



Rangitikei District Council

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**Rangitikei**  
UNspoilt...

# Turakina Community Committee Meeting

## Order Paper

**Thursday 1 October 2015, 7.30 pm**

**Ben Nevis Hotel, State Highway 3, Turakina**

**Website:** [www.rangitikei.govt.nz](http://www.rangitikei.govt.nz)

**Email:** [info@rangitikei.govt.nz](mailto:info@rangitikei.govt.nz)

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**Chair**  
Stephen Fouhy

**Membership**

Kathleen Bayler, Alastair Campbell, Laurel Mauchline Campbell, Nicholas Eagland,  
Carol Neilson, Denise Wallen, Shona Welsh  
His Worship the Mayor, Andy Watson, (ex officio)

Councillors Soraya Peke-Mason and Lynne Sheridan

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**Please Note:** Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.

# Rangitikei District Council

## Turakina Community Committee Meeting

Order Paper – Thursday 1 October 2015 – 7:30 p.m.

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The quorum for the Turakina Community Committee is 3 plus one elected member of Council

At its meeting of 28 October 2010 Council resolved that 'The quorum at any meeting of a standing committee or sub-committee of the Council (including Te Roopu Ahi Kaa, the Community Committees, the Reserve Management Committees and the Rural Water Supply Management Sub-committees) is that required for a meeting of the local authority in SO 2.4.3 and 3.4.3.'

**1 Welcome**

**2 Apologies**

**3 Confirmation of minutes**

**Recommendation**

That the minutes of the Turakina Community Committee meeting held on 6 August 2015 be taken as read and verified as an accurate and correct record of the meeting. Council decisions on recommendations from the Committee

**4 Council decisions on recommendations from the Committee**

There were no recommendations from the Committee presented to Council's meeting on 27 August 2015.

**5 Proposed Amendment to the Animal Control by-law**

At its meeting of 1 October 2015 Council will consider a report recommending consultation on amending the Animal Control By-law 2013 with respect to Turakina. A copy of that report has been provided to the Committee's Chair.

The Council's decision will be conveyed to the Committee meeting.

**6 Rezoning of Turakina in the operative District Plan – opinion from Community Law Office**

The Committee at its 6 of August 2015 meeting agreed to send a letter to the Council outlining the concerns raised by residents and requesting input from Council staff to assist in the writing of appropriate submissions. It also agreed to arrange a meeting of affected residents to discuss the matter. The Committee further agreed to send an email to the Chief Executive to set up an informal meeting with Council's Policy Staff as soon as practicable.

**7 Update on leachate disposal from Bonny Glen**

An update will be tabled at the meeting.

## 8 Place-making in Turakina

A memorandum is attached.

File ref: 1-CP-7-5

### Recommendation

That the Turakina Community Committee supports/does not support David Engwicht running a place-making processes in Turakina in January 2016 and would/would not be prepared to lead the process of community engagement.

## 9 Council responses to queries at previous meetings

- **Turakina Valley Road**

A date has yet to be set for this discussion.

- **Footpaths – outcome of submission to the Long Term Plan**

A petition containing 39 signatures was received as a submission to the Long Term Plan requesting that Council upgrade the footpaths in Turakina village, particularly relating to the walk to school. The petition was lodged by Council in the name of the first signature to the petition: Margaret McLean, principal at the School and the acknowledgement and response were sent to Ms McLean at [principal@turakina.school.nz](mailto:principal@turakina.school.nz).

Following its deliberations on submissions, Council requested that further work be done by the Assets/Infrastructure Committee to monitor the general upkeep and upgrade of the footpaths in Turakina, including the laying of chip seal, through the normal business of the activity and the committee. The general upkeep of the footpaths in Turakina has been included in the 2015/16 programme, including the laying of chip seal. Progress will be reported to the Assets/Infrastructure Committee and to the Turakina Community Committee.

This information was included in the response to submitters, forwarded to Ms Mclean.

## 10 Small Projects Grant Scheme

The balance of the Small Projects Grant Scheme for the Turakina Ward remains at \$671.00. No funds have been allocated to projects to date.

## **11 Current infrastructure projects/upgrades and other Council activities**

A memorandum is attached.

File ref: 3-CC-1-5

### **Recommendation**

That the memorandum 'Current Infrastructure Projects/Upgrades and other Council Activities in the Turakina Ward' be received.

## **12 General Business**

## **13 Discussion on previous meeting**

## **14 Next meeting**

Thursday 3 December 2015, 7.30pm

## **15 Meeting closed**

# Attachment 1

# Rangitikei District Council

## Turakina Community Committee Meeting

Minutes – Thursday 6 August 2015 – 7:30 p.m.

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**Present:** Mr Steve Fouhy (Chair)  
Mr Alistair Campbell  
Mr Nick Eagland  
Ms Laurel Mauchline Campbell  
Ms Denise Wallen  
Cr Soraya Peke-Mason

**In attendance:** Mr Ross McNeil, Chief Executive  
Mrs Sandra Terewi, Whanganui CLAW Office (from 7.40pm)

Unconfirmed



## 1 Welcome

The Chair welcomed everyone to the meeting.

## 1 Apologies

**Resolved minute number**                      **15/TCC/006**                      **File Ref**

That the apologies for absence from Ms Carol Neilson and Ms Shona Welsh be received

Ms Wallen / Ms Mauchline Campbell. Carried

## 2 Confirmation of minutes

**Resolved minute number**                      **15/TCC/007**                      **File Ref**

That the Minutes of the Turakina Community Committee meeting held on 4 June 2015 be taken as read and verified as an accurate and correct record of the meeting.

Mr Fouhy / Mr Campbell. Carried

## 3 Matters Arising

- **Turakina Valley Road**  
Due to the recent flooding, the Committee agreed that this matter be deferred to a date yet to be determined.
- **Turakina Primary School Friends and Whanau**  
The latest newsletter from this group had been circulated in the district and the Committee would be in contact with them.
- **Petition to the Long Term Plan**  
In discussion it was queried whether the petition to the Long Term Plan by Mr Turtle relating to footpaths should be acknowledged.

**Undertaking**                      **Subject**                      **Petition to the Long Term Plan**

Mr Ross McNeil would investigate and report back to the Committee on whether the Council had acknowledged Mr Turtle's petition to the Long Term Plan regarding footpaths.

#### **4 Council decisions on recommendations from the Committee**

There were no recommendations from the Committee presented to Council's meeting on 25 June 2015.

#### **5 Rezoning of Turakina in the Operative District Plan – opinion from Community Law Office**

The rezoning of Turakina in the Operative District Plan was well canvassed.

The Committee agreed to send a letter to the Council outlining the concerns raised by residents and requesting input from Council staff to assist in the writing of appropriate submissions. It also agreed to arrange a meeting of affected residents to discuss the matter. The Committee further agreed to send an email to the Chief Executive to set up an informal meeting with Council's Policy Staff as soon as practicable.

**Resolved minute number**                      **15/TCC/008**                      **File Ref**

That the Council be advised of the concerns expressed by the Turakina residents regarding the rezoning from Rural Settlement to Residential, and requested that the Council consider re-zoning the entire village as Rural Living in the next District Plan review.

Ms Wallen / Mr Eagland. Carried

**Resolved minute number**                      **15/TCC/009**                      **File Ref**

That the Council be advised of the impact of the Animal Control By-Laws under Residential zoning, and that the Committee requests a special case be made for Turakina village, to align with the Rural Living provisions in the Animal Control Bylaw.

Ms Wannan / Mr Eagland. Carried

Mrs Terewi left the meeting at 8.45pm

Mr McNeil left the meeting at 8.45pm

#### **6 Council responses to queries raised at the last meeting**

The Committee noted:

Long Term Plan – Consideration of the proposal regarding the footpaths on the seaward side of the road, as with other similar proposals in the Long Term Plan (and the use of the savings from the new roading contract), will be given at the Assets/Infrastructure Committee meeting in September. This is when the overall funding requirement on Council for repairs to roads from the 20-21 June 2015 extreme rain event will be known.

## **7 Management of Place-Making Initiatives in Turakina, Ratana and Mangaweka**

Councillor Peke-Mason would send an email to the Committee members with meeting dates to meet with Mr David Engwicht to discuss the place-making initiative. The Committee could not indicate their intentions until they were provided with more information.

**Resolved minute number**                      **15/TCC/010**                      **File Ref**                      **1-CP-7-5**

That the report "Management of Place-Making Initiatives in Turakina, Ratana and Mangaweka" be received.

Ms Mauchline / Mr Fouhy. Carried

## **8 Parks Upgrades Partnership Fund**

The Committee noted that the Council had allocated up to \$50,000 per year in a fund for parks and reserve upgrades. The funding would be allocated to projects which contribute at least \$2(in cash or kind) for each ratepayer \$ so bringing in a total value of up to \$150,000 each year.

The allocation of funds would be undertaken in partnership with the community. Applications from the community for the funding would be open all year round and treated on a case by case basis. The projects would have an upper limit of \$45,000, with anything over this value considered through an Annual Plan process.

The projects would need to be consistent with the Parks and Reserves Management Plans and the Policy on Community Gardens.

## **9 Small Projects Grant Scheme**

The Committee noted the 2015/16 Small Projects Grant Scheme for Turakina Ward is \$671.00 and that the allocation of the Small Projects Grant Scheme is for the period 1 July 2015 to 30 June 2016. Any unspent funds at the end of this period cannot be carried over to the following financial year.

The Committee would place a notice in the School Friends and Whanau newsletter, calling for suggestions from the community for the use of this small fund.

## **10 General business**

The Committee extended its appreciation to Task Force Green workers availability to assist property owners clean up following the recent flooding.

The Committee requested that future issues of Order Papers go to every member and that extra copies were sent to the Chair for circulation to people attending the meetings.

## **11 Next meeting**

Thursday 1 October 2015, 7.30 pm

## **12 Meeting closed – 9.30pm**

Confirmed/Chair: \_\_\_\_\_

Date:

Unconfirmed

# Attachment 2



# MEMORANDUM

TO: Turakina Community Committee

FROM: Katrina Gray

DATE: 22 September 2015

SUBJECT: **Place-making in Turakina**

FILE: 1-CP-7-5

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## **1 Background**

- 1.1 At its 6 August 2015 meeting, the Committee received a report about place-making initiatives in Turakina, Ratana and Mangaweka. The report suggested that the process undertaken with Marton, Taihape and Bulls could be adapted for some of the smaller settlements in the District as had been the case with Hunterville. Place-making processes enable community-led activity, with all parties welcomed to contribute ideas and participate in the implementation.
- 1.2 Council has engaged the services of Creative Communities to run workshops in these communities.
- 1.3 The Committee requested information about proposed dates and further information about the process before they were willing to make a decision about whether they wanted to participate.

## **2 Place-making Process**

- 2.1 Place-making is a planning process which seeks to build on community strengths, is community-led and seeks to help make communities places where increased community interaction can occur. Place-making is about transforming ordinary spaces into vibrant places which can be used and admired by locals and visitors.
- 2.2 The process in Turakina would involve a whole day workshop with David Engwicht which would aim to identify what residents' value about their community and where they would like to see the settlement in the future. It is important that this is well-publicised beforehand, with key members of the community (particularly the Community Committee members) seeking support for the workshop from the wider community.
- 2.3 David Engwicht would take the information from the workshop and develop a report which would help guide the community to implement projects that would help to achieve the objectives identified in the workshop. It would then be up to the community to work together to implement the projects. The Hunterville Project



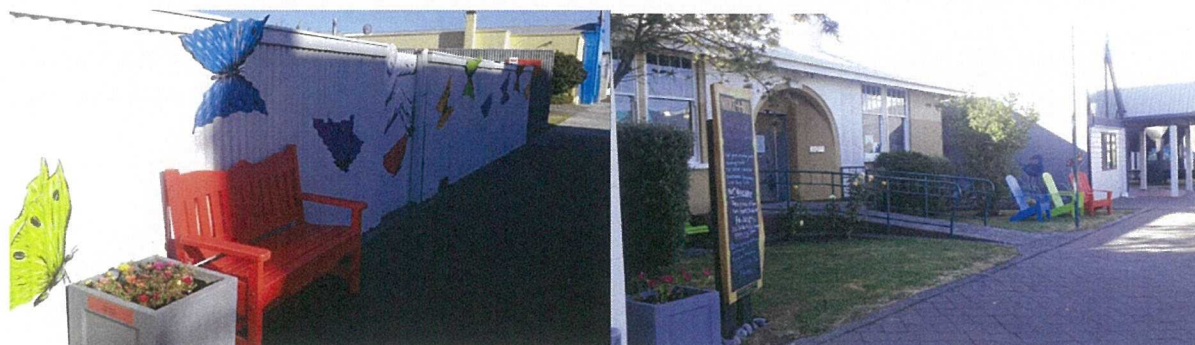
Report is attached as Appendix 1 to give a guide to the type of report which could be produced.

- 2.4 An example from Hunterville is the working bee which sought to improve Queens Park and included the replacement and painting of furniture and trimming of trees. The next project is to create a trail from the Hunterway sculpture, through Queens Park and across the state highway into Bruce Street. The trail will have a rural theme, incorporating farm fencing that directs people across the state highway and towards the sheep sculptures in Bruce Street.



*Pictures from the community working bee at Queens Park, Hunterville*

- 2.5 The Bulls Town Centre Plan Steering Group completed a number of projects, including new seating, paintings, flower pots and signage.



*Picture of new artwork, seating, signage and flower pots in Bulls*

### **3 Timeframe**

- 3.1 The proposed date for the Turakina workshop would be Saturday 16 January 2016.

### **4 Recommendation**

- 4.1 That the Turakina Community Committee supports/does not support David Engwicht running a place-making processes in Turakina in January 2016 and would/would not be prepared to lead the process of community engagement.

Katrina Gray  
Policy Analyst

# *Appendix 1*



AUGUST 2014 v1



# HUNTERVILLE REPORT

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CLIENT: Rangitikei District Council  
Version 1: 26/8/2014





# 1. SUMMARY

## Kids, can you help me find my sheep?

Creative Communities International (CCI) was engaged by Rangitikei District Council to conduct an Exploring Possibilities Workshop in Hunterville on Saturday, 23 August 2014.

David Engwicht shared the basic principles of place making with participants before leading the participants on an exploratory walk of the town centre.

It was on this walk that the idea of a children's adventure trail, leading from the dog statue to the flock of sheep in the centre of town, was conceived.

Participants then brainstormed ways of implementing this adventure trail. A steering group was formed and it was decided to start with the end-point of the adventure trail, the village green in the town centre.

The group will organise the makeover themselves, using the Creative Communities agile planning model. Creative Communities will review plans as they emerge to ensure they embody good place making practice.





## 2. LONG TERM PLAN

- 1 ENTRY SIGNS inviting kids to help (name of dog) find his sheep. Physical "tent" to indicate camping ground
- 2 PLATFORM around dog sculpture to make it more interactive. First clue on the trail.
- 3 BRIDGE MAKEOVER – paint and make funky. Next clue.
- 4 PARK make more family-friendly. Paint fence "playground" colours.
- 5 TOILET BUILDING – paint funky colours. Make it a tourist attraction in own right.
- 6 HIGH STREET CROSSING – remove car park either side and create a farm-style gateway. Sheep hoof-prints across the road.
- 7 GATEWAY – same gateway as six. Story of lamb who got squashed because she did not look both ways before crossing.
- 8 BUSINESS SUPPORT – businesses give out a playing card that explains the trail and a reward (e.g. chocolate dog) for anyone who finds the sheep. They also add their own enhancements to the trail.
- 9 THE VILLAGE GREEN – this space becomes the town square with sheep grazing on the grass.
- 10 THE SHEERING SHED – old fire station can become an extension of the experience and possibly a place where families can have an indoor picnic.





### 3. THE DETAIL



- These entry signs should invite children to “help find the sheep”.
- The fact there is a camping area should be indicated with a real (or replica) tent on the grass.



- A raised deck around the sculpture will allow children to interact with it and also increase visibility.
- Ensure town name is included in deck so it appears in tourist photos.



- The painted bridge is the first step in the adventure



- These tables need upgrading. These should be supplemented with “little-people” chairs and table.
- One option is to replace them with picnic rugs and picnic baskets with menu of items available from local shops – managed by local businesses.



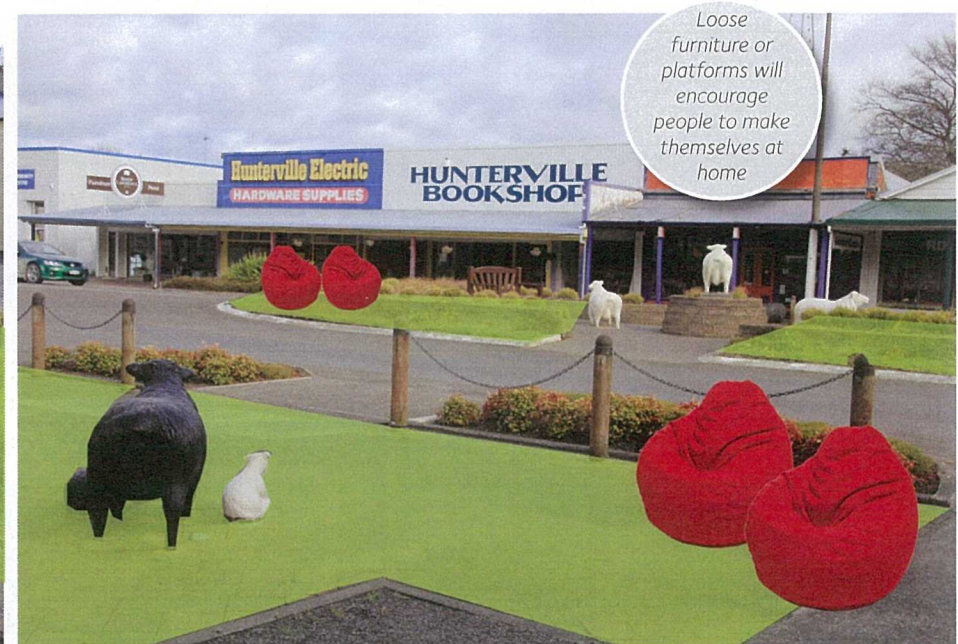
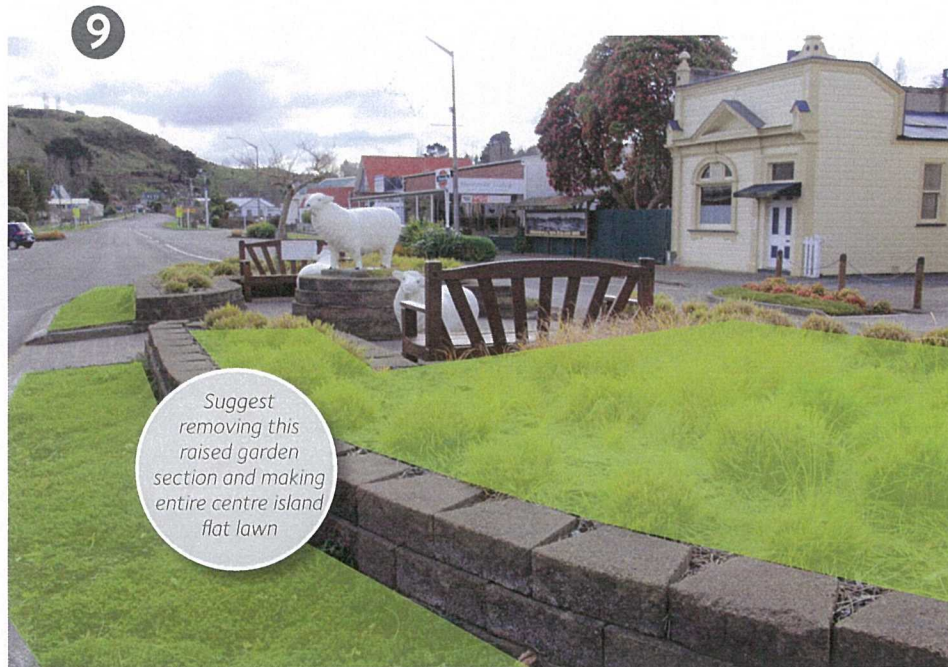
- Fence and toilet block can be painted to reflect the adventure trail theme and draw the eye as people drive down the highway.
- A super sized toilet graphic should be added to increase visibility of toilet



- One parking bay to be removed on both sides of High Street so children are not walking between parked cars.
- Crossing points are marked with farm fencing and hoof prints on road.



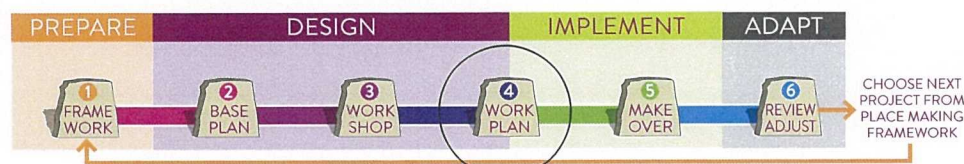
# THE VILLAGE GREEN



This space should be a civic square for locals and the destination point for the adventure trail



# 4. AGILE PLANNING PROCESS



This is the next phase. Creative Communities will review work plans as they are developed to ensure they meet the overall place-making objectives of this project.

## 1 FRAMEWORK

### 1.1 Place Making Framework

- An overarching place making strategy
- Potential early initiatives.
- First early initiative.
- Process for delivering first early initiative with clearly defined roles for all players.

MILESTONE: Sign off on Place Making Framework

## 2 BASE PLAN

### 2.2 Base Plan early initiative one

- Principles and concept plan for first initiative
- Scope of work
- What client is putting in Resource Bank

MILESTONE: Sign off on Base Plan

## 3 WORKSHOP

Participants:

- 3.1 Refine Base Plan
- 3.2 Create resources bank
- 3.3 Generate ideas & select design elements
- 3.4 Nominate Drivers
  - Drivers oversee the implementation of one design element
  - Ideally there are one or more people who are the coordinator/s of the project.

MILESTONE: Drivers identified

## 4 WORK PLAN

Drivers meet on a regular basis:

- 4.1 Preliminary action-plan prepared by each driver
  - Proposed design, materials needed, approvals needed, and proposed budget.
  - Creative Communities reviews action plans and design concepts
- 4.2 Budget allocation to each subgroup
- 4.3 Overall work plan
- 4.4 Subgroups prepare for makeover
- 4.5 Prepare sequence of activities for makeover

MILESTONE: Sign off on Work Plan

## 5 MAKEOVER

Ensure someone is responsible for each of the following:

### 4.1 Morning briefing session each day

- Schedule for day (have this displayed somewhere) including meal breaks and end of day celebration.
- Groups that will be active. Visibly identify groups – e.g. coloured armband, T-shirts or hats.
- Leaders of groups (visibly identify leaders).
- Site safety issues and safety board.

### 4.2 Site safety

- Have a designated site safety officer.

### 4.3 Documentation

- Someone to document makeover – photo and video. Be sure to get before and after pictures.

### 4.4 Catering and end of project celebration

- Ensure lunch and tea breaks are provided for. These are prime team-building times that let the volunteers know they are valued.
- Have an end of project celebration.

MILESTONE: Celebration of completion

## 6 REVIEW & ADJUST

Drivers and other stakeholders meet:

### 5.1 Review

- What is working well? How can we make it work even better?
- What needs changing or fixing up?
- What did we learn from the entire process? How would we do it differently next time?

### 5.2 Adjust – make changes

### 5.3 What is the next project?

- Revisit the Place Making Framework. Adjust if necessary.
- Choose next project.

MILESTONE: Space and Framework both adjusted

creative  
communities

# Attachment 3





**Rangitikei**  
UNSPORT...

## MEMORANDUM

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TO: Turakina Community Committee

FROM: Priscilla Jeffrey

DATE: 23 September 2015

SUBJECT: **Current Infrastructure Projects/Upgrades and other Council Activities in the Turakina Ward**

### **Roading and Footpaths**

- 1 Footpath renewal of the bridge to Beach Road (450m) the design has been completed. Tender documents are scheduled for early December 2015.
- 2 Turakina Valley Road 3: Majuba Bluff will be widened in conjunction with flood damage repair work. Scoping is 50% complete, due to go to tender in early December 2015.

### **Community and Leisure Assets**

- 1 Turakina repair and re-metal access road to Dudding Lake: Scoping is underway and due to be completed by the end of October. Timing for the work will be in consultation with Dudding Lake Ltd.
- 2 The contract with the Ratana Communal Board has been reviewed and amended to include emptying of refuse bins at Turakina.

### **Recommendation**

That the memorandum 'Current Infrastructure Projects/Upgrades and Other Council Activities in the Turakina Ward' be received.

Priscilla Jeffrey  
Governance Administrator