

# ORDER PAPER

## TURAKINA COMMUNITY COMMITTEE MEETING

**Date:** Thursday, 7 October 2021  
**Time:** 7.30 pm  
**Venue:** The Anglican Church Hall, St George's  
State Highway 3  
Turakina

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**Chair:** Ms Laurel Mauchline Campbell

**Deputy Chair:** Mr James Bryant

**Membership:** Mr Duran Benton  
Ms Carol Neilson  
Ms Linda O'Neill  
Ms Anne Rice  
Ms Tina Duxfield  
Cr Brian Carter  
Cr Waru Panapa  
HWTM Andy Watson

### **Purpose of the Committee**

- To provide a local link and point of contact for Council liaison with the community.
- To provide for the exchange of information, communication, and to assist with the Council's consultative processes.
- To exercise delegated authority for the annual allocation of \$1.00 per rateable property for "defined small local works" in line with the guidelines provided<sup>1</sup>.
- Particularly, to help ensure that any minor remedial or renewal works are brought to Council's attention through the Request for Service procedure, by promoting its use and advising community members on how to use it.
- To be the first point of contact (prior to Council) for community groups. Where this is not possible, the Committee will be informed of the approach by the community group to the Council.
- Applications for the Parks Upgrade Partnership Fund are considered and commented on by the Committee prior to the application being considered by Council.
- Placemaking initiatives that are taking place on Council land will be considered and commented on by the Committee before the application is considered by the Chief Executive.
- To engage with wider/small communities of the ward represented.

For any enquiries regarding this agenda, please contact:

Ash Garstang, Governance Administrator, 0800 422 522 (ext. 848), or via email  
[ash.garstang@rangitikei.govt.nz](mailto:ash.garstang@rangitikei.govt.nz)

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<sup>1</sup> Appended to the Delegations Register

**Notice is hereby given that a Turakina Community Committee Meeting of the Rangitikei District Council will be held in the The Anglican Church Hall, St George's, State Highway 3, Turakina on Thursday, 7 October 2021 at 7.30 pm.**

## **Order Of Business**

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## **AGENDA**

### **1 Welcome**

### **2 Apologies**

No apologies have been received.

### **3 Public Forum**

No Public Forum.

### **4 Conflict of Interest Declarations**

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

### **5 Confirmation of Order of Business**

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt with as a late item at this meeting.



## 6 Confirmation of Minutes

### 6.1 Confirmation of Minutes

**Author:** Ash Garstang, Governance Advisor

#### 1. Reason for Report

- 1.1 The minutes from the Turakina Community Committee meeting held on 05 August 2021 are attached.

#### Attachments

1. Turakina Community Committee Meeting - 05 August 2021

#### Recommendation

That the minutes of the Turakina Community Committee meeting minutes held on 05 August 2021, **[as amended/without amendment]**, be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this committee be added to the official minutes document as a formal record.

# MINUTES



**RANGITIKEI**  
DISTRICT COUNCIL  
*Making this place home.*

## **UNCONFIRMED: TURAKINA COMMUNITY COMMITTEE MEETING**

**Date:** Thursday, 5 August 2021  
**Time:** 7.30 pm  
**Venue:** The Anglican Church Hall, St George's  
State Highway 3  
Turakina

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**Present**

Ms Laurel Mauchline Campbell  
Mr James Bryant  
Mr Duran Benton  
Ms Carol Neilson  
Ms Linda O'Neill  
Ms Anne Rice  
Ms Tina Duxfield  
Cr Brian Carter  
Cr Waru Panapa  
HWTM Andy Watson

**In attendance**

Ms Katrina Gray, Senior Strategic Planner  
Ms Jen Britton, Strategic Advisor – District Promotions

**Order of Business**

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## 1 Welcome

The Chair welcomed everyone to the meeting.

## 2 Apologies

**Resolved minute number** 21/TCC/011

That the apologies of HWTM Andy Watson be received.

Ms L Mauchline Campbell/Mr J Bryant. Carried

## 3 Public Forum

Nil.

## 4 Conflict of Interest Declarations

Nil.

## 5 Confirmation of Order of Business

**Resolved minute number** 21/TCC/012

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, Item 11, Report from Jen Britton on Destination Rangitikei, be dealt with as a late item.

Mr D Benton/Ms L O'Neill. Carried

## 6 Confirmation of Minutes

**Resolved minute number** 21/TCC/013

That the minutes of Turakina Community Committee Meeting held on 3 June 2021, without amendment, be taken as read and verified as an accurate and correct record of the meeting.

Ms C Neilson/Ms A Rice. Carried

## 7 Chair's Report

### 7.1 Chair's Report – August 2021

The Chair spoke to the meeting about the Grants Assessment Subcommittee which was established by Council with representatives from the Community Boards and Committees. This subcommittee evaluated the applications to the Council's grant schemes. The subcommittee was disbanded by Council at its February meeting as it "used considerable staff time". Effective July 2021. There were 2 meetings with community representatives in March and April. The April agenda shows the next meeting as being 7 September. I only became aware that the subcommittee was disbanded when I asked staff when the next assessments would be due. I was unable to attend the April meeting so I contacted 2 other subcommittee members in case I had missed the message at the meeting. They did not know it was disbanded either.

Once again there appears to have been a breakdown in communication. As Council is producing a lot of documentation that says that good communication is essential and it is their aim to have the best communication possible, this seems to be another fail continuing on from the failure to communicate well with Community Committees over changes to meeting frequency. People serving as volunteers should be kept informed of changes and when a subcommittee like this is disbanded, they should at least receive a thank you for their input. This is basic manners.

Peter Beggs was invited to attend tonight's meeting but is away. His PA informed me that his attendance at Community Committees is set at the beginning of the year and he will attend the December meeting. This was not mentioned in a conversation I had with him earlier in the year where I invited him to attend a meeting. It will be nice to be able to meet our CE after 2 years in the job. When the Mayor announced the appointment he assured us all that meeting Community Boards / Committees was a priority for our new CE. We therefore rightly expected that it would not take 2 years for this to happen.

It is unfortunate to have to put forward a negative Chair's Report especially when at the last meeting I commented on how good the relationship with Council was. I feel there needs to be some major improvement in communication from Council to community groups.

On a more positive note, the Community Committees in Bulls and Marton are on track to re-establishing with candidates for the role of Chair coming forward. I wish them well.

**Resolved minute number** **21/TCC/014**

That the verbal Chair's Report – August 2021 be received.

Ms L Mauchline Campbell/Mr D Benton. Carried

## 8 Mayoral Update

### 8.1 Mayoral Update - July 2021

**Resolved minute number** 21/TCC/015

That the Mayoral Update – July 2021 be received.

Ms T Duxfield/Mr J Bryant. Carried

## 9 Reports for Information

### 9.1 Small Projects Fund Update - August 2021

**Resolved minute number** 21/TCC/016

That the 'Small Projects Fund Update – August 2021' report be received.

Mover/Seconder Ms A Rice/Ms C Neilson. Carried

**Resolved minute number** 21/TCC/017

That the Turakina Community Committee apply to the Bonny Glen Community Trust for funding for another First Aid Course for the Community.

Ms L O'Neill/Ms T Duxfield. Carried

## 10 Discussion Items

### 10.1 Rangitikei Beyond 2050

Item 11 (Destination Management Plan) was incorporated in the discussion of Item 10.

The meeting discussed various options for the future of the district. Protecting good farmland was considered to be vitally important. Options for increased housing in Turakina Village was discussed and the various opportunities for the revitalisation of the commercial area. Opportunities associated with existing businesses in the district (the malting plant and micro breweries) were raised.

**Resolved minute number** 21/TCC/018

That the report 'Rangitikei Beyond 2050' be received.

Mr D Benton/Mr J Bryant. Carried

The Committee would like an update on the proposed Public Toilets at the next meeting.

The minutes of this meeting were confirmed at the Turakina Community Committee held on 7 October 2021.

.....  
Chairperson

UNCONFIRMED

## **7 Chair's Report**

### **7.1 Chair's Report - October 2021**

**Author:** Laurel Mauchline Campbell, Chair

#### **1. Reason for Report**

- 1.1 The Chair will provide a verbal report.

#### **Recommendation**

That the verbal Chair's Report – October 2021 be received.



## 8 Mayoral Update

### 8.1 Mayoral Update - September 2021

**Author:** Andy Watson, His Worship the Mayor

- 1.1 Finally we have moved down the dreaded Covid levels which I am sure is a huge relief to most of Auckland and everyone else too. The communities are crying out for a resumption of life as normal however to maintain a drop in levels we need to do the fundamentals well. Please follow the rules and make sure that you scan in, wear a mask in public spaces and if you are feeling even the suggestion that you could be affected by Covid please self-isolate and get tested. I would like to thank the number of people turning out for covid vaccinations and for the support that Iwi have provided along with the DHB's in making this possible in our communities. Because I haven't been able to get to Taihape first-hand, I don't fully understand the process there but certainly Ngā Wairiki Ngāti Apa have provided an incredible service in terms of the vaccination process here in Marton. There are still some people in our communities who haven't been vaccinated and while I understand some of their concerns around reactions, I think in the future there is quite likely to be a limitation on who can do what and go where and travel without effectively having some form of "vaccination passport". I would encourage people to consider this in their decision making.
- 1.2 Now that we have dropped in levels I am able for the first time really to go back into communities to meet with ratepayers, as are our Councillors. I have started that process by resuming spending time in Taihape and I will continue to do so in Bulls and other community spaces. Many thanks to Councillors for attending the numerous Zoom meetings over lockdown as we worked on rescheduling the many in-person meetings to online versions. There is now a thing known as "Zoom fatigue" and I recognise that the demand was quite onerous some days with back to back meetings. However, it has demonstrated that we can actually continue to operate quite efficiently this way and continue to do so in some cases where we are limited by numbers of attendees permitted on-site under Level 2.
- 1.3 We know that there are very serious community concerns around principal issues especially the Three Waters. Councillors and myself are only too happy to engage with you – we have asked that people fill out survey forms (we have had a good response to this so far) and we have said that as soon as we are able to, from the end of September onwards, we will be engaging in some form of letter drops with more information. We are still unsure of Government's position with regard Three Waters – I have publicly said that I suspect Government will mandate this and by mandate I mean that Government will make law to say these entities will come into force. Without all of the Councils being involved one would have to question the model seriously as to whether it could gain the efficiencies that are proposed. Sorry guys it's a case of watching this space while more continues to unravel in front of us.
- 1.4 Hopefully in the next fortnight we will be able to talk about such things as Bio Forestry Boards. With regards that we are awaiting a final decision to come out of mediation.

**ITEM 8.1**

- 1.5 One of the items before Council today is an update on the Pae Tawhiti Rangitikei Beyond spatial planning project. The Advisory Group is meeting monthly and there have been two meetings so far. I am enjoying being part of the development of this project and support the Chair of our Policy/Planning Committee, Councillor Gordon to be the Elected Member Project Lead. The initial Advisory Group meetings have been focused on the purpose, vision, values and the outcomes. It has been great to see the passion of the Advisory Group members who have the wellbeing of our people and communities at heart. While the project is currently in the background research and development phase, a key part of this project will be ensuring we understand the future land use and growth aspirations of our communities. The community engagement phase will begin in early 2022. The development of the Pae Tawhiti Rangitikei Beyond project shows the proactive approach Council is taking in response to the recent (and projected future) growth our district has experienced or will experience. Our communities will continue to change, and as Council, we will have to be courageous in our decision-making.
- 1.6 As part of the being able to get back out into the community I have been able to attend the next cycle of Junior Neighbourhood Support Awards amongst the local schools. I recently attended the Marton Junction School awards yesterday and will attend other local schools and kura during Term 4. The Junior Neighbourhood Support Program is about keeping our children safe and empowering them with some basic tools to help them stay safe at home, school and in the community. Students whose activities support community spirit and safety are recognised by receiving awards.
- 1.7 I have received a joint letter from Wairoa District Council and Tararua District Council (see Attachment 1) that has gone to all Rural Provincial Councils around the increase of forestry planting and the desire to develop a collaborative approach to the impact of those plantings on communities. Consultants have commenced work and this will be funded through a contribution of \$5,000 per Council. LGNZ has also committed to funding the project and will be a partner in this process. My recommendation is that Rangitikei District Council needs to be part of this work, noting our contribution will be \$5,000. Officers will look to see what democracy budget could be repurposed for this or it will show as an unbudgeted expense.

**Attachments**

1. **Forestry Letter to all Rural Provincial Councils**

**Recommendation**

That the Mayoral Update – September 2021 be received.

**Mayors Engagement - September 2021****ITEM 8.1**

1	<p>Attended monthly ELT meeting for Mayoral Q&amp;A session (Zoom)</p> <p>Attended Regional Leadership Group Zoom Meeting</p> <p>Attended online Hui regarding landlocked land in Te Tai Hauauru</p> <p>Attended MTFJ-MSD Community Recovery Programme Zoom Meeting</p>
2	<p>Attended Ngā Wairiki - Ngāti Apa Covid Vaccination Clinic to assist</p> <p>Attended MTFJ Core Group Zoom Meeting</p>
3	Attended Three Waters Entity B Working Group Zoom Hui
6	<p>Attended Pae Tawihiti Rangitikei Beyond Advisory Group Zoom Meeting</p> <p>Attended Regional Leadership Group Zoom Meeting</p> <p>Attended Three Waters Entity B Working Group Zoom Hui</p> <p>Attended Regional Chief's Zoom Meeting</p> <p>Attended Taihape Amenities Building User Group Project Zoom Meeting</p>
7	<p>Attended EM Joint Standing Committee Zoom Meeting</p> <p>Attended Regional Transport Committee Zoom Meeting</p> <p>Attended Microsoft Teams Online Training</p> <p>Attended weekly meeting with Deputy Mayor</p>
8	<p>Attended fortnightly discussion on Economic Development</p> <p>Attended fortnightly discussion – Pae Tawhiti Rangitikei Beyond 2050</p> <p>Attended Three Waters Survey Questions meeting with Chief Executive</p> <p>Attended 4 Weekly RDC/Police Zoom meeting</p> <p>Attended Centennial Hall Covid Vaccination Clinic to assist</p>
9	<p>Attended Audit &amp; Risk Committee Meeting</p> <p>Attended Te Roopuu Ahi Kaa Three Waters Workshop</p> <p>Attended Council Meeting</p> <p>Attended Council Destination Management Plan Workshop</p> <p>Attended Council Rates Remission Workshop</p>
10	<p>Attended Regional Leadership Group Zoom Meeting</p> <p>Attended Whangaehu Marae – Turia Bereavement</p> <p>Attended Te Runanga o Ngati Hinemanu Me Ngati Paki Ki Mokai Patea Hui</p>
12	Attended Ngā Wairiki - Ngāti Apa Covid Vaccination Clinic to assist
13	Attended Three Waters Entity B Working Group Zoom Hui
14	<p>Attended Bulls Covid Vaccination Clinic to assist</p> <p>Attended Three Waters Reform Proposals Refresher and Q&amp;A Webinar</p>

**ITEM 8.1**

	Attended weekly meeting with Deputy Mayor
15	Attended Better Business Case Meeting with CE and PMO Attended Three Waters meeting with Cr Duncan and CE Attended Destination Management Stakeholder Engagement Meeting
16	Worked from Taihape office Attended Three Waters Zoom Update for Mayors, Chairs & CEs Attended Destination Management Plan engagement meeting with Iwi
17	Attended Three Waters Facebook Live Session with Chief Executive
20	Attended Breakfast Meeting with Mayor Helen Worboys Attended weekly catchup with Chief Executive Attended Junior Neighbourhood Support Awards – Marton Junction School Attended Three Waters – Entity B Working Group Zoom Hui Attended Hunterville Rural Water Supply Management Committee Meeting Attended Marton Historical Society Meeting
21	Attended Regional Transport Matters/Regional Chiefs Fortnightly Zoom Meeting Attended Marton Rail Hub Project Board Meeting #9
22	Attended Three Waters Entity B Hui in Taupo
23	Attended Whanganui Community Foundation Annual Public Zoom Meeting
27	To attend Three Waters Entity B Working Group Zoom Meeting To attend Marton Christian Welfare Council AGM
28	To attend CEO Performance Assessment with Deputy Mayor To attend Cultural Popup – Marae/Hapu/Iwi boundaries and locations To attend weekly meeting with Deputy Mayor To attend Bonny Glenn Community Trust Meeting
29	To attend Junior Neighbourhood Support Awards – Ratana School To attend Erewhon Rural Water Supply Management Committee
30	To attend Finance & Performance Committee Meeting To attend Councillor Only Session prior to Council Meeting To attend Council Meeting To attend Three Waters Zoom Update – Mayors, Chairs & CEs



2 September 2021

To Our Fellow Mayors

At the last Rural Provincial meeting a discussion was initiated by Tracey Collis, Mayor of the Tararua District Council and Mayor of the Wairoa District Council, Craig Little around the increase of forestry planting throughout New Zealand and the impacts on communities.

This discussion resulted in a letter being sent by the two of us to Rural Provincial Councils regarding developing a collaborative approach to the impact of forestry plantings.

Please accept our apologies as this letter was not in fact sent out as advised.

As a result, a group of likeminded Councils committed to work collaboratively on the similar issues we are facing around increased planting of forestry and wanting to ensure future sustainable land use in their districts.

Following our initial discussion, more Councils have indicated they would like to be involved and it has become apparent there is a need to offer the opportunity to other likeminded Councils in New Zealand.

Councils are currently doing a lot of good work individually, but we need to work together for the greater good of future land use. Forming a collaborative group gives us a strong voice to present a high-level document that the Government can use moving forward.

We already have Councils that have committed to this approach, and the two of us recognised the need to begin the process and have made a financial commitment by engaging Lawrence Yule and Malcolm Alexander of Yule Alexander. By starting the necessary work now, we hope to have the study complete by the end of the year which will fit in with the timing of the Government's legislation. LGNZ has also committed funding to this project and will be a partner in this process.

Key points and topics we need to work on collaboratively are:

- That the National Environmental Standards for Plantation Forestry (NESPf) regulations override powers district councils have.
- The work promised by the government around NESPf (pre-election) regarding classes of land use has not been carried out
- The negative impact of forestry plantations on our rural communities



- The impact of forestry on the four wellbeing's – social, cultural, economic, and environmental
- We need to be able to compare our current rating models in relation to different land uses
- The effects of forestry on soil quality, especially after forestry rotations
- The short-sighted vision around planting land in trees with no long-term plan.
- The future of carbon farming, especially once the carbon has been absorbed - what will happen to the land and trees - who will be responsible for the payment of rates?
- The environmental damage caused by forestry blocks, eg: waterways and water quality, slash, silting and pollen, pest control, fire risk
- The damage caused to our roading network
- The fact the Overseas Investment Office streamlines processes which make it easy for overseas investors to buy land in New Zealand to plant in forestry
- Impacts to other industries
- Looking at Capital Valuation on Forestry, i.e. trees aren't included in capital valuation, where orchard's trees are part of their capital valuation

It is reassuring to know we can work collaboratively on these land use issues to lobby the government and hopefully make change.

The commencement of this work has already been started by Yule Alexander Consulting and is being presently funded through a contribution of \$5000 per Council paid by the Councils which have already committed to this collaborative approach.

The Wairoa District Council is collating the data base for Councils involved and will be responsible for the administration of this group. All Councils involved in this initiative will receive regular reporting on how the funds are being spent.

If you would like to be part of this work that is being carried out, please contact Makere Jones on 027 349 0861 or by return email with your details and we will issue an invoice.

Yours sincerely

Craig Little  
**Mayor Wairoa District Council**

Tracey Collis  
**Mayor Tararua District Council**

## 9 Reports for Information

### 9.1 Community-led Development of Council Owned Facility Guide

**Author:** Nardia Gower, Manager - Community Development

**Authoriser:** Gaylene Prince, Group Manager - Community Services

#### 1. Reason for Report

- 1.1 The purpose of the report is to inform the Turakina Community Committee of the attached 'Community-led Development of Council Owned Facility Guide', who in turn can inform Rātana community groups that may wish to engage with Council in developing Council owned facilities.

#### 2. Context

- 2.1 A guide for facilitating and supporting community groups in their aspirations to lead development of Council owned facilities, while considering the impact such development has on Council resources and the wider district, is attached.
- 2.2 This will eventually be supported by strategies, policy and measures in which Council can analyse and prioritise projects.
- 2.3 Through the Long Term Plan 2021-2031 deliberations Council endorsed the development of a 'Parks, Open Spaces and Sporting Facilities Strategy' that would assist council and the community to plan and prioritise future locations, quantity, and investment in such assets. It is the advice of the Chief Operating Officer, Arno Benadie, that any upcoming development of Council owned parks, open spaces and sporting facilities wait until the completion of the strategy, due the end of this financial year, to facilitate better investment decisions and better community outcomes.
- 2.4 This guide is a writable PDF and is available on Council's website or by contacting the main office.

#### 3. Current and forecast community projects

- 3.1 The following list are current projects the community have raised with Council or council staff as being of interest for development:
  - Continued development of Taihape Memorial Park
  - Ratana Playground
  - Sir James Wilson Park Velodrome, Marton
  - Sir James Wilson Park Development, Marton
  - Continued development of Centennial Park, Marton
  - Tūtaeporoporo Action Trail, Marton
  - Bulls Domain development
  - Hautapu River Park, Taihape
  - McIntyre Reserve, Ohingaiti
  - Santoft Domain, Santoft

The last two have their own Management Committee with delegated authority and reserve account.

**ITEM 9.1**

3.2 Two other Leisure Facility projects that are in the planning stage are:

- Taihape Squash Club building extension including an additional court. Council has approved a variation to their Lease Deed for additional land from some of the land formerly used by the (defunct) Taihape Bowling Club
- Hunterville Squash Club building extension including an additional court.

*Both are club owned and managed facilities on land leased from Council.*

**Attachments**

1. **Rangitikei District Council Community-led Development of Council Owned Facilities Guide**

**Recommendation**

That the report 'Community-Led Development of Council Owned Facilities Guide', including the attachment, to the Turakina Community Committee 7 October 2021 meeting be received.



# Community-Led Development of Council owned Facilities



**RANGITIKEI**  
DISTRICT COUNCIL

*making this place home*



SEPTEMBER 2021



## So, you have an idea on how you would like to develop an area in your town!

There is lots to consider and we have written this guide and project application to help you, and guide us, as we explore your idea together.



Council understands the importance and positive well-being impact of having community spaces and facilities where people feel they belong and can connect to one another. Community facilities contribute to building strong, healthy and vibrant communities and foster resilience, belonging and pride. They bring a wide range of social, cultural, environmental and economic benefits for Rangitikei and residents and are an important part of realising Councils 2020 Strategic Vision

Council values working with community in developing community facilities and spaces to be what the community want and need, after all these are community assets. Bringing resources, knowledge and passion together in partnerships can result in multiple sources of investment, effort and expertise to deliver community outcomes. This is even more important in a context of financial constraints, growing demand and increasing diversity in our district. Giving our communities a lead role in these projects can empower and enable communities, building community capacity and resilience. Such projects also provide platforms to honour our commitment to work with Mana Whenua.

We embrace our responsibilities under Te Tiriti o Waitangi and understand that Mana Whenua hold special cultural and spiritual connections with the land and environment. This includes wahi tapu (sacred sites), taonga (treasures), water and ancestral lands. When we look to undertake new developments, it is good practice to connect with Mana Whenua. There are many benefits in looking for opportunities to learn from and engage with mana whenua including learning about local history, understanding traditional views and practices, and bringing the culture to life. If you would like help to identify and contact Mana Whenua in your project area, our Strategic Advisor for Mana Whenua can assist you.

*Mana Whenua means people of Māori descent who have historical and territorial rights over an area.*

Community Committees and Community Boards are elected groups of residents that help Council understand the community's view and it is important to consider their feedback on your project. Council staff can help arrange your presentation to your respective committee or board at the right time in the project planning phase.

Council seeks to optimise our existing facility network, and invest in places where people already are, and by working alongside the community Council can be faster and more flexible in meeting needs.

However, Council must be fiscally responsible and before agreeing to any new development must consider; staff capacity to support the project, the rating impact of ongoing maintenance, replacement cost, and depreciation value. There are a number of community groups activating to develop spaces in their part of the district, Council may need to consider prioritisation of developments to address the greatest needs and gaps first, leaning on reserve management plans and strategic asset planning documents that look at the district as a whole.

We are excited to hear about your idea and help you navigate the first steps.

The following pages contain:

- Initial Project Check List
- A flow chart of different stages that make up the full Community-led Development journey
- Blank pages with key questions that will guide our discussions.
- The contact details of your Council Support Team
- Next Steps
- Potential funders for your project

# Initial Project Checklist

Here's the first check list: Your Council Project Advisor can help you answer some of these questions. At the bottom of this page is an area to jot down any questions or notes.



Is this area you want to develop public land that is owned or controlled by Council?

That means it's not privately owned or owned by a government agency.



Are there any other Community Groups already working on developing this area?

If yes, have you discussed your plans with them? You might be able to join forces and work together if there is.



Do you have support of the wider community?



Council has limited finance to support developments, are you prepared to do the work to fundraise, write grant applications and/or secure in-kind support such as materials and labour?

**If you answered yes to these questions you are off to a great start, lets dive deeper!**

**Notes:**

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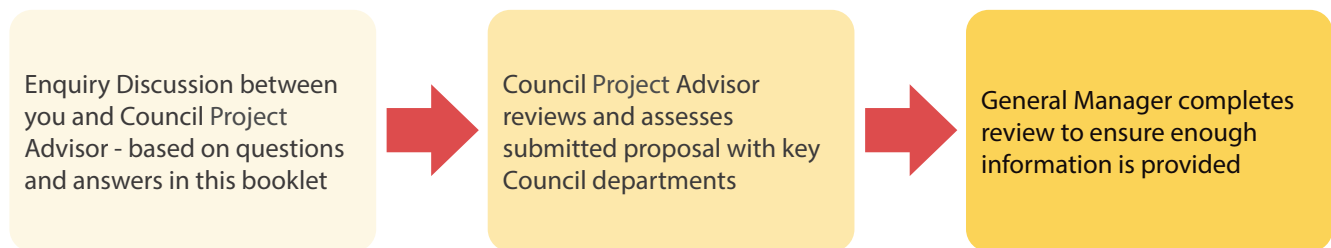
Your **Rangitikei District Council Project Advisor** is your first contact with Council and can help you navigate this **Project Guide and Application**:

<b>Name:</b>	
<b>Position:</b>	
<b>Phone:</b>	
<b>Email:</b>	

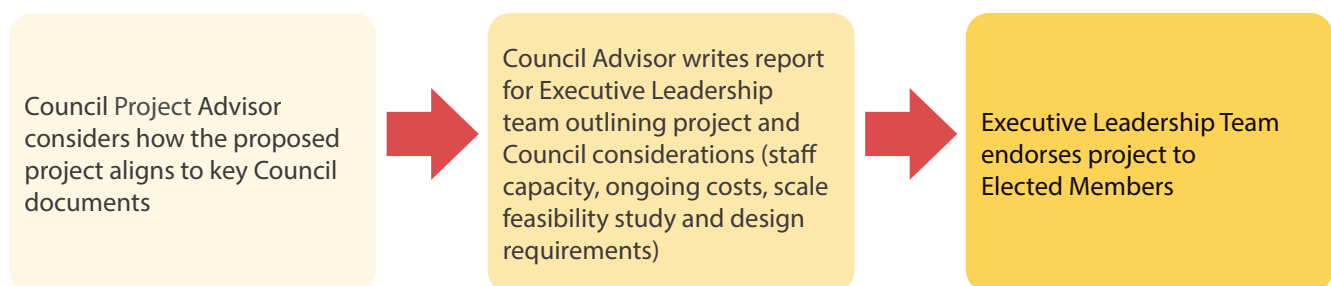


# Flow Chart of Stages for your Community-Led Development Project

## Stage One - Introduction & initial exploration



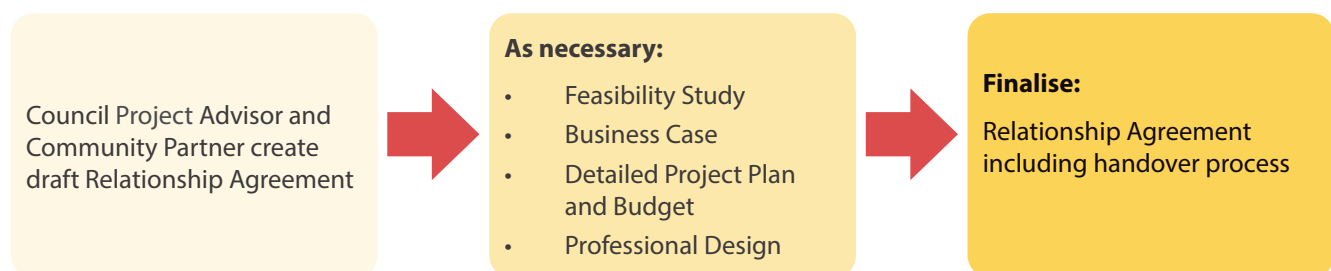
## Stage Two - Strategic Assessment



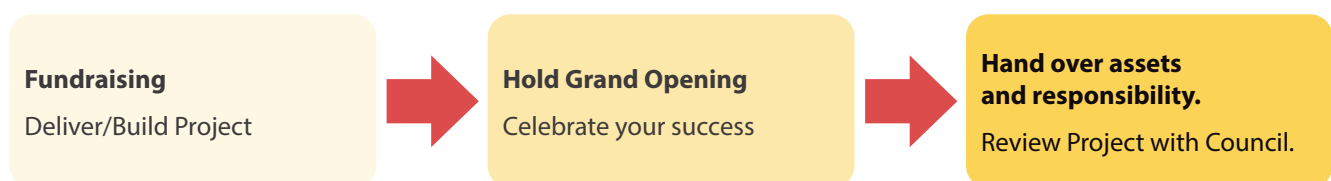
### You may be asked to present your idea to Councillors in a public meeting.

Your Council Project Advisor can guide you on what you might want to include. Councillors will be provided with a corresponding report that informs Council of staff recommendations for the project, including ongoing maintenance cost and depreciation considerations. These both have a rate impact.

## Stage Three - Scope and Plan If Elected Members approve project



## Stage Four - Execution, Review, Handover



## Project Contact Details

<b>Project Name:</b>		
<b>Project Location:</b>		
<b>Name (Individual or Group)</b>		
<b>Lead Person</b>		
<b>Email</b>		
<b>Phone</b>		
<b>Legal Status</b>	<i>(if any ie: Incorporated Society, Trust)</i>	
<b>Committee Members</b> <i>List any specific skills or affiliations</i>	<b>Name</b>	<b>Skills or affiliations</b>
<b>Key Stakeholders</b>	<i>Mana whenua, Users and user groups, cultural groups, different age demographics, local residents, Ward councillor/s, Local Community Committee/Board</i>	

# Project Vision

*What do you want to do, how did you identify the need and come up with the solution, what community support do you have, who has been engaged with to date, how will the development benefit the community, have you consulted with mana whenua, does it fit with Council's strategies, plans and policies including: Council's 2020 Strategic Vision and the four well-being aspirations, Parks, Opens Spaces and Sports Facilities Strategy, District Plan, Reserve Management Plan, Play and Active Recreation Plan, Regional Sport Facility Plan*



Project Vision

# Project Scale - size, cost, time

*What is the overall budget, what are your funding options, can you source in-kind material and/or labour, are you better to do the project in one go or stage the development, what is your time frame, does it need require a feasibility study, does it trigger Councils requirement to have a professional designer?*



## Project Size

## Project cost

## Project time

## Project Site - impact on site, infrastructure, consents



*What is underground, is the drainage adequate, does it flood, is it an historical dump site, is it wahi tapu.  
Do you need building or resource consents?*

*Council staff will help you with this section.*

### Project Site



## Project Team - Council Staff

**Who from Council will help you complete and assess your application?**

*We will help you complete this section*



Role	
Project Manager	
Project Advisor	
Parks & Reserves	

### What support do you want from Council?

*Project management, funding, planning.*

Support required	

*# Council may insist on level or type of support to ensure quality assurance*

# Project - Next Steps

You've completed the questions and have a clear path forward, what's the next steps?

Council staff will help you with this section.



Next Steps

## Potential Funders

Fund	Applied for ✓
Council - Parks Partnership Upgrade Fund	
Whanganui Community Foundation	
Duddings Trust	
Sport NZ	
<i>more to add</i>	



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[www.rangitikei.govt.nz](http://www.rangitikei.govt.nz)

P 06 327 0099 | 0800 422 522 (24 hrs)

E [info@rangitikei.govt.nz](mailto:info@rangitikei.govt.nz)

46 High Street, Private Bag 1102, Marton 4741

*Making this place home.*

**9.2 Update on the Proposed Dry Vault Toilet in Turakina**

**Author:** Sheryl Srhoj, Property & Community Housing Team Leader

**1. Background**

- 1.1 On 03 September 2020, a report “Site Options for Turakina Proposed Dry Vault Toilet” was presented to the Turakina Community Committee for their consideration. It was agreed that the preferred site was the Turakina Tennis Club car park.
- 1.2 Permaloo provided costs for a single floor plan dry vault toilet with the option of either a mono or gabled roof option. The committee’s preference was for the gabled roof as they felt that this would fit in well with the general architecture of the village. The gabled roof option also comes complete with a veranda which would be an extra advantage.
- 1.3 A sum of \$85,000 Was included in the 2021/22 budget for this project.

**2. Update**

- 2.1 Council’s Planning staff have confirmed that the proposed dry vault toilet does not require a Resource Consent as it is a permitted activity. The facility is required to be 5 metres from the side boundaries and 10 metres from the state highway boundary.
- 2.2 Council staff have received a signed agreement from the land owner who has agreed in principle to the proposal, however he wishes to be consulted on the final siting.
- 2.3 The Network Manager from Waka Kotahi has undertaken a site visit and has reported that he does not have any problems in principle with the proposal, but has asked for further site measurements.
- 2.4 Council staff have asked Permaloo to mark out the entire footprint of the proposed facility and provide further measurements, which will then be forwarded onto Waka Kotahi.
- 2.5 Council staff are yet to enter into further discussions with the owner of the Turakina Mobil Service Station in regards to the possibility of them maintaining the proposed dry vault toilet.

**Recommendation**

That the report “Update on the Proposed Dry Vault Toilet in Turakina” be received.

**9.3 Funding Schemes Update - October 2021**

**Author:** Ash Garstang, Governance Administrator

**1. Overview**

- 1.1 Council currently administers five funding schemes for the Rangitikei District:
- a. Community Initiatives Fund
  - b. Events Sponsorship Scheme
  - c. Parks Upgrades Partnership Fund
  - d. Creative Communities Scheme
  - e. Sport NZ Rural Travel Fund

**2. Community Initiatives Fund**

- 2.1 This is a Council fund intended to support community-based projects in the Rangitikei District that develop community cohesion and community resilience.
- 2.2 Council allocates \$30,000 to this fund annually, to be distributed across two separate funding rounds.
- 2.3 The current funding round (Round 1, 2021/22) is OPEN for applications and closes 13 October 2021. The Finance/Performance Committee will meet to consider funding applications on 28 October 2021.

**3. Events Sponsorship Scheme**

- 3.1 This is a Council fund intended to support events in the district that help to develop community cohesion and reinforce economic growth.
- 3.2 Council allocates \$50,000 to this fund annually, to be distributed across two separate funding rounds.
- 3.3 The current funding round (Round 2, 2021/22) is OPEN for applications. The closing date is yet to be determined, but is likely to be in February/March 2022.

**4. Parks Upgrades Partnership Fund**

- 4.1 This is a Council fund and is the only one available for capital purchases. The Council provides up to 33% in cash of the value – in cash or in kind - of the contribution from the community for small-scale, community-led, capital projects.
- 4.2 Applications may be submitted at any time and will be considered at the next available Assets/Infrastructure Committee meeting.

**5. Creative Communities Scheme**

- 5.1 This fund is supplied by Creative NZ and administered by Council. Applications are encouraged from community groups and individuals whose projects:
- Demonstrate growth over time
  - Develop and support local artistic communities
  - Encourage a transfer of artistic skills
  - Diversity, inclusion, and projects with a youth focus are also encouraged
- 5.2 Creative NZ has allocated \$38,615.63 to the Rangitikei District Council for 2021/22, to be distributed across two separate funding rounds.
- 5.3 The current funding round (Round 1, 2021/22) is OPEN for applications and closes 11 October 2021. The Creative NZ Committee will meet to consider funding applications on 15 November 2021.

**6. Sport NZ Rural Travel Fund**

- 6.1 This fund is supplied by Sport NZ and administered by Council. The fund is targeted at young people aged between 5 and 19 years, and is open to rural sport club teams and rural school club teams with eligible members who require subsidies to assist with transport expenses to local sporting competitions.
- 6.2 Sport NZ has allocated \$9,500 to the Rangitikei District Council for 2021/22. There is one funding round per year.
- 6.3 This funding round opens for applications 09 February 2022 and closes 18 March 2022. The Sport NZ Rural Travel Fund Committee will meet to consider applications in April 2022.

**7. Further Information**

- 7.1 More details about these funding opportunities can be found on the Council website (link below) and this is also where applicants can be submitted:

<https://www.rangitikei.govt.nz/district/community/grants-funding>

**Recommendation**

That the Funding Schemes Update – October 2021 be received.

**9.4 Small Projects Fund Update - October 2021**

**Author:** Ash Garstang, Governance Administrator

**1. Allocation**

- 1.1 The yearly allocation of the 2021/22 Small Projects Fund for the Turakina Community Committee is \$710.
- 1.2 The yearly allocation aligns with the financial year, from 01 July to 30 June. In February 2016 Council resolved to allow a carry-forward from one financial year to the next, of up to 100% of the annual allocation for any Committee or Board's Small Projects Fund<sup>2</sup>, with the proviso that this be a specific resolution from the Committee.
- 1.3 At its meeting 24 June 2021, Council resolved to carry-forward the remaining funds from the 2020/21 year of \$61 to the 2021/22 year<sup>3</sup>.
- 1.4 The total allocation of the 2021/22 Small Projects Fund for the Turakina Community Committee is now \$771.

**2. Pending Payment from 2020/21**

- 2.1 As per the resolution from its 03 June 2021 meeting<sup>4</sup>, the Committee approved the payment of between \$1,000 and \$1,061 to purchase park benches for the Turakina Reserve, to come out of the Small Projects Fund. Staff have not yet received an invoice for this purchase.
- 2.2 Once the invoice is received, payment of up to \$1,000 will be made from the 2020/21 budget. Any amount in addition to this \$1,000 will come from the 2021/22 budget.

**3. Breakdown**

- No grants have been made so far in 2021/22.

**4. Remaining Budget**

- 4.1 This leaves a remaining budget for the 2021/22 financial year of **\$771**.

**Recommendation**

That the 'Small Projects Fund Update – October 2021' report be received.

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<sup>2</sup> 16/FPE/010

<sup>3</sup> 21/RDC/189

<sup>4</sup> 21/TCC/010



## 10 Discussion Items

### 10.1 Representation Review 2021 - Initial Proposal

**Author:** Katrina Gray, Senior Strategic Planner

**Authoriser:** Carol Gordon, Group Manager - Democracy & Planning

#### 1. Reason for Report

- 1.1 To provide the consultation documents associated with the Initial Proposal for representation for the 2022 local government elections.

#### 2. Comment

- 2.1 Council has adopted its Initial Proposal for representation for the 2022 local government elections.
- 2.2 There have been a number of changes from the existing representation arrangements:
  - Introduction of two Māori Wards, each with one councillor.
  - Movement of a number of people from the southern ward into the central ward along the Turakina Valley area (highlighted on the map). This change was made to achieve 'fair' representation – each councillor representing an equal number of electors.
  - Reduction in the number of councillors representing the Northern and Southern General wards from three for each area to two for each area.
- 2.3 Submissions close 12noon Friday 8 October 2021. Oral hearings are scheduled for Thursday 14 October 2021.
- 2.4 The consultation material is attached.

#### Attachments

1. Consultation Information
2. Map - District-wide
3. Map - Turakina Area
4. Submission form

#### Recommendation

That the report 'Representation Review 2021 - Initial Proposal' be received.



# Representation Review

## Initial Proposal for the 2022 local election

**RANGITIKEI**  
DISTRICT COUNCIL

### PROPOSAL

#### Proposed number of elected members

11 Councillors (plus the Mayor)

#### Proposed Wards

The proposed Wards and the population that each member will represent is as follows:

Ward	Population	No. of Councillors per Ward	Population per Councillor	Deviation from average	% deviation
<b>General Wards</b>					
Northern	2,800	2	1,400	-33	-2.33%
Central	6,960	5	1,392	-41	-2.88%
Southern	3,140	2	1,570	137	9.54%
<b>Total General</b>	<b>12,900</b>	<b>9</b>	<b>1,433</b>	<b>-</b>	<b>-</b>
<b>Māori Wards</b>					
Northern	1,450	1	1,450	15	1.05%
Southern	1,420	1	1,420	-15	-1.05%
<b>Total Māori</b>	<b>2,870</b>	<b>2</b>	<b>1,435</b>	<b>-</b>	<b>-</b>
<b>District Total</b>	<b>15,770</b>	<b>11</b>	<b>-</b>	<b>-</b>	<b>-</b>

#### Proposed Community Boards

The two existing community boards are proposed to remain unchanged as follows:

Ratana Community Board: retaining the same boundaries as at present, having four members elected by the whole Ratana Community Board area and one appointed member (one of the Southern Ward Councillors).

Taihapa Community Board: retaining the same boundaries as at present (the Northern Ward boundaries, having four members elected by the Taihapa Community Board area and two appointed members (rotated annually around the Northern Ward Councillors).

*Making this place home.*

## Changes from the existing representation arrangements

There have been a number of changes from the existing representation arrangements:

- Introduction of two Māori Wards, each with one councillor.
- Movement of a number of people from the southern ward into the central ward along the Turakina Valley area (highlighted on the map). This change was made to achieve 'fair' representation – each councillor representing an equal number of electors.
- Reduction in the number of councillors representing the Northern and Southern General wards from three for each area to two for each area.

## Representation Review Process

Process	Timeframe
<b>Council adopts Initial Proposal</b>	26 August 2021
<b>Consultation period</b>	Written submissions: 30 August – 8 October 2021 Oral Hearing: 14 October 2021
<b>Deliberations on submissions and adoption of Final Proposal</b>	28 October 2021
<b>Appeals/Objections</b> <i>Any person or organisation who has made a submission on the initial proposal can make an appeal to the Local Government Commission on any matters raised in their submission.</i> <i>If Council makes amendment to the initial proposal, any interested person or organisation (including those who made submissions) can lodge an objection on the amendment to the Local Government Commission.</i>	1 month following Council's decision on the Final Proposal
<b>Consideration by Local Government Commission (if required)</b>	11 April 2022 (at the latest)

## Submissions

Written submissions from the community may be made from 30 August 2021 and are open until **noon 8 October 2021**.

Submission forms are available from Council's libraries in Marton, Bulls and Taihape, from the Council's Main Office in Marton<sup>11</sup>, from the Council's website [www.rangitikei.govt.nz](http://www.rangitikei.govt.nz) or you may request a form be posted\* to you by calling 0800 422 522.

Parties who make a written submission may also make an oral submission. Oral submissions are scheduled for 14 October 2021\* at the Council Chambers in Marton. You need to indicate on your submission form if you wish to speak to your submission. Staff will make contact with

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<sup>11</sup> \*This is dependent on COVID-19 restrictions and whether or not offices are open

submitters wishing to speak to their submissions to accommodate to COVID-19 restriction levels which may include presenting<sup>2</sup> via phone or video calling.

### **Further information**

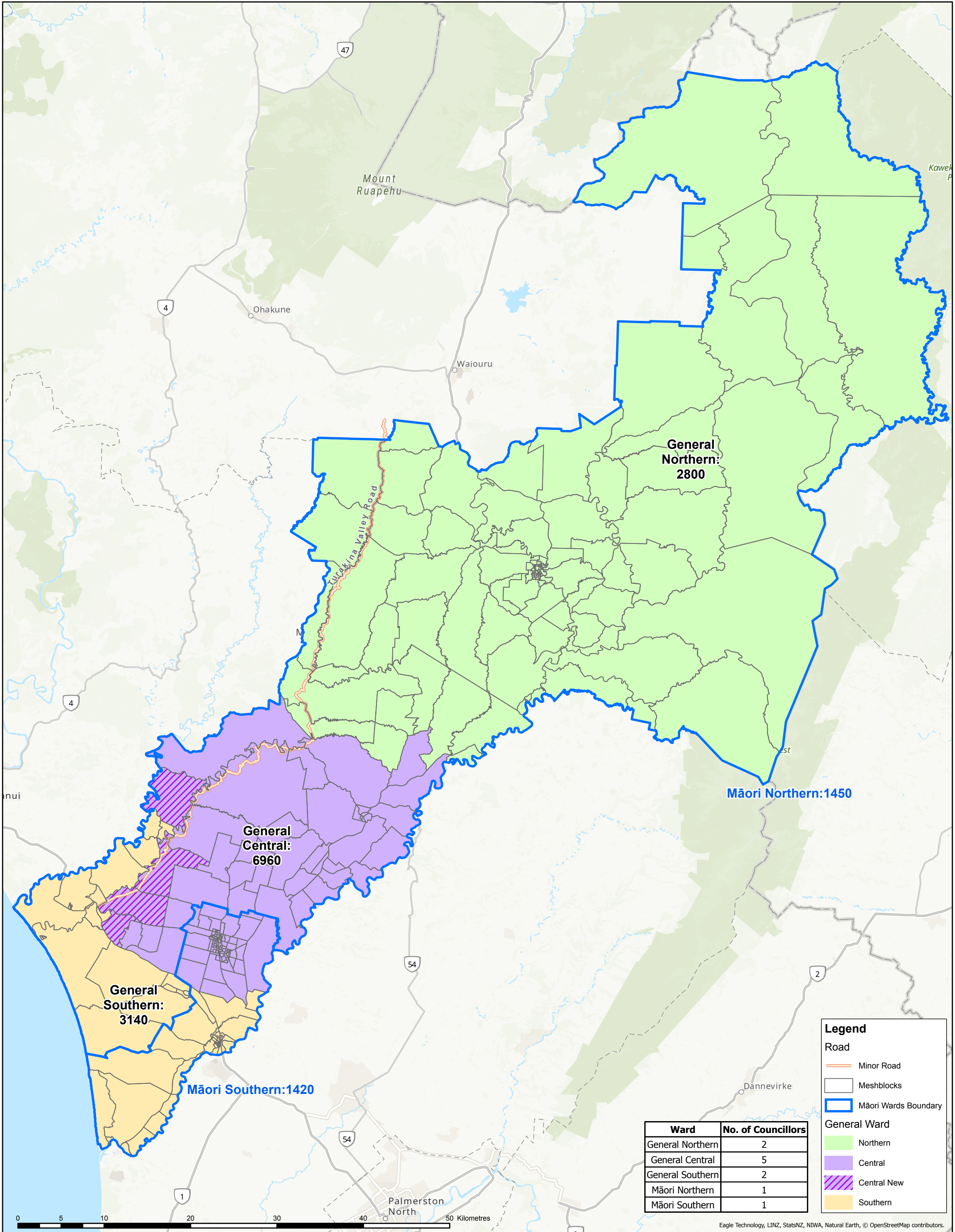
Further information, including a submission form, is available at the following places:

- Council's website [www.rangitikei.govt.nz](http://www.rangitikei.govt.nz)
- \*Council's libraries in Marton, Bulls and Taihape
- \*Council's Main Office in Marton
- By calling 0800 422 522

If you have any questions please contact Katrina Gray, Senior Strategic Planner – [Katrina.Gray@rangitikei.govt.nz](mailto:Katrina.Gray@rangitikei.govt.nz).

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<sup>2</sup> \*This is dependent on COVID-19 restrictions and whether or not offices are open



Eagle Technology, LINZ, StatsNZ, NIWA, Natural Earth, © OpenStreetMap contributors.







**Legend**

- Ward Boundary
- Road

0 900 Metres





## Representation Review – Initial Proposal

<b>Name</b>	
<b>Organisation (if applicable)</b>	
<b>Postal Address</b>	
<b>Phone</b>	
<b>Email</b>	
<p><b>Do you agree/disagree with Council's Initial Proposal?</b></p> <p>11 Councillors, plus the Mayor under the following wards:</p> <ul style="list-style-type: none"> <li>Northern General: 2 Councillors</li> <li>Central General: 5 Councillors</li> <li>Southern General: 2 Councillors</li> <li>Māori Northern: 1 Councillor</li> <li>Māori Southern: 1 Councillor</li> </ul> <p>Community Boards for Taihape and Ratana (unchanged)</p>	
<input type="checkbox"/> Agree <input type="checkbox"/> Disagree	
<b>Please tell us why you agree/disagree:</b>	
<i>Attach additional information or pages if necessary</i>	
<b>Signed</b>	
<b>Date</b>	

## **11 Next Meeting**

The next meeting is scheduled for Thursday, 02 December 2021, at 7.30 pm.

## **12 Meeting Closed**