



RANGITIKEI
DISTRICT COUNCIL
Making this place home.

ORDER PAPER

TURAKINA COMMUNITY COMMITTEE MEETING

Date: Thursday, 5 October 2023
Time: 7.00pm
Venue: The Anglican Church Hall, St George's
State Highway 3
Turakina

Chair: Mr Duran Benton
Deputy Chair: Ms Linda O'Neill
Membership: Ms Rachel Cvitanovich
Mr Ian Stephens
Cr Brian Carter
HWTM Andy Watson

Purpose of the Committee

- To provide a local link and point of contact for Council liaison with the community.
- To provide for the exchange of information, communication, and to assist with the Council's consultative processes.
- To exercise delegated authority for the annual allocation of \$1.00 per rateable property for "defined small local works" in line with the guidelines provided¹.
- Particularly, to help ensure that any minor remedial or renewal works are brought to Council's attention through the Request for Service procedure, by promoting its use and advising community members on how to use it.
- To be the first point of contact (prior to Council) for community groups. Where this is not possible, the Committee will be informed of the approach by the community group to the Council.
- Applications for the Parks Upgrade Partnership Fund are considered and commented on by the Committee prior to the application being considered by Council.
- Placemaking initiatives that are taking place on Council land will be considered and commented on by the Committee before the application is considered by the Chief Executive.
- To engage with wider/small communities of the ward represented.

For any enquiries regarding this agenda, please contact:

Kezia Spence, Governance Advisor, 0800 422 522 (ext. 917), or via email

kezia.spence@rangitikei.govt.nz

¹ Appended to the Delegations Register

Notice is hereby given that a Turakina Community Committee Meeting of the Rangitīkei District Council will be held in the The Anglican Church Hall, St George's, State Highway 3, Turakina on Thursday, 5 October 2023 at 7.00pm.

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AGENDA

1 Welcome

2 Apologies

3 Public Forum

4 Conflict of Interest Declarations

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt as a late item at this meeting.

6 Confirmation of Minutes

6.1 Confirmation of Minutes

Author: Kezia Spence, Governance Advisor

1. Reason for Report

- 1.1 The minutes from **Turakina Community Committee Meeting held on 10 August 2023** are attached.

Attachments

1. **Turakina Community Committee Meeting - 10 August 2023**

Recommendation

That the minutes of Turakina Community Committee Meeting held on 10 August 2023 [**as amended/without amendment**] be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

MINUTES

ITEM 6.1

ATTACHMENT 1



RANGITIKEI
DISTRICT COUNCIL
Making this place home.

UNCONFIRMED: TURAKINA COMMUNITY COMMITTEE MEETING

Date: Thursday, 10 August 2023
Time: 7.00pm
Venue: The Anglican Church Hall, St George's
State Highway 3
Turakina

Present Ms Rachel Cvitanovich
Ms Linda O'Neill
Mr Ian Stephens
Mr Duran Benton
Cr Brian Carter
HWTM Andy Watson

In attendance Carolyn Bates
John Whitaker

Order of Business

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1 Welcome

2 Apologies

No apologies received.

3 Public Forum

Rachel Cvitanovich from Whangaehu wanted to acknowledge Graeme Pointon for his assistance to complete the license to occupy at the Whangaehu hall, and Pio Rowe in completing the request for service for the Whangaehu signage.

4 Conflict of Interest Declarations

Nil.

5 Confirmation of Order of Business

Carolyn Bates spoke of a “meet the candidates” plan for 22nd September at Rangitikei College. There is a bus organised by GoBus from Hunterville to Marton. Questions can be submitted prior to the meeting at rangitikei2023@gmail.com. Taihape is holding a meet the candidates on 26th Sept.

Marton Community Committee meets on the Wednesday prior to the TCC bimonthly meeting, and meets informally on the intervening month.

6 Confirmation of Minutes

Resolved minute number 23/TCC/012

That the minutes of Turakina Community Committee Meeting held on 8 June 2023 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Ms L O'Neill/Ms R Cvitanovich. Carried

7 Chair's Report

7.1 Chair's Report - August 2023

Durry met with Mel and Gaylene from RDC; he shared other rural area's Community Plans and believes Turakina should try again to implement a plan. The communication plan was also discussed to improve communication between council, committee members and the community. Acknowledge the passing of Dave Matenga from the Ben Nevis.

Resolved minute number 23/TCC/013

That the verbal Chair's Report – August 2023 be received.

Mr D Benton/Cr B Carter. Carried

8 Reports for Decision

8.1 Mayor's Report - 25 July 2023

The committee was provided with context for other councils post cyclone and an understanding of the Local Government Conference, and roading procurement process including the Financial Assistance Rate increase for RDC.

Resolved minute number 23/TCC/014

That the Mayor's Report – 25 July 2023 be received.

HWTM A Watson/Mr D Benton. Carried

8.2 Review of Committee's Terms of Reference

Resolved minute number 23/TCC/015

That the Turakina Community Committee consider their Terms of Reference and provide any suggested changes to staff.

Mr D Benton/Ms R Cvitanovich. Carried

Resolved minute number 23/TCC/016

That the Turakina Community Committee agree to a yearly allocation of \$800 for the 2023/24 financial year.

Mr D Benton/Mr I Stephens. Carried

8.3 Small Projects Fund Update - June 2023

1. Allocation 1.1 The yearly allocation of the 2023/24 Small Projects Fund for the Turakina Community Committee is \$1,253.40. This includes the carry over from the previous financial year.
1.2 The yearly allocation aligns with the financial year, from 01 July to 30 June. In February 2016 Council resolved to allow carry-forwards from one financial year to the next, of up to 100% of the annual allocation for any Committee or Board's Small Projects Fund², with the proviso that this be a specific resolution from the Committee.

Resolved minute number 23/TCC/017

That the 'Small Projects Fund Update – August 2023' report be received.

Mr D Benton/Ms L O'Neill. Carried

Resolved minute number 23/TCC/018

Move that the committee offers financial support to the Turakina Tennis Club for advertising and prizes to hold a tournament to encourage enrolments for the club. This follows on from a discussion about the tennis club going into recess.

Cr B Carter/Ms L O'Neill. Carried

9 Reports for Information

9.1 Funding Schemes Update - July 2023

The report was taken as read.

Resolved minute number 23/TCC/019

That the Funding Schemes Update – August 2023 be received.

Mr D Benton/Ms L O'Neill. Carried

9.2 RDC Engagement and Consultations

The report was taken as read.

Resolved minute number 23/TCC/020

That the report 'RDC Engagement and Consultations' be received.

Mr D Benton/Ms L O'Neill. Carried

9.3 Communication Plan

The report was taken as read.

Resolved minute number 23/TCC/021

That the Communication Plan be received.

Cr B Carter/Ms R Cvitanovich. Carried

10 Discussion Items

10.1 Community Partner update- Request for Service

Request for Service – the process diagram for this was attached for information.

10.2 Community Plans

Suggested ideas to lift profile of TCC by small article in the Turakina and Whangaehu schools newsletter, a notice at Whangaehu Hall, petrol station and Koitiata notice board and use of local FB pages to offer explanations of borders of areas for committee, use of Request for service, Melanie Bovey to assist.

Regarding the community plan, suggest bringing people together, or using opportunities to canvas people on their thoughts ie: the voting booth

Suggest TCC meet informally monthly, form action lists and prepare items for next agenda

Recommendation. General agreement of all present.

| Action List | Due date | Outcome |
|---------------------------------------|-------------------|---------|
| Durry to arrange informal TCC meeting | For September | |
| Durry to update FB page | September | |
| Rachel to update Hall committee | Next meeting date | |
| Linda to talk with Tennis club | September | |

The meeting closed at 8.12pm.

The minutes of this meeting were confirmed at the Turakina Community Committee held on 5 October 2023.

.....
Chairperson

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7 Chair's Report

7.1 Chair's Report - October 2023

Author: Duran Benton, Chair

1. Reason for Report

1.1 The Chair will provide a verbal report.

Recommendation

That the verbal Chair's Report – October 2023 be received.

8 Reports for Decision

8.1 Mayor's Report - September 2023

Author: Andy Watson, His Worship the Mayor

It seems like Local Government is in a holding pattern ahead of the general elections. With Government having made many legislative changes in the last few weeks such as enacting the 10 Water Entities and the RMA (Resource Management Act) we as a Local Government sector are struggling to understand the effects that these changes bring and in the “blue corner” National has promised a repeal of most of those new laws. I feel for staff trying to understand and resource what is a very undecided future.

The way that Local Government operates also needs reform and for the last couple of years there has been a huge effort from working parties to look at the future of Local Government, how it is funded and what its role is in New Zealand. This work needed to be done. Local Government is being asked to do more and more over time. No longer is our work just about core services such as roading, rates and rubbish. We are responsible for the guardianship of our environment, coping with climate change and are involved with all sorts of social issues such as housing, health, economic development, and all of the “wellbeings” of our residents.

On 17 September myself and Councillor Fi Dalgety, along with most Mayors and many Councillors attended a meeting in Wellington to discuss the 17 recommendations on the Future For Local Government. Details of those recommendations can be found here – <https://www.rangitikei.govt.nz/council/publications/the-future-for-local-government-report>

I have also attached an analysis that explains the FFLG Panel’s recommendations, summarises their pros and cons and poses some questions for consideration. This looks at how likely Local Government and Central Government support is for each recommendation and is based on member feedback over the past two years together with analysis of councils’ submissions.

Many of these recommendations have merit but the difficulty is for Local Government to adopt them, they have to be funded. One of the recommendations suggest that funding could be delivered by a percentage of the GST gathered, to be returned to the district. My concern is that both Government and the opposition have been aware of and involved in the discussions around these recommendations for some time and neither party has been willing to support them as part of their election manifesto. So it is quite possible that there may be no change at all.

Along with Alan Buckendahl, President of Marton RSA, I attended a memorial service in Australia recently for Danniell Lyon or “Diesel” as he was known. Danniell died piloting a helicopter in Australia flying for the Australian Defence Force in July. The local connection is that for some time he was posted to Ohakea on secondment flying for No.3 Squadron here. Danniell joined our RSA, became involved in our district, attended our events and fully involved himself within our patch. New Zealand Defence offered Alan and I the chance to fly to Australia along with members of the No.3 Squadron to represent New Zealand at the memorial service via a C130 (Hercules) flight. I would like to thank both the Australian and New Zealand Defence Forces for making that happen.

Unfortunately, while I was involved with the Australian memorial service on the 13th and 14th of September I was unable to attend a series of events back home. I am yet to catch up on the RRCC (Rangitikei River Catchment Collective) AGM that was held while I was away. It is a pity I wasn’t

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there, but I was represented by Councillor Dalgety and I will ask her to comment as part of my Mayor's Report. The RRCC does some amazing work that they fund themselves on improvements to our waterways and they deserve recognition. I also missed the Opening of the Military Working Dogs Facility at Ohakea which I understand is quite a significant step forward in the range of facilities offered by Ohakea. The last thing I missed was being part of Council's workshop on the Roding Procurement Contract options for Rangitikei District Council. I have spoken about this before but this is essentially a process where we decide who will maintain our district's roads over the next up to 9 years. At the time of writing this I am looking forward to a briefing by the Chair of Assets Dave Wilson and Senior Staff ahead of today's Council meeting. This is an issue that will be further discussed in Public Excluded as part of this Council meeting.

I did however get back in time on the 14th to attend an inaugural meeting of the Business Rangitikei Official Launch in Marton in the Opal Lounge at Cooks Bar. For some time the businesses in the Rangitikei have felt as though they haven't had a combined representation to Council. The turnout of local businesses to this event was phenomenal and I am looking forward to Council having the opportunity to work with that group. In some ways with the demise of Project Marton there has been no local voice in Marton and this is a significant step forward.

On the weekend I attended a cleanup in Bulls as part of the national weekend sponsored by Smart Environmental. I thank the members of the community who turned up to support this in Bulls. It gave me the opportunity, along with others, to pick up a huge amount of rubbish for example around the Bulls Bridge and correct what has been an eyesore for people visiting our community for some time. I have attached a photograph of the rubbish I collected on my own trailer.

Recently we had a resignation from Kelly Widdowson who led the formation and operation of the Youth Council for the Rangitikei. I appreciate the work that Kelly has done with youth from right across our district and the work that she has done with Forge Boxing in Marton and wish her well.

Recently Nga Wairiki Ngati Apa received a very large delegation from the followers of the Ratana faith that served as an introduction to the new Tumuaki of Ratana, Sonny Tumou. This took place at the Marton Memorial Hall and was a very significant occasion for both Ratana and our Iwi and I was pleased to be able to represent Council and sit alongside Iwi and support them.

During September I also attended the opening of the new interactive 3D squash court in Taihape. Tyson Burrows and Darryl O'Hara have been instrumental in securing funding for what is one of only three interactive squash courts in New Zealand. The court will provide squash and racquet-ball training for A-Graders as well as a virtual arcade for interactive junior level fun. I have included a photograph of the cutting of the ribbon by Chris Renshaw our local representative on the Four Regions Trust who provided funding towards the court.

Mayors Engagement

September 2023

| | |
|----|---|
| 1 | Attended Tour of Marton/Bulls with Interim Chief Executive |
| 3 | Attended Church Service at Ratana |
| 4 | Attended weekly LTP meeting with staff Attended weekly meeting with Interim Chief Executive Attended Climate Action Joint Committee Meeting Attended Mayoral Forum |
| 5 | Attended Emergency Management Joint Standing Committee Meeting Attended Regional Transport Committee Meeting Attended weekly meeting with Deputy Mayor Attended Marton Development Group AGM |
| 6 | Attended monthly ELT meeting for Governors Q&A Attended Funeral for Erina True Attended Bulls Museum progress update meeting |
| 7 | Attended Working Group Meeting – Review of Revenue & Financing Policy Attended LTP workshop |
| 8 | Attended Mangaweka School Environ Awards Attended Bio Forestry meeting in Wellington |
| 10 | Attended Taihape Squash Club Grand Opening of Interactive Court |
| 11 | Attended CE Recruitment meeting with Jackson Stone Attended weekly LTP meeting |
| 12 | Attended weekly meeting with Interim Chief Executive Attended weekly meeting with Deputy Mayor |
| 13 | Attended Memorial service for Capt Danniell ‘Diesel’ Lyon in Nowra Australia |
| 14 | Attended Business Rangitikei Official Launch |
| 15 | Attended Accelerate25 Lead Team meeting |
| 17 | Attended Te Matoro o te Tumuaki Tuawaru o te Haahi Ratana Attended Choose Localism – a Future by Local Government LGNZ Hui |
| 18 | Attended Choose Localism – a Future by Local Government LGNZ Hui |
| 19 | Attended Regional Transport Matters Fortnightly Zoom Attended weekly meeting with Interim Chief Executive Attended Three Waters Reform Provisions - Rural Water Schemes Meeting with DIA Attended weekly meeting with Deputy Mayor |
| 20 | Attended breakfast meeting with Mayor Helen Worboys Attended weekly LTP meeting |

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|----|---|
| | Attended meeting with Ministry of Education and Taihape Area School |
| 21 | Attended Risk/Assurance Committee Meeting Attended Assets & Infrastructure Workshop |
| 22 | Attended fortnightly discussion on Economic Development with staff Attended Chief of Air Force Change of Command Ceremony at Ohakea Attended Ceremonial Start of Daybreaker Rally in Feilding |
| 23 | Attended Spring Fling in Taihape |
| 25 | Attended Marton Christian Welfare Council AGM Attended weekly meeting with Interim Deputy Chief Executive |
| 26 | Attended weekly meeting with Deputy Mayor |
| 28 | Attended Finance/Performance Committee Meeting Attended Council Meeting Attended Manawatu-Whanganui Disaster Relief Fund Trust AGM |

Attachments:

1. **Interactive 3D Squash Court - Taihape** [↓](#)
2. **Bulls Clean Up Day - Rubbish Collected** [↓](#)
3. **Elected Member Attendance** [↓](#)
4. **FFLG Recommendations** [↓](#)

Recommendation

That the Mayor's Report – September 2023 be received.



ITEM 8.1 ATTACHMENT 2



8.2 Small Projects Fund Update - October 2023

Author: Kezia Spence, Governance Advisor

1. Allocation

1.1 The yearly allocation of the 2023/24 Small Projects Fund for the Turakina Community Committee is \$1,253.40. This includes the carryover from the previous financial year.

2. Breakdown

2.1 There have no payments for the current financial year.

Recommendation

That the 'Small Projects Fund Update – October 2023' report be received.

9 Reports for Information

9.1 RDC Engagement and Consultations

Author: Kezia Spence, Governance Advisor

1. Reason for Report

- 1.1 Attached is the most recently updated schedule for RDC Engagement and Consultations. This schedule is updated on a monthly basis, prior to going to full Council for receipt.

2. RDC Website

- 2.1 Council's website lists all open and recently closed consultations (see the below weblink). This is also where individuals can make submissions.

<https://www.rangitikei.govt.nz/council/consultation/current-consultations>

Attachments:

1. RDC Engagement and Consultations Schedule - Updated August 2023 [↓](#)

Recommendation

That the report 'RDC Engagement and Consultations' be received.

9.2 Funding Schemes Update - September 2023

Author: Kezia Spence, Governance Advisor

1. Overview

- 1.1 Council currently administers four funding schemes for the Rangitikei District:
 - a. Community Initiatives Fund
 - b. Events Sponsorship Scheme
 - c. Creative Communities Scheme
 - d. Sport NZ Rural Travel Fund

2. Community Initiatives Fund

- 2.1 This is a Council fund intended to support community-based projects in the Rangitikei District that develop community cohesion and community resilience.
- 2.2 Council allocated \$30,000 to this fund annually, to be distributed across two separate funding rounds.
- 2.3 Council allocated \$13,730 in round one at the Finance and Performance meeting on the 31 August 2023.
- 2.4 Round two for 2023/24 will open on 02 October 2023 and will close 01 March 2024.

3. Events Sponsorship Scheme

- 3.1 This is a Council fund intended to support events in the district that help to develop community cohesion and reinforce economic growth.
- 3.2 Council has allocated \$25,000 to this fund annually, to be distributed across two separate funding rounds.
- 3.3 Council allocated \$18,470 in round one at the Finance and Performance meeting on the 31 August 2023.
- 3.4 Round two for 2023/24 will open on 02 October 2023 and will close 01 March 2024.

4. Creative Communities Scheme

- 4.1 This fund is supplied by Creative NZ and administered by Council. Applications are encouraged from community groups and individuals whose projects:
 - Demonstrate growth over time
 - Develop and support local artistic communities
 - Encourage a transfer of artistic skills
 - Support diversity and inclusion
 - Projects with a youth focus are also encouraged
- 4.2 Creative NZ typically allocates \$24,090 (+ GST) to the Rangitikei District Council on an annual basis, and this is distributed across two separate funding rounds.

5. Sport NZ Rural Travel Fund

- 5.1 This fund is supplied by Sport NZ and administered by Council. The fund is targeted at young people aged between 5 and 19 years, and is open to rural sport club teams and

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rural school club teams with eligible members who require subsidies to assist with transport expenses to local sporting competitions.

- 5.2 Sport NZ typically allocates \$9,500 (+ GST) to the Rangitikei District Council on an annual basis. There is one funding round per year. This year the fund increased to \$12,825.
- 5.3 The funding round is open for applications 19 May 2023 and will close 04 April 2024.

6. Further Information

- 6.1 More details about these funding opportunities can be found on the Council website (link below) and this is also where applications can be submitted:
<https://www.rangitikei.govt.nz/district/community/grants-funding>

Recommendation

That the Funding Schemes Update – September 2023 be received.

9.3 Communication Plan

Author: Kezia Spence, Governance Advisor

1. Reason for Report

1.1 Attached is a communication plan for the committee to discuss.

Attachments:

1. RDC-Community Committees Communications Plan [↓](#)

Recommendation

That the Communication Plan be received.

9.4 Update on the 2024-2034 Long Term Plan

Author: Carol Gordon, Group Manager - Democracy & Planning

Authoriser: Carol Gordon, Group Manager - Democracy & Planning

1. Reason for Report

1.1 To provide the Committee with an update on progress with the 2024-34 Long Term Plan.

2. LTP Workshops

2.1 Since July 2023 Council has held six workshops with elected members.

2.2 Outcomes from these workshops include:

- Endorsed the officer suggestion to continue with a combined Finance / Infrastructure strategy.
- Council gave staff direction to not to have a formal pre-engagement process but to start socialising the LTP brand and messaging as soon as its developed.
- Population assumption - endorsed the Infometrics High scenario.
- Population distribution assumption - endorsed the distribution that aligns with the Community Spatial Plan.
- Commenced the review of the current strategic framework.
- Following a survey of elected members, the top two priorities identified were Roding and Town Centres.
- Agreed to form a Working Group to process the Marton Civic Centre process.
- Discussed future financial pressures and uncertainty.
- Set up a Working Group to review the Revenue & Financing Policy.
- Agreed on assumptions for the Future for Local Government (FFLG) review; 3 Waters and Resource Management Act (RMA) reforms.
- Gave input into the Environmental Scan document.
- Agreed on the LTP branding.
- Advised preference was to retain Developer Agreements and Council's current policy not to have a development contributions policy [noting this will be part of the simultaneous consultation in March].
- Noted there would be two externally facilitated workshops on 10 October for the review of the Significance & Engagement Policy.

3. Roadmap

3.1 Staff have developed an LTP roadmap, which is essentially a living document which gets updated regularly as priorities and tasks are completed or timing is altered. Refer to Attachment 1 for the latest copy of this roadmap.

4. Next Steps

- 4.1 During October staff will review all the capital and operational budgets. A first draft of these budgets will be presented to elected members in November.
- 4.2 In December elected members will review the first draft of the Consultation Document, with feedback due mid-late January.
- 4.3 The Audit team will start their review of the Consultation Document and all the supporting information at the end of January 2024.
- 4.4 It is envisaged that the formal submission period will be from 4 March to 31 March 2024.

5. Decision Making Process

- 5.1 There are no decisions to make in regard to this item, it is provided as an update to the Long Term Plan process currently underway.

Attachments:

1. **Roadmap to 2024 2034 LTP** [↓](#)

Recommendation

That the Update on the 2024-34 Long Term Plan report be received.

10 Discussion Items

10.1 Development of Turakina and Whangaehu Emergency Response Plan

Author: Kezia Spence, Governance Advisor

1. Reason for Report

1.1 Discussion item: Development of Turakina and Whangaehu Emergency Response Plans.

Recommendation

If needed:

11 Meeting Closed