



RANGITIKEI
DISTRICT COUNCIL
Making this place home.

ORDER PAPER

TURAKINA COMMUNITY COMMITTEE MEETING

Date: Thursday, 10 August 2023
Time: 7.00pm
Venue: The Anglican Church Hall, St George's
State Highway 3
Turakina

Chair: Mr Duran Benton
Deputy Chair: Ms Linda O'Neill
Membership: Ms Rachel Cvitanovich
Mr Ian Stephens
Cr Brian Carter
HWTM Andy Watson

Purpose of the Committee

- To provide a local link and point of contact for Council liaison with the community.
- To provide for the exchange of information, communication, and to assist with the Council's consultative processes.
- To exercise delegated authority for the annual allocation of \$1.00 per rateable property for "defined small local works" in line with the guidelines provided¹.
- Particularly, to help ensure that any minor remedial or renewal works are brought to Council's attention through the Request for Service procedure, by promoting its use and advising community members on how to use it.
- To be the first point of contact (prior to Council) for community groups. Where this is not possible, the Committee will be informed of the approach by the community group to the Council.
- Applications for the Parks Upgrade Partnership Fund are considered and commented on by the Committee prior to the application being considered by Council.
- Placemaking initiatives that are taking place on Council land will be considered and commented on by the Committee before the application is considered by the Chief Executive.
- To engage with wider/small communities of the ward represented.

For any enquiries regarding this agenda, please contact:

Kezia Spence, Governance Advisor, 0800 422 522 (ext. 917), or via email

kezia.spence@rangitikei.govt.nz

¹ Appended to the Delegations Register

Notice is hereby given that a Turakina Community Committee Meeting of the Rangitīkei District Council will be held in the The Anglican Church Hall, St George's, State Highway 3, Turakina on Thursday, 10 August 2023 at 7.00pm.

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AGENDA

1 Welcome / Prayer

2 Apologies

3 Public Forum

4 Conflict of Interest Declarations

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt as a late item at this meeting.

6 Confirmation of Minutes

6.1 Confirmation of Minutes

Author: Kezia Spence, Governance Advisor

1. Reason for Report

- 1.1 The minutes from **Turakina Community Committee Meeting held on 8 June 2023** are attached.

Attachments

1. **Turakina Community Committee Meeting - 8 June 2023**

Recommendation

That the minutes of Turakina Community Committee Meeting held on 8 June 2023 [**as amended/without amendment**] be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

MINUTES



UNCONFIRMED: TURAKINA COMMUNITY COMMITTEE MEETING

Date: Thursday, 8 June 2023
Time: 7.00pm
Venue: The Anglican Church Hall, St George's
State Highway 3
Turakina

Present Mr Duran Benton
Ms Linda O'Neill
Ms Rachel Cvitanovich
Cr Brian Carter
HWTM Andy Watson

In attendance Melanie Bovey
Ian Stephens

Order of Business

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ITEM 6.1 ATTACHMENT 1

Unconfirmed

1 Welcome / Prayer

2 Apologies

Mr Peter Beggs, Chief Executive

3 Public Forum

Ian Stephens spoke on the flooding on Franklin Rd. Mr Stephens presented to the committee a 30 year history of association with the property, recent weather events leading to water build up from the road encroaching on his property, flooding his shed and causing electrical damage, not entering his home, but close to it, and of approaching the council with request for services, meetings onsite with Phillip Gifford, a recommendation to attend the Turakina Community Committee, and to contact Horizons Regional Council. The mayor responded, adding perspective of the number of requests for service and the contracts with shared services Manawatu, overseeing maintenance and emergency works. There are 45 undercut roads immediately known in the region. Streams and waterways in the region are overseen by Horizons Regional Council.

4 Conflict of Interest Declarations

5 Confirmation of Order of Business

6 Confirmation of Minutes

Resolved minute number 23/TCC/012

That the minutes of Turakina Community Committee Meeting held on 6 April 2023 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Cr B Carter/Ms L O'Neill. Carried

7 Chair's Report

7.1 Chair's Report - June 2023

New member nomination Ian Stephens received. Public toilet signs have been removed from Mobil but not yet in place for public toilet.

Resolved minute number 23/TCC/013

That the verbal Chair's Report – June 2023 be received.

Mr D Benton/Ms R Cvitanovich. Carried

8 Reports for Decision

8.1 Small Projects Fund Update - June 2023

Suggested schools or Koitiata may benefit from use of funds.

Members will come to the next meeting with ideas and cost recommendations

Resolved minute number 23/TCC/014

That the 'Small Projects Fund Update – June 2023' report be received.

Cr B Carter/Mr D Benton. Carried

Resolved minute number 23/TCC/015

That the remaining balance of **\$453.40** the Turakina Community Committee's Small Projects Fund for 2022/23 be carried forward to 2023/24.

Cr B Carter/Mr I Stephens. Carried

8.2 Mayor's Report - May 2023

New citizen in Turakina (from Mobil). CEO has given 3 months notice, there will be an acting CEO in place until new appointment made.

Resolved minute number 23/TCC/016

That the Mayor's Report – May 2023 be received

HWTM A Watson/Mr D Benton. Carried

9 Reports for Information

9.1 RDC Engagement and Consultations

Taken as read.

ITEM 6.1

ATTACHMENT 1

Resolved minute number 23/TCC/017

That the report 'RDC Engagement and Consultations' be received.

Mr D Benton/Ms R Cvitanovich. Carried

9.2 Funding Schemes Update - June 2023

Resolved minute number 23/TCC/018

That the Funding Schemes Update – June 2023 be received.

Mr D Benton/Ms L O'Neill. Carried

The meeting closed at 2005.

The minutes of this meeting were confirmed at the Turakina Community Committee held on 3 August 2023.

.....
Chairperson

Unconfirmed

7 Chair's Report

7.1 Chair's Report - August 2023

Author: Duran Benton, Chair

1. Reason for Report

- 1.1 The Chair will provide a verbal report.

Recommendation

That the verbal Chair's Report – August 2023 be received.

8 Reports for Decision

8.1 Mayor's Report - 25 July 2023

Author: Andy Watson, His Worship the Mayor

1. Reason for Report

This will be the last full Council meeting for Peter Beggs our Chief Executive before he takes up his new position in Christchurch. I and Council would like to thank Peter for his time in the Rangitikei and wish him well. His guidance of Council has been excellent and has come at a challenging time due to the many Government reforms which have been difficult to navigate for all Councils. Thankfully Peter will still be here for the opening of the new amenities block in Taihape, Nga Awa, on 12 August – another major project he has helped drive. It is a pity though that the industrial plan change and rail hub, a project that was instrumental in attracting Peter to the district and has taken a huge amount of his time, will be passed on to this replacement to oversee. Peter's last day with Council will be 18 August, less than a month away. The recruitment of a new Chief Executive with the assistance of Jackson Stone recruitment agency will take some time, and so Council has made the decision to employ Kevin Ross, a previous Chief Executive of Whanganui District Council, as an interim or acting Chief Executive until the position is filled.

On 6 July Councillors and senior staff had an amazing day out. Te Rūnanga o Ngā Wairiki Ngāti Apa hosted us first at Te Poho o Tuariki at Hendersons Line and later on a bus trip to visit a couple of their commercial developments of their dairy farm at Te Hou (Flockhouse) and their strawberry venture at Kaitoke. Pahia (Chair) and Grant (CE) took us through the history of loss of their lands, the process of settlement with the Crown and subsequent commercial developments and land purchases. It has been a story of poor treatment by the Crown and New Zealand and a fantastic development post-settlement. They are one of our biggest companies and are the largest dairy farming operation in our district. They have a policy of only investing in their rohe (area) and have chosen to invest in community outcomes of employment and health. Their purchase and operation of the Stewart Street medical surgery in Marton is a stand out decision that I applaud them for. For me, the visit to Te Hou, the old Flockhouse farm in partnership initially with the Dalrymples and Ātīhau-Whanganui Incorporation was a standout. To see a new 80 stand rotary dairy shed being constructed and to see the care taken to make the farm a New Zealand sector leader was remarkable. I thank Pahia and Grant for the day.

The John and Angela Turkington Youth Awards were held at Te Matapihi on 30 June. Thank you to the Turkingtons for continuing their sponsorship of not only this event but also for the numerous other events they support. There were a large number of local companies that supported different category awards on the night and I congratulate the Youth Council for running the event. Kelly Widdowson and Kayla Hyland lead the Youth Council and this event was amazingly achieved on a \$3000 budget – how they did that I don't quite understand but I thank them for it. The overall Youth of the Year winner was Rebekah Gribbon. Rebekah is the young founder, owner and operator of Highland Evolution which offers highland dancing lessons, opportunity for leadership and overseas participation in competition for youth and young ladies involved. Rebekah is an incredibly well deserved winner.

Te Matapihi was also used to host the staff awards on 7 July. The awards termed the "Matariki Stars of Council" helped celebrate Matariki, the Maori new year, and recognise winners and nominations from across Council. Christin Ritchie was the supreme award winner of the night. Congratulations to all on your excellence.

It feels as though every Council report includes mention from me about Three Waters and the water entities. Government has now settled on 10 entities rather than 4 as the option and invited public and Council submissions. I submitted on behalf of Council and used the time to argue for the removal of the rural water schemes from their transition to the entity and questioned Government on detail, particularly how true regional representation will be facilitated. The reality is that Government is moving at a 'break-neck' pace to have the legislation in place before the house rises for the general election. We are truly on a set course dictated by Government.

This report was written on 18 July and precedes a presentation meeting on the 24th at Te Matapihi from Crown, or specifically The Office for Maori Crown Relations – Te Arawhiti. The meeting will be to discuss presumably the Mokai Patea treaty settlement negotiations. I will look forward to updating Council verbally on the meeting direction and outcomes. Mokai Patea are a grouping of 4 iwi – Ngati Te Ohuake, Ngati Hauti, Ngati Tamakōpiri and Ngati Whitikaupeka. Many issues will undoubtedly be raised. I and Council will be particularly interested in the recognition of the land locked lands and how they are to be accessed as for many many years Iwi have been denied any resolution on these matters. How Iwi and Council work together and recognise the injustices of the past to forge future relationships is incredibly important.

On 26 July I will be attending the Local Government Conference in Christchurch along with Deputy Mayor Dave Wilson and senior staff. This conference comes at a time where a number of Councils are questioning the approach and style of our representative body Local Government New Zealand (LGNZ). Some Councils have withdrawn their membership from the body and I feel that we are at a threshold moment. The election of the presidency will be a critical moment and the prospective nominees will be questioned around the need for change. I believe we need unity that has been challenged under "Three Waters" – we need to unite and move forward together and that will involve the need for changes in how the sector operates.

This week Peter as Chief Executive, Arno and I met with a local contractor from Hunterville who has come up with some refinement/cost saving measures to cope with low value roading maintenance and repair on our minor rural roads. It is easy to say that there are difficulties with process and there are, but we need to find solutions. If there can be more empowerment given to local input, a greater working relationship with local farmers including the establishment of more local approved dump sites, we should at least look at these options ahead of our roading procurement. We will not get a better chance.

Finally, I attended the Powhiri for the Spanish Women's Football Team in Palmerston North on 17 July. The FIFA Women's World Cup is a major world event and I hope that we as New Zealanders attend in numbers, enjoy the spectacle and support it for if we don't, never again will we get the chance to host these sorts of events.

Mayors Engagement

July 2023

1	Attended Manawatu Toy Dog Club championship show
3	Attended weekly LTP update with staff
4	Attended Zoom with Sam Broughton re LGNZ presidency Attended weekly meeting with Chief Executive Attended Climate Change catchup Zoom with LGNZ Attended Housing Business Case discussion with elected members and staff Attended weekly meeting with Deputy Mayor
5	Attended monthly ELT meeting – governors Q&A Attended meeting with ratepayer in Taihape Attended parliamentary oral submission to Water Services Entities Bill Attended online focus group: Supergood on behalf of LGNZ
6	Attended Te Runanga o Nga Wairiki Ngati Apa day tour with elected members and staff
7	Attended meeting with Ministry of Education Attended meeting with Interim Chief Executive Attended Matariki Stars of Council Awards
9	Attended planting day at B&C Dams
11	Attended meeting with Craig Nash Accelerate25 Attended Future for Local Government Zoom Attended weekly meeting with Deputy Mayor Attended McIntyre Reserve Management Committee Meeting
12	Attended Assets & Infrastructure Meeting Attended LTP Workshop with Council Attended Bulls Community Committee Meeting
13	Attended 9 month check-in workshop with councillors and senior management Attended meeting with Interim Chief Executive
17	Attended breakfast meeting with Mayor Helen Worboys Attended Powhiri for FIFA Women’s World Cup – Spanish Women’s Team Attended weekly LTP meeting with staff Attended roading meeting Attended Hunterville Rural Water Supply Sub Committee Meeting
18	Attended meeting with Deputy Mayor
19	Attended weekly meeting with Chief Executive Attended RMA Reform Emergency Works Amendments Meeting Attended Santoft Domain Management Committee Meeting

20	Attended online Regional Leadership Group Hui Attended online meeting with Mayor Neil Holdom re LGNZ elections Attended meeting with elected members re Chief Executive recruitment process
24	Attended weekly LTP meeting with staff Attended meeting with Interim Chief Executive Attended Mokai Patea Nui Tonu Treaty Settlement Negotiation presentation/discussion
25	Attended Regional Transport Matters – Regional Chief’s Online Meeting Attended Mayors Taskforce for Jobs meeting Attended Council Meeting Attended weekly meeting with Deputy Mayor
26	To attend 2023 LGNZ AGM
27	To attend 2023 LGNZ Conference
28	To attend 2023 LGNZ Conference
31	To attend weekly LTP meeting with staff To attend monthly RDC/Police zoom To attend industry working group meeting

Attachments:

1. **Elected Member Attendance Oct 22-Jul 18** [↓](#)

Recommendation

That the Mayor’s Report – 25 July 2023 be received.

8.2 Review of Committee's Terms of Reference

Author: Carol Gordon, Group Manager - Democracy & Planning

Authoriser: Carol Gordon, Group Manager - Democracy & Planning

1. Reason for Report

- 1.1 The Committee is asked to review its Terms of Reference now that they have been in place for a number of months.
- 1.2 A change has been proposed to the previous way the annual allocation is provided, given the changes to the Council's Ward structure last year. This is now provided to the Committee for their consideration.

2. Context

- 2.1 The current Terms of Reference for each Community Committee has been in place for a number of years, it is timely for this Committee to review these and suggest any changes.
- 2.2 Once agreed, the Terms of Reference will be uploaded to Council's website – under a new format called a Governance Structure. This will be where all ToRs for committees and an outline of Council's Governance Structure will be kept updated.

3. Annual Allocation to the Committee

- 3.1 Staff have done an analysis of the annual allocation to each community committee following the review of the Council's ward structure which took effect from the 2021 elections. As boundaries for wards changed this altered the amounts for the allocations to community committees. To ensure the allocations are equitable and largely in line with previous allocations it is suggested that, for certainty, a yearly allocation be provided to committees. The allocation if the old system was used would now be \$494, it is proposed this be increased to \$800 for the 2023/24 financial year.
- 3.2 If Community Committees want these amounts increased they are encouraged to provide a submission, from the Committee to the Council, via the Long Term Plan Submission process. This is expected to be March / April 2024.

Attachments:

1. Turakina CC - Terms of Reference [↓](#)

Recommendation 1:

That the Turakina Community Committee consider their Terms of Reference and provide any suggested changes to staff.

Recommendation 2:

That the Turakina Community Committee agree to a yearly allocation of \$800 for the 2023/24 financial year.

8.3 Small Projects Fund Update - June 2023

Author: Kezia Spence, Governance Advisor

1. Allocation

- 1.1 The yearly allocation of the 2023/24 Small Projects Fund for the Turakina Community Committee is \$1,253.40. This includes the carry over from the previous financial year.
- 1.2 The yearly allocation aligns with the financial year, from 01 July to 30 June. In February 2016 Council resolved to allow carry-forwards from one financial year to the next, of up to 100% of the annual allocation for any Committee or Board's Small Projects Fund², with the proviso that this be a specific resolution from the Committee.

2. Breakdown

- 2.1 There have no payments for the current financial year.

Recommendation

That the 'Small Projects Fund Update – August 2023' report be received.

² 16/FPE/010

9 Reports for Information

9.1 Funding Schemes Update - July 2023

Author: Kezia Spence, Governance Advisor

1. Overview

1.1 Council currently administers four funding schemes for the Rangitikei District:

- a. Community Initiatives Fund
- b. Events Sponsorship Scheme
- c. Creative Communities Scheme
- d. Sport NZ Rural Travel Fund

2. Community Initiatives Fund

- 2.1 This is a Council fund intended to support community-based projects in the Rangitikei District that develop community cohesion and community resilience.
- 2.2 Council allocated \$30,000 to this fund annually, to be distributed across two separate funding rounds.
- 2.3 Round one for 2023/24 opened on 28 April 2023 and will close 04 August 2023. Decisions will be made at the Finance and Performance meeting on the 31 August 2023.

3. Events Sponsorship Scheme

- 3.1 This is a Council fund intended to support events in the district that help to develop community cohesion and reinforce economic growth.
- 3.2 Council has allocated \$25,000 to this fund annually, to be distributed across two separate funding rounds.
- 3.3 Round one for 2023/24 opened on 28 April 2023 and will close 04 August 2023. Decisions will be made at the Finance and Performance meeting on the 31 August 2023.

4. Creative Communities Scheme

- 4.1 This fund is supplied by Creative NZ and administered by Council. Applications are encouraged from community groups and individuals whose projects:
 - Demonstrate growth over time
 - Develop and support local artistic communities
 - Encourage a transfer of artistic skills
 - Support diversity and inclusion
 - Projects with a youth focus are also encouraged
- 4.2 Creative NZ typically allocates \$24,090 (+ GST) to the Rangitikei District Council on an annual basis, and this is distributed across two separate funding rounds.

5. Sport NZ Rural Travel Fund

- 5.1 This fund is supplied by Sport NZ and administered by Council. The fund is targeted at young people aged between 5 and 19 years, and is open to rural sport club teams and rural school club teams with eligible members who require subsidies to assist with transport expenses to local sporting competitions.

ITEM 9.1

- 5.2 Sport NZ typically allocates \$9,500 (+ GST) to the Rangitikei District Council on an annual basis. There is one funding round per year. This year the fund increased to \$12,825.
- 5.3 The funding round is open for applications 19 May 2022 and will close 04 April 2023.

6. Further Information

- 6.1 More details about these funding opportunities can be found on the Council website (link below) and this is also where applications can be submitted:
<https://www.rangitikei.govt.nz/district/community/grants-funding>

Recommendation

That the Funding Schemes Update – August 2023 be received.

9.2 RDC Engagement and Consultations

Author: Kezia Spence, Governance Advisor

1. Reason for Report

- 1.1 Attached is the most recently updated schedule for RDC Engagement and Consultations. This schedule is updated on a monthly basis, prior to going to full Council for receipt.

2. RDC Website

- 2.1 Council's website lists all open and recently closed consultations (see the below weblink). This is also where individuals can make submissions.

<https://www.rangitikei.govt.nz/council/consultation/current-consultations>

Attachments:

1. RDC Engagement and Consultations Schedule - Updated July 2023 [↓](#)

Recommendation

That the report 'RDC Engagement and Consultations' be received.

9.3 Communication Plan

Author: Kezia Spence, Governance Advisor

1. Reason for Report

1.1 Attached is a communication plan for the committee to discuss.

Attachments:

1. RDC-Community Committees Communications Plan [↓](#)

Recommendation

That the Communication Plan be received.

ITEM 10.1

10 Discussion Items

10.1 Community Partner update- Request for Service

Author: Kezia Spence, Governance Advisor

1. Reason for Report

1.1 Discussion item

Attachments:

1. Request for Service Roadmap Summary [↓](#)

Recommendation

If needed:

ITEM 10.2

10.2 Community Plans

Author: Kezia Spence, Governance Advisor

1. Reason for Report

1.1 Attached with the report are Community Plan examples for the committee to discuss.

Attachments:

1. Cheltenham Community Plan [↓](#)
2. Kimbolton Community Plan [↓](#)
3. Carterton Community Report [↓](#)

Recommendation

If needed:

11 Meeting Closed.