



RANGITIKEI

DISTRICT COUNCIL

Making this place home.

Turakina Community Committee Meeting

Order Paper

**Thursday 7 June 2018
7.30 pm**

Ben Nevis Hotel, State Highway 3, Turakina

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Chair

Laurel Mauchline Campbell

Membership

Duran Benton, Alastair Campbell, Tina Duxfield,
Hayley Grant, Carol Neilson, Anita Oliver, James Bryant
His Worship the Mayor, Andy Watson, (ex officio)

Councillors Soraya Peke-Mason and Lynne Sheridan

Please Note: Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.

Rangitīkei District Council



RANGITIKEI
DISTRICT COUNCIL

Turakina Community Committee Meeting

Agenda – Thursday 7 June 2018 – 7:30 pm

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The quorum for the Turakina Community Committee is 5 plus an Elected Member.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, ie half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

1 Welcome

2 Public Forum

3 Apologies

4 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business and Late Items

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, Enter details be dealt with as a late item at this meeting.

6 Confirmation of Minutes

The Minutes from 5 April 2018 are attached.

File ref: 3-CC-1-4

Recommendation:

That the Minutes of the Turakina Community Committee meeting held on 5 April 2018 be taken as read and verified as an accurate and correct record of the meeting.

7 Chair's Report

A verbal update will be given at the meeting.

8 Council Decisions on Recommendations from the Committee

There were no recommendations from the Committee at the previous meeting.

9 Council Response to Queries Raised at Previous Meetings

There were no queries raised at the previous meeting.

10 Update on Place-Making Initiatives

A verbal update will be provided at the meeting.

11 Consideration of applications to the Community Initiatives Fund

A report is attached.

File ref: 3-GF-8-3

Recommendation:

That the report 'Consideration of applications for the Community initiative Fund 2018/2019 – Round 1' be received.

12 Small Projects Grant Scheme Update – June 2018

A potential project discussed at the last meeting was the replacement of the picnic tables at Koitiata.

This will be the final meeting for the 2017/18 financial year. The committee will need to make a decision on the remaining balance of the fund.

A memorandum is attached.

File ref: 3-CC-1-4

Recommendations:

- 1 That the memorandum 'Small Projects Grant Scheme Update – June 2018' be received.
- 2 That the Turakina Community Committee recommends to Council that the unspent balance of the Small Projects Grant Scheme be carried forward to the 2018/19 Financial year.

13 Current Infrastructure Projects/Updates and Other Council Activities within the Ward

A report is attached.

File ref: 3-CC-1-4

Recommendation:

That the report 'Extract from activity report to Assets and Infrastructure, April 2018' be received.

14 Late Items

15 Next Meeting

2 August 2018 at 7:30 pm

16 Meeting Closed

Attachment 1

Rangitīkei District Council



RANGITIKEI
DISTRICT COUNCIL

Turakina Community Committee Meeting

Minutes – Thursday 5 April 2018 – 6:30 PM

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Present: Ms Laurel Mauchline Campbell (Chair)
Mr Duran Benton
Mr Alastair Campbell
Ms Tina Duxfield
Ms Anita Oliver
Cr Soraya Peke-Mason

In attendance: Ms Katrina Gray (Senior Policy Analyst/Planner)
Mr Charlie Mete
Ms Sue Bryant
Mr James Bryant

1 Welcome

The Chair welcomed everyone to the meeting, particularly noting the members of the community present.

2 Public Forum

Nil.

3 Apologies

Resolved minute number

File Ref

That the apologies of Ms Carol Neilson be received.

Ms Mauchline Campbell / Ms Oliver. Carried

4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business and Late Items

There are two late items regarding Council consultation and engagement as they will be closed before the Committee's June meeting.

Mr Bryant has signalled an interest in joining the Turakina Community Committee, following an approach from the Chair.

Resolved minute number

18/TCC/007

File Ref

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, Simultaneous Consultation and Pre-consultation for the Representation Review and the co-opting of Mr Bryant onto the Turakina Community Committee be dealt with as a late item at this meeting.

Ms Duxfield / Mr Benton. Carried

6 Confirmation of Minutes

No concerns with the minutes from 1 February 2018 were raised.

Resolved minute number	18/TCC/008	File Ref	3-CC-1-4
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That the Minutes of the Turakina Community Committee meeting held on 1 February 2018 be taken as read and verified as an accurate and correct record of the meeting.

Mr Campbell / Ms Mauchline Campbell. Carried

7 Chair's Report

The Chair provided an update on the unmarked graves that the cemetery. Further work has been done with locals to try to determine the location; however, there are conflicting reports. There are no cemetery records prior to the 1920's, and it is thought the unmarked graves were from the 1850's to the 1890's.

Mr Athol Sanson, Parks and Reserves Team Leader will engage a specialist to survey the cemetery with a ground-penetrating radar to see if there are any disturbances. If any disturbances are found, the area will be fenced, planted with native trees and a plaque placed on the site.

Cr Peke-Mason noted that for the Rātana Urupā, they consider the areas of depression show where unmarked graves are located.

Resolved minute number	18/TCC/009	File Ref
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That the Chair's verbal report to the Turakina Community Committee's 5 April 2018 meeting be received.

Ms Mauchline Campbell / Ms Duxfield. Carried

8 Council Decisions on Recommendations from the Committee

There were no recommendations from the Committee at the previous meeting.

9 Council Response to Queries Raised at Previous Meetings

Contacts for isolated communities

The Chair noted that contact was made with Koitiata, and Mr Bryant is interested in becoming a member of the Turakina Community Committee.

10 Update on Place-Making Initiatives

The Chair noted that no further progress has been made.

11 Small Projects Grant Scheme Update – April 2018

The Committee discussed potential projects to use this money for. The Committee agreed a suitable project could be replacing the picnic tables at Koitiata.

Undertaking **Subject** **Picnic tables at Koitiata**

Mr Bryant will get a quote for replacing the picnic tables at Koitiata to be discussed at the next meeting.

Resolved minute number **18/TCC/010** **File Ref** **3-CC-1-4**

That the memorandum 'Small Projects Grant Scheme Update – April 2018' be received.

Ms Oliver / Cr Peke-Mason. Carried

12 Request for service

The update regarding requests for service was noted and will be placed in the community newsletter to make the wider community aware of this service.

13 Ultra-Fast Broadband schedule

The Committee discussed concerns with reliability of broadband connections throughout the Turakina Ward. The Committee agreed the Chair would draft a letter to lobby for increased fibre connectivity in the area.

Resolved minute number **18/TCC/011** **File Ref**

That the letter 'UFB2 Schedule Rangitikei' be received.

Mr Benton / Mr Campbell. Carried

14 Long Term Plan consultation

The Committee agreed to meet 7.30 pm 12 April 2018 to share their ideas for a submission for the Long Term Plan.

Resolved minute number **18/TCC/012** **File Ref**

That the 'Consultation Document for the Long Term Plan 2018-28' be received.

Mr Benton / Cr Peke-Mason. Carried

Resolved minute number **18/TCC/013** **File Ref**

That the Turakina Community Committee nominate Ms Mauchline Campbell to put in a submission to the Consultation Document for the Long Term Plan 2018-28 on behalf of the Turakina Community Committee.

Mr Benton / Cr Peke-Mason. Carried

15 Current Infrastructure Projects/Updates and Other Council Activities within the Ward

No queries were raised on the current infrastructure projects.

Resolved minute number **18/TCC/014** **File Ref** 3-CC-1-4

That the report 'Extract from activity report to Assets and Infrastructure, January-February 2018' be received.

Mr Campbell / Ms Duxfield. Carried

16 Late Items

Simultaneous Consultation

Ms Gray identified that alongside consultation on the Long Term Plan, Council is also consulting on six other documents:

- Draft Waste Management and Minimisation Plan
- Draft Significance and Engagement Policy
- Draft Rates Remission on Maori Freehold Land Policy
- Draft Revenue and Financing Policy
- Proposed Schedule of Fees and Charges 2018/19
- Draft Policy on Development Contributions

Pre-consultation Representation Review

Ms Gray identified that Council will be undertaking pre-consultation on the Representation Review late April. The Representation Review considers all aspects of how elected members are elected e.g. numbers, ward structure, community boards. The Committee members were asked to share the survey with their networks when it is released.

Concerns were raised by the Committee about the potential of losing the Turakina Ward.

Co-opting of Mr James Bryant onto the Turakina Community Committee

Mr Bryant is interested in being a member of the Turakina Community Committee. The Committee noted he would provide representation from Koitiata which would be beneficial.

Resolved minute number **18/TCC/015** **File Ref**

That the Turakina Community Committee co-opts Mr James Bryant to be a member of the Turakina Community Committee, provided that the delegations register allows them to do this.¹

Ms Mauchline Campbell / Ms Oliver. Carried

17 Next Meeting

7 June 2018 at 7:30 pm

18 Meeting Closed

8.15 pm

Confirmed/Chair: _____

Date:

Unconfirmed

¹ The Delegations Register does allow this – up to ten members.

Attachment 2

Report

Subject: Consideration of Applications for the Community Initiatives Fund
2018-2019 – Round 1

To: Turakina Community Committee

From: Christin Ritchie , Governance Administrator

Date: 28 May 2018

File: 3-GF-8

1 Background

- 1.1 The total 2018/19 budget for the Community Initiatives Fund (CIF) is \$30,000. There are two funding rounds. It is suggested that the Committees allocate a **maximum of 75% of the total amount allocated to you (\$2,000)** to ensure there is money left for round two later in the year.
- 1.2 A total of \$11,168.21 has been requested from the Community Initiatives Fund in this first round, which is 49% of the overall sum suggested to be available for allocation.
- 1.3 This report summarises the applications that have been received and provides information on the eligible costs for each application.

2 Overview

- 2.1 Six applications have been received to the CIF and have been circulated separately to elected members.
 - Project LiteFoot Trust – LiteClub Rangitikei (Marton Croquet Club, Rangitikei netball, Hunterville Bowling Club, Bulls Bowling Club)
 - Alzheimers Whanganui Inc – The Group
 - Wanganui Area Neighbourhood Support Groups Inc – Junior Neighbourhood Support
 - Marton Country Music festival – Marton Country Music Festival
 - Marton Players Inc – Open Stage Friday
 - Bulls District and Community Trust – New River Access Sign
- 2.2 All of these applicants have received funding directly from the Community Initiatives Fund in previous years, apart from the Marton players Inc.
- 2.3 No applications were received from the Turakina Ward in Round 1.

	New Initiative	Ongoing Activity	Meets Criteria	Quotes Provided	Quantifiable Targets	Eligible costs	Amount requested	Proportion of eligible costs requested
1. Project LiteFoot Trust – LiteClub Rangitikei						\$3,932	\$3391.35	86%
2. Alzheimers Whanganui Inc – The Group						\$2,190	\$2,190	100%
3. Wanganui Area Neighbourhood Support Groups Inc – Junior Neighbourhood Support						\$821	\$821	100%
4. Marton Country Music Festival - Marton Country Music Festival						\$10,041	\$2500	25%
5. Marton Players Inc - Open Stage Friday						\$1,214	\$1,214	100%
6. Bulls District and Community Trust – New river access sign						\$609.50	\$609.50	100%
							\$11,168.21	

2.4 It is a condition of CIF that Project Report Forms are returned before further funding can be sought. Six project report forms have been received since November 2017. Project report forms have been completed by the following groups:

- Project Litefoot
- Alzheimers Whanganui Inc
- Clifton School Kapa Haka Group
- Bulls Toy Library
- Rangitikei Netball Association
- Diabetes NZ

3 Recommendations

3.1 That the report 'Consideration of applications for the Community Initiative Fund 2018/19 – Round 1 be received.

Christin Ritchie
Governance Administrator

Attachment 3

MEMORANDUM

TO: Turakina Community Committee

FROM: Nardia Gower, Governance Administrator

DATE: 7 June 2018

SUBJECT: **Small Projects Grant Scheme Update – June 2018**

FILE: 3-CC-1-4

1 Allocation

- 1.1 The amount of the 2017-2018 Small Projects Grant Scheme for Turakina Ward is \$710.
- 1.2 The allocation of the Small Projects Grant Scheme is for the period 1 July to 30 June each year. At its meeting on 29 February 2016, Council resolved to allow carry-forward from one financial year to the next of up to 100% of the annual allocation for any Committee's Small Projects Grant Fund, with the proviso that this be a specific resolution of the Committee.
- 1.3 At its last meeting for the 2016-2017 year the Committee resolved to carry-over the balance of the Scheme; the remaining balance was \$260.00. This gives a total allocation for the 2017-2018 year of \$970.

2 Breakdown

- 2.1 For the 2017/2018 year the following amounts have been earmarked by the Committee (but unspent):

- Up to \$200 – Painting of the Bus shelter in Turakina Tartan.
At its meeting on 1 February, the Committee agreed to an increase of \$300 to a total of **\$500** to be earmarked for the Painting of the Bus shelter in Turakina Tartan.

Remaining Budget

- This leaves a remaining budget for the 2017-2018 financial year of \$570 (should the entire \$500 be spent).

3 Recommendations:

- 3.1 That the memorandum 'Small Projects Grant Scheme Update – June 2018' be received.

That the Turakina Community Committee recommends to Council that the unspent balance of the Small Projects Grant Scheme be carried forward to the 2018/19 Financial year.

Nardia Gower
Governance Administrator

Attachment 4

COMMUNITY AND LEISURE ASSETS GROUP OF ACTIVITIES 2017/18 **Apr-18**

Major programmes of work outlined in the LTP/Annual Plan 2016/17

Parks and Open Spaces	Design/ Scoping	Progress to date	Progress for this period	Planned for the next two months
Commence tree replacement programme in Council's parks	Tree planting schedule completed	Trees planted in a number of parks and road reserves. Trees planted in various locations. Marton, Turakina, Koitiata and Mangaweka. Winter tree planting was completed.	This project is now completed for 2017/18.	Planning for 2018/2019 planting.
Parks Upgrade Partnership- \$50,000 available		\$3400 has been granted to Taihape Showjumping Group for upgrading horse yards at Memorial Park, Taihape.	No new applications. \$46,600 still available.	
Community Buildings	Design/ Scoping	Progress to date	Progress for this period	Planned for the next two months
Secure a new contract for the cleaning of Council properties	Council resolved to seek tenders for several geographically defined contracts allowing tenders to cover one, some or all of the contracts, with the new contract/s to start from 1 November 2017, to include the proposed Mangaweka village and Papakai Park toilet facilities, to be inclusive of all cleaning and stock consumables, and to be for a two year period, and that, simultaneously with seeking tenders, staff investigate the implications of bringing the cleaning service in-house.	Council has resolved that an in-house cleaning service for council properties, district-wide, will be implemented, effective 1 November 2017. Materials and consumables have been sourced. Health & Safety briefing has been planned for transferring staff, and appropriate consumable guides and wall charts have been prepared for each council site. In-house team commenced.	This item is now complete.	
Community Housing	Design/ Scoping	Progress to date	Progress for this period	Planned for the next two months
Continue the upgrade programme for Council's community housing (unless the ownership and control is transferred to another organisation)	Inspections will be carried out using the Housing Warrant of Fitness Assessment Checklist and Manual as prepared by the Otago Medical School.	Council resolved, at their November meeting, that the management / ownership of community housing remain in-house for the time-being. Council also resolved that it investigates a rental policy, effective 1 July 2018, determining criteria for break-even rentals and market rentals, and also implements an integrated approach to the delivery of an effective and efficient capital renewal programme including ways to improve the warmth and energy efficiency, and reconfigure and improve the functionality, including sale and purchase, and re-builds and new builds. Housing inspections were carried out in Bulls, Ratana, and Cuba and Russell Streets in Marton. Ceiling insulation was installed at the	Bulls, Ratana and Russell Street, Marton and Matua and Weka Street (Taihape) units have had yearly inspections.	Wellington Road and Cobber Kain (Marton) will be inspected over next two months, inspections had to be delayed in March. Work plan will be prioritised once completed.

ROADING AND FOOTPATHS GROUP OF ACTIVITIES 2017/18 **Apr-18**

Major programmes of work outlined in the LTP/Annual Plan 2017/18

Pavement Rehabilitation	Route Position Length	Status	Start date	Completion date	Planned for the next two months
Rehabilitation of 6.52 km of existing sealed roads subject to Project Feasibility Reports to determine validity for progressing to the design and construction phase.					
Sealed Road Resurfacing (over 200m)	Route Position Length	Status	Start date	Completion date	
Sealed road resurfacing of 60.9 km (over 200 metres). This list is indicative and subject to alteration when and where reprioritised sites and conflicts with external activities are identified.					
Turakina Franklin Road	RP 16 - 596 - 580m				
Turakina - Ruatangata Road.	RP. 1499 - 1884 - 385m				
Turakina Valley Road 1	RP. 5256 - 6300 - 1044m				
Turakina Valley Road 2 (two sections)	RP. 10036 - 12232 - 2196m & 15627 - 17215 - 1588m				
Turakina Valley Road 3	RP. 2084 - 8183 - 2556m (three sections)				
Capex report 2017/18	cumulative to 30/09/2017	cumulative to 31/12/2017	cumulative to 30/3/2018	cumulative to 30/6/2018	Budget
Sealed road surfacing:	\$507	266,097	1,403,180		1,789,375
Drainage Renewals	10,687	109,571	261,005		352,425

Pavement rehabilitation	214,863	422,073	1,332,468		1,688,679
Structures component replacement	175	45,322	168,630		189,163
Traffic services renewal	176,516	189,514	208,823		224,950
Associated improvements	This category has been deleted				
Unsealed road metalling	159,916	223,395	257,189		460,125
TOTAL	562,664 (12%)	1,255,972 (27%)	3,631,295 (77%)		4,704,717
Streetlight renewals	Design/ Scoping	Tender/Contract docs	Under construction	Complete	Planned for the next two months F74:F88
LED replacements – accelerate the replacement of high pressure sodium in pedestrian category lighting areas[1] so that the programme of replacing all 1098 streetlights not yet replaced by LEDs is complete before December 2018 [1] This category includes all the District’s local urban roads except for some high use routes n Marton. State highways are outside the scope of this programme.	There are approximately 100 LED's left to be replaced most of these in Taihape, these should be completed by February.				
Minor safety improvements	Design/ Scoping	Tender/Contract docs	Under construction	Complete	
Turakina Valley Road 3 (Otairi) RP 2075 – guardrail to bridge approaches	Deferred to 2019/20 to be carried in conjunction with a pavement rehab				
Turakina Valley Road 3 (Otiwhiti) RP 3040 – replace wire rope barrier with guardrail	Deferred to 2019/20 to be carried in conjunction with a pavement rehab				
Turakina Valley Road 3 Bridge 45 Concrete Ford, RP 6000	Brought in from 2019/20 programme		Mar-18	May-18	To be part of the James Road Project.
Other major programmes of work carried out during 2017/18					
Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete	Planned for the next two months
Turakina Valley Road 2 – upgrade and sealing of 3.4 km section. Being done in three sections. The first section of 1km planned to be done first. The initial budget provision of \$67,000 will be carried forward to 2017/18, but will require supplementing because Council must cover the full cost of sealing when that is done.			Apr-18	Jun-18	The first section from RP 12.3 to 13.3 the pavement rehabilitation has been completed. The resurfacing (sealing) of this section also now complete. The remaining two sections in the final stages of survey and design. Work about to commence.
Carry forward programmes from 2016/17					
Turakina Valley Road repairs following storm event in June 2015					Construction of James Road project has commenced and almost complete.
Other areas of network following storm event in June 2015					Some remedial work being carried out on Mount Curl
Repairs to damage from Debbie event April 2017					Most sites have been designed and repairs to the sites currently underway
Repairs for damage to network arising from July 13/14 event.					Considerable damage was caused to the network as a result of this event. Most designs completed and work to address the respective sites has commenced.

RUBBISH AND RECYCLING GROUP OF ACTIVITIES 2017/18			Feb-18
Major programmes of work outlined in the LTP/Annual Plan 2017/18			
What are they:	Targets	Progress to date	Work planned for next three months

Review the Waste Management and Minimisation Plan	This must be complete by 30 June 2018: Waste Management Act, section 50. Consultation will coincide with that undertaken for the 2018-28 Long Term Plan. The waste assessment (prescribed under section 51 of the WMA) must be complete before that review starts. Ideally, this work entails an analysis of all waste streams. However, as all kerb-side collection of waste in the District is done by private contractors, access to information about the characteristics of this waste is unlikely. This means the analysis is confirmed to waste taken to the waste transfer stations. Budget Waste takes its waste direct to the landfill.	Council LTP workshop held in December-Revised costings for various options tabled.	Draft WMMP 2018 out for consultation in association with LTP.
Waste minimisation	Waste Education NZ visits.	Marton School -August	Participation is optional
	Horizons Enviroschools programme.	Kumara cluster workshop	Participation in programme - optional
Other Projects:			
What they are:	Targets:	Progress to Date	Work planned for next three months
WMMP 2017	Prepare Draft for Consultation	Draft WMMP out for consultation	Consultation on draft WMMP 2018

SEWERAGE AND THE TREATMENT AND DISPOSAL OF SEWAGE GROUP OF ACTIVITIES 2017/18	Apr-18
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Major programmes of work outlined in the LTP/Annual Plan 2016/17				
Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete
Continue review of trade waste agreements. This was noted in the LTP specifically for Midwest Disposals	Dependent on Consent renewal - consent lodged 2015.			