

Turakina Community Committee Meeting

Order Paper

Thursday 3 October 2019 7.30 pm

Ben Nevis Hotel, State Highway 3, Turakina

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Chair

Laurel Mauchline Campbell

Membership

Duran Benton, Alastair Campbell, Tina Duxfield, Hayley Grant, Carol Neilson, James Bryant His Worship the Mayor, Andy Watson, (ex officio)

Councillors Soraya Peke-Mason and Lynne Sheridan

Please Note: Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports



Rangitīkei District Council

Turakina Community Committee Meeting

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The quorum for the Turakina Community Committee is 4 plus an Elected Member.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, ie half the number of members (including vacancies) is even or a majority if the number of members is odd.

1 Welcome

2 Public Forum

3 Apologies

4 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business and Late Items

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, ...be dealt with as a late item at this meeting.

6 Confirmation of Minutes

The Minutes from 1 August 2019 are attached.

File ref: 3-CC-1-4

Recommendation:

That the Minutes of the Turakina Community Committee meeting held on 1 August 2019 [as amended/without amendment] be taken as read and verified as an accurate and correct record of the meeting.

7 Chair's Report

A verbal update will be given at the meeting.

8 Council Decisions on Recommendations from the Committee

Sign and padlock at entrance to Turakina cemetery so that only pedestrian access is possible

A padlock is to be put at the entrance within the week. The parks team are to get measurements and have a sign made. Once the sign has been made, installation will be dependent on the weather and the condition of the grounds.

9 Council Response to Queries Raised at Previous Meetings

Reopening Turakina Cemetery – update

Awaiting Iwi advice before any further action is taken.

10 Small Projects Grant Scheme Update – September 2019

A memorandum is attached.

File ref: 3-CC-1-4

Recommendation:

That the memorandum 'Small Projects Grant Scheme Update – September 2019' to the 3 October 2019 Turakina Community Committee meeting be received.

11 Update on place-making initiatives

A verbal update will be provided at the meeting.

12 Turakina Township Property Numbering

A report is attached.

File ref: 5-IM-1-6

Recommendations:

- That the report 'Turakina Township Property Numbering' to the 3 October 2019 Turakina Community Committee be received.
- The Turakina Community Committee recommends to Council that they allocate and issue rural distance-based numbers to Turakina township properties adjacent to State Highway 3 in line with Clause 5.9.1 of the Rural and Urban addressing standards (Standards New Zealand / Australia, 2011).

13 Policy & Community Planning Project and Activity Report - September 2019

A report is attached.

File ref: 1-CO-4-8

Recommendation:

That the report 'Policy & Community Planning Project and Activity Report - September 2019' to the Turakina Community Committee on 3 October 2019 be received.

14 Current Infrastructure Projects/Updates and Other Council Activities within the Ward

A report is attached.

File ref: 3-CC-1-4

Recommendation:

That the report 'Extract from activity report to Assets and Infrastructure, July – August 2019' to the 3 October 2019 Turakina Community Committee meeting be received.

15 Arrangements for establishing new Community Committees and Reserve Management Committees

All community committees and reserve management committees are discharged on Election Day 12 October 2019. Nominations for the new committees will open 24 October 2019 and close on 7 November 2019. If there are too few or too many nominations, a public meeting is called. As with Council's other community committees, the Turakina Community Committee formed for the 2019-2022 triennium must have between seven and a maximum of ten members.

At its meeting 26 September 2019, Council resolved that those nominated for election for the 2019-22 triennium Community Committees must be elected by residents on the most recent District electoral roll and live within the ward that the principal town that the community committee represents. Those who are nominated and people nominating them must reside within that area. Representatives who are elected to a Community Committee, can only be a member of one Community Committee.

16 Late Items

As agreed in item 5.

17 Next Meeting

This is the final meeting of the triennium.

18 Meeting Closed



Rangitīkei District Council

Turakina Community Committee Meeting Minutes – Thursday 1 August 2019 – 7:30 p.m.

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18	Meeting Closed

Present: Ms Laurel Mauchline Campbell (Chair)

Mr Duran Benton Mr Alastair Campbell Ms Hayley Grant Ms Carol Neilson Mr James Bryant Cr Soraya Peke-Mason Cr Lynne Sheridan

In attendance: Mr Blair Jamieson, Strategy & Community Planning Manager

Tabled Documents: Late Item – Fencing/Lease for Cemetery perimeter

1 Welcome

The meeting started at 7.32pm.

2 Public Forum

Nil

3 Apologies

That the apologies for absence be received for Tina Duxfield and His Worship the Mayor, Andy Watson.

Ms C Neilson / Mr D Benton. Carried

4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

There were no conflicts declared.

5 Confirmation of Order of Business and Late Items

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, <u>Fencing/Lease for Cemetery perimeter</u> be dealt with as a late item at this meeting.

6 Confirmation of Minutes

Resolved minute number

19/TCC/016

File Ref

3-CC-1-4

That the Minutes of the Turakina Community Committee meeting held on 13 June 2019 as amended be taken as read and verified as an accurate and correct record of the meeting.

Mr A Campbell / Mr D Benton. Carried

7 Chair's Report

Ms L Mauchline Campbell updated the Committee that Bonny Glen Trust has formed with its new trustees, with a note that Mr Duran Benton from the Turakina Community Committee is now on the Trust.

Ms Mauchline Campbell / Cr Peke-Mason. Carried

8 Council Decisions on Recommendations from the Committee

There were no recommendations made to Council at the previous meeting.

9 Council Response to Queries Raised at Previous Meetings

Reopening Turakina Cemetery

The Committee noted that that this site should be opened and that there was a process for this already happening, initiated by Athol.

Resolved minute number 19/TCC/017 File Ref

The Turakina Community Committee requests Council provide and install a sign at the Cemetery entrance saying 'walking access only' and to padlock the gate so vehicles cannot access the cemetery driveway.

Mr D Benton / Cr Peke-Mason. Carried

10 Small Projects Grant Scheme Update - July 2019

The memorandum was taken as read.

Resolved minute number 19/TCC/018 File Ref 3-CC-1-4

That the memorandum 'Small Projects Grant Scheme Update – July 2019' to the 1 August 2019 Turakina Community Committee meeting be received.

Mr J Bryant / Mr A Campbell. Carried

11 Update on place-making initiatives

There were no updates to provide.

12 Council funding schemes – call for applications

The Committee noted the commentary in the agenda.

13 Turakina Caledonian Society

The Committee noted the commentary in the agenda.

14 Current Infrastructure Projects/Updates and Other Council Activities within the Ward

The report was taken as read.

Resolved minute number 19/TCC/019 File Ref 3-CC-1-4

That the report 'Extract from activity report to Assets and Infrastructure, May – June 2019' to the 1 August 2019 Turakina Community Committee meeting be received.

Mr A Campbell / Mr D Benton. Carried

15 Youth Update

Mr Jamieson provided a verbal update to the Committee.

16 Late Items

Fencing/Lease for Cemetery perimeter

Undertaking Subject

The committee agreed to the continued grazing and that Council staff should pursue the lease option, on the condition that the fence has warratahs and high tensile wire with strainers as a minimum.

17 Next Meeting

3 October 2019, 7.30 pm

18 Meeting Closed

8.15pm

Confirmed/Chair:

Date:



MEMORANDUM

TO: Turakina Community Committee

FROM: Bonnie Clayton – Governance Administrator

DATE: 27 September 2019

SUBJECT: Small Projects Grant Scheme Update – September 2019

FILE: 3-CC-1-4

1 Allocation

1.1 The amount of the 2019-20 Small Projects Grant Scheme for Turakina Ward is \$710.

- 1.2 The allocation of the Small Projects Grant Scheme is for the period 1 July to 30 June each year. At its meeting on 29 February 2016, Council resolved to allow carry-forward from one financial year to the next of up to 100% of the annual allocation for any Committee's Small Projects Grant Fund, with the proviso that this be a specific resolution of the Committee.
- 1.3 At its last meeting for the 2018-2019 year the Committee resolved to carry-over 100% of the annual allocation of the Scheme; \$710. This gives a total allocation for the 2019-2020 year of \$1,420.00.

2 Breakdown

The following projects have been earmarked from the 2018/2019 year but unspent:

- \$400 for Painting of murals at Koitiata.
- \$500 to Turakina School towards the repair of the school slide.

Once an invoice has been received for the above earmarked projects, payment will then be made and the remaining budget updated.

Remaining Budget

• This leaves a remaining budget for the 2019-2020 financial year of \$1,420.00.

3 Recommendation:

3.1 That the memorandum 'Small Projects Grant Scheme Update – September 2019' to the 3 October 2019 Turakina Community Committee be received.

12

Bonnie Clayton Governance Administrator



Report

Subject: Turakina Township Property Numbering

To: Turakina Community Committee

From: Karin Cruywagen, GIS Officer

Copies: Jo Devine, Finance and Business Support Group Manager

Date: 3 September 2019

File Ref: 5-IM-1-6

1 Executive Summary

Purpose of this report is to highlight inconsistency with property numbering for the township of Turakina and provide solutions for consideration.

- 1.1 The numbering system currently in place do not comply with the rural and urban addressing standard (Standards New Zealand / Australia, 2011) and numbers allocated to properties in Turakina Township are a cause of confusion which could have disastrous consequences when emergency services are required.
- 1.2 Three options proposed:
 - 1.2.1 First option proposed is for council to allocate and issue rapid numbers to properties on State Highway 3 through Turakina Township OR
 - 1.2.2 Option two: Undergo road name change for the section of road within township of Turakina, use the existing numbers OR
 - 1.2.3 Option three: Remain with status quo

2 Context / Background

Rangitikei District Council follows the rural and urban addressing standard (Standards New Zealand / Australia, 2011) which aims to keep addresses as simple as possible so that they can be easily understood by members of the public who are trying to find a property. This numbering system is implemented New Zealand wide.

The following rules apply with regards to numbering on highways crossing rural and urban areas as per the Rural and Urban Addressing standard (Standards New Zealand / Australia, 2011):

- 2.1 If the road name is the same for rural and urban sections of a highway, the rural numbering methods shall be applied throughout but varied as necessary in an urban area.
- 2.2 If one or more sections of a highway is assigned a separate name (such as in an urban area), numbering shall be in terms of the extent of that named road.

3 Current situation:

3.1 Rural numbers are assigned to properties **outside** the 70km/h area. Urban numbers are assigned to properties **within** Turakina Township.

3.2 State Highway 3 continues throughout the town and is not broken by a section of an urban road and the current numbering in place is in the opposite direction as the Rural numbers which could cause confusion (refer to Figure 1: Turakina Township - Current numbering below).

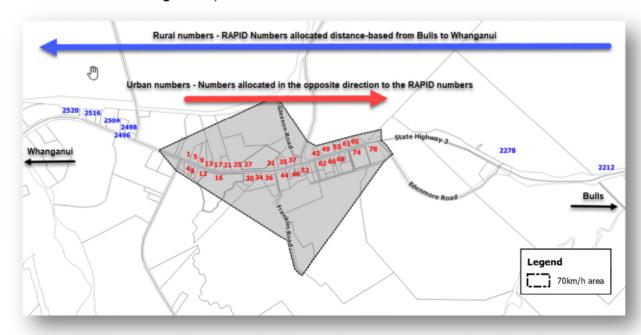


Figure 1: Turakina Township - Current numbering

3.3 Majority of properties with access from State Highway 3 in the Turakina Township are not displaying the official allocated property number. Some properties are displaying a yellow plate with a four digit code which is likely to be an obsolete rural fire number

4 Conclusion

- 4.1 Numbering in Turakina Township is not aligned with the rural and urban addressing standard (AS/NZS 4819:2011).
- 4.2 Incorrect or confusing property numbering could have disastrous consequences when emergency services are required.
- 4.3 Numbering of properties are important in a national sense to ensure logical records for addressing of a road network.
- 4.4 Council has the statutory responsibility to issue a property number and road names within its district (Section 319(1)(j) and section 319B(1) Local government Act 1974).

5 Options:

- 5.1 **Option 1:** Council to allocate and issue rural distance-based numbers to properties on State Highway 3 through Turakina Township
- 5.2 **Option 2:** Undergo road name change for the section of road within township of Turakina, use the existing allocated numbers (note the numbers currently allocated are in the opposite direction to the rural numbers).
- 5.3 **Option 3:** Remain with status quo where existing allocated numbers are used. Letter to ratepayers to ensure that property owners display and maintain numbers allocated in the correct manner. All old / obsolete numbers to be removed

6 Costs

It is council policy to supply a RAPID number plate to properties where rural numbers have been allocated. Cost of green number stickers will cost approximately \$10 per property (approximately 43 properties). Council has previously purchased the blank metal RAPID number plates.

7 Recommendations

- 7.1 That the report 'Turakina Township SH3 Property Numbering' to the Turakina Community Committee be received.
- 7.2 The Turakina Community Committee recommends to Council that they allocate and issue rural distance-based numbers to Turakina township properties adjacent to State Highway 3 in line with Clause 5.9.1 of the Rural and Urban addressing standard (Standards New Zealand / Australia, 2011).

Refer to Figure 2: Properties in Turakina Township to be renumbered below:



Figure 2: Properties in Turakina Township to be renumbered

References

Standards New Zealand / Australia. (2011). *Rural and urban addressing*. Wellington: SAI Global Limited.

REPORT



TO: Turakina Community Committee

FROM: Nardia Gower, Strategic Advisor - Youth

DATE: 24 September 2019

SUBJECT: Policy & Community Planning Project and Activity Report – September 2019

FILE: 1-CO-4-8

1 Background

1.1 This report summarises the programmes, activities and focus areas of staff within the Policy & Community Planning Team. Added commentary is provided where necessary.

- 1.2 This report also covers applications for external funding made by Council.
- 1.3 This report covers the month of September 2019.

2 Economic Development

2.1 The review of Economic Development activities and outcomes rests with the Finance/Performance Committee.

3 Community Engagement & Development

3.1 The following highlights the key programmes, activities and progress of staff in this area.

Programme/Activity	Progress For This Period
Township Signage	Taihape
	Completed.
	Mangaweka
	Staff await the Heritage Committee to provide their chosen icon/symbol for Mangaweka.
	Hunterville
	Completed.
	Marton
	Proposals for the icon/symbol for the Marton township signage are currently
	being rendered. The process staff request in moving forward it to publically
	consult with the residents of Marton, with a document that contains the concept options investigated to date — these being:

Programme/Activity	Progress For This Period
	 Barley – as co-developed with the Marton Community Committee and Signage Sub-Committee. Elements of the Harvest – being developed in alignment to the townships largest annual event. Heritage Elements – including with equal consideration the figures of Captain James Cook and an historic Ngā Wairiki - Ngati Apa icon (pending approval). 'Community Together' – being a tagline that reflects the community with carry over elements of concept option 3.
	Bulls Staff await the design of the Bulls Signage from the Bulls Community Committee/Bulls and District Community Trust co-design; as approved by Council.
	Turakina Completed.
	Koitiata Completed. Rātana
	Pending reinstatement. Whangaehu
	A letter has been sent advising the komiti marae and residents/hall committee of Whangaehu of the icon/symbol process. A community hui is expected to occur in late October 2019.
	Scott's Ferry Pending Installation.
Healthy Families Strategic Leadership Team Facilitator:	A meeting occurred with the staff of Healthy Families/Te Oranganui in relation to water quality/ecological issues that are annually seen in the Rangitīkei/Whanganui dune lakes. As these areas are recreational, Healthy Families/Te Oranganui wish to understand the environmental issues so that they can position themselves, and support iwi/hapū to assist.
Te Oranganui	The next meeting is set to occur on 1 October 2019.

4 Youth/Rangatahi Development

4.1 The following highlights the key programmes, activities and progress of staff in this area.

Programme/Activity	Progress For This Period
Youth Space - Taihape	The Lobby Taihape continues to be popular and well run through a
	MoU agreement with Mokai Patea Services.

Programme/Activity	Progress For This Period
Youth Space - Marton	The Lobby Marton is continuing to be popular being run by staff and volunteers. Two Rangitikei college students are continuing to investigate interest from other students in forming a Lobby Marton Committee.
Youth Council	The Rangitikei Youth Council (RYC) 20 August meeting was held in Taihape. Of particular note, the Youth Council had an open discussion and agreed on a submission to Central Governments Online Gambling Consultation.
Youth/TRYB Website	TRYB website continues to be updated by staff.
Networking Meetings	Healthy Families: regarding their Te Reo o te Rangatahi Pilot programme and Youth Councils Voice Box framework Met with Rangitikei College students as a feed into Youth Council - Youth Council member Charly Ward-Berry attended. Attended presentation at Rangitikei College by students that attended Festival for the Future 2019 Meet with TCDT regarding their upcoming Youth for Youth Leadership through Volunteering programme. In discussions with LGNZ regarding the possibility of establishing a national platform for Youth Councils/Committees and their associated council officers to collaborate, share resources, and submit to central government on matters of interest to youth. Attended Mokai Patea Services Network Hui • Attended Project Marton Network Meeting.
Youth Opportunities and Support	In discussions with LGNZ regarding the possibility of establishing a national platform for Youth Councils/Committees and their associated council officers to collaborate, share resources, and submit to central government on matters of interest to youth. Collaborating with St Andrews Youth Worker Jasmin Vanderwerff on a school holiday event. Supporting Family Start with the Whanau Day event to be held during School holidays.

5 Iwi/Hapū Engagement & Development

5.1 The following highlights the key programmes, activities and progress of staff in this area.

Programme/Activity	Progress For This Period
Te Poho o Tuariki	Staff attended a wananga for the development of a Centre of Education for Training, Skills and Employment at Te Poho o Tuariki as part of their feasibility study

6 Policy Engagement

6.1 The following highlights the external activities of staff in this area.

Programme/Activity	Progress For This Period
TAB Venue Policy and Gambling Venue Policy (Class 4)	Pre-engagement for the two policies has benn carried out with the following groups. New Zealand Racing Board; Corporate societies who have provided grants to the district in the last 18 months Existing Class 4 venues; Problem Gambling Foundation of New Zealand (PGFNZ); Nga Tai O Te Awa (NTOTA); Healthy Families; Whanganui District Health Board; True Legal; Council regulatory officers; and

7 Funding

- 7.1 Approval for funding was granted for the following applications to support the 'Swim 4 All' programme. Confirmed participation from individual schools is yet to be received.
 - Quick Response Grant from Whanganui Community Foundation for up to \$10,000. The application is due on 5 October 2018. This is grant is exclusive of any other funding sought from Whanganui Community Foundation.
 - Kiwi Sport for up to \$8000. The application is due on 31 October 2019.

8 Recommendations

8.1 That the report 'Policy & Community Planning Project and Activity Report – September 2019' to the Turakina Community Committee on 3 October 2019 be received.

Nardia Gower Strategic Advisor - Youth

	COMMUNITY AND I	LEISURE ASSETS GROUP	OF ACTIVITIES 2019/20			Aug-19
	Major programmes of work of	outlined in the 2019/20 Annu	ual Plan	•		
What are they	Programme/Activity	Status	Progress for this period	Start Date	Completion Date	Planned for the next two months
Parks and Reserves	Parks Upgrade Partnership Fund - 2019/20 Budget Support Rangitikei Environment Group	Application received from Onepuhi and Porewa Community Group.	An application was made by Onepuhi and Porewa Community Group which will be considered as a separate item at the Assets and Infrastructure meeting.	1-Jul-19	30-Jun-20	
What are they	Programme/Activity	Status	Progress for this period	Start Date	Completion Date	Planned for the next two months
Community Housing	Refurbishment of Housing Stock Options for new/replacement facilities		Two flats have been redecorated and new blinds are being installed.			
What are they	Programme/Activity	Status	Progress for this period	Start Date	Completion Date	Planned for the next two months
Cemeteries	Turakina - revoking closed status		Trogress for time period	014.124.0	completion 2 atc	Training for the next the mention
What are they	Programme/Activity	Status	Progress for this period	Start Date	Completion Date	Planned for the next two months
Camp grounds	UV treatment at Dudding Lake, Koitiata and Scotts Ferry				·	
	FOOTPATHS GROUP OF A	CTIVITIES 2019/20		•		Aug-19
	outlined in the 2019/20 Annual Plan					
Pavement Rehabilitation	Route Position Length	Tender/Contract	Status	Start date	Completion date	Planned for the next two months
Rehabilitation of 3.56 km of ex Turakina Road (1880 m)	cisting sealed roads subject to Project Feasibility Re 2.084-3.805	Yet to be awarded	Deferred to 21/22	21/22		
Sealed road resurfacing	Design/ Scoping	Tender/Contract	Status	Under construction	Complete	Planned for the next two months
	Design/ Scoping Various	Tender/Contract Higgins	Status The reseal programme for the 19/20 year planned to	Under construction Jan-20	Complete Mar-20	Planned for the next two months
A total length of 45,430m is	- · · ·	,	15.55.55			Planned for the next two months
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SEWERAGE AND	THE TREATMENT AND DISPO			Aug-19		
Major programmes of work	coutlined in the 2019/20 Annual Plan					Aug 15
Projects	Design/ Scoping	Tender/Contract docs	Status	Start date	Completion date	Planned for next two months
Wastewater Reticulation Renewals – District-wide	Tutaenui Stream and Hautapu St sewer projects are getting scoped	N/A	Investigations underway for Tutaenui sewer crossing and Hautapu truck main. Work to be prioritised based on need.			Projects priorised and designs underway
WATER SUPPLY GROUP OF ACTIVITIES 2019/20					•	Aug-19
Major programmes of work	outlined in the 2019/20 Annual Plan					
Projects	Design/ Scoping	Tender/Contract docs	Status	Start date	Complete date	Planned for next two months
Water reticulation Renewals – District wide		N/A	"No longer being delivered by Shared Services as per Principal Advisor Infrastructure's instruction.".			
Replacement of turbidity meters		N/A	"No longer being delivered by Shared Services as per Principal Advisor Infrastructure's instruction.".			