



**RANGITIKEI**

DISTRICT COUNCIL

*Making this place home.*

**Turakina Community Committee  
Meeting**

**Order Paper**

**Thursday 7 February 2019  
7.30 pm**

**Ben Nevis Hotel, State Highway 3, Turakina**

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**Chair**

Laurel Mauchline Campbell

**Membership**

Duran Benton, Alastair Campbell, Tina Duxfield,  
Hayley Grant, Carol Neilson, Anita Oliver, James Bryant  
His Worship the Mayor, Andy Watson, (ex officio)

Councillors Soraya Peke-Mason and Lynne Sheridan

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**Please Note:** Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports



# Rangitikei District Council

## Turakina Community Committee Meeting

Agenda – Thursday 7 February 2019 – 7:30 pm

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The quorum for the Turakina Community Committee is 4 plus an Elected Member.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, ie half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

## 1 Welcome

## 2 Public Forum

## 3 Apologies

## 4 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## 5 Confirmation of Order of Business and Late Items

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, ...be dealt with as a late item at this meeting.

## 6 Confirmation of Minutes

The Minutes from 6 December 2018 are attached.

File ref: 3-CC-1-4

### **Recommendation:**

That the Minutes of the Turakina Community Committee meeting held on 6 December 2018 be taken as read and verified as an accurate and correct record of the meeting.

## 7 Chair's Report

A verbal update will be given at the meeting.

## 8 Council Decisions on Recommendations from the Committee

Council confirmed the following resolution:

### **18/TCC/045**

*That the Turakina Community Committee requests Council staff investigate both the feasibility and costs associated with the drainage work required between SH3 and the Turakina Tennis Club.*

On October 30 2018 a team comprising RDC, NZTA, Horizons plus Mr. Kirk Major representing the Tennis Club met on site to discuss the drainage concerns which has caused flooding at times to the Tennis Club.

NZTA to action the cleaning of the culvert under the Highway and RDC to action the cleaning of the culvert under Simpson Street and Franklin Road. The vast majority of the drain passes through private land. Responsibility for the cleaning still to be resolved.

**Ward submission**

The Committee's submission opposing the three ward structure was forwarded to the Local Government Commission. The hearing will take place in the Marton Council Chamber on Friday 1 March 2019, starting 10.30 am. It is a public meeting.

**9 Council Response to Queries Raised at Previous Meetings**

No queries were raised.

**10 Community Initiatives and Event Sponsorship**

At its meeting on 15 November 2018, the Policy/Planning Committee considered an alternative to the delegation provided to Community Boards and Community Committees to administer part of the Community Initiatives Fund. The recent round demonstrated the difficulty of aligning a District-wide perspective with more local concerns.

At its meeting on 30 November 2018, the Council approved the Policy/Planning Committee's endorsement of the use of SmartyGrants™ as the funding platform to manage the Community Initiatives Scheme, Creative Communities Scheme, Event Sponsorship Scheme, and Sport NZ Rural Travel Fund.

Each Community Board/Committee is asked to nominate an assessor, each of whom will assess the merits of each application. Assessors are required to be computer literate and have internet access as the platform is online based only. A training session will be provided to the assessors early 2019.

The Chair and Deputy Chair of Finance/Performance Committee have been appointed assessors, each of whom (like the assessors from the Community Boards/Committees) will assess the merits of each application. A report collating the individual assessments will be provided to the Finance/Performance Committee which will decide the amount to be granted to each applicant. The funding rounds of all schemes will coincide.

**Recommendation:**

That the Turakina Community Committee nominate [*insert name*] as an assessor for future Community Initiatives and Event Sponsorship grant applications.

**11 Grants update**

The new online grants platform will be used for Round 2, 2018/19, to manage the Community initiatives Scheme, Events Sponsorship Scheme, the Sport NZ Rural travel fund and the Creative Communities Scheme. Round 2 will open on 11 March 2019, and close on 15 April 2019. All applications will be submitted, and assessed online.

Once Turakina has confirmed its nomination, all Community Boards and Committees will have nominated one assessor each to evaluate the applications for the Event Sponsorship and the Community Initiatives Schemes. The Creative Community Assessment Committee and the Sport NZ Rural Assessment Committee will continue to assess their respective funds as before.

An assessor training day will take place on 4 March 2019 in the Council chambers. Our Governance Administrator Christin Ritchie, will be available to assist applicants with their online applications as needed.

## **12 Creative Communities Assessment Committee**

In Round 1 of 2019-2020. The Creative Communities Assessment Committee will need between four and seven new committee members, including representation from Pasifika and youth. Members will ideally be involved in the arts locally, or have experience in one or more forms of art. They will be responsible for assessing applications for funding from artistic individuals and community groups, and will be required to attend meetings twice a year.

A nomination form is attached.

**Recommendation:**

That the Creative Communities Scheme assessor nomination form be received.

## **13 Small Projects Grant Scheme Update – February 2019**

A memorandum is attached.

File ref: 3-CC-1-4

**Recommendation:**

That the memorandum 'Small Projects Grant Scheme Update – February 2019' be received.

## **14 Update on Place-Making Initiatives**

A verbal update will be provided at the meeting.

## **15 Current Infrastructure Projects/Updates and Other Council Activities within the Ward**

The basis for this report (to the Assets/Infrastructure Committee) is being reviewed. Depending on the outcome, a report may be available for the April 2019 meeting.

## **16 Late Items**

As agreed in item 5.

## **17 Next Meeting**

4 April 2019 at 7:30 pm

## **18 Meeting Closed**

# Attachment 1



# Rangitikei District Council

## Turakina Community Committee Meeting

Minutes – Thursday 6 December 2018 – 7:30 pm

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**Present:** Ms Laurel Mauchline Campbell (Chair)  
Mr James Bryant  
Mr Alastair Campbell  
Ms Carol Neilson  
Cr Soraya Peke-Mason  
His Worship the Mayor, Andy Watson

In attendance: Mr Blair Jamieson, Strategy & Community Planning Manager  
Mr Kirk Major, Turakina Tennis Club

Unconfirmed



## 1 Welcome

The Chair welcomed everyone to the meeting

## 2 Public Forum

Mr Kirk Major from the Turakina Tennis Club spoke on the historic and regular flooding events that happen in Turakina; all of which negatively affect the Tennis Club.

Mr Major has met with Mr Pokiha, Roding Operations Manager from the Rangitikei District Council (RDC), as the flooding that affects the Tennis Club comes via the road. After discussions with Mr Pokiha, Mr Major noted that he has met with Horizons and NZTA staff on this issue. The outcome of which is that the three parties (RDC, Horizons, and NZTA) will contribute \$2000 each, and is to go towards fixing the issue.

Mr Major noted that whilst the flooding was an issue, it is actually the symptom of a clogged and debris filled stream. Mr Major believes that with this \$6000, a programme to clean the waterway could effectively be undertaken if access by the relevant landowners could be acquired. Acquiring approval from all required landowners was noted as being unlikely. However, before landowners were to be approached, Mr Major requested assistance from the Committee and indeed Council on pricing up the job.

**Resolved minute number**                      **18/TCC/045**

That the Turakina Community Committee requests Council staff investigate both the feasibility and costs associated with the drainage work required between SH3 and the Turakina Tennis Club.

Ms Campbell / Mr Campbell. Carried

## 3 Apologies

That the apologies for Mr Duran Benton, Ms Tina Duxfield, Ms Hayley Grant and Ms Anita Oliver be received.

Ms Neilson / Cr Peke-Mason. Carried

## 4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## 5 Confirmation of Order of Business and Late Items

The order of business was confirmed.

## 6 Confirmation of Minutes

**Resolved minute number**                    **18/TCC/046**

That the Minutes of the Turakina Community Committee meeting held on 4 October 2018 be taken as read and verified as an accurate and correct record of the meeting.

Mr Campbell / Mr Bryant. Carried

## 7 Chair's Report

The Chair commented on recent activities affecting the Turakina area:

- The township signage meeting in Marton was attended, this was to understand the signage concepts and how it would apply to the Turakina signage.
- The Rangitikei Youth Council. Request was made to the committee to encourage any youths that they know to apply.
- The Turakina Cemetery. It was noted that the cemetery was closed by Gazette notice in 1988. Mr Athol Sanson of RDC will be looking at getting this cancelled.

## 8 Council Decisions on Recommendations from the Committee

The Committee noted the commentary in the agenda.

## 9 Council Response to Queries Raised at Previous Meetings

No queries were raised.

## 10 Representation review

The Committee noted the commentary in the agenda, with His Worship the Mayor explaining the process and how Council came to the decision to seek a three ward structure.

The Chair passed Mr Jamieson the Committee's submission opposing the three ward structure.

## 11 Small Projects Grant Scheme Update – December 2018

**Resolved minute number**                    **18/TCC/047**

That the memorandum 'Small Projects Grant Scheme Update – December 2018' be received.

Mr Campbell / Cr Peke-Mason. Carried

## 12 Update on Place-Making Initiatives

Nil.

## 13 Current Infrastructure Projects/Updates and Other Council Activities within the Ward

**Resolved minute number**                      **18/TCC/048**

That the report 'Extract from activity report to Assets and Infrastructure, September-October 2018' be received.

Ms Campbell / Ms Neilson. Carried

## 14 Late Items

Nil

## 15 Next Meeting

~~31 January 2019 at 7:30 pm~~ 7 February 2019 at 7:30pm

## 16 Meeting Closed

Confirmed/Chair: \_\_\_\_\_

Date:

# Attachment 2

# Creative Communities Scheme

## Assessor Nomination Form



The Creative Communities Scheme (CCS) assessment committee allocates CCS funding for our district. The committee is made up of councillors and community representatives who are familiar with the broad range of local arts activity. Assessors who are community representatives can sit on the committee for a maximum of 2 x 3-year terms.

Name of nominee	<input type="text"/>
Address	<input type="text"/>
Email	<input type="text"/>
Phone	<input type="text"/>

Please mark the artforms that you have expertise in with an X:

<input type="checkbox"/> Craft/object art	<input type="checkbox"/> Dance	<input type="checkbox"/> Inter-arts
<input type="checkbox"/> Literature	<input type="checkbox"/> Music	<input type="checkbox"/> Ngā toi Māori
<input type="checkbox"/> Pacific arts	<input type="checkbox"/> Multi-artform (including film)	<input type="checkbox"/> Theatre
<input type="checkbox"/> Visual arts		

What other skills or knowledge would you bring to the assessment committee eg assessment skills, knowledge of a particular community, etc?

Name of person making nomination	<input type="text"/>
Email	<input type="text"/>
Phone	<input type="text"/>
Date	<input type="text"/>

Please return this nomination form to [info@rangitikei.govt.nz](mailto:info@rangitikei.govt.nz)

# Attachment 3

# MEMORANDUM

TO: Turakina Community Committee

FROM: Christin Ritchie, Governance Administrator

DATE: 20 January 2018

SUBJECT: **Small Projects Grant Scheme Update – February 2019**

FILE: 3-CC-1-4

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## **1 Allocation**

- 1.1 The amount of the 2018-19 Small Projects Grant Scheme for Turakina Ward is \$710.
- 1.2 The allocation of the Small Projects Grant Scheme is for the period 1 July to 30 June each year. At its meeting on 29 February 2016, Council resolved to allow carry-forward from one financial year to the next of up to 100% of the annual allocation for any Committee's Small Projects Grant Fund, with the proviso that this be a specific resolution of the Committee.
- 1.3 At its last meeting for the 2017-2018 year the Committee resolved to carry-over the balance of the Scheme; the remaining balance was \$570.00. This gives a total allocation for the 2018-2019 year of \$1,280.00.

## **2 Breakdown**

- 2.1 That the Turakina Community Committee agree to provide \$400 from the Small Projects Grant Scheme for the project to paint murals at Koitiata. *Not yet paid.*

## **3 Remaining Budget**

- 3.1 This leaves a remaining budget for the 2018-19 financial year of \$880.00.

## **4 Recommendation:**

- 4.1 That the memorandum 'Small Projects Grant Scheme Update – February 2019' be received.

Christin Ritchie  
Governance Administrator