



**RANGITIKEI**

DISTRICT COUNCIL

*Making this place home.*

## **Turakina Reserve Management Committee Meeting**

# **Order Paper**

**Thursday 7 June 2018  
7.00 pm**

**Ben Nevis Hotel, State Highway 3, Turakina**

**Website: [www.rangitikei.govt.nz](http://www.rangitikei.govt.nz)  
Telephone: 06 327-0099**

**Email: [info@rangitikei.govt.nz](mailto:info@rangitikei.govt.nz)  
Facsimile: 06 327-6970**

---

**Chair**

Laurel Mauchline Campbell

**Membership**

Duran Benton, Alastair Campbell, Murray Richardson,  
His Worship the Mayor, Andy Watson, (ex officio)

Councillors Soraya Peke-Mason

---

**Please Note:** Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.

# Rangitikei District Council



**RANGITIKEI**  
DISTRICT COUNCIL

## Turakina Reserve Management Committee Meeting

Agenda – Thursday 7 June 2018 – 7:00 pm

---

### Contents

1	Welcome .....	2	
2	Apologies.....	2	
3	Members’ conflict of interest.....	2	<i>Agenda note</i>
4	Confirmation of order of business .....	2	<i>Agenda note</i>
5	Minutes of last meeting .....	2	Attachment 1, pages 5-8
6	Chair’s Report.....	2	<i>Verbal Report</i>
7	Council decisions on recommendations from the Committee .....	2	<i>Agenda note</i>
8	Council responses to queries raised at previous meetings .....	2	<i>Agenda note</i>
9	Container MoU.....	2	Attachment 2, pages 9-12
10	Dog exercise area .....	3	Attachment 3, pages 13-15
11	Items for future meetings .....	3	<i>Agenda note</i>
12	Late Items.....	3	
13	Meeting closed.....	3	

The quorum for the Turakina Reserve Management Committee is 3

Council’s Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

## **1 Welcome**

## **2 Apologies**

## **3 Members' conflict of interest**

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## **4 Confirmation of order of business**

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, ..... be dealt with as a late item at this meeting.

## **5 Minutes of last meeting**

The minutes from the 1 February 2018 meeting are attached.

File ref: 3-CT-9-2

### **Recommendation**

That the Minutes of the Turakina Reserve Management Committee meeting held on 1 February 2018 be taken as read and verified as an accurate and correct record of the meeting.

## **6 Chair's Report**

A verbal report will be provided at the meeting.

## **7 Council decisions on recommendations from the Committee**

There were no recommendations to Council from the last meeting.

## **8 Council responses to queries raised at previous meetings**

There were no queries from the Committee to Council.

## **9 Container MoU**

The Memorandum of Understanding which incorporated the changes requested by Council was tabled at the Committee's February meeting. The Committee agreed that the sentence 'Agreed maintenance conditions to be inserted here' was not required. The amended MoU has been provided for the Chair to sign as approved by Council.

The MoU is attached.

**Recommendations:**

1. That the Memorandum of Understanding for the shipping container on the Turakina Domain be received.
2. That once signed by all parties, the Memorandum of Understanding for the shipping container on the Turakina be conveyed to Council for its records.

**10 Dog exercise area**

A request to designate the Turakina Domain as a dog exercise area has been made to the Turakina Reserve Management Committee. Dog exercise areas are places where residents are able to have their dogs off leash, in all other public areas dogs must be on a leash. The Control of Dogs Bylaw allows Council to declare new dog exercise areas by resolution. If the Committee supports making the Turakina Domain a dog exercise area, the next step is to make a recommendation to Council.

A letter is attached.

**Recommendations:**

1. That the letter 'Proposal to designate the Turakina Domain as a designated dog exercise area' be received.
2. That the Turakina Reserve Management Committee recommends that the Turakina Domain become a dog exercise area under the Control of Dogs Bylaw.

**11 Items for future meetings**

Note any items to be added to the next agenda.

**12 Late Items**

As accepted in item 4.

**13 Meeting closed**

# Attachment 1

# Rangitikei District Council



**RANGITIKEI**  
DISTRICT COUNCIL

## Turakina Reserve Management Committee Meeting Minutes – Thursday 1 February 2018 – 7:00 pm

---

### Contents

1	Welcome .....	2
2	Apologies.....	2
3	Members' conflict of interest.....	2
4	Confirmation of order of business .....	2
5	Minutes of last meeting .....	2
6	Chair's Report.....	2
7	Council decisions on recommendations from the Committee .....	3
8	Council responses to queries raised at previous meetings.....	3
9	Items for future meetings .....	3
10	Late Items.....	3
11	Meeting closed.....	3

**Present:** Ms Laurel Mauchline Campbell (Chair)  
Mr Duran Benton  
Mr Alastair Campbell  
Cr Lynne Sheridan  
His Worship the Mayor Andy Watson

**In attendance:** Katrina Gray (Senior Policy Analyst/Planner)

**Tabled Documents:** **Item 7:** Amended MoU for shipping container

## 1 Welcome

The Chair welcomed everyone to the meeting and acknowledged the excellent work Council staff did in ensuring the Reserve and village looked great for the Turakina Highland Games.

## 2 Apologies

### Resolved

That the apologies from Mr Murray Richardson and Cr Soraya Peke-Mason be received.

Ms Mauchline Campbell / Mr Campbell. Carried

## 3 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## 4 Confirmation of order of business

There were no changes to the order of business.

## 5 Minutes of last meeting

<b>Resolved minute number</b>	<b>18/TRMC/001</b>	<b>File Ref</b>	<b>3-CT-9-2</b>
-------------------------------	--------------------	-----------------	-----------------

That the Minutes of the Turakina Reserve Management Committee meeting held on 1 October 2017 be taken as read and verified as an accurate and correct record of the meeting.

Mr Benton / Mr Campbell. Carried

## 6 Chair's Report

The Chair acknowledged that Highland Games was a success and thanked Council for the maintenance (mowing / tree trimming) of the Domain prior to the games.

<b>Resolved minute number</b>	<b>18/TRMC/002</b>	<b>File Ref</b>
-------------------------------	--------------------	-----------------

That the Chair's report to the 1 February 2018 Turakina Reserve Management Committee meeting be received.

Ms Mauchline Campbell / Cr Sheridan. Carried

## **7 Council decisions on recommendations from the Committee**

### Proposed Container

Mr Benton tabled the latest copy of the Memorandum of Understanding which incorporates the changes requested by Council. It was agreed that the sentence 'Agreed maintenance conditions to be inserted here' was not required.

Mr Benton will email through the MoU to Ms Gray for formatting, then the final document should be signed at the June 2018 Committee meeting.

<b>Undertaking</b>	<b>Subject</b>	<b>Reformatting of the MoU</b>
--------------------	----------------	--------------------------------

That the MoU is reformatted and provided to the June 2018 Turakina Reserve Management Committee meeting for signing.

## **8 Council responses to queries raised at previous meetings**

There were no queries from the Committee to Council.

## **9 Items for future meetings**

There were no items identified for future meetings.

## **10 Late Items**

There were no late items.

## **11 Meeting closed**

7.16 pm

Confirmed/Chair: \_\_\_\_\_

Date:



# Attachment 2

**The Turakina Reserve Management Committee**

**And**

**The Turakina Caledonian Society**

**Memorandum of Understanding**

## Background

The Turakina Caledonian Society (TCS) holds the annual Turakina Highland Games on the Turakina Reserve and for some time has been struggling with the lack of storage space; as well as needing space for an office for 'on the day' scoring, photocopying and various other activities. Such an office needs to be resilient to adverse weather conditions; especially wind.

## Proposal

The TCS proposes to place a converted re-locatable shipping container on the reserve. It will be placed in a central position, under the tree line on the back of the reserve. The container will have a window and single door facing out towards the existing covered shelter; as well as the standard container doors at the end. The container is at present painted in a 'forest green' colour; very close to the existing sheds colour but if agreeable it may be customised to reflect the Scottish origins of the Highland Games and to make it more visible to competitors.



*Container on the Reserve January 2018.*



*Approximate location of the container.*

The container will be the property of the Turakina Caledonian Society.

**Conditions applying to this agreement:**

- The TCS shall be responsible for all maintenance, security and insurance on the container. If the maintenance is not kept up to an acceptable standard, the Turakina Reserve Management Committee reserves the right to order its removal at the TCS's expense. If the TCS wishes to re-locate the container elsewhere on the reserve, this must be discussed and agreed to by the Reserve Management Committee.
- If the TCS was to be wound up the container would be removed at the expense of the TCS.
- If the Turakina Reserve was to come under the control of an organisation other than the Turakina Reserve Management Committee / Rangitikei District Council it is proposed this agreement would continue to stand.
- If the Turakina Reserve was to pass into private hands the TCS shall arrange the relocation, or removal of the container.

**Signed on behalf of the Turakina Reserve Management Committee**

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Witnessed by: \_\_\_\_\_

Date: \_\_\_\_\_

**Signed on Behalf of the Turakina Caledonian Society**

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Witnessed by: \_\_\_\_\_

Date: \_\_\_\_\_

# Attachment 3

Megan McArthur and Nick Eagland  
PO Box 11  
Turakina 4547  
24 April 2018

To the Chairperson  
Turakina Domain Board

To Whom it may Concern

**Proposal to designate the Turakina Domain as a designated dog exercise area**

Turakina Domain has been a popular dog walking spot for locals for many years, and dogs have been exercised there off lead as it is not apparent that it is a council property, or that there are any restrictions. Unbeknown to these dog owners in the Turakina ward of the Rangitikei District Council the Turakina Domain has a requirement that dogs be controlled on a leash whilst being exercised.

This month staff from the Animal Control Office of the Rangitikei District Council cited the Local Government Act 2002 and amendments, together with the Dog Control Act 1996 and amendments when contacting dog owners and informing them of their obligations following a complaint of dogs being exercised on the Turakina Domain off leash being made to the Rangitikei District Council.

Later in the month the staff of the Animal Control Office of the Rangitikei District Council contacted one of the affected dog owners and stated that they had inspected the Turakina Domain and felt that it was suitable to be classified as a “designated specified area as dog exercise”.

Council Staff felt the Turakina Domain was suitable as it was rarely used by the public, having no playing fields, toilets nor playgrounds. In addition, it is fully fenced, large enough to exercise dogs off leash and has clear visibility of the access point.

As there are currently only four designated dog exercise areas in the whole of the Rangitikei District, (the northern section of the Bulls Domain, the north eastern section of the Taihape Domain, Robin Street in Taihape and the periphery of Wilson Park, Marton.) there is a shortage of such areas. The Turakina Ward of the Rangitikei District Council does not currently have such a facility for dog owners to use.

The Animal Control Office of the Rangitikei District Council stated they fully supported the Turakina Domain being classified as a designated specific dog exercise area and had contacted the Parks and Reserves staff at the Rangitikei District Council and received their full backing for the reclassification.

The Rangitikei District Council representative has been contacted with regard the matter and is fully supportive and has requested that an application be made to the Chair of the Turakina Domain Committee in order for the matter to be progressed under section 20 (1) F of the Dog Control Act 1996 at the next meeting.

Staff from the Animal Control Office of the Rangitikei District Council stated that in order for the resolution to be progressed it should taken to the next council meeting having followed the correct procedural process.

We would much appreciate your action to achieve the official designation of the Turakina Domain as a dog exercise area

Yours sincerely

Megan McArthur and Nick Eagland

Cc

Dog Control, Rangitikei District Council  
Soraya Peke-Mason