

# MINUTES

## TURAKINA COMMUNITY COMMITTEE MEETING

**Date:** Thursday, 10 August 2023

**Time:** 7.00pm

**Venue:** The Anglican Church Hall, St George's  
State Highway 3  
Turakina

---

**Present**

- Ms Rachel Cvitanovich
- Ms Linda O'Neill
- Mr Ian Stephens
- Mr Duran Benton
- Cr Brian Carter
- HWTM Andy Watson

**In attendance**

- Carolyn Bates
- John Whitaker

**Order of Business**

<b>1</b>	<b>Welcome / Prayer .....</b>	<b>3</b>
<b>2</b>	<b>Apologies .....</b>	<b>3</b>
<b>3</b>	<b>Public Forum .....</b>	<b>3</b>
<b>4</b>	<b>Conflict of Interest Declarations.....</b>	<b>3</b>
<b>5</b>	<b>Confirmation of Order of Business .....</b>	<b>3</b>
<b>6</b>	<b>Confirmation of Minutes .....</b>	<b>3</b>
<b>7</b>	<b>Chair's Report .....</b>	<b>3</b>
7.1	Chair's Report - August 2023.....	3
<b>8</b>	<b>Reports for Decision .....</b>	<b>4</b>
8.1	Mayor's Report - 25 July 2023.....	4
8.2	Review of Committee's Terms of Reference.....	4
8.3	Small Projects Fund Update - June 2023.....	4
<b>9</b>	<b>Reports for Information.....</b>	<b>5</b>
9.1	Funding Schemes Update - July 2023.....	5
9.2	RDC Engagement and Consultations.....	5
9.3	Communication Plan .....	5
<b>10</b>	<b>Discussion Items.....</b>	<b>6</b>
10.1	Community Partner update- Request for Service.....	6
10.2	Community Plans.....	6

## 1 Welcome / Prayer

## 2 Apologies

No apologies received.

## 3 Public Forum

Rachel Cvitanovich from Whangaehu wanted to acknowledge Graeme Pointon for his assistance to complete the license to occupy at the Whangaehu hall, and Pio Rowe in completing the request for service for the Whangaehu signage.

## 4 Conflict of Interest Declarations

Nil.

## 5 Confirmation of Order of Business

Carolyn Bates spoke of a “meet the candidates” plan for 22<sup>nd</sup> September at Rangitikei College. There is a bus organised by GoBus from Hunterville to Marton. Questions can be submitted prior to the meeting at [rangitikei2023@gmail.com](mailto:rangitikei2023@gmail.com). Taihape is holding a meet the candidates on 26<sup>th</sup> Sept.

Marton Community Committee meets on the Wednesday prior to the TCC bimonthly meeting, and meets informally on the intervening month.

## 6 Confirmation of Minutes

**Resolved minute number 23/TCC/012**

That the minutes of Turakina Community Committee Meeting held on 8 June 2023 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Ms L O'Neill/Ms R Cvitanovich. Carried

## 7 Chair's Report

### 7.1 Chair's Report - August 2023

Durry met with Mel and Gaylene from RDC; he shared other rural area's Community Plans and believes Turakina should try again to implement a plan. The communication plan was also discussed

to improve communication between council, committee members and the community. Acknowledge the passing of Dave Matenga from the Ben Nevis.

**Resolved minute number 23/TCC/013**

That the verbal Chair's Report – August 2023 be received.

Mr D Benton/Cr B Carter. Carried

## 8 Reports for Decision

### 8.1 Mayor's Report - 25 July 2023

The committee was provided with context for other councils post cyclone and an understanding of the Local Government Conference, and roading procurement process including the Financial Assistance Rate increase for RDC.

**Resolved minute number 23/TCC/014**

That the Mayor's Report – 25 July 2023 be received.

HWTM A Watson/Mr D Benton. Carried

### 8.2 Review of Committee's Terms of Reference

**Resolved minute number 23/TCC/015**

That the Turakina Community Committee consider their Terms of Reference and provide any suggested changes to staff.

Mr D Benton/Ms R Cvitanovich. Carried

**Resolved minute number 23/TCC/016**

That the Turakina Community Committee agree to a yearly allocation of \$800 for the 2023/24 financial year.

Mr D Benton/Mr I Stephens. Carried

### 8.3 Small Projects Fund Update - June 2023

1. Allocation 1.1 The yearly allocation of the 2023/24 Small Projects Fund for the Turakina Community Committee is \$1,253.40. This includes the carry over from the previous financial year.  
1.2 The yearly allocation aligns with the financial year, from 01 July to 30 June. In February 2016 Council resolved to allow carry-forwards from one financial year to the next, of up to 100% of the annual allocation for any Committee or Board's Small Projects Fund2 , with the proviso that this be a specific resolution from the Committee.

**Resolved minute number 23/TCC/017**

That the 'Small Projects Fund Update – August 2023' report be received.

Mr D Benton/Ms L O'Neill. Carried

**Resolved minute number 23/TCC/018**

Move that the committee offers financial support to the Turakina Tennis Club for advertising and prizes to hold a tournament to encourage enrolments for the club. This follows on from a discussion about the tennis club going into recess.

Cr B Carter/Ms L O'Neill. Carried

## 9 Reports for Information

### 9.1 Funding Schemes Update - July 2023

The report was taken as read.

**Resolved minute number 23/TCC/019**

That the Funding Schemes Update – August 2023 be received.

Mr D Benton/Ms L O'Neill. Carried

### 9.2 RDC Engagement and Consultations

The report was taken as read.

**Resolved minute number 23/TCC/020**

That the report 'RDC Engagement and Consultations' be received.

Mr D Benton/Ms L O'Neill. Carried

### 9.3 Communication Plan

The report was taken as read.

**Resolved minute number 23/TCC/021**

That the Communication Plan be received.

Cr B Carter/Ms R Cvitanovich. Carried

## 10 Discussion Items

### 10.1 Community Partner update- Request for Service

Request for Service – the process diagram for this was attached for information.

### 10.2 Community Plans

Suggested ideas to lift profile of TCC by small article in the Turakina and Whangaehu schools newsletter, a notice at Whangaehu Hall, petrol station and Koitiata notice board and use of local FB pages to offer explanations of borders of areas for committee, use of Request for service, Melanie Bovey to assist.

Regarding the community plan, suggest bringing people together, or using opportunities to canvas people on their thoughts ie: the voting booth

Suggest TCC meet informally monthly, form action lists and prepare items for next agenda

Recommendation. General agreement of all present.

Action List	Due date	Outcome
Durry to arrange informal TCC meeting	For September	
Durry to update FB page	September	
Rachel to update Hall committee	Next meeting date	
Linda to talk with Tennis club	September	

**The meeting closed at 8.12pm.**

**The minutes of this meeting were confirmed at the Turakina Community Committee held on 5 October 2023.**

.....

**Chairperson**