



**RANGITIKEI**  
DISTRICT COUNCIL  
*Making this place home.*

# ORDER PAPER

## TURAKINA COMMUNITY COMMITTEE MEETING

**Date:** Thursday, 9 February 2023  
**Time:** 7.30pm  
**Venue:** The Anglican Church Hall, St George's  
State Highway 3  
Turakina

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**Chair:** Mr Duran Benton  
**Deputy Chair:** Ms Linda O'Neill  
**Membership:** Ms Rachel Cvitanovich  
Cr Brian Carter  
HWTM Andy Watson

## Purpose of the Committee

- To provide a local link and point of contact for Council liaison with the community.
- To provide for the exchange of information, communication, and to assist with the Council's consultative processes.
- To exercise delegated authority for the annual allocation of \$1.00 per rateable property for "defined small local works" in line with the guidelines provided<sup>1</sup>.
- Particularly, to help ensure that any minor remedial or renewal works are brought to Council's attention through the Request for Service procedure, by promoting its use and advising community members on how to use it.
- To be the first point of contact (prior to Council) for community groups. Where this is not possible, the Committee will be informed of the approach by the community group to the Council.
- Applications for the Parks Upgrade Partnership Fund are considered and commented on by the Committee prior to the application being considered by Council.
- Placemaking initiatives that are taking place on Council land will be considered and commented on by the Committee before the application is considered by the Chief Executive.
- To engage with wider/small communities of the ward represented.

## Quorum

The quorum for the Turakina Community Committee is 4.

Council's Standing Orders (adopted 31 October 2019) 11.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

At least 1 Elected Member must be present at the meeting.

For any enquiries regarding this agenda, please contact:

Kezia Spence, Governance Advisor, 0800 422 522 (ext. 917), or via email

[kezia.spence@rangitikei.govt.nz](mailto:kezia.spence@rangitikei.govt.nz)

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<sup>1</sup> Appended to the Delegations Register

**Notice is hereby given that a Turakina Community Committee Meeting of the Rangitīkei District Council will be held in the The Anglican Church Hall, St George's, State Highway 3, Turakina on Thursday, 9 February 2023 at 7.30pm.**

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## **AGENDA**

### **1 Welcome / Prayer**

### **2 Apologies**

### **3 Public Forum**

### **4 Conflict of Interest Declarations**

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

### **5 Confirmation of Order of Business**

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt as a late item at this meeting.

## 6 Confirmation of Minutes

### 6.1 Confirmation of Minutes

**Author: Kezia Spence, Governance Advisor**

#### 1. Reason for Report

- 1.1 The minutes from **Turakina Community Committee Meeting held on 1 December 2022 are attached.**

#### Attachments

1. **Turakina Community Committee Meeting - 1 December 2022**

#### Recommendation

That the minutes of Turakina Community Committee Meeting held on 1 December 2022 [**as amended/without amendment**] be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

# MINUTES



## **UNCONFIRMED: TURAKINA COMMUNITY COMMITTEE MEETING**

**Date:** Thursday, 1 December 2022  
**Time:** 7.30 pm  
**Venue:** The Anglican Church Hall, St George's  
State Highway 3  
Turakina

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**Present** Mr Duran Benton  
Mrs Linda O'Neill  
Ms Rachel Cvitanovich  
Cr Brian Carter  
HWTM Andy Watson

**In attendance** Ms Melanie Bovey

**Order of Business**

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UNCONFIRMED

## 1 Welcome / Prayer

Members were invited to provide a brief introduction of themselves, along with what their anticipations are as a Committee member and what they hope the Committee will achieve during the 2022-25 triennium.

## 2 Apologies

Nil.

## 3 Public Forum

Nil.

## 4 Conflict of Interest Declarations

Nil.

## 5 Confirmation of Order of Business

The committee members will try to co-opt additional members from the surrounding area to maintain the committee size.

## 6 Reports for Decision

### 6.1 Election of Chair - Turakina Community Committee

Taken as read.

**Resolved minute number 22/TCC/039**

That the Turakina Community Committee, for the purpose of electing or appointing persons under Clause 25, adopt System B.

That Durry Benton be appointed Chair of the Turakina Community Committee.

Mrs L O'Neill/Cr B Carter. Carried

### 6.2 Election of Deputy Chair - Turakina Community Committee

Taken as read.

**Resolved minute number 22/TCC/040**

That Linda O'Neil be appointed Deputy Chair of the Turakina Community Committee.

Mr D Benton/Ms R Cvitanovich. Carried



### 6.3 Guidance and Draft Terms of Reference - Turakina Community Committee

Cr Carter brought to the committee's attention

#### 1.3 of the Purpose of the Community Committee

*Community Committees also help to ensure that any minor remedial or renewal works are brought to Council's attention through the Request for Service procedure in the appropriate manner, through promoting the use of the Request for Service procedure and advising community members on how to use the Request for Service procedure.*

And showed members how to put in a request for service.

#### **Resolved minute number 22/TCC/041**

That the report, Guidance and Draft Terms of Reference – Bulls Community Committee, be received.

Ms R Cvitanovich/Mr D Benton. Carried

## 7 Reports for Information

### 7.1 Funding Schemes Update - November 2022

Taken as read.

#### **Resolved minute number 22/TCC/042**

That the Funding Schemes Update – November 2022 be received.

Mrs L O'Neill/Mr D Benton. Carried

### 7.2 Mayor's Report - 23 November 2022

Additional comments from the Mayor included acknowledgment of the new council and councillors and the environment of high inflation, rising costs, annual plan and long term planning funding. Dudding Trust notifications to local organisations, local weather challenges especially for cropping in the rural sector, carbon forestry, emissions pricing submissions and health and safety on farm, 3 Waters legislation and offers of appointments for CEO of these future entities. The District Plan change before the Environment Court. The increasing people with financial hardship for rates. The large turn out for the Whangaehu School reunion event.

#### **Resolved minute number 22/TCC/043**

That the Mayor's Report – 23 November 2022 be received.

Cr B Carter/Mr D Benton. Carried

### 7.3 RDC Engagement and Consultations

ITEM 6.1

ATTACHMENT 1

Taken as read.

**Resolved minute number 22/TCC/044**

That the report 'RDC Engagement and Consultations' be received.

Mr D Benton/Cr B Carter. Carried

**7.4 Small Projects Fund Update - November 2022**

The invoice for the drinking fountain at Turakina school has been received by the Council from last financial year funds.

A thank you letter from the Whangaehu school was received

The remaining funds \$453.40

**Resolved minute number 22/TCC/045**

That the report 'Small Projects Fund Update – October 2022' be received.

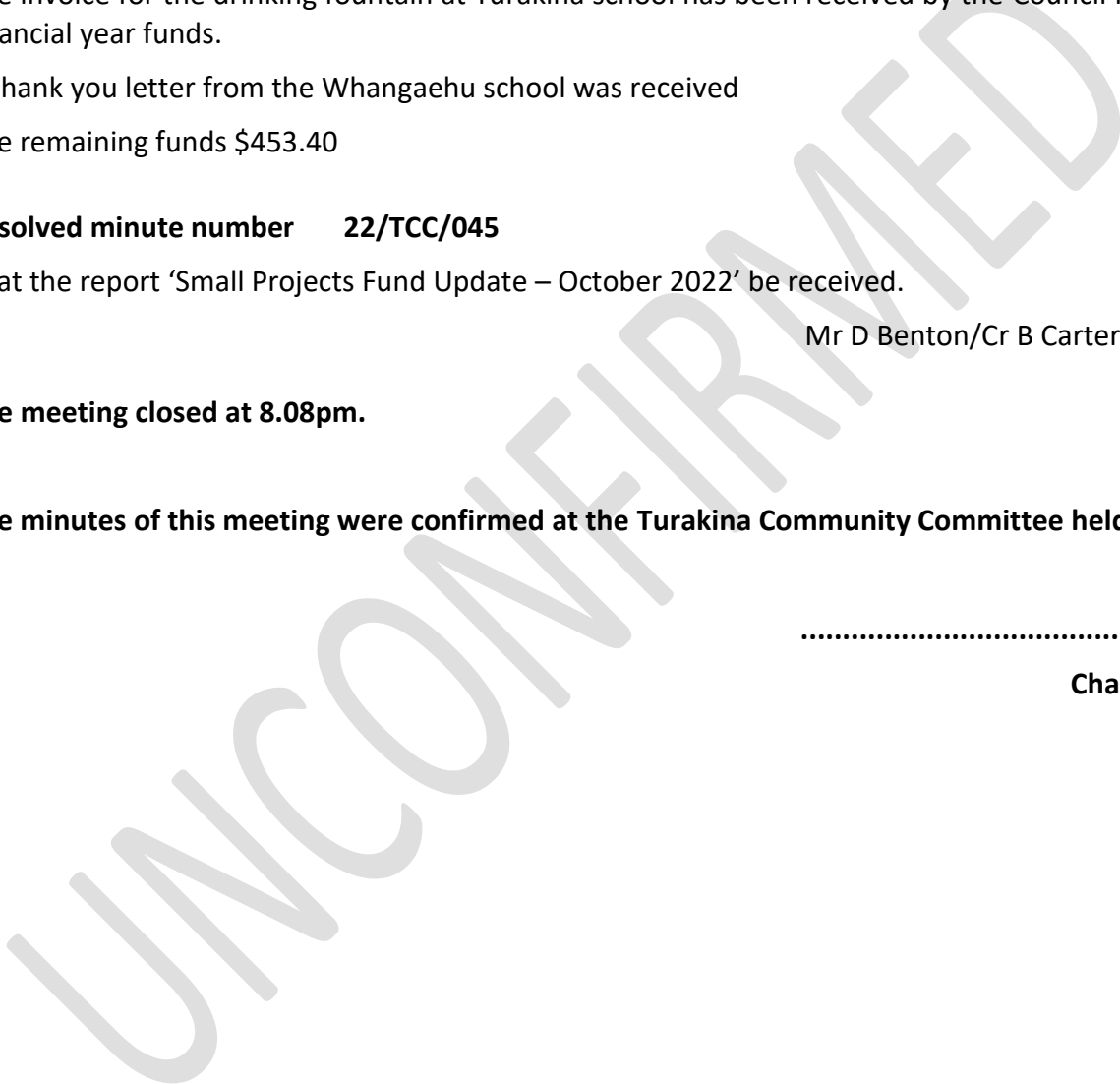
Mr D Benton/Cr B Carter. Carried

**The meeting closed at 8.08pm.**

**The minutes of this meeting were confirmed at the Turakina Community Committee held on .**

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**Chairperson**



## **7 Chair's Report**

### **7.1 Chair's Report - February 2023**

**Author:** Duran Benton, Chair

#### **1. Reason for Report**

- 1.1 The Chair will provide a verbal report.

#### **Recommendation**

That the verbal 'Chair's Report – February 2023' be received.

ITEM 8.1

## 8 Reports for Information

### 8.1 Mayor's Report

Author: Andy Watson, His Worship the Mayor

#### 1. Reason for Report

- 1.1 Instead of the Mayor's report, attached is the Mayor's Desk - Community Volunteer Awards.

#### Attachments:

1. Mayor's Desk- Community Volunteer Awards [↓](#)

#### Recommendation

That the 'Mayor's Desk - Community Volunteer Awards' be received.



**8.2 Small Projects Fund Update - February 2023****Author: Kezia Spence, Governance Advisor****1. Allocation**

- 1.1 The 2022/23 allocation to the Committee's Small Projects Fund was \$737.
- 1.2 Additionally, \$16.40 was carried-forward from the 2021/22 budget.
- 1.3 Therefore, the total allocation for 2022/23 is **\$753.40**.

**2. Earmarked Payments from 2021/22 yet to be paid**

- 2.1 The below payments were earmarked in 2021/22, but have not yet been paid. Payment for these will come from the 2021/22 and will not affect the 2022/23 budget.
  - a. Turakina School: \$750 to contribute towards the cost of their new drinking water fountain.

**3. Breakdown**

- 3.1 Payment of \$300 has been made to the Whangaehu School Reunion Committee to support the 150th reunion of the school.
- 3.2 The remaining allocation for the small projects fund 2022/23 is **\$453.40**

**Recommendation**

That the report 'Small Projects Fund Update – February 2023' be received.

### 8.3 Funding Schemes Update - February 2023

**Author:** Kezia Spence, Governance Advisor

#### 1. Overview

- 1.1 Council currently administers five funding schemes for the Rangitikei District:
  - a. Community Initiatives Fund
  - b. Events Sponsorship Scheme
  - c. Parks Upgrades Partnership Fund
  - d. Creative Communities Scheme
  - e. Sport NZ Rural Travel Fund

#### 2. Community Initiatives Fund

- 2.1 This is a Council fund intended to support community-based projects in the Rangitikei District that develop community cohesion and community resilience.
- 2.2 Council allocates \$30,000 to this fund annually, to be distributed across two separate funding rounds.
- 2.3 Council approved the total spend of \$11,500 on 29 September 2022 (Round 1, 2022/23) at the Finance and Performance meeting.
- 2.4 The current funding round (Round 2 2022/23) is now open for applications and closes 2 April 2023.

#### 3. Events Sponsorship Scheme

- 3.1 This is a Council fund intended to support events in the district that help to develop community cohesion and reinforce economic growth.
- 3.2 Council allocates \$50,000 to this fund annually, to be distributed across two separate funding rounds.
- 3.3 Council approved the total spend of \$18,222 on 29 September 2022 (Round 1, 2022/23) at the finance and performance meeting.
- 3.4 The current funding round (Round 2 2022/23) is now open for applications and closes 5 March 2023

#### 4. Parks Upgrades Partnership Fund

- 4.1 This is a Council fund and is the only one available for capital purchases. The Council provides up to 33% in cash of the value – in cash or in kind - of the contribution from the community for small-scale, community-led, capital projects.
- 4.2 Applications may be submitted at any time and will be considered at the next available Assets/Infrastructure Committee meeting.

#### 5. Creative Communities Scheme

- 5.1 This fund is supplied by Creative NZ and administered by Council. Applications are encouraged from community groups and individuals whose projects:

**ITEM 8.3**

- Demonstrate growth over time
- Develop and support local artistic communities
- Encourage a transfer of artistic skills
- Support diversity and inclusion
- Projects with a youth focus are also encouraged

5.2 Creative NZ typically allocates \$24,090 (+ GST) to the Rangitikei District Council on an annual basis, and this is distributed across two separate funding rounds.

5.3 Creative NZ committee met on the 14 November and allocated \$12,397.50 to applicants.

5.4 The current funding round (Round 2 2022/23) is now open for applications and closes 7 May 2023

**6. Sport NZ Rural Travel Fund**

6.1 This fund is supplied by Sport NZ and administered by Council. The fund is targeted at young people aged between 5 and 19 years, and is open to rural sport club teams and rural school club teams with eligible members who require subsidies to assist with transport expenses to local sporting competitions.

6.2 Sport NZ typically allocates \$9,500 (+ GST) to the Rangitikei District Council on an annual basis. There is one funding round per year.

6.3 The funding round opened for applications 17 May 2022 and will close 13 April 2023. The Sport NZ Rural Travel Fund Committee will meet to consider applications on 27 April 2023.

**7. Further Information**

7.1 More details about these funding opportunities can be found on the Council website (link below) and this is also where applications can be submitted:

<https://www.rangitikei.govt.nz/district/community/grants-funding>

**Recommendation**

That the report 'Funding Schemes Update – February 2023' be received.



**9 Open Meeting**