our Communications and Graphic Designer Leah Johnston to discuss planning for Matariki Rangitikei to be held in 2022. This project is on-going.
	Continuation of at least six Council hui annually with Te Roopuu Ahi Kaa.	Lake Waipu / Ratana FIF meeting held in Council Chambers. Good progress made to secure a purchase of land.
	Attendance of significant hui with Iwi/hapū on request of Te Roopuu Ahi Kaa or Council.	Cultural Development at Manawatū District Council in preparation of the welcome for the new CEO and Māori Principal Advisor.
	At least one hui annually with every hapū in the District.	Contributed to an Executive Leadership Team meeting to explain the theme and background work being done for the staff recognition awards to be held at Matariki time 2022.
	Attend all Te Huinga a ngā kanohi kitea o ngā kaunihera hui	Rātana Cemetery visit with the Council Parks and Reserves team and the Chair of the Rātana Community Board to discuss cemetery maintenance and upgrade. This included a conversation on the appropriate signage.

	Attend all Te Pae Urungi hui	<p>Attended the Te Roopuu Ahi Kaa meeting in Council Chambers</p> <p>Destination Management Plan meeting with Jen Britton (Strategic Advisor – District Promotions) and Kylie Ruwhiu from TRC Tourism to discuss iwi engagement moving forward. There are plans to have workshops with iwi members.</p> <p>COVID RESPONSE 18 August – 9 September</p>
<p>2: Number of Hapū Action/Activity Plans in progress per annum</p> <p>Measures the success of capturing the future aspirations of hapū and the Council's planned contribution.</p>	1 Hapū plan per annum.	No update for this period
<p>3: Number of formal relationships established with Māori entities</p> <p>Measures progress in securing relationships (that relate to this framework) for future prosperity.</p>	Establish relationships as appropriate.	<p>These relationships are important for the future of our Community and District. As part of my role, I maintain these relationships on behalf of Council. Staff have managed to communicate and create relationships with the following organisations/entities thus far:</p> <ul style="list-style-type: none"> • Te Kōtahitangi o Ngāti Tuwharetoa • Ngā Puna Rau o Rangitikei • Mōkai Pātea Services • Te Rūnanga o Ngā Wairiki Ngāti Apa • Te Kōtuku Hauora • Ngā marae o te rohe • Te Oranganui • Te Huinga a Ngā Kanohi Kitea o Ngā Kaunihera • Marton Development Group • Healthy Families Whanganui Ruapehu Rangitīkei • Te Maru o Ruahine Trust • Rauhuia Environmental Services • Rātā Marae Complex • Te Kura o Rātana • Rātana Communal Board

4. Culture and Identity

4.1 Council recognises the unique identity of our district is the heritage and whakapapa of mana whenua

Performance Measure	Annual Target	Progress and Comments
<p>1: Number of Events/Programmes Supported</p> <p>Measures the visibility of Māori culture and participation in our district via events and programmes.</p>	<p>Measured as an annual assessment of the number of Māori based funding applications received and supported.</p>	<p>No update for this period</p>
<p>2. Number of employees taking Tikanga Māori cultural training</p> <p>Measures the Council capacity to demonstrate appropriate cultural competence.</p>	<p>All new staff and incoming Councillors at RDC to receive Māori culture training as part of induction. Additionally, regular opportunities for existing staff are provided.</p>	<p>A Council and Tangata Whenua Induction for new staff – New staff are able to use their Kete Mātauranga / Basket of Knowledge Booklet to keep track of their Council journey.</p> <p>Within the Ara Poutama Career Performance Development Plan is the Mahere Ako Staff Learning Plan. This Learning Plan has an element of cultural competency and awareness outcomes and will start to roll out to staff from July 2021. The content for these elements are being developed by Councils Strategic Advisor for Mana Whenua with the support of Group Manager for People and Culture Sharon Grant and People and Culture Advisor Christin Ritchie. The Cultural elements of the Mahere Ako Learning Plan includes Te Reo Māori me onā Tikanga, Workshops on each of Councils 'Pou' and Cultural Pop-Up Stations. Learning outcomes include:</p> <ul style="list-style-type: none"> • Ability to confidently stand and briefly explain what each 'Pou' means • The capacity to demonstrate each 'Pou' within your role and responsibilities • Build individual awareness and confidence • Greater appreciation for Māori Values, Māori Language, Māori Culture and Māori Tikanga • Ability to confidently stand and introduce yourself in Te Reo Māori • The capacity to open and close a meeting with the appropriate karakia • Ability to name marae and iwi in our District • The capacity to have meaningful iwi engagement and consultation • Build individual confidence and capabilities around pronunciation of Māori words or Māori place names • Confidence to address other staff in Te Reo Māori ie. Mōrena, Kia Ora, Tēnā Koe etc • Greater appreciation for whānau, hapū and iwi engagement

		<p>Council staff whakatau held in Council Chambers to official welcome them to the Council family. This is an opportunity for new staff to meet as one and get to know the Mayor, the CEO, General Managers, Team Leaders and other work colleagues.</p> <p>First Cultural Pop-Up Station as part of Councils Mahere Ako Learning Plan. These culture pop up stations will be fun, friendly, and relaxed. It is an opportunity for staff to build on their cultural awareness and confidence.</p> <p>The pop-up stations will be:</p> <ul style="list-style-type: none"> • 1-hour sessions • Held in Council Chambers • Open to all staff and elected members <p>Kaupapa/Topics:</p> <ol style="list-style-type: none"> 1. Marae/Hapū/Iwi boundaries and locations (map) 2. Basic Karakia (opening and closing prayer) 3. Useful Waiata (easy songs to learn for staff whakatau) 4. Iwi engagement and consultation (who, when, what, how) 5. Useful Māori Phrases (kiwaha/sayings, acknowledgements) 6. Pronunciation of Māori words and place names (common words and Rangitīkei place names) <p>Ngā Hua Akoranga/Learning Outcomes:</p> <ul style="list-style-type: none"> • Ability to name marae and iwi in our District • The capacity to have meaningful iwi engagement and consultation • Build individual confidence and capabilities around pronunciation of Māori words or Māori place names • Confidence to address other staff in Te Reo Māori ie. Mōrena, Kia Ora, Tēnā Koe etc • Greater appreciation for whānau, hapū and iwi engagement
<p>3. Number of Māori Art Placements</p> <p>Measures the increase in visibility of Māori culture in our district via art.</p>	<p>1 Placement Project (every two years).</p>	<p>No update for this period</p>
<p>4. Iwi Narratives</p> <p>Measures the increase in visibility of Māori heritage and history in our district.</p>	<p>1 Annual Physical Signage Project.</p> <p>2 Annual Online Inclusions Published.</p>	<p>No update for this period</p>

ITEM 10.2

<p>5: Collaborative Planting Local Hapū</p> <p>Measures the opportunities captured to reflect Māori values/inclusion in planting.</p>	<p>Consulted on a case-by-case basis.</p> <p>Local Iwi/hapū advised of all planting projects with non-financial offer of inclusion.</p>	<p>No update for this period</p>
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5. Prosperity and Wellbeing

5.1 Council will work with others to enhance the capacity for Māori participation in the economy and enhance overall Māori wellbeing

Performance Measure	Annual Target	Progress and Comments
<p>1: Support the Rates Remission Policy for Māori Freehold Land</p> <p>Measures engagement vs outcomes of Council in Remission of Māori Freehold Land Policy.</p>	<p>Determining and assisting parties who may qualify for remission.</p>	<p>No update for this period</p>
<p>2. Economic Development Partnership Linkages</p> <p>Measures the effectiveness of how many Iwi/hapū are partnered with and included in Economic Development plans or activities.</p>	<p>Ensuring Iwi/hapū are included in economic plans and programmes.</p>	<p>No update for this period</p>
<p>3. Māori Economic Strategy</p>	<p>Iwi/hapū/māori are consulted with in the spirit of Tikanga in the</p>	<p>Continue to work closely with Jen Britton (Strategic Advisor – District Promotions) and Jaime Reibel (Strategic Advisor for Economic Development) making sure iwi/hapū/Māori are consulted with in the spirit</p>

Measures the effectiveness of how Iwi/Māori are engaged as part of the overall RDC Economic Development Strategy.	development of an Economic Strategy. Iwi/hapū/māori are updated on Economic Strategy & Programme Outcomes.	of tikanga in the development of an Economic Strategy, and any programme outcomes.
4. Māori Business Database Measures the accuracy of the databased number of Māori Businesses in the District in order to assist in partner linkages.	Ensuring Māori businesses are categorized within their own subset of the Districts Business Database.	No update for this period
5. Marae Emergency Response Plan Measures Marae preparedness for an emergency.	1 Marae Plan Developed Annually.	No update for this period
6. Mayors Taskforce For Jobs (MTFJ) DRAFT: Measures the uptake of Rangatahi in key MTFJ projects/activities in the Rangitikei District.	Measured as the number and percentage of Māori in MTFJ projects and activities.	No update for this period
7. Rangatahi (Youth) Development & Engagement Measures Rangatahi engagement in Council facilitated	Measured as the number and percentage of Māori attendance in Youth Zones.	No update for this period

youth activities and programmes.		
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6. Resource and Infrastructure

- 6.1 Council will work with hapū and others to ensure: Appropriate infrastructure is in place for service delivery at Marae and rural Māori communities, and resources are taken care of for future generations.

Performance Measure	Annual Target	Progress and Comments
<p>1: District Plan Papakāinga Provisions</p> <p>Measures the effectiveness of Council's District Plan provisions and the facilitation of Papakāinga housing</p>	<p>Papakāinga provisions in the District Plan consider the aspirations of Iwi/ hapū.</p> <p>All Papakāinga are supported in planning and consenting.</p>	<p>We continue to have meaningful conversations with all our marae and hapū within the Rangitikei District.</p>
<p>2: Oranga Marae</p> <p>Measures the success of the projects funded under the Marae Development Policy to meet the needs and aspirations of Iwi/hapū</p>	<p>95% of Marae Development Projects meet the timeframes and quality expected by Iwi/hapū and Council.</p>	<p>No update for this period</p>
<p>3. Inventory of Significant Sites</p> <p>Development of a district wide inventory that includes wāhi tapu, sites or areas of significance, taonga, historic heritage, and cultural heritage.</p>	<p>Development of a significant sites inventory for one Iwi per annum.</p> <p>Development and/or updating the significant sites inventory for one Iwi per annum.</p>	<p>No update for this period</p>
<p>4. State of the Environment</p> <p>An assessment of environmental</p>	<p>Annual Assessment Report from TRAK.</p>	<p>No update for this period</p>

outcomes as it pertains to Tangata Whenua, particularly in respect of Māori customary environmental values.		
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Recommendation

That the report '2021 Summary of Activities – Māori Responsiveness Framework' be received.

10.3 Representation Review 2021 - Initial Proposal**Author:** Katrina Gray, Senior Strategic Planner**Authoriser:** Carol Gordon, Group Manager - Democracy & Planning**1. Reason for Report**

1.1 To provide the consultation documents associated with the Initial Proposal for representation for the 2022 local government elections.

2. Comment

2.1 Council has adopted its Initial Proposal for representation for the 2022 local government elections.

2.2 There have been a number of changes from the existing representation arrangements:

- Introduction of two Māori Wards, each with one councillor.
- Movement of a number of people from the southern ward into the central ward along the Turakina Valley area (highlighted on the map). This change was made to achieve 'fair' representation – each councillor representing an equal number of electors.
- Reduction in the number of councillors representing the Northern and Southern General wards from three for each area to two for each area.

2.3 Submissions close 12noon Friday 8 October 2021. Oral hearings are scheduled for Thursday 14 October 2021.

2.4 The consultation material is attached.

3. Naming of the Māori Wards

3.1 There is the opportunity for Te Roopuu Ahi Kaa to provide guidance to Council on the naming of the Māori Wards - currently named northern and southern. Any names that have been suggested during the consultation period will be provided to Komiti members at the meeting for their consideration and recommendation to Council.

4. Te Roopuu Ahi Kaa Komiti

4.1 When adopting the initial proposal Council noted their intention (through a formal resolution) to retain the Te Roopuu Ahi Kaa Komiti, and that the Komiti will continue to be Council's principal engagement process with iwi.

Attachments

1. Consultation Information
2. Map - District-wide
3. Submission form

Recommendation

That the report 'Representation Review 2021 - Initial Proposal' be received.

ITEM 10.3



Representation Review

Initial Proposal for the 2022 local election

PROPOSAL

Proposed number of elected members

11 Councillors (plus the Mayor)

Proposed Wards

The proposed Wards and the population that each member will represent is as follows:

Ward	Population	No. of Councillors per Ward	Population per Councillor	Deviation from average	% deviation
General Wards					
Northern	2,800	2	1,400	-33	-2.33%
Central	6,960	5	1,392	-41	-2.88%
Southern	3,140	2	1,570	137	9.54%
Total General	12,900	9	1,433	-	-
Māori Wards					
Northern	1,450	1	1,450	15	1.05%
Southern	1,420	1	1,420	-15	-1.05%
Total Māori	2,870	2	1,435	-	-
District Total	15,770	11	-	-	-

Proposed Community Boards

The two existing community boards are proposed to remain unchanged as follows:

Ratana Community Board: retaining the same boundaries as at present, having four members elected by the whole Ratana Community Board area and one appointed member (one of the Southern Ward Councillors).

Taihape Community Board: retaining the same boundaries as at present (the Northern Ward boundaries, having four members elected by the Taihape Community Board area and two appointed members (rotated annually around the Northern Ward Councillors).

Changes from the existing representation arrangements

There have been a number of changes from the existing representation arrangements:

- Introduction of two Māori Wards, each with one councillor.
- Movement of a number of people from the southern ward into the central ward along the Turakina Valley area (highlighted on the map). This change was made to achieve 'fair' representation – each councillor representing an equal number of electors.
- Reduction in the number of councillors representing the Northern and Southern General wards from three for each area to two for each area.

Representation Review Process

Process	Timeframe
Council adopts Initial Proposal	26 August 2021
Consultation period	Written submissions: 30 August – 8 October 2021 Oral Hearing: 14 October 2021
Deliberations on submissions and adoption of Final Proposal	28 October 2021
Appeals/Objections <i>Any person or organisation who has made a submission on the initial proposal can make an appeal to the Local Government Commission on any matters raised in their submission.</i> <i>If Council makes amendment to the initial proposal, any interested person or organisation (including those who made submissions) can lodge an objection on the amendment to the Local Government Commission.</i>	1 month following Council's decision on the Final Proposal
Consideration by Local Government Commission (if required)	11 April 2022 (at the latest)

Submissions

Written submissions from the community may be made from 30 August 2021 and are open until **noon 8 October 2021**.

Submission forms are available from Council's libraries in Marton, Bulls and Taihape, from the Council's Main Office in Marton^{1*}, from the Council's website www.rangitikei.govt.nz or you may request a form be posted* to you by calling 0800 422 522.

Parties who make a written submission may also make an oral submission. Oral submissions are scheduled for 14 October 2021* at the Council Chambers in Marton. You need to indicate on your submission form if you wish to speak to your submission. Staff will make contact with

¹¹ *This is dependent on COVID-19 restrictions and whether or not offices are open

submitters wishing to speak to their submissions to accommodate to COVID-19 restriction levels which may include presenting² via phone or video calling.

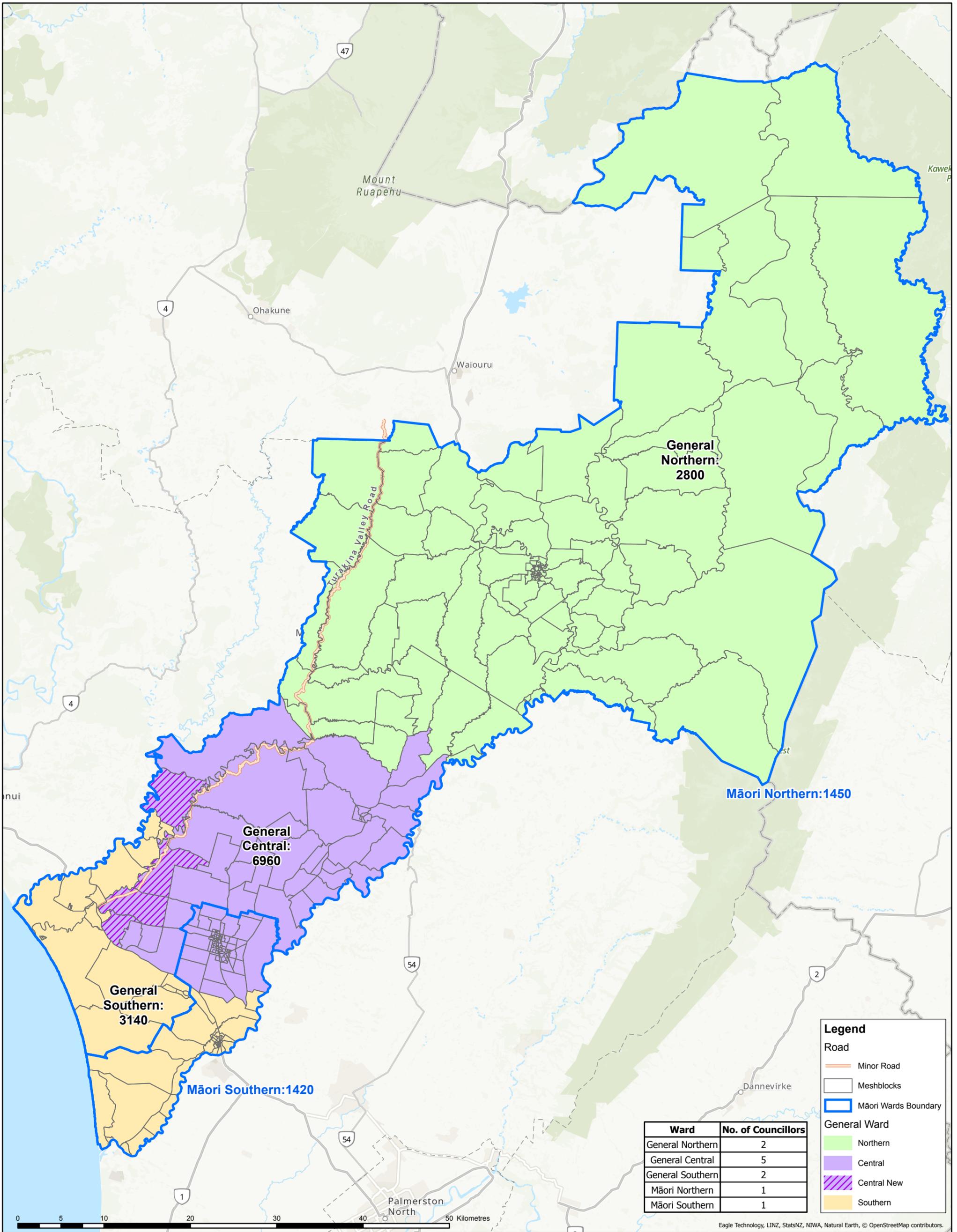
Further information

Further information, including a submission form, is available at the following places:

- Council's website www.rangitikei.govt.nz
- *Council's libraries in Marton, Bulls and Taihape
- *Council's Main Office in Marton
- By calling 0800 422 522

If you have any questions please contact Katrina Gray, Senior Strategic Planner – Katrina.Gray@rangitikei.govt.nz.

² *This is dependent on COVID-19 restrictions and whether or not offices are open



10.4 Pae Tawhiti Rangitikei Beyond: Project Update**Author:** Katrina Gray, Senior Strategic Planner**Authoriser:** Carol Gordon, Group Manager - Democracy & Planning**1. Reason for Report**

1.1 To provide an update on the Pae Tawhiti Rangitikei Beyond project.

2. Project Overview

2.1 The Pae Tawhiti Rangitikei Beyond project is the development of a spatial plan for the district. It will provide a spatial roadmap for how the Rangitikei will prosper to 2050 and beyond by:

- Providing clear objectives/outcomes for future landuse and growth.
- Guiding infrastructure investment decisions and enable targeted future proofing.
- Reflecting community cultural, economic, environmental and social values and priorities.
- Informing and shaping the District Plan Review and Council's other plans and strategies.
- Building confidence and identifying potential for industrial, commercial, and residential development.
- Achieving intergenerational equity and sustainable environmental development.

2.2 An Advisory Group has been established which consists of Elected Members and Te Roopuu Ahi Kaa members to assist with the strategic direction setting for the document. The Group's members are Chris Shenton, Cr Tracey Hiroa, His Worship the Mayor Andy Watson, Cr Fi Dalgety, Cr Angus Gordon, Cr Gill Duncan, Cr Waru Panapa.

3. Project Schedule

Project Stage / Phase	Timeline
Background research / technical assessment	Now – December 2021
Develop Discussion Document	August 2021 – January 2022
Community Engagement	February – March 2022
Develop Draft Spatial Plan	April – May 2022
Community Consultation	June 2022
Adoption	August 2022

4. Project Updates

Metric	Trend	Comment
Schedule		No major delays to project schedule. Most work has proceeded despite Covid-19 restrictions. Minor delays.
Risk		No major risks identified.
Update from Advisory Group meeting		<p>Two Advisory Group meetings were held (one each in August / September). Advisory Group meetings are scheduled monthly.</p> <p>The meetings focused on:</p> <ul style="list-style-type: none"> • Purpose. • Project naming. The Advisory Group agreed with 'Pae Tawhiti Rangitikei Beyond' as the project name. • Identification of issues and opportunities facing our communities. • Developing project vision and values. • Rural environment outcomes.
Tasks completed August / September		<ul style="list-style-type: none"> • Future residential growth. Assessment of current land availability. Identification and assessment of future growth areas in progress. • Business land assessment – piece of work commissioned to be completed by Market Economics. This work will assess future business (commercial/industrial) land requirements spatially so we can understand what the future might look like and where in the district there is a land deficit/oversupply. • Meetings/discussions with stakeholders – Waka Kotahi, NZDF, developers, Corrections. • Attendance at Turakina Community Committee and Ratana Community Board meetings to introduce the project and seek initial feedback. Note delay in getting to some of the other committees due to Covid-19 cancelling meetings. • Planning for community engagement.
Tasks forecast October / November		<ul style="list-style-type: none"> • Business land assessment to be completed (November). • Future residential growth areas work to be completed. • Discussion document drafting. • Advisory Group meetings. • Iwi/hapū engagement. • Attendance at Community Committee / Board meetings not yet attended. Attend Youth Council meeting. • Ongoing discussions with stakeholders.

Legend			
Completion Date not affected. No major risks identified.	Unchanged 	Risk increasing towards Amber 	Risk decreasing away from Amber 
Up to three months delay to completion date. Major risk identified.	Unchanged 	Risk increasing towards Red 	Risk decreasing away from Red 
More than three months delay to completion date or critical date at risk. Critical risk identified that could impact on delivery of the project.	Unchanged 	Risk increasing 	Risk decreasing 

Recommendation

That the report ‘Pae Tawhiti Rangitīkei Beyond: Project Update’ be received.

10.5 Economic Development Work Plan and Reporting Framework 2021-2022**Author:** Jaime Reibel, Strategic Advisor - Economic Development**Authoriser:** Nardia Gower, Manager - Community Development**1. Reason for Report**

1.1 This report is submitted to Te Roopuu Ahi Kaa (TRAK) to enable it to monitor Council economic development performance by comparing actual to projected results and outcomes, with a supporting narrative to communicate details, the significance of key activities, mitigating factors and lessons learned.

2. Context

2.1 In the past, communication of Council economic development results and outcomes to TRAK has often been anecdotal in nature, without the benefit of a planning framework to support an understanding of whether actual results and outcomes align with what has been projected. This has affected TRAK's ability to evaluate Council economic development performance and to provide input and advice.

3. Discussion and Options Considered

3.1 Through the increased budget for economic development that was approved in the Long Term Plan 2021-2031 consultation and deliberation processes, staff have developed the attached operational-level workplan and reporting framework for Council's economic development activities and reporting in 2021-2022. This is based on the prioritised actions identified in Strategic Vision 2020, the Economic Development Strategy 2020-2050, the Housing Strategy 2021-2031 and the Long Term Plan 2021-2031 consultation document.

3.2 The Economic Development Work Plan and Reporting Framework will be used for operational reporting during Financial Year 2021-2022, as well as providing Council Elected Members, TRAK and the community a written narrative that will document the strategic impact and outcomes of activities as they occur.

4. Financial Implications

4.1 All costs related to the Economic Development Work Plan and Reporting Framework 2021-2022 are included in the economic development department's annual budget for the period 2021-2022, including staff salaries.

5. Conclusion

5.1 The Economic Development Work Plan and Reporting Framework will enable Council to document, analyse and report its actual vs. projected annual economic development results and outcomes on a bi-annual basis, enabling Te Roopuu Ahi Kaa to improve its evaluation of Council performance and provide input and advice.

Attachments**1. ED Work Plan and Reporting Framework 2021-2022**

Recommendation

That the 'Economic Development Work Plan and Reporting Framework 2021-2022' to the 12 October 2021 Te Roopuu Ahi Kaa meeting be received.

ITEM 10.5

Economic Development Workplan and Reporting Framework 2021-2022

Economic Development Work Plan 2021/22	Economic Development Work Plan Sub-Activities 2021 - 2022	Quarterly Work Schedule (Indicating when work takes place)				Measurable Results (What's being measured)	Measurable Results Definitions	Reporting (Please note that commercially sensitive information will not be reported in this document)	Key Performance Indicators (KPIs)								
		July - Sept 2021	Oct - Dec 2021	Jan - Mar 2022	Apr - Jun 2022				Projected Results	Actual Results	% Achieved	Projected Results	Actual Results	% Achieved	Projected Results	Actual Results	% Achieved
		Half year ending Dec 2021			Half year ending June 2022				Full year 2021/22								
Business Growth & Value Addition (ED Strategic Priority 6 & 8)																	
Identify anchor businesses, strengthen value chains, create linkages	Anchor businesses identified	√	√			Number of anchor businesses identified	Anchor business = a large business that is key to a region, sector or economy that often has well-developed forward and backward value chain linkages or alternatively, and less frequently, is vertically integrated.	<i>Anchor businesses to be named</i>	4		0%	n/a	n/a	n/a	4	0	0%
	Anchor business value chain opportunities identified			√	√	Number of value chain opportunities identified	Value chain = the linkages that describe how a company's suppliers supply inputs and services with increased value addition as they move closer to it and enable it to create products (backward linkages) and how the company's agents and distributors add value to what it produces by providing services to deliver its products to market (forward linkages) to satisfy demand.	<i>Value chain opportunities to be listed</i>	2		0%	2		0%	4	0	0%
	New business investment facilitated by Council				√	Number of new business investments facilitated		<i>New investments will be listed</i>	n/a	n/a	n/a	1		0%	1	0	0%
	New jobs created/existing jobs retained by anchor businesses + local value chain firms		√	√	√	Number of jobs created/retained		<i>The number and type of jobs will be provided</i>	10		0%	20		0%	30	0	0%
	Local value chain firms linked to anchor businesses by Council			√	√	Number of value chain firms linked to anchor businesses			n/a	n/a	n/a	2		0%	2	0	0%
	Contracts issued to local value chain firms by anchor businesses				√	Number of contracts issued		<i>Contracts will be specified (if possible)</i>	n/a	n/a	n/a	1		0%	1	0	0%
Identify & promote key growth sectors & cluster firms within key sectors	Key growth sectors identified	√	√			Number of key growth sectors identified	Key growth sectors = the most important business categories that contribute to a region's economic growth, measured by GDP, turnover, employment, etc.	<i>Key growth sectors will be identified</i>	2		0%	n/a	n/a	n/a	2	0	0%
	New business attraction incentives agreed within key growth sectors			√		Number of incentives agreed	Business incentives = anything that reduces a business' costs or provides it with something of value that encourages it to do something that Council wishes.		3		0%	n/a	n/a	n/a	3	0	0%
	New businesses attracted within key growth sectors			√	√	Number of businesses attracted		<i>New businesses attracted within key growth sectors will be listed</i>	n/a	n/a	n/a	1		0%	1	0	0%
	Clustering facilitated within key growth sectors			√	√	Number of key growth sector businesses that join a cluster	Cluster = a concentration of businesses located close to each other that work in the same sector, and possibly with each other, that together have a larger impact on the economy than they could on an individual basis.	<i>Key growth sector businesses that join a cluster will be identified</i>	n/a	n/a	n/a	1		0%	1	0	0%
Housing (ED Strategic Priority 5)																	
Annual housing stock take	Annual housing stock take conducted.	√	√			Housing stock-take conducted Yes = 1 No = 0	Annual housing stock take = a yearly estimate of the number and type of residential dwellings in the district derived from Stats NZ data.	<i>The annual housing stock take will be submitted</i>	1		0%	n/a	n/a	n/a	1	0	0%
Facilitate the establishment of Community Housing Providers in the district	A social housing group works with Community Housing Aotearoa to develop its Community Housing Provider registration submission to CHRA	√	√	√	√	Number of social housing groups that work with Community Housing Aotearoa to develop Community Housing Provider registration submissions to CHRA	Social housing = subsidised rental housing occupied by low-income individuals and families in the district. Community Housing Aotearoa (CHA) = the peak body representing social housing providers in New Zealand. Community Housing Regulatory Authority (CHRA) = The department in the Ministry of Housing and Urban Development that registers and regulates Community Housing Providers (CHPs) that offer social housing in New Zealand.	<i>The progress made by Community Housing Providers in the district (to register with the CHRA and enter into funding contracts with MSP, purchase land, build social housing and initiate activities)</i>	0.5		0%	0.5		0%	1	0	0%

	A social housing group submits a request to CHRA to register with it as a CHP				√	A social housing group submits a request to CHRA to register with it as a CHP Yes = 1 No = 0		"	n/a	n/a	n/a	1	0%	1	0	0%	
	Social housing group registered as a Community Housing Provider by the CHRA					Number of social housing groups registered as Community Housing Providers (CHPs) by the CHRA		"	Likely to occur in 2022/23								
	Registered Community Housing Provider signs contract with MSD to raise funds to purchase land and build social housing					Number of registered CHPs that sign contracts with MSD to raise funds from Income Related Rent (IRR) subsidies to purchase land and build social housing	Registered CHP = registered with the Community Housing Regulatory Authority. IRR subsidy = an MSD subsidised rent programme for Public Housing Register (social housing) tenants with low incomes in which the rental subsidy is calculated on a household's income and type.	"	Likely to occur in 2022/23								
District Plan reviewed and modified as part of the Spatial Plan	Input provided to Spatial Planner, as required	√	√	√	√	To be determined			To be determined								
Strengthen Town Business Centres (ED Strategic Priority 7)																	
Needs assessment (survey) of businesses and services residents want in town business centres	Needs assessment designed	√				Needs assessment designed Yes = 1 No = 0			1		0%	n/a	n/a	n/a	1	0	0%
	Needs assessment administered		√			Needs assessment administered Yes = 1 No = 0			1		0%	n/a	n/a	n/a	1	0	0%
	Needs assessment results analysed			√		Needs assessment results analysed Yes = 1 No = 0	Needs assessment results analysis will be reported		n/a	n/a	n/a	1	0%	1	0	0%	
Stock take of existing businesses and services in town business centres	Stock take designed		√			Stock take designed Yes = 1 No = 0			1		0%	n/a	n/a	n/a	1	0	0%
	Stock take administered			√		Stock take administered Yes = 1 No = 0			1		0%	n/a	n/a	n/a	1	0	0%
	Stock take results analysed			√		Stock take analysed Yes = 1 No = 0	Stock take results analysis will be reported		n/a	n/a	n/a	1	0%	1	0	0%	
Gap analysis of town business centres	Gap analysis conducted			√		Gap analysis conducted Yes = 1 No = 0			n/a	n/a	n/a	1	0%	1	0	0%	
	Community consultation to discuss the results				√	Number of community consultations undertaken			n/a	n/a	n/a	2	0%	2	0	0%	
	Report to Council with results of gap analysis/ consultations				√	Report to Council concerning gap analysis/consultations Yes = 1 No = 0	Gap analysis and consultation results will be reported		n/a	n/a	n/a	1	0%	1	0	0%	
	Design project to implement approved gap analysis recommendations					Project designed to implement approved gap analysis recommendations Yes = 1 No = 0	Project design to implement approved gap analysis recommendations will be described		Likely to occur in 2022/23								
Promotion, retention & attraction of businesses in town business centres	Council business promotion, retention & attraction tools identified				√	Number of Council business promotion, retention & attraction tools identified	Council business promotion, retention & attraction tools will be listed		n/a	n/a	n/a	2	0%	2	0	0%	
Determine optimal distribution of space & activities in downtown business centres	Optimal distribution of space & activities determined for town business centres					To be determined			Likely to occur in 2022/23								
Capacity Building (ED Strategic Priority 2 & 8)																	
Business capacity building	Facilitation of advice, Business Development Services, TA and training for local businesses	√	√	√	√	Number of businesses for which Council facilitates advice, Business Development Services, TA and training	The number of businesses and types of advice, Business Development Services, TA and training offered them will be reported		10		0%	10	0%	20	0	0%	

Business After 5 Events	Support, as required	√	√	√	√	To be determined			To be determined								
Mahi Tahi	Support, as required	√	√	√	√	To be determined			To be determined								
Institutional Strengthening (ED Strategic Priority 10)																	
Facilitate establishment of business membership associations in the district	Engage with key local businesses & organisations to promote the formation of northern & southern Rangitikei business membership associations	√	√	√	√	Number of business membership associations established in the district		<i>The business membership associations established in the district will be listed</i>	n/a	n/a	n/a	1		0%	1	0	0%
	Provide guidance to develop business membership association constitutions, foundation documents & governance mechanisms				√	Number of Council suggestions concerning business membership association constitutions, foundation documents & governance mechanisms approved by their boards		<i>The number and type of Council suggestions concerning business membership association constitutions, foundation documents & governance mechanisms approved by their boards will be described</i>	n/a	n/a	n/a	2		0%	2	0	0%
Scoping exercise to determine the institutional strengthening and capacity building that business membership associations in the district need	Develop a ToR for an institutional strengthening/capacity building scoping exercise delivered by Council				√	ToR developed Yes = 1 No = 0			n/a	n/a	n/a	1		0%	1	0	0%
	Conduct the scoping exercise				√	Scoping exercise conducted Yes = 1 No = 0		<i>The results of the institutional strengthening/capacity building scoping exercise delivered by Council will be reported</i>	n/a	n/a	n/a	1		0%	1	0	0%
	Facilitate development of a plan to address the needs identified in the scoping exercise					Number of plans developed to address the needs identified in the scoping exercise		<i>The number of plans developed to address the needs identified in the scoping exercise, and their content, will be reported</i>	Likely to occur in 2022/23								
Institutional strengthening and capacity building of business membership associations in the district	Facilitate access to sources of funding, TA, training and mentoring for business membership associations				√	Number of sources of funding, TA, training and mentoring for business membership associations facilitated		<i>The number of sources of funding, TA, training and mentoring for business membership associations that Council has facilitated access to will be reported</i>	n/a	n/a	n/a	1		0%	1	0	0%
Economic development engagement & partnership with Hapū, Iwi and the Ratana community	Meetings held by Hapū, Iwi and the Ratana community with Council to discuss their ED strategies and plans	√	√	√	√	Number of meetings held with Council by Hapū, Iwi and the Ratana community to discuss their ED strategies and plans		<i>The number of meetings held with Council by Hapū, Iwi and the Ratana community to discuss their ED strategies and plans will be reported</i>	1		0%	2		0%	3	0	0%
	Council-facilitated capacity development in support of Hapū, Iwi and Ratana community-led and owned development & improvement of their ED strategies and plans			√	√	Number of Council-facilitated capacity development sessions in support of Hapū, Iwi and Ratana community-led and owned development & improvement of their ED strategies and plans		<i>The number of Council-facilitated capacity development sessions in support of Hapū, Iwi and Ratana community-led and owned development & improvement of their ED strategies and plans will be reported</i>	1		0%	1		0%	2	0	0%
Information Gathering, Analysis & Liaison with Support Organisations (ED Strategic Priority 1, 2, 7, 8, 9)																	
District-wide business baseline survey	Survey designed	√				Survey designed Yes = 1 No = 0			1		0%	n/a	n/a	n/a	1	0	0%
	Survey administered			√		Survey administered Yes = 1 No = 0			1		0%	n/a	n/a	n/a	1	0	0%
	Survey results analysed				√	Survey results analysed Yes = 1 No = 0		<i>The analysis of the business baseline survey will be reported</i>	n/a	n/a	n/a	1		0%	1	0	0%
Identify/analyse key sectors, leading anchor businesses & SMEs to determine their needs	Baseline survey follow-on interviews to determine business needs				√	Number of business interviews		<i>The number of business interviews will be reported</i>	n/a	n/a	n/a	10		0%	10	0	0%

	Analysis & aggregation of business needs identified in the interviews & recommendation of solutions to address them				√	Number of recommended solutions to business needs		<i>The number and kind of recommended solutions to business needs will be reported</i>	n/a	n/a	n/a	10		0%	10	0	0%
Primary producers' needs assessment	Needs Assessment designed		√			Needs assessment designed Yes = 1 No = 0	Needs assessment = a process to determine how to move from a business' current status to a desired one in the future.		1		0%	n/a	n/a	n/a	1	0	0%
	Needs Assessment conducted				√	Needs assessment conducted Yes = 1 No = 0			n/a	n/a	n/a	1		0%	1	0	0%
	Needs Assessment analysed				√	Needs assessment analysed Yes = 1 No = 0		<i>The primary producers needs assessment analysis will be reported</i>	n/a	n/a	n/a	1		0%	1	0	0%
	Potential support activity designed from needs assessment results					Support activity designed Yes = 1 No = 0		<i>Potential support activity designed from the needs assessment results will be described</i>	n/a	n/a	n/a	1		0%	1	0	0%
Coordination with local, regional & national business support organisations	Ongoing liaison & referral of district businesses to business support organisations	√	√	√	√	Number of district businesses referred to business support organisations		<i>The liaison and referral of district businesses to business support organisations will be described</i>	10		0%	10		0%	20	0	0%
Economic development & growth discussions & events	Ongoing economic development & growth discussions and engagements, representing Council	√	√	√	√	Number of economic development & growth discussions held with non-Council individuals or organisations	Discussion = a private economic development conversation that Council holds with 1 or more individuals or organisations.	<i>The number and type of economic development & growth discussions held with non-Council individuals or organisations will be reported</i>	5		0%	5		0%	10	0	0%
	Economic development presentations, workshops, seminars, events sponsored by Council	√	√	√	√	Number of economic development presentations, workshops, seminars sponsored by Council	Presentations, workshops, seminars, events = formal economic development meetings that Council holds with invitees or the general public.	<i>The number of economic development presentations, workshops, seminars sponsored by Council will be listed</i>	3		0%	3		0%	6	0	0%
District Promotion & Management (ED Strategic Priority 3)																	
District Management Plan	Faciliate community & stakeholder engagement to understand their aspirations	√	√			Number of community and stake holder engagement sessions faciliated by Council		<i>The number of community and stake holder engagement sessions faciliated by Council will be reported</i>	10		0%	n/a	n/a	n/a	10	0	0%
	Adoption of final District Management Plan				√	Elected members adopt the final District Management Plan Yes = 1 No = 0			n/a	n/a	n/a	1		0%	1	0	0%
District promotion activity	Ongoing promotion of the district through www.visitrangitikei.nz	√	√	√	√	Number of individual site visits to www.visitrangitikei.nz		<i>Google analytics will be utilised to report the number of website visitors, their origin, device use and whether they are new or repeat visitors</i>	6,000		0%	8,000		0%	14,000	0	0%
	Develop and implement two seasonal marketing campaigns promoting the district to domestic and international tourists				√	Summer & winter marketing campaigns promoting the district are developed and implemented	Marketing campaign = paid marketing across all media (digital, print, billboards, strategic promotions, etc.)	<i>A description of the media utilised for summer & winter marketing campaigns will be provided</i>	3		0%	3		0%	6	0	0%
	Implement Shop Local Rangitikei campaigns, working with key stakeholders where possible	√	√	√	√	Number of Shop Local Rangitikei campaigns implemented during large local events		<i>A description of the Shop Local Rangitikei campaigns implemented during large local events will be provided</i>	3		0%	n/a	n/a	n/a	3	0	0%
Events strategy	Faciliate community & stakeholder engagement to understand their aspirations	√	√	√		Number of community and stakeholder engagement sessions facilitated by Council		<i>The number and type of community and stakeholder engagement sessions facilitated by Council will be reported</i>	5		0%	5		0%	10	0	0%
	Adoption of Events Strategy				√	Elected Members adopt the events strategy Yes = 1 No = 0			n/a	n/a	n/a	1		0%	1	0	0%

10.6 Economic Development Update August and September 2021**Author: Jaime Reibel, Strategic Advisor - Economic Development****Authoriser: Nardia Gower, Manager - Community Development****1. Reason for Report**

1.1 This report summarises the programmes, activities and focus areas initiated or undertaken as part of Council's Economic Development work during the months of August and September 2021.

2. Meetings/Events Attended

- Whanganui & Partners Farm Succession Planning workshops
- Hastings District Council Housing Forum visit
- Taihape Hospital Campus Collaborative Development Group meetings
- Kānoa Regional Economic Development & Investment Unit meetings for the Manawatu-Whanganui region

3. Meetings/Events Organised

3.1 Rangitīkei Real Estate Agents' Meeting attended by the Strategic Advisor for Economic Development, Strategic Advisor for District Promotions, and the Senior Strategic Planner.

Key Points/Suggestions raised by agents:

- Pent-up demand exists for small lifestyle blocks of ½ hectare.
- There's a shortage of rural lifestyle blocks from 1-15 hectares.
- It's expensive to sub-divide in the flood zone and difficult to get insurance.
- Leniency should be shown on a change of use from commercial to residential.
- House sales are taking longer than earlier in the year, requiring an average of 26 days and two Open Homes.
- Government actions are beginning to impact the number and frenzy of house sales, with more conditions placed on offers, but properties still attract multiple offers.
- People who want to sell have nowhere to move to within the district and there's currently a shortfall of hundreds of homes, with no lessening of demand from buyers.
- Marton should become the new Feilding by 2050. To achieve this the downtown centre of town needs to be made more attractive, the playground and walk around the reservoir should be promoted, the swimming pool needs to be heated and open all year around, the signs directing travellers to Marton on State Highway 1 need to be improved, and more major events should be offered (a regular Saturday crafts/farmers market, rock 'n roll weekends, etc.)

- 3.2 Tradies Staff Recruitment Meeting (Marton) attended by the Strategic Advisor for Economic Development, Strategic Advisor for District Promotions, and the Strategic Advisor – Rangitikei Employment Programme, along with the local MSD Work Broker.

Key Points/Suggestions raised by tradies in attendance:

- There is a serious shortage of licenced staff in most trades that limits the number of jobs firms can take on, as well as their growth.
- Hiring of apprentices is at a stand-still due to the shortage of licenced staff to supervise and train them.
- Companies are stealing licenced staff from each other, offering more and more pay, pushing costs up and creating a work environment that rewards a lack of long-term commitment.
- Many trades employees who live in the Rangitikei travel to Palmerston North and Whanganui to work. If it's possible to identify them, it would be worth finding out if they would like to work locally.

- 3.3 Strengthening of Earthquake Prone Buildings Presentation (Marton)

- The presentation was postponed due to the Covid-19 lockdown and will be rescheduled once the Alert Level drops to Level 1.

- 3.4 Regional Business Network Partner (RBP) Discussion (Taihape)

- The presentation was postponed due to the Covid-19 lockdown and will be rescheduled once the Alert Level drops to Level 1.

4. Housing

- 4.1 Door of Hope Rangitikei Community Trust (DHRCT)

- Several DHRCT Board meetings were held during the reporting period to discuss its Strategic Plan and the drafting of a submission to the Community Housing Regulatory Authority (CHRA) to become a registered Community Housing Provider.
- Guidance was received from Community Housing Aotearoa, the national peak body for Community Housing Providers, and the CHRA, concerning the application process to register as a Community Housing Provider.
- DHRCT is discussing broadening its representation and strengthening alignment with the community by appointing additional Board members from the Samoan community, Te Runanga o Ngā Wairiki Ngāti Apa, another local church and the Northern Rangitikei Housing Steering Committee.

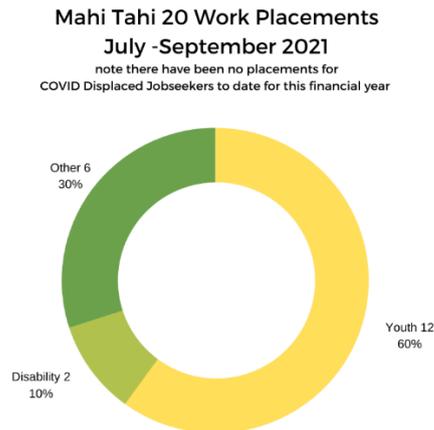
- 4.2 Senior and Elderly Shared Accommodation/Group Home Organisational Meeting (Taihape)

- With facilitation from Council's Economic Development Department, key community stakeholders, met to discuss the formation of a volunteer organisation to create, raise funding for and manage a shared accommodation/group home for independent and mobile seniors and the elderly located at the hospital campus in Taihape.

- Abbyfield New Zealand Ltd has expressed interest in assisting a Taihape volunteer organisation to incorporate under its umbrella (as a trust), and to support it with its systems, policies, procedures and ongoing guidance and advice.
- Meeting attendees discussed the refurbishment and use of the General Services building at the hospital campus as the shared accommodation/group home on a long-term lease with Otaihape Health Trust (OHT). The General Services building is owned by the Taihape community and is administered by OHT.
- OHT is in the process of receiving the hospital campus infrastructure (buildings, grounds, amenities, etc.) on a long-term, peppercorn lease from the Whanganui District Health Board (WDHB), the owner of the assets, and will manage the campus in the future.

5. Mahi Tahī – Rangitīkei Employment Programme

- 5.1 Mahi Tahī – Rangitīkei Employment Programme is a Mayor’s Task Force for Jobs (MTJF) Community Recovery Programme, supported by the Ministry of Social Development (MSD). Participating councils are tasked with getting a minimum of 50 people into employment in the 2021-2022 fiscal year.
- 5.2 The target demographic for the programme is NEETS (Youth Not in Employment, Education or Training), jobseekers with disabilities and those displaced by COVID-19; however, RDC have agreed to not turn away any job seekers, regardless of their age, and job seekers who are not youth or disabled are noted in the below graphic as “other”.
- 5.3 Council’s Strategic Advisor for the Rangitikei Employment Programme James Towers works closely with Louise McCoard, the MSD Area Work Broker, and key staff from Te Rūnanga O Ngā Wairiki Ngāti Apa.
- 5.4 The main office operates from Te Poho o Tuariki with two support staff: Dana Abraham, Employment Co-ordinator, and Isabel Maka-Kea, Pastoral Care Worker.
- 5.5 In October, the Taihape branch will start operating from the Taihape Lobby, with two support staff - Kayla Hyland and Danae Sciascia – both working as Employment Co-ordinators and Lobby Supervisors.
- 5.6 The following graph reports job placements since 1 July 2021, seven of which have been achieved during the month of September, which has been heavily affected by COVID-19 restrictions.



6. Township Signage

- 6.1 Mangaweka – sign locations have been established, with the existing Managweka sign entering from the south chosen as one of them, with the northern location awaiting confirmation.
- 6.2 Bulls - Two of the three township signs have been erected and are awaiting the installation of their white timber frames. The final sign location on SH3 entering Bulls is in negotiation.
- 6.3 Whangaehu - Meetings have been postponed due to the recent COVID-19 lock down.

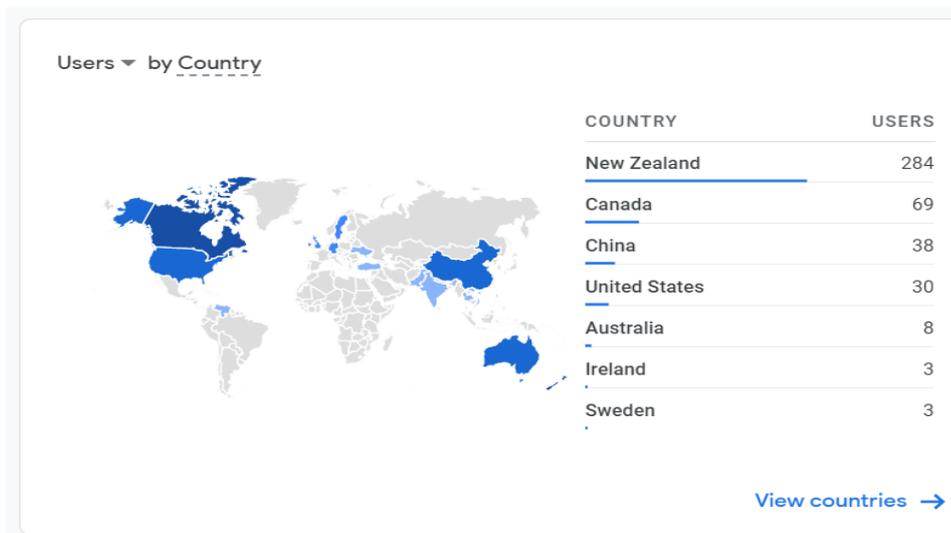
7. Shop Local Rangitīkei

- 7.1 Local businesses continue to be promoted via the Shop Local Facebook group.
- 7.2 Shop Local campaign – With support from the Bulls Community Development Trust, Council staff have created a competition to encourage visitors to spend locally that will run during the Arts 4 Arts Sake event.
- 7.3 The business directory website is scheduled to go live by the end of October.

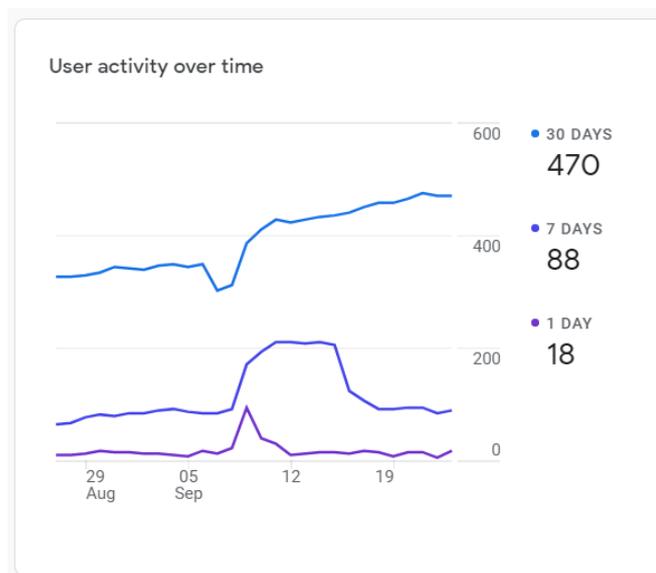
8. Branding and District Promotion

- 8.1 The new Visit Rangitīkei website www.visitRangitīkei.nz continues to be improved, with cosmetic changes and updated information.
- 8.2 Website analytics are shown in the following two reports:

User by country



Users over the previous 30 days



- 8.3 The Destination Management Plan will allow Council to better target marketing of the website to achieve the highest impact with the budget available. Meanwhile, Facebook marketing is being generated by staff, with further organic growth being achieved via Google search or Facebook. Facebook & Instagram continue to be used via individual post and the Stories feature.
- 8.4 The Ohakea 5 Squadron Relocation project, which is being undertaken in conjunction with CEDA, Whanganui and Manawatū District Councils and Palmerston North City Council, now has a Terms of Reference and is awaiting confirmation of dates for phases 2.1. and 2.2. and clear direction from CEDA and Ohakea.

9. Coordination with Regional Economic Development Agencies (EDAs)

- 9.1 Staff continue to engage with neighbouring EDAs concerning Regional Business Partners Network (RBP) delivery and the upcoming three-year tender. The discussion includes programme delivery and how the EDAs can improve delivery.
- 9.2 RDC is scheduled to host the next Regional Economic Development Forum at Te Matapihi during October, COVID-19 levels permitting.

10. Destination Management Plan

10.1 Initial engagement has taken place with the following groups:

- Santoft Domain Committee
- Turakina Community Committee
- Ratana Community Board
- Key stakeholder businesses
- Iwi representatives
- Elected members via meetings and elected member workshops, with His Worship the Mayor joining both the key stakeholder and Iwi engagement sessions.

10.2 Social PinPoint is live and receiving community aspirations, ideas and suggestions, which can be tracked on: <https://trc.mysocialpinpoint.com.au/rangitikei-destination-management-plan/ideas#/sidebar/tab/about>

10.3 Upcoming engagement through October and November with the following groups and platforms:

- Taihape Community Board
- Marton Community Committee
- Bulls Community Committee
- Rangitīkei Youth Council
- Youth in schools
- Targeted business sessions
- General public drop-in sessions throughout the district
- Iwi/Hapū/Marae

10.4 COVID-19 restrictions have affected the consultation timeline, resulting in limited numbers attending engagement sessions and the postponement of drop-in engagement sessions. Staff have altered plans accordingly, with consultation open longer than originally planned. The draft document is expected to be completed in January 2022. To-date engagement has been positive, innovative and constructive, with common themes starting to emerge.

Recommendation

That the 'Economic Development Update August and September 2021' to Te Roopuu Ahi Kaa Komiti 12 October meeting be received.

10.7 Youth Development Update May-September 2021

Author: Kelly Widdowson, Strategic Advisor - Youth

Authoriser: Nardia Gower, Manager - Community Development

1. Background

1.1 This report summarises the programmes and activities undertaken or initiated as part of Council's Youth Development during the period May – September 2021.

2. Rangitikei Youth Council

2.1 During the inaugural meeting held at River Valley in March 2020 Rangitikei Youth Council (RYC) developed their years workplan, which has strong alignment to key deliverables of Council's own youth development.

2.2 The following list of activities were supported, initiated, or attended by Youth Council during this reporting period and are described in greater detail further in the report, adhering to COVID-19 Alert Level restrictions if they applied:

- John Turkington Rangitikei Youth Awards 2021
- Community Twilight Netball Competition
- Expressions Hub (poetry/art club)
- Re-design of the Marton Lobby
- Holiday activities through the Marton Lobby
- Community Open Mic-day
- Networking & building collaborative relationship with other organisations
- Festival for the Future Festival 2021

2.3 The Rangitikei Youth Council meeting scheduled for September was suspended due COVID-19 Alert Level 2, and the attendee number restrictions in place for Marton Council Chambers.

2.1 The upcoming 12 October meeting has been relocated to Te Matapihi Hall, to allow for the required 2-metre distancing should Alert level 2 remain.

2.2 The Taihape and Marton Lobby's remain closed until Alert level 1.

3. John Turkington Rangitikei Youth Awards – 8th July 2021 Te Matapihi

3.1 The John Turkington Rangitikei Youth Awards recognise the achievements and contribution of youth in the district, through 11 categories, each sponsored by businesses and organisations. Supported by the Strategic Advisor for Youth, the Rangitikei Youth Council design and lead this event, including management and

operation on the night. The evening's entertainment was provided by local youth including Rohan Gower, the Rangitikei College Pacifica Aiga performance group and motivating speakers Tayler Burke and Jordy Peters. The two Master of Ceremonies were youth councillor Waitatia Karehana-Ratana supported by her father, Steven.

- 3.2 Post event Youth Council have identified the need to raise awareness and engagement in the Youth Awards to increase numbers of nominee's and event attendance.
- 3.3 Our winners and runner ups for John Turkington Rangitikei Youth Awards 2021, are listed below.

Fortuna Forest Products Youth in Employment

Winner: Sarah Kim Squires
 Runner up: Rebekah Louise Johnston

Marton Rotary Leadership

Winner: Atawhai McDonnell
 Runner up: Sophia Lewis

River Valley Eco Warrior

Winner: Jake Banks
 Runner Up: Lisa Cruywagen

Hautapu Pine Youth in Sport

Winner: Kaleb Ngatoa
 Runner Up: Emma Ferguson

The Downs Group Giving Back

Winner: Jessica Lord
 Runner Up: Kate Ferguson

New World Marton Youth for Youth

Winners Equal: Onyx Lye & Leyte Samar

Fortuna Forest Products Youth Group

Winner: Salt Youth Group
 Runner up: Samantha Nicolson & The Nga Tawa Scholars Society

Nga Wairiki O Ngāti Apa Youth in Apprenticeship

Winner: Tayne Halpin

BJW Change Maker

Winner: Atawhai McDonnell

Rangitikei Anglican Parish Wairua for Wellbeing

Winner: Christian Folau
 Runner up: Atawhai McDonnell

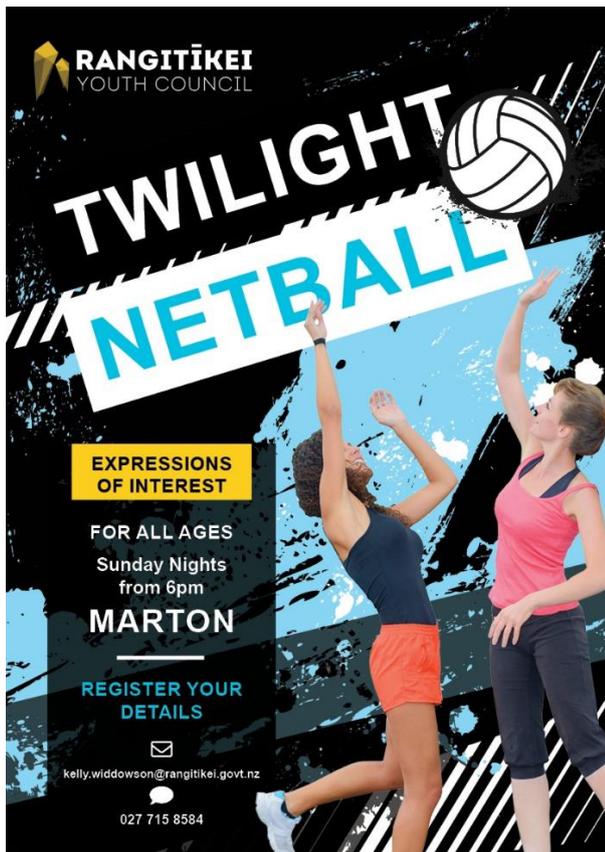
OVERALL YOUTH OF THE YEAR AWARD

Atawhai McDonnell



4. Community Twilight Netball Competition

- 4.1 As part of the focus area of community engagement, Youth Council agreed to run a community netball competition. Nine teams entered for the 10 week Sunday night competition in Marton.
- 4.2 This is facilitated by the Strategic Advisor for Youth, with Youth Council members supporting by way of administration, time keeping, umpiring and promotions. The competition has been popular with additional teams seeking to register that will be accommodated in the next round.
- 4.3 This has proved a successful initiative to increase awareness of Rangitikei Youth Council and create community social wellbeing through active connection.
- 4.4 Due to COVID-19 alert level 4 and 3 restrictions and occasional weather cancellations, this competition finish date has been extended to 10 October 2021, to ensure a full 10 week competition. Positive feedback has been received from the community, requesting the continuation of this initiative into the warmer months.



5. The Lobby Youth Spaces

- 5.1 **Taihape** – In October the Taihape Lobby will include the Taihape branch of Mahi Tahi – Rangitikei Employment Programme and offer an off-site location for Ministry for Social Development (MSD) work brokers and Youth Service Officers. This will bring to fruition the aim of creating the Taihape Lobby as a venue that promotes pathways to career and training aspirations.
- 5.2 Councils Digital Engagement Co-ordinator continues to utilise the space for Taihape’s Internet Banking and Digital Capability workshops (only during Level 1), along with other community organisations, becoming an additional community hub for Taihape.
- 5.3 **Bulls** – The Santoft Room of Te Matapihi is used sporadically by youth afterschool as a hang out room offering free Wi-Fi and Wii games. Bulls library staff have run well attended holiday programmes within Te Matapihi and are developing ideas with the Strategic Advisor for Youth for family events run in conjunction with youth.
- 5.4 **Marton** – ‘Expressions Hub’ was held second Monday prior to COVID-19 Alert level 4. The initiative was created by one of the younger youth councillor members to engage youth in poetry and art, offering the opportunity to explore a new interest and meet like-minded people. Each fortnight new pieces of participants poetry and art were displayed and promoted through Youth Council communication platforms including Facebook.
- 5.5 During the July school holidays Marton Youth Councillors ran a week of programmes that included painting a mural, now hanging on the Lobby wall, and hosted a charity group from Wellington researching youth spaces across the country. It was an excellent opportunity to share ideas with, and gather feedback from, an outside source.

- 5.6 The Taihape and Marton Lobby's remain closed until Alert level 1 due to the unfeasibility of meeting social distancing requirements.

6. Community Open Mic

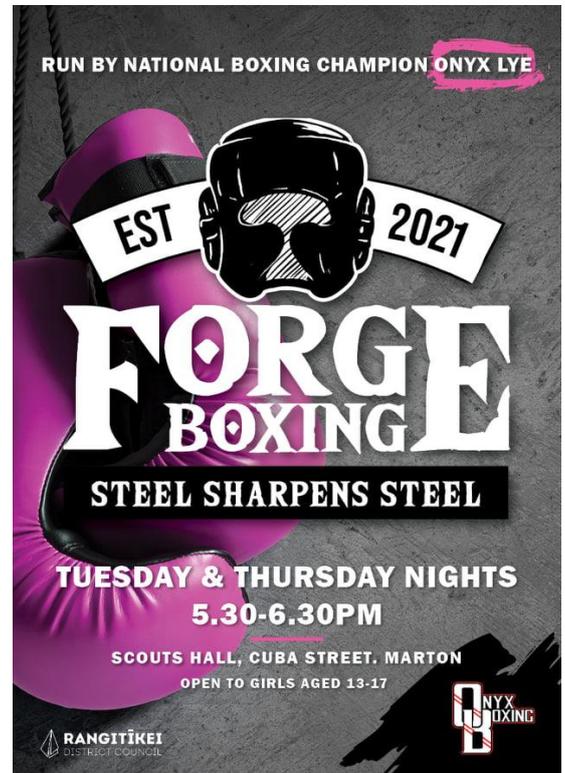
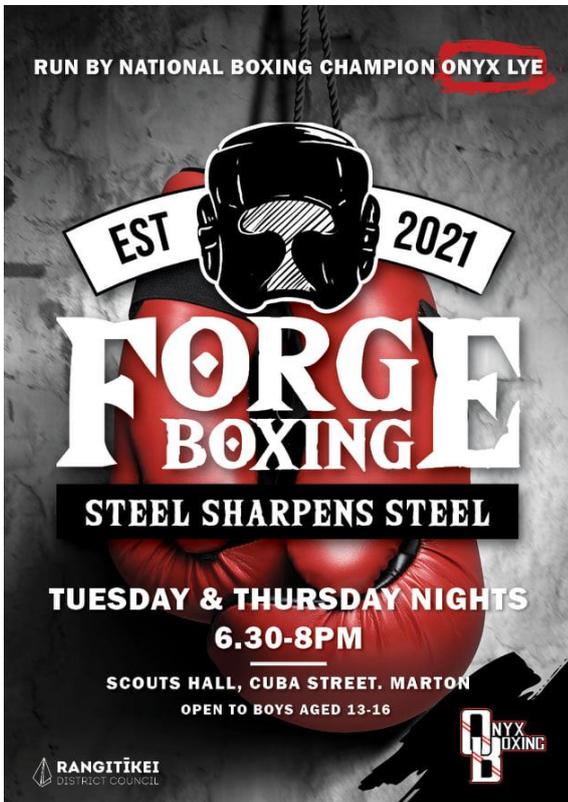
- 6.1 Working with staff from Te Rūnanga o Ngā Wairiki Ngāti Apa, the Strategic Advisor for Youth supported by Youth Council held a Community Open-Mic event in May on the Village Green in Marton. This was attended by approximately 100 people.

7. Forge boxing – Programme started 4 May 2021

- 7.1 The Forge boxing initiative was in response to the growing number of concerning violent incidents involving youth (mostly a specific group of young men aged between 13-16 years old), within the Marton community starting in late 2020. Police were continually apprehending these young men for fighting or committing crime, with no re-course, consequence, or options to redirect them. Schools were further reporting lack of attendance with truancy punishment being ineffective. In early December 2020 council staff held a meeting at Te Poho o Tuariki with key stakeholders to discuss options and community solutions to address this issue.
- 7.2 One solution raised at the hui, supported by Police, was the establishment of a specialised boxing programme. After researching similar programmes targeting at risk youth, council staff saw this as an opportunity to develop a programme to build resilience and self-worth in young people through self-discipline and physical challenge.
- 7.3 Onyx Lye (Champion boxer living in Marton) agreed to teach this programme, alongside his dad Lewis. Both men have a wealth of knowledge and experience in the boxing circuit, a genuine interest in seeing youth succeed, and the ability to relate to the boys in this programme.
- 7.4 Mahi Tahi Rangitikei Employment Programme supported the establishment of the programme currently running from Marton Scouts Hall on Cuba Street as a temporary venue until the Marton RSA & Citizens' Memorial Hall building work is completed, and the programme relocated to the mezzanine floor.
- 7.5 The boxing pilot has had successful outcomes, running two nights per week for 9 weeks over term two, School and Police report that since the start of the programme, truancy and police intervention has been almost nil.
- 7.6 The programme has had consistent attendance of 9-10 young men between the ages of 13-17 (8 of whom were the original targeted group) who have had additional sparring at partner gyms since week 6, with some showing immense potential. Term three involves additional boxing challenges for this group including agility, balance training and regular sparring matches at the programmes partner gyms. The young men are also offered opportunities to travel to different regional events for boxing, to watch, learn and develop new technique.

ITEM 10.7

- 7.7 As news of the programme and outcomes circulated, young women asked to participate resulting in a separate class specifically for them held before the young men sessions with 5-6 regular attendees.





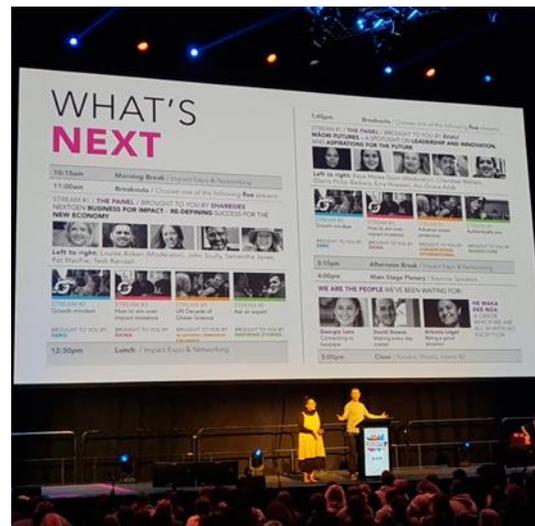
8. Community network for Rangitikei youth

- 8.1 Council staff continue to liaise with Te Rūnanga o Ngā Wairiki Ngāti Apa, Te Oranganui, MOE and various other agencies building a framework to address gap areas in services, education, personal growth development, resilience building and accessibility for our youth within the Rangitikei. As initiatives are developed and offered, they will be reported through Council's Youth Development Updates to Te Roopuu Ahi Kaa and Policy/Planning committees.
- 8.2 To improve communication and ongoing collaboration Council is re-establishing a Youth Advisory Group consisting of school representatives, iwi organisations and key agencies that work directly with youth in Rangitikei.
- 8.3 The Strategic Advisor for Youth, Kelly Widdowson, and the Community Development Manager, Nardia Gower, met with Craig Dredge, Principal of Taihape Area School and have scheduled further meetings with him and his staff including plans to have to regular interactions within the school with student groups.
- 8.4 The Strategic Advisor for Youth has established connections with Gary Johnson and Kat Stoney who run separate youth programmes in and around Taihape township.

9. Festival for the future Festival 2021

- 9.1 Organised and delivered by Inspiring stories, Festival for the Future took place 30 July – 1 August at the TSB arena, Wellington. Nine youth attended, seven of those being Youth Council members, along with the Strategic Advisor for Youth and another support adult.
- 9.2 The three-day summit has been called New Zealand's most inspiring event. Festival for the Future is a carefully tailored fusion of inspiring speakers, workshops, entertainment, and a festival marketplace activation space for social innovation. Guest speakers included politicians, TV personalities, authors, business owners, and change makers with a particular focus on diversity and inclusion, climate, economy, and sustainability for our future.
- 9.3 The youth who attended thoroughly enjoyed the experience, igniting courageous conversations such as the rights of LGBTQ+ community in New Zealand.

ITEM 10.7



10. Youth Development 2021-2022

10.1 Through Councils Long Term Plan 2021-2031 development process that included a councillor workshop and engagement with key stakeholders the attached operational-level Youth Development Workplan and Reporting Framework has been developed. This Work Plan will be used for future operational reporting, with Council, community and

key stakeholders receiving a higher-level written narrative that will document the outcomes and outputs and impacts of activities as they occur.

- 10.2 Additionally, the role of Strategic Advisor for Youth has increased to a full-time role after being reduced to a .5 FTE for the past financial year 2020-2021.

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Attachments

1. **Youth Development Operational Work Plan and Reporting Framework 2021 - 2022**

Recommendation

That the report 'Youth Development Update May to September 2021' to the 12 October 2021 Te Roopuu Ahi Kaa Committee be received.

Youth Development Workplan and Reporting Framework 2021-2022

Youth Development Work Plan 2021/22	Youth Development Work Plan Sub-Activities 2021 - 2022	Quarterly Work Schedule				Measurable results and Reporting (Please note that any sensitive information will not be reported in this document)	
		July - Sept 2021	Oct - Dec 2021	Jan - Mar 2022	Apr - Jun 2022		
Health and Wellbeing	Performance Areas, Outcomes, Outputs and Measures						
<p>Council will work with services providers, agencies and funders to ensure that Rangitikei Youth have full access to services that cover all areas of health and wellbeing.</p> <p>Council acknowledges that many services are regionalised and centralised but equally that the health and wellbeing of Rangitikei youth is a priority for Council to ensure delivery of.</p>	Agencies/Services	Identify and continually update a detailed list of agencies and services that are funded to and actively operate in Rangitikei.	✓	✓	✓	✓	
	Where accessible, measure the number of Rangitikei Youth engaged by (and by which) agencies and services.			✓	✓		
	Request and analyse the accountability of the outcomes and services in the area.			✓	✓		
	Work collaboratively to ensure that any barriers to service deliveries are solved and seek opportunities for collaborative programmes.	✓	✓	✓	✓		
	Establish and facilitate a district wide Youth Advisory group consisting of school representatives, iwi organisations and key agencies that work directly with youth in Rangitikei to improve communication and ongoing collaboration	✓	✓	✓	✓		
	Promote agencies and services through Council platforms	✓	✓	✓	✓		
	Programmes and events i.e.: *Mental Health Awareness *LGBT *Suicide Prevention *Ted Talks- Youth *Festival for the Future *Career Expos and workshops	Collate and continually update a list of programmes delivered in the district, regionally and nationally, including those by the DHB and Central Government.	✓	✓	✓	✓	
	Working with the youth and key stakeholders promote an annual programme calendar.	✓	✓	✓	✓		
	Measure success of engagement by number of attendees against a target (specific to programme)	✓	✓	✓	✓		
	Swim 4 All	Measure the number of Rangitikei Primary schools and students that participate in the Swim 4 All programme and the level of reimbursement raised and paid.				✓	
	Source funding to subsidise travel costs for all schools that participate in Swim 4 All.		✓	✓	✓		
	Investigate opportunities to expand Swim 4 All Programme to include moving water skill building. https://www.mangaweka.co.nz/river-safety-programme	✓	✓	✓	✓		
	Youth Voice	Performance Areas, Outcomes, Outputs and Measures					
	<p>Council will work with youth to provide them with opportunities to be heard, have a say and contribute the world they live in.</p> <p>Council acknowledges the importance of youth voice, being the experts of their own solutions, and that the work and decisions made today, impacts tomorrow.</p>	Youth Council	Seek and select Youth Council members for 2022		✓	✓	✓
		Measure the number of Youth Council applications		✓	✓		
Youth Council to collaborate and drive the annual Rangitikei Youth Awards 2022					✓		
Youth Council to develop and deliver an annual workplan (based on Calendar Year)		✓	✓	✓	✓		
Youth School Committees (this outcome depends yearly on Youth Councils appetite to co-ordinate)		Establish Youth Committees at each high school			✓	✓	
Youth School Committees active at each High School that meet every month (or as chosen) to provide a wider youth voice to Youth Council members and subsequently Council, and act in support of Youth Council within the community.		Measure the number of meetings and youth engaged in School Youth Committees			✓	✓	
Youth Council Regional Forums/Conference		Collaborate with the regions Council staff that support Youth Council/Body's to plan and deliver a regional Youth Council Conference to share ideas, learnings, create joint plans and discuss issues to raise with local/central government.	✓	✓	✓	✓	
Measure the individual attendance to an annual Regional Forums/Conferences held each year and how many Youth Councils/Body's from various districts participate.					✓	✓	
Report on outcomes				✓	✓		

	<p>Surveys i.e.: *Facilities *Events and Activities *Wellbeing</p>	Decide what information is to be sought identifying purpose and outcome of feedback.			✓	✓
		Co-design surveys with youth and key stakeholders that can capture snapshots of youth opinion.			✓	✓
		Collate a list (assisted by schools and students) of what surveys are currently conducted.	✓	✓	✓	✓
		Understand what data is already available from Central Government, agencies and Taituará, comparative to what Council wants to collect	✓	✓	✓	✓
		Seek opportunities for data collection collaboration.	✓	✓	✓	✓
		Measure the ongoing trends of youth opinion, analysing opportunities for improvement	Scheduled for 2022 - 23 onwards			
Training, Education & Employment	Performance Areas, Outcomes, Outputs and Measures					
<p>Council will work with local business, education providers, and training agencies to ensure youth have opportunities for growth and development, on both professional and personal levels.</p> <p>Council acknowledges its role in raising youth alongside the community, empowering them to make positive decisions for their futures</p>	<p>Mahi Tahī - Rangitikei Employment and Programme</p>	Measure the number of youth assisted into education, training and employment through the Mahi Tahī Programme	✓	✓	✓	✓
		Support existing agencies and platforms that increase opportunity for youth employment and creation of career pathways	✓	✓	✓	✓
	<p>STAG - The Skills and Talent Working Group</p> <p>A representative body of key players established to provide strategic leadership, drive and coordinate with the development of skills, talent and employment outcomes across the Whanganui-Rangitikei districts. And further to feed information relevant to our district through the STAG to the Regional Skills and Leadership Group (RSLG)</p>	Report on outcomes an RSLG Quarterly updates	✓	✓	✓	✓
	<p>Life Skills (new deliverable)</p> <p>i.e.: *Budgeting / Financial Literacy/Debt *Food Shopping and Cooking *Car maintenance *Vocational Road trip</p>	Co-design and deliver, with youth and key stakeholders, skills building opportunities and activities.	✓	✓	✓	✓
		Measure success of engagement by number of attendees against a target (specific to programme)			✓	✓
Opportunities, Activities & Events	Performance Areas, Outcomes, Outputs and Measures					
<p>Council will work with local business, education providers, and training agencies to ensure youth have opportunities for growth and development, on both professional and personal levels.</p> <p>Council acknowledges its role in raising youth alongside the community, empowering them to make positive decisions for their futures</p>	<p>At Risk Youth i.e.: *Mentorships *Boxing *Programmes to enhance confidence and self-esteem *Opportunities to then mentor others</p>	Develop relationships with key stakeholders with an invested interest in 'at risk youth'.	✓	✓	✓	✓
		Seek opportunity to develop, assist, nurture and support groups delivering events and regular programmes with stakeholders that will benefit the most vulnerable (Such as the CACTUS programme) https://www.feildingbusinessinitiative.com/post/feilding-cactus-programme	✓	✓	✓	✓
		Collate and update a list of programmes specific to At Risk Youth that are offered in District	✓	✓	✓	✓
		Measure the engagement of Youth within these programmes (as available)	✓	✓	✓	✓
		Monitor success and challenges of programmes seeking opportunity for improvements or increased support.	✓	✓	✓	✓
	<p>Youth Spaces Tairāpe, Marton and Bulls Provide youth with a safe space to hang out with other youth that is open at a minimum of 3-5 pm Monday to Friday.</p>	Seek feedback from youth on activities and facilities they would like offered and deliver opportunities, activities and events from the youth spaces	✓	✓	✓	✓
		Measure the number of programmes/events and engagement in such, delivered in the Youth Spaces	✓	✓	✓	✓
	<p>Youth Awards</p>	Working with the community and sponsors support Youth Council in leading the Youth Awards event. Report - update on progress.	✓	✓	✓	✓

		Nurture stakeholder relationships and seeking continued sponsorship from local business and organisations. Report to confirm stakeholders.	✓	✓	✓	✓
		Measure number of nominations for youth awards in each category	✓	✓	✓	✓
	Year-Round Events and Holiday Programmes i.e.: *Outdoor movie nights *Pool Parties *Scavenger Hunts *Sausage sizzle & Skate *Open mic night for Youth *Food truck nights with live music	Develop and promote activities and events for youth to attend in collaboration with key stakeholders	✓	✓	✓	✓
		Continue to seek youth feedback and opportunities for improvements	✓	✓	✓	✓
	Mayors Task Force for Jobs (MTFJ) - Outward Bound	Promote MTFJ Outward Bound Scholarships through schools, and Councils communication platforms.	✓	✓	✓	✓
		Facilitate interviews with Mayor and prospective applicant.	✓	✓	✓	✓
		Measure the number of youth that apply and are awarded a scholarship from MTFJ to attend Outward Bound	✓	✓	✓	✓
	Mayors Task Force for Jobs (MTFJ) - Tuia Programme	Assist Mayor and Strategic Advisor for Mana Whenua in sourcing suitable Tuia applicants		✓	✓	
		End of year Report from TUIA Rangatahi on impact from attending and participating in the programme		✓		
	MTFJ Trades and Services Graduation To acknowledge the accomplishment of people within the district that have Graduated from a Trade or Service	Working with key partners to acknowledge the accomplishment of people within the district that have Graduated from a Trade or Service by organising a 'Graduation Event'		✓		
		Report on the Trades and Service Graduates		✓		

11 Discussion Items

11.1 Three Waters

1. Reason for Report

- 1.1 At the 06 April 2021 Te Roopuu Ahi Kaa meeting, the Komiti requested that this be added as a standing discussion item for future meetings.

12 Future Items for the Agenda

13 Next Meeting

The next Te Roopuu Ahi Kaa meeting is scheduled for Tuesday, 14 December 2021 at 11.00 am.

14 Meeting Closed / Karakia