



RANGITIKEI
DISTRICT COUNCIL

Making this place home.

Youth Council Meeting Order Paper

Sunday 17 March 2019, 9.30am
Pukeokahu Town Hall, Pukeokahu

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Chair
To be decided

Deputy Chair
To be decided

Membership

Bradley Wirihana-Tawake, Caryse Clark, Charly Skey Ward-Berry,
Erika Charleigh Elers, Hunter van der Jagt, Kathryn Ellajoy Atkinson Fleming,
MacKenzie Morgan, Makayla Faalogo Ifo Vaa,
Paige Thompson, Reihania Hemi, Samantha Bradley

Please Note: Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Rangitikei Youth Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.



Rangitikei District Council

Youth Council Meeting

Agenda – Sunday 17 March 2019 – 9:30 AM

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The quorum for the Council is 6.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

1 Youth Council Prayer

A draft Youth Council Prayer is attached.

Recommendation:

That the Rangitīkei Youth Council agree/do not agree to adopt [with or without amendment] the Youth Council Prayer.

2 Welcome and introduction from Mayor Andy Watson *(to be confirmed)*

(In the Chair)

3 Apologies/Leave of Absence

4 Declaration by members

I,, declare that I will faithfully and impartially, and according to the best of my skill and judgment, execute and perform, in the best interests of the Rangitīkei District, the powers, authorities, and duties vested in or imposed upon me as a member of the Rangitīkei Youth Council.

5 Election of Chair

The election of the chair will be by open ballot vote. Meaning that a person is elected or appointed if he or she receives more votes than any other candidate; and

- I. there is only 1 round of voting; and
- II. if 2 or more candidates tie for the most votes, the tie is resolved by coin toss.

Recommendation:

Thatbe appointed Chair of the Rangitīkei Youth Council.

6 Declaration by Chair

I, _____, declare that I will faithfully and impartially, and according to the best of my skill and judgement, execute and perform, in the best interests of the Rangitīkei District, the powers, authorities, and duties vested in or imposed upon me as Chair of the Rangitīkei Youth Council.

7 Election of Deputy Chair

The process for electing the Deputy Chair is the same as for electing the Chair.

Recommendation:

Thatbe appointed Deputy Chair of the Rangitīkei Youth Council.

8 Terms of Reference explanation and adoption

The terms of reference are attached.

Recommendation:

That the Rangitīkei Youth Council adopt the Terms of Reference [with or without amendment] at its meeting on 17 March 2019.

9 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

10 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

11 Meeting dates for 2019

The proposed meeting schedule for Rangitīkei Youth Council for 2019 is attached.

Recommendation:

That the Rangitīkei Youth Council adopt the meeting schedule for 2019 [with or without amendment] at its meeting on 17 March 2019.

12 Work-plan for 2019

A work-plan will be tabled for discussion and development at the meeting.

Recommendation:

That the Rangitīkei Youth Council adopt the Work-plan for 2019 at its meeting on 17 March 2019.

13 Late Items

As agreed at item 10.

14 Next Meeting

30 April 2019 4.30 pm, Rangitikei District Council Chambers, 46 High St, Marton (TBC)

15 Meeting Closed

Attachment 1

Youth Council Prayer

As members of the Rangitikei Youth Council we are grateful for all the good in our District and the advantages we enjoy. We seek wisdom and guidance as we conduct the affairs of this meeting as we advocate for all the communities and the District we represent.

May we be fair and honest in our discussions, and work together in unity for the welfare of all.

Amen.

Attachment 2

Introduction	The Rangitikei District Council (RDC) recognises the importance of obtaining the views of young people in Rangitikei and providing a forum for obtaining advice about matters that impact youth. These Terms of Reference provide the RDC Youth Council with the terms for its operation.
Purpose Reason Youth Council exists / intended result aim/goal	<p>The purpose of the Youth Council is to:</p> <ul style="list-style-type: none"> • Strengthen engagement between Rangitikei District Council and young people and build young people’s knowledge of Community, Council and Central Government processes to enable them to participate in community decision-making processes. • Assist and advise the Rangitikei District Council on how it can be: a District full of opportunities that empower young people; a District that inspires young people; and a District that uses meaningful engagement to gain insight into the needs of young people. • Develop the skills and capabilities of its members as leaders within our community. • Encourage youth participation in civic affairs and provide a youth perspective into District issues, policies and future planning. • Create tangible positive outcomes your youth and wider community.
Key Tasks	<p>The Youth Council and its members are expected to:</p> <ul style="list-style-type: none"> • Attend the training day or weekend • Attend as many 6 weekly Youth Council meetings as possible and at least one Committee meeting and one full Council meeting. • Actively participate in Youth Council meetings and get involved in activities outside of the meeting. • Share information, learnings with other young people in the community. • Listen to youth in the community and feedback views and ideas to Youth Council. • Advocate on Youth Issues, putting forward positive solutions for Council consideration.

	<ul style="list-style-type: none"> • Help plan, promote and run Youth Week with councils Strategic Advisor for Rangatahi. • Organise, plan and facilitate two annual youth events in the district.
<p>Role Expected behaviour</p>	<p>The Youth Council and its members are expected to provide:</p> <ul style="list-style-type: none"> • Constructive advice on Rangitikei District Council policies, strategies and services from a youth perspective and where possible identifying evidence and solutions, whilst taking into account the wider needs, issues and views of young people in Rangitikei. • Clear communication with Rangitikei District Council and a broad range of young people from the community to increase information flow and build both Council and youth knowledge. • Proactive engagement in Council decision-making and civic life through existing and innovative means.
<p>Membership</p>	<p>Member Criteria</p> <p>The Youth Council will include up to 11 members, including one Chairperson and one Deputy Chair. This group will embrace diversity and will ideally be broadly representative of the different cultures, genders, geographical residents and other various groups within the Rangitikei youth population.</p> <p>Criteria for the Youth Council are as follows:</p> <ul style="list-style-type: none"> • To be between the ages of 13-24. • To reside within affiliate to the Rangitikei District boundaries. • To be committed to making a contribution of consequence. • To collectively have the broad range of skills, experiences and perspectives required for the group to fulfil its purpose. <p>Role Descriptions</p> <p>The role of Members, Chair, Deputy, Alumni, the Strategic Advisor for Rangatahi and Elected Members/Councillors are outlined in the 'Role Description' document.</p> <p>Term of Appointment</p> <p>The standard term of appointment will be two years from date of appointment. Members may have their membership extended for additional terms if requested by the member. Extended terms of appointment must be approved by both the Chair and the Deputy of the Youth Council in consultation with the Strategic Advisor for Rangatahi.</p> <ul style="list-style-type: none"> • A Youth Council membership will cease if that Member resigns or: turns 25 during their membership (regardless of completing a two year term) • does not work proactively during any one calendar year review period, or • behaves in a way that violates the Code of Conduct or is otherwise seen, in the opinion of the Youth Council or

Rangitikei District Council, as detrimental to the effective operation of the Youth Council

A Youth Council membership will be re-evaluated if the Member:

- moves out of Rangitikei District boundaries
- misses more than three consecutive meetings without apology or 3 meetings within one year.

A performance meeting of the Chair, and/or Deputy, and the Strategic Advisor for Rangatahi with the Youth Council Member will take place to assess that Member's appointment. The Member's ongoing membership is at the discretion of the Chair and Deputy and will be reviewed annually – accounting for the Member's two year term, age, work over a calendar year and behaviour.

If a Youth Council Member resigns or ceases to be a member, a replacement will be sought through the process for selecting new members outlined below.

Selection Process

Rangitikei District Council will call for nominations of 13-24 year olds from within the District's boundaries via a number of different media and networks. Young people interested in being a Youth Council member will complete an application form. Youth councillors will be selected, not elected.

Nominations may also be received from the Rangitikei District Mayor and Councillors.

Youth Councillors are to demonstrate good group connections, and skills and qualities that will benefit the Youth Council.

Initial Establishment

After having called for nominations and a given application period, the Strategy and Community Planning Team will shortlist applicants for interviewing. The interview panel will consist of members from the Strategy and Community Planning Team, an Elected Member/Councillor and a representative nominated by Te Roopu Ahi Kaa.

New Appointments

After having called for nominations and a given application period, the Youth Council will shortlist applicants for interviewing. The interview panel will consist of the Youth Council Chair, Deputy Chair and a Strategy and Community Planning Team member and/or an Elected Member/Councillor and/or a representative nominated by Te Roopu Ahi Kaa.

	<p>Selecting Chair and Deputy The Chairperson and Deputy Chairperson will be appointed annually by ballot vote of the Youth Council members.</p> <p>Replacement of Vacancies Should vacancies arise, the Youth Council may recruit from previously shortlisted applicants to bring the full number of members back to 11.</p> <p>Alumni Members who have served the length of their term or have ceased to be members of the Youth Council may choose to continue supporting the Youth Council as an Alumni member. Alumni are not members of the Youth Council and cannot vote or set agenda items or tasks for the Youth Council. Criteria to serve as an Alumni:</p> <ul style="list-style-type: none"> • Have been a proactive member of the Youth Council. • Has the support of the Chair and Deputy to participate as an Alumni. • Has not violated the Code of Conduct or been removed from the Youth Council. <p>The role of the Alumni is outlined in the 'Role Description' document.</p>
Principles	<p>The Rangitikei District Council and the Youth Council will embrace the principles of positive youth development:</p> <ul style="list-style-type: none"> • Strengths-based approach: Recognition of the strengths and assets of the Youth Council. • Respectful relationship: Quality relationships between members and Rangitikei District Council that are supportive, respectful and challenging. • Meaningful contribution: The Youth Council is empowered to give authentic advice and develop meaningful actions. • Informed decisions: Effective research, evaluation, information gathering and sharing is important for good decision making for the Youth Council and Rangitikei District Council.
Operation	<p>Training for members In return for their commitment, Rangitikei District Council will provide members with:</p> <ul style="list-style-type: none"> • A training and team building day or weekend. • An induction explaining the Council's functions and processes and the role of the Youth Council. • Training or resources as necessary to fulfil their roles as a Youth Council member. For example, Chairing, contributing at meetings, understanding the role of local government, and presentation skills as needed or on request. • Opportunities to attend conferences/seminars and be a youth representative on various working groups/project teams. <p>Frequency of meetings The Youth Council will meet once every 6 weeks with additional meetings to be arranged if and when required.</p>

Communication

- Meeting minutes to be taken and distributed;
- Members to receive meeting agenda at least a week prior to the meeting;
- Agenda items to be received by the Chair for inclusion two weeks prior to the meeting (which is one week prior to agenda being sent out);
- Minutes to be distributed electronically to all members within two week of the meeting, with hardcopies made available at each meeting.

Council Support

- Council will provide secretarial services and a meeting venue.
- All members will receive an induction package and information explaining the Council's function and the role of the Youth Council.
- The Youth Council may invite Elected Members and Council staff to provide information at meetings.
- There is no remuneration payable to members of the Youth Council.
- Council's Strategic Advisor for Rangatahi will be lead support to Youth Council.
- Youth Council will be appointed one RDC Councillor.

Quorum

Half of the current number of members, not including vacancies, must be present for the group to have a quorum, which is the minimum number of members necessary to conduct the business on that group or for the meeting to go ahead. Any less than half the group and the meeting will not go ahead.

Decision making

Decisions will be made by a simple majority vote (a majority of those presenting and voting).

Support funds to enable participation

Members will be provided travel costs incurred for each meeting attended outside of their residential town.

Conflict Resolution

Should conflict occur, the Chair/Deputy Chair and group will work with the Strategic Advisor for Rangatahi to resolve the conflict. If there are any concerns, members should raise them:

- with the Chair of Youth Council, if concerns are about other members
- with the Strategic Advisor for Rangatahi, if concerns are about the Chair of Youth Council.

	<p>Conflict of Interest</p> <p>Members will be asked to complete a conflict of interest form when they join the Youth Council and at the beginning of each year they sit on the group. The Strategic Advisor for Rangatahi will be responsible for providing members with a conflict of interest form as part of new member induction packs and to all members at the beginning of each year.</p> <p>Members are also expected to notify the Strategic Advisor for Rangatahi of any new or emerging conflicts of interest at the start of each meeting.</p> <p>For the purpose of the Youth Council, conflicts of interest are deemed to occur where a member advises on work-streams that impact on:</p> <ul style="list-style-type: none"> • money or other resources the member has invested outside Council; • the member’s family, or; • official positions the member holds on groups or bodies outside of Council.
Scope	<p>Reporting and Accountability</p> <p>The Youth Council will report to the appropriate Council committee every six months (or as the need arises), outlining work undertaken with Council staff, the group’s achievements and any issues it wishes the Council to consider further.</p> <p>The names and details of all members of the group and minutes of the groups meeting will be available on the RDC Council website and TRYB website.</p> <p>Success stories/updates will be promoted as appropriate through a range of media, including but not limited to: Rangitikei Line, RDC Council website, TRYB website and social media platforms.</p>
Review	<p>The Terms of Reference</p> <p>These Terms of Reference will be reviewed annually. Any suggestions for changes will need to be an agenda item for a Youth Council meeting. All changes to the Terms of Reference will be subject to the approval of the Strategic and Community Planning Manager, and if necessary/appropriate the Policy/Planning Committee.</p> <p>Youth Council Performance</p> <p>The Chair, Deputy Chair and Strategic Advisor for Rangatahi will review the performance of the Youth Council annually. The review will evaluate the Youth Councils performance against its purpose and agreed work plan. The Chair and Strategic Advisor for Rangatahi will feed this back to the Youth Council and the Policy/Planning Committee.</p>

Members

Youth Council members are expected to:

- be prepared for meetings, turn up before the start of each meeting and consider issues with an open mind;
- actively participate in Youth Council meetings and contribute to the actions agreed to;
- provide apologies in advance when attendance at a meeting is not possible
- pass minutes at meetings;
- establish, maintain and make the most of existing relationships with other groups around the District;
- actively promote the work of the Rangitikei District Youth Council and relevant information to their networks;
- bring youth issues and opportunities to the Youth Council and assist the Rangitikei District Council to canvass youth views;
- not take individual issues to Youth Council that can be dealt with via general enquiries to the Rangitikei District Council Customer Service Centre;
- comply with the Code of Conduct.

Youth Council Chair and Deputy Chair

Members of the Youth Council will elect a Chair and Deputy Chair. The Chair is expected to:

- encourage open communication where all members can effectively contribute;
- work with Youth Council members and Council's Strategic Advisor for Rangatahi to compile meeting agendas;
- manage Youth Council meetings to enable considered yet efficient decision making;
- Sign off minutes;
- work with Youth Council members and Council's Strategic Advisor for Rangatahi to develop, complete and implement the group's annual work plan;
- be the spokesperson and contact point with Rangitikei District Council for Youth Council and represent the views and recommendations of the group;
- work with Council's Strategic Advisor for Rangatahi to review the contribution of Youth Council members at the yearly review and raise any concerns.

The Deputy Chair is expected to:

- support the Chair in their role and functions;
- act in place of the Chair if the Chair is unavailable or has a conflict of interest.

Alumni

Alumni are former members of the Youth Council that can remain connected and involved in the work of Rangitīkei Youth Council. An Alumni is not a member. An Alumni's role is to:

- Establish, maintain and make the most of existing relationships with groups around the district;
- Actively promote the work of the Youth Council & Rangitīkei District Council to their networks;
- Use their experience and skills to support the projects and actions of the Youth Council;
- Comply with the Code of Conduct.

The Council's Strategic Advisor

Council's Strategic Advisor for Rangatahi assigned to the Youth Council is not a member. They are expected to:

- provide administration, support and promotion of the group. This will include the induction of new members, recording meeting minutes and following up on action points to report back to the Youth Council;
- work with the Chair/Deputy Chair to set the meeting agenda;
- work with the Chair/Deputy Chair to track attendance and review the contribution of Youth Council members at the yearly review;
- work with the Chair/Deputy Chair to manage risks, conflicts and ceasing membership;
- work across Council business activities and committees to help them effectively engage the Youth Council in the development and implementation of policy, strategy, planning and service delivery in the district;
- liaise with other Council staff around presentations and the development of projects, plans, etc.;
- liaise with families for minors and ensuring the safety of minors in relation to Youth Council business.

The Elected Member(s) / Councillor(s) and Te Roopu Ahi Kaa (TRAK) Representative

Any Councillor or TRAK representative participating in Youth Council meetings is not a member. The Councillor or TRAK representative's role is to:

- act as a liaison and information conduit between the Council/TRAK and the Youth Council conveying, if necessary, the concerns of the Youth Council;
- provide, in conjunction with staff, information, advice and an explanation of the Council's political process and agreed Council policy where required and requested by the Youth Council;
- listen and consider the opinions and recommendations of the Youth Council.

Attachment 3

Revised 6 March 2019						
January	February	March	April	May	June	
Sat/Sun					1, 2	
Mon			1		3 QUEENS BIRTHDAY	
Tues	1 NEW YEAR'S DAY		2 SDMC, 7.00pm		4 SDMC, 7.00pm	
Wed	2 DAY AFTER NEW YEAR'S HOLIDAY		3	1	5	
Thurs	3		4 TCC, 6.30 pm LGNZ Zone 3 meeting day 1	2 Sport NZ Assessment Committee, 9.00 am; Finance/Performance Committee, 9.30 am; Council, 1.00 pm.	6 TRMC, 7.00 pm; TCC, 7.30 pm LGNZ Rural & Provincial Sector meeting, day 1	
Fri	4	1	1 Local Government Commission - representation review hearings, 10.30 am	5 LGNZ Zone 3 meeting day 2	7 LGNZ Rural & Provincial Sector meeting, day 2	
Sat/Sun	5,6	2,3	2,3	6,7	8,9	
Mon	7	4 HRWS, 4.00 pm	4	8 HRWS, 4.00 pm	10	
Tues	8	5	5	9 TRAK, 10.00 (Komiti only); 11.00 (public meeting); BCC, 5.30 pm; RCB, 6.30 pm	11 TRAK, 10.00 (Komiti only); 11.00 (public meeting); BCC, 5.30 pm; RCB, 6.30 pm Youth Council Meeting 6.00pm Taihape	
Wed	9	6 WAITANGI DAY	6	10 TCB, 5.30 pm;	8 ERWS, 4.00 pm	
Thurs	10	7 Council workshop day, 9.30 am (to be confirmed) TRMC, 7.00 pm; TCC, 7.30 pm	7 LGNZ Rural & Provincial Sector meeting, day 1	11 Assets/Infrastructure Committee 9.30am; Policy/Planning Committee 1.00 pm	9 Assets/Infrastructure Committee 9.30 am; Policy/Planning Committee 10.45 am Council 1.00 pm - oral submissions to Annual Plan CD.	
Fri	11	8	8 LGNZ Rural & Provincial Sector meeting, day 2	12 End of Term One	10 Council 9.30 am - oral hearings to Annual Plan CD (if needed)	
Sat/Sun	12,13	9,10	9,10	13,14	11,12 Mothers Day	
Mon	14	11	11 Creative Communities Scheme, Community Initiatives Fund, Event Sponsorship Scheme, Sport NZ R2 opens	15 HCC, 6.30 pm Creative Communities Scheme, Community Initiatives Fund Event Sponsorship, Sport NZ R2 closes	13	
Tues	15	12 TRAK, 10.00 (Komiti only); 11.00 (public meeting); BCC, 5.30 pm; RCB, 6.30 pm	12	16	14	
Wed	16	13 ERWS, 4.00 pm; TCB, 5.30 pm; MCC, 7.00 pm	13 SDMC, 7.00pm	17 MCC, 7.00 pm	15	
Thurs	17	14 Assets/Infrastructure Committee 9.30 am; Policy/Planning Committee 1.00 pm	14 Workshop, 9.30 am: 2019/20 Annual Plan - Issues arising from Walkthrough	18	16 Council workshop day, 9.30 am (to be confirmed)	
Fri	18 Marton Country Music Festival	15	15	19 GOOD FRIDAY	20 Council workshop day, 9.30 am (to be confirmed)	
Sat/Sun	19,20 Marton Country Music Festival	16, 17 Youth Council Inaugural Meeting 9.30am	16, 17	20, 21	17	
Mon	21 WELLINGTON ANNIVERSARY	18 HCC, 6.30 pm	18	22 EASTER MONDAY	18, 19	
Tues	22 SDMC, 6.00pm	19	19	23	20	
Wed	23	20	20	24	21	
Thurs	24 Ratana celebrations	21	21 Assets/Infrastructure Committee 9.30 am; Policy/Planning Committee, 1.00 pm	25 ANZAC DAY	22	
Fri	25 Ratana celebrations	22	22	26	23	
Sat/Sun	26,27 155th Turakina Highland Games	23, 24	23, 24	27, 28	24	
Mon	28 Earliest start for Term One	25	25	29 Start of Term Two	25	
Tues	29	26	26	30 Creative Communities Assessment Committee, 10.00 am Youth Council Meeting 4.30pm Marton	26	
Wed	30	27	27	29	27	
Thurs	31 Council, 9.30 am	28 Audit/Risk Committee, 9.00am Finance/Performance Committee, 10.30 am; Council, 1.00 pm Walkthrough of CD for 2019/20 Annual Plan	28 Finance/Performance Committee, 9.30 am; Council, 1.00 pm Adoption of CD for 2019/20 Annual Plan for consultation	30 Finance/Performance Committee, 9.30 am; Council, 1.00 pm Deliberation on submissions to the CD for the 2019/20 Annual Plan	28	
Fri			29	31	29	
Sat/Sun			30, 31		30	

NOTES: Scheduled formal meetings only shown for Community Boards and Community Committees. In addition, workshops may be arranged with members.

BCC = Bulls Community Committee; ERWS = Erewhon Rural Water Scheme; HCC = Hunterville Community Committee; HRWS = Hunterville Rural Water Scheme; MCC = Marton Community Committee; ORWS = Omatene Rural Water Scheme; RCB = Ratana Community Board;

SDMC=Sancti Domain Management Committee; TCB = Taihape Community Board; TCC = Turakina Community Committee; TRAK = Te Roopu Ahi Kaa; TRMC = Turakina Reserve Management Committee

Meetings of Maori Land Rates Remission Committee held as required, prior to Te Roopu Ahi Kaa.

There have been four appeals/objections to Council's final representation proposal: the Local Government Commission will probably conduct a hearing in Marton in February.

Elected Members Proposed Meeting Schedule 2019 (p. 2)

	July	August	September	October	November	December
Sat/Sun			1 Fathers Day			1
	1		2			2
Mon			3 Youth Council Meeting 6.00pm Taihape	1 SDMC, 7.00pm		3
Tues			4 ERWS, 4.00 pm	2		4 Youth Council Meeting and final dinner
Wed		1 TCC, 7.30 pm	5	3 TRMC, 7.00 pm; TCC, 7.30 pm		5 Workshop - Consultation Document for 2020/21 Annual Plan ; Council 1.00 pm
Thurs	5 End of Term Two	2	6 Creative Communities Scheme, Community Initiatives Fund, Event Sponsorship R1 closes	4	1	6
Fri	6, 7	3, 4	7, 8	5, 6	2, 3	7, 8
Sat/Sun				7 HCC, 6.30 pm	4	9
Mon		5 Creative Communities Scheme, Community Initiatives Fund, Event Sponsorship Scheme R1 opens	9	8 TRAK, 10.00am (Komiti only); 11.00am (public meeting); BCC, 5.30 pm; RCB, 6.30 pm	5 Hui with TRAK 10.00 am to mid afternoon	10
Tues		6 TRAK, 10.00 (Komiti only); 11.00 (public meeting); BCC, 5.30 pm; RCB, 6.30 pm	10	9 TCB, 5.30 pm; MCC, 7.00 pm	6	11
Wed		7 ERWS, 4.00 pm; TCB, 5.30 pm; MCC, 7.00 pm	11	10	7 Central tour 9.00 am; Council 1.00 pm - first business session	12
Thurs	11 Assets/Infrastructure Committee 9.30 am; Policy/Planning Committee 1.00 pm	8 Assets/Infrastructure Committee 9.30 am; Policy/Planning Committee, 1.00 pm	12 Assets/Infrastructure Committee 9.30 am; Policy/Planning Committee, 1.00 pm			13 End of Term Four (Secondary)
Fri	12	9	13	11	8	14
Sat/Sun	13, 14	10, 11	14, 15	12 ELECTION DAY	9, 10	14, 15
Mon	15 LGNZ Annual Conference, day 1	12 HCC, 6.30 pm	16	14 Start of Term Four	11	16 HWRS 4.00pm
Tues	16 LGNZ Annual Conference, day 2	13	17	15 Youth Council Meeting 4.30pm Marton	12	17 TRAK, 10.00am (Komiti only); 11.00am (public meeting);
Wed	17 LGNZ Annual Conference, day 3	14	18	16 Workshop - informal chat, 4.30-6.30 pm	13 ORWS, 3.00 pm; ERWS, 4.00 pm	18
Thurs	18 Council workshop day, 9.30 am (to be confirmed)	15	19 Council workshop day, 9.30 am (to be confirmed)	17	14 Northern Tour 9.30am; Workshop briefings (1) Taihape 1.00pm (Chamber); Inaugural TCB 5.30 pm	19 Inaugural meetings of standing committees 9.30am; Council 1.00pm
Fri	19	16	20	18	15	20 End of Term Four (Primary and Intermediate)
Sat/Sun	20, 21	17, 18	21, 22	19, 20	16, 17	21, 22
Mon	22 Start of Term Three	19	23	21	18	23
Tues	23 Youth Council Meeting 4.30pm Marton	20	24 Creative Communities Assessment Committee, 10.00 am	22	19 Southern Tour 9.30am; Workshop briefings (2) Bulls 1.00 pm Inaugural Ratana, 6.30 pm	24
Wed	24	21	25	23	20	25 CHRISTMAS DAY
Thurs	25 Finance/Performance Committee, 9.30 am; Council, 1.00 pm	22 Council workshop day, 9.30 am (to be confirmed)	26 Finance/Performance Committee, 9.30 am; Council, 1.00 pm. Adoption of Annual Report. Last meeting for triennium SOLGM Annual Summit - Napier - day 1	24 Council Inaugural, 7.30pm	21 LGNZ Rural & Provincial Sector meeting day 1	26 BOXING DAY
Fri	26	23	27 End of Term Three SOLGM Annual Summit - Napier - day 2	25	22 LGNZ Rural & Provincial Sector meeting day 2	27
Sat/Sun	27, 28	24, 25	28, 29	26, 27	23, 24	28, 29
Mon	29 HRWS, 4.00 pm	26	30 HRWS, 4.00 pm	28 LABOUR DAY	25	30
Tues	30 SDMC, 7.00pm			29	26 Strategic Planning session, venue and time to be determined	31
Wed		27		30	27	
Thurs		28		31	28 LGNZ Zone 3 meeting day 1	
Fri		29 Audit/Risk Committee, 9.00 am Finance/Performance Committee, 10.30 am; Council, 1.00 pm			29 LGNZ Zone 3 meeting day 2	
Sat/Sun		30			30	

All Committees are dissolved on Election Day except for Te Roopu Ahi Kaa and the rural water supply management subcommittees. Where re-established, inaugural meetings will be held late November/early December.

Post-election workshop, tours and briefs tentative only